

# ADMINISTRATIVE REPORT



**TO:** Board of Directors  
**FROM:** J. Zaffino, Chief Administrative Officer  
**DATE:** June 4, 2026  
**RE:** Zoning Bylaw Amendment – Electoral Area “C” (C2025.015-ZONE)

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## Administrative Recommendation:

**THAT the Okanagan Valley Zoning Amendment Bylaw No. 2800.60, 2026, be adopted.**

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## Alternatives:

1. THAT first, second and third readings of the Okanagan Valley Zoning Amendment Bylaw No. 2800.60, 2026, be rescinded and the bylaw abandoned.
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Purpose: To allow “cooking facilities” within motel units Folio: C-01142.000

Civic: 8380 Gallagher Lake Frontage Road Legal: Lot 3, Plan KAP11388, District Lot 28S, SDYD

OCP: Commercial (C) Zone: Tourist Commercial (CT1)

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## Purpose:

This application is seeking to amend the zoning of the subject property in order to allow cooking facilities within a “tourist accommodation” use (e.g. motel units).

**Strategic Priorities:** Operational

## Background & Analysis:

On November 5, 2025, a Public Information Meeting (PIM) was held online via Webex and was attended by approximately five (5) members of the public.

At its meeting of April 27, 2026, the Electoral Area “C” Advisory Planning Commission (APC) resolved to recommend to the RDOS Board that the subject development application be approved, subject to the following conditions;

- i) That the “cooking facilities” in proposed motel units not include a dishwasher or range/stove.*
- ii) Any overflow parking cannot be accommodated on adjacent public roads.*

At its meeting of May 7, 2026, the Regional District Board resolved to approve first and second reading of the amendment bylaw and directed that a public hearing occur at the Board meeting of May 21, 2026.

A Public Hearing was subsequently held on May 21, 2026, where approximately four (4) members of the public attended, followed by Board approval of third reading of the amendment bylaw.

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Approval from the Ministry of Transportation and Transit (MoTT), due to the amendment applying to land within 800 metres of a controlled area, was obtained on May 22, 2026.

Will a PowerPoint presentation be presented at the meeting? No

**Respectfully submitted:**



Tharini Prakash  
Planning Technician

**Endorsed By:**



C. Garrish  
Senior Manager of Planning

**Endorsed By:**



A. Fillion  
Managing Director, Dev. & Infrastructure

Attachments: No. 1 – Aerial Photo

Attachment No. 1 – Aerial Photo

