

**REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN  
BOARD POLICY**

**POLICY:** Official Community Plan Bylaw Consultation Policy

**AUTHORITY:** Board Resolution dated February 25, 2016.

Administrative Review October 24, 2022

**POLICY STATEMENT**

The Regional District of Okanagan-Similkameen (RDOS) Board supports the undertaking of “early and ongoing” consultation with persons, organizations and authorities that may be affected by the preparation, repeal or amendment of an Official Community Plan (OCP) Bylaw.

**PURPOSE**

To provide direction to Regional District staff on appropriate opportunities for consultation during the preparation, repeal or amendment of an OCP Bylaw.

**RESPONSIBILITIES**

Development Services Department

**PROCEDURES**

1. Consultation with persons, organizations and authorities that may be affected by the enactment, repeal or amendment of the Official Community Plan bylaw (e.g. where the other parties’ land use, programming, servicing, transportation and environmental interests may be affected) shall be undertaken in an “early and ongoing” manner.
2. “Early and ongoing” consultation should be undertaken with the external agencies listed below and with any other persons, organizations and authorities, as deemed appropriate:
  - i) the Boards of adjacent Regional Districts;
  - ii) local First Nations;
  - iii) the Councils of adjacent Municipalities;
  - iv) the Agricultural Land Commission;
  - v) School District(s) (i.e School District 53);
  - vi) Interior Health Authority;
  - vii) Community Groups and Neighbours;
  - viii) All relevant Federal and Provincial Government Agencies.

3. Prior to or at first and/or second reading of a proposed Official Community Plan Bylaw or amendment bylaw, the Board will consider, through the receipt of a staff report summarizing the consultation undertaken, if additional consultation with external agencies, persons, organizations and authorities is required.
4. Consultation may involve a variety of methods, including information meetings, open houses, flyers, surveys, dialogue and/or written correspondence.
5. The Board will take into account the provincial consultation guidelines, and in particular the guidance respecting consultation with local First Nations.