



REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

Thursday, May 21, 2020
RDOS Boardroom – 101 Martin Street, Penticton

SCHEDULE OF MEETINGS

9:00 am	-	10:00 am	Corporate Services Committee
10:00 am	-	10:30 am	Planning and Development Committee
10:30 am	-	12:00 pm	Protective Services Committee
12:00 pm	-	1:00 pm	OSRHD Board
1:00 pm	-	2:30 pm	RDOS Board

“Karla Kozakevich”

Karla Kozakevich
RDOS Board Chair

2020 Notice of Meetings			
June 4	RDOS Board		Committee Meetings
June 18	RDOS Board	OSRHD Board	Committee Meetings
July 2	RDOS Board		Committee Meetings
July 16	RDOS Board	OSRHD Board	Committee Meetings
August 6	RDOS Board		Committee Meetings
August 20	RDOS Board	OSRHD Board	Committee Meetings
September 3	RDOS Board		Committee Meetings



REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN
Corporate Services Committee

Thursday, May 21, 2020

9:00 am

AGENDA

A. APPROVAL OF AGENDA

RECOMMENDATION 1

THAT the Agenda for the Corporate Services Meeting of May 21, 2020 be adopted.

B. CLOSED SESSION

RECOMMENDATION 2 (Unweighted Corporate Vote – Simple Majority)

THAT in accordance with Section 90(1) (k) of the Community Charter, the Committee close the meeting to the public on the basis of regional service that are at their preliminary stages and that, in the view of the Regional District, could reasonably be expected to harm the interests of the Regional District if they were held in public.

C. Union of British Columbia Municipalities Meeting Request Policy

1. Policy

RECOMMENDATION 3

THAT the Board of Directors adopt the UBCM Meeting Request Policy.

D. Local Government Awareness Week

RECOMMENDATION 4

THAT the Board of Directors receives this report for information.

E. ADJOURNMENT

ADMINISTRATIVE REPORT

TO: Corporate Services Committee

FROM: B. Newell, Chief Administrative Officer

DATE: May 21, 2020

RE: UBCM Meeting Request Policy

Administrative Recommendation:

THAT the Board of Directors adopt the UBCM Meeting Request Policy.

Purpose:

To provide a consistent approach for advancement of topics or issues for UBCM meetings.

Business Plan Objective: *(Tie to current RDOS Business Plan)*

KSD 4: Provide Governance & Oversight in a Representative Democracy

Goal 4.2: To promote Board and Chair effectiveness

Background:

Each year Board Directors request meetings with provincial government ministers, members of the official opposition and staff of crown corporations at UBCM. When Directors attend meetings, along with the Chair and staff, the provincial party understands that the delegation is participating on behalf of the entire RDOS Board, not simply representing one Directors' concern or topic of interest.

Analysis:

When the Board Chair, Directors and staff meet with elected officials at the Union of BC (UBCM) Convention, the discussion topics are presented on behalf of the Board as a whole. Often securing a meeting with a Minister or other provincial representative is challenging, local governments are often competing for limited meeting times.

Administration is recommending that the Board adopt a policy which provides a consistent approach for submission of topics for Ministerial meetings to ensure all Directors understand what information will be presented at the UBCM meetings and to ensure the request is as clear and succinct as possible to increase the likelihood of successfully securing the desired meeting.

The proposed policy and request form attached to this report provide an opportunity for Directors to communicate their requests to the Board with background information on their requests.

The Board may then review and discuss the meeting request topics in detail prior to the submission of the meeting requests. As the topics raised at the UBCM meetings may have implications on various areas of the region, the issues and proposed solutions should be clear to all Board Directors prior to the Board demonstrating support for the meeting request.

Alternatives:

That the proposed UBCM Meeting Request policy be abandoned.

Communication Strategy:

If adopted, the UBCM Meeting Request policy will be included in the RDOS Board Policy manual which is available to the public on the website www.rdos.bc.ca.

Respectfully submitted:

“Christy Malden”

C. Malden, Manager of Legislative Services

**REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN
BOARD POLICY**

POLICY: UBCM Meeting Requests Policy

AUTHORITY: Board Resolution dated _____

PURPOSE:

To ensure the Regional District of Okanagan-Similkameen (RDOS) Board understands and supports UBCM meeting requests submitted by Directors.

SCOPE: This policy applies to RDOS Board Directors.

POLICY

Each year Board Directors request meetings with provincial government ministers, members of the official opposition and staff of crown corporations. When Directors attend meetings, along with the Chair and staff, the provincial party understands that the delegation is participating on behalf of the entire RDOS Board, not simply representing one Director's concern or topic of interest.

Directors who wish to submit a meeting request must complete the form found as Schedule "A" to this policy. The form will then be approved by the Board to ensure the issue, information and proposed solutions of the request reflect the view point of the Board as a whole. As the topics raised at the UBCM meetings may have implications on various areas of the region, the issues and proposed solutions should be clear to all Directors prior to the Board demonstrating support for the meeting request.

Request for Ministerial/Opposition Meeting at UBCM

This form is to be completed when a Director wishes to request a meeting with a Provincial Government elected official at UBCM on behalf of the Regional District of Okanagan-Similkameen

Director's Name:

Ministry/Minister or Opposition Member you wish to meet with:

Issue/Situation:

Background: (Include context, timeframe, parties involved, previous steps/actions)

Request: (Provide a summation of proposed solutions)

To your knowledge, has this issue been raised to a Provincial Minister by the RDOS in the past? If yes, how is this request different from past requests?

ADMINISTRATIVE REPORT

TO: Board of Directors

FROM: B. Newell, Chief Administrative Officer

DATE: May 21, 2020

RE: Local Government Awareness Week – For Information

Administrative Recommendation:

THAT the Board of Directors receives this report for information.

Purpose:

To raise public awareness of the history, authority and services of Local Government, and specifically the Regional District of Okanagan-Similkameen (RDOS).

Business Plan Objective:

KSD 2: Optimize the Customer Experience

Background:

Local Government Awareness Week is celebrated annually in BC during the third week of May and this year is scheduled to run May 17-23.

Due to COVID-19 protocols across the Province, social activities that were planned to celebrate Local Government Awareness Week have been postponed until 2021.

Analysis:

Administration considered various means by which to acknowledge Local Government Awareness Week through online interaction and social media and the following is underway.

For the week of May 17-23, the RDOS is hosting an online trivia contest on our facebook site.

A Facebook message introducing LGAW was posted on Wednesday, May 13, advising that the RDOS will be sharing a fact of the day and related trivia question, inviting residents of the RDOS to submit their answers for a daily chance to win a draw prize of a \$25 gift certificate towards a local business in their community.

In order to provide two way communication for this contest, facebook comments were enabled on the RDOS page for these posts. Participants must reside within the RDOS, “like” and follow the

RDOS Facebook page as well as submit the correct answer in order to be entered into the draw. Submissions are limited to one entry per person per day.

The question of the day will be posted by 9:00 am and participants will have until 4:00 pm to submit their answers. The answer will be posted by 4:30 pm that day in the comments section and the post will offer more educational facts relating to the answer.

Winners will be contacted through direct message via Facebook to arrange mailing of their prize. All winners who wish their name to be made public will be announced at the end of the week, along with a thank you to everyone who participated.

Despite COVID-19 protocols, moving Local Government Awareness Week online is an opportunity to share with residents the history, services, and authorities of the RDOS. Hosting a draw prize contest encourages electors get involved with the RDOS in a fun, informal way while learning about what their government can do for them.

Respectfully submitted:

“Christy Malden”

C. Malden, Manager of Legislative Services



REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN
Planning and Development Committee

Thursday, May 21, 2020

10:00 am

AGENDA

A. APPROVAL OF AGENDA

RECOMMENDATION 1

THAT the Agenda for the Planning and Development Committee Meeting of May 21, 2020 be adopted.

B. Official Community Plan (OCP) and Zoning Bylaw Amendments Proposed Dock Regulations – Okanagan Basin Lakes

1. Bylaw No. 2862

RECOMMENDATION 2

THAT the Regional District of Okanagan-Similkameen Okanagan Basin Lakes Official Community Plan and Zoning Amendment Bylaw No. 2862 proceed to first reading.

C. Statement of Significance – David Woodbury McLellan Residence, 995 Ellis Avenue, Hedley BC

1. Statement of Significance

RECOMMENDATION 3

THAT The Regional District board include the David Woodbury McLellan Residence on the RDOS Community Heritage Register.

D. ADJOURNMENT

ADMINISTRATIVE REPORT



TO: Planning and Development Committee

FROM: B. Newell, Chief Administrative Officer

DATE: May 21, 2020

RE: Official Community Plan (OCP) and Zoning Bylaw Amendments
Proposed Dock Regulations – Okanagan Basin Lakes

Administrative Recommendation:

THAT the Regional District of Okanagan-Similkameen Okanagan Basin Lakes Official Community Plan and Zoning Amendment Bylaw No. 2862 proceed to first reading.

Purpose:

The purpose of this report is to seek direction from the Board regarding revised Official Community Plan (OCP) and Zoning Bylaw amendments related to the regulation of docks on major lakes within Electoral Areas “A”, “C”, “D”, “E”, “F”, and “I”.

Background:

The construction and placement of private moorage facilities on aquatic Crown land (foreshore) requires authorization from the Ministry of Forests, Lands, and Natural Resource Operations. Private moorage facilities include docks, boat ways/ramps or boat lifts that are used for private residential use.

Provincial permission is typically granted for docks on aquatic Crown land, as long as the dock is constructed in accordance with the terms and conditions contained in the General Permission to Use Crown Land for a Private Moorage Dock. For larger scale facilities (e.g. commercial dock or marina), a more complex tenure from the Province must first be obtained to lease Crown land.

In the past, the RDOS has responded to Crown Land Referrals for larger scale commercial docks that met the province’s approval, but did not necessarily align with the RDOS’s expectations. While Administration responded with expressed concerns over potential uses and conflicts with other upland properties, there were no zoning regulations governing such water based uses.

At its meeting of May 3, 2018, the P&D Committee directed staff to research further the potential of creating a new water zone along the lakeshore of Okanagan Valley lakes

At its meeting March 17, 2019, the P&D Committee resolved “that the Okanagan Electoral Area Zoning Bylaws be amended to introduce a Water Use Zone in order to regulate the development of commercial docks.”

Analysis:

Further to the direction previously provided by the Committee at its meeting of March 17, 2019, Draft Amendment Bylaw No. 2862 contains a number of proposed General Regulations that would govern the placement of docks on Okanagan, Osoyoos, Skaha, and Vaseux Lakes, such as:

-
- one single dock that has two boat moorage areas or less (or one boat lift and a moorage area);
 - one moorage buoy (which counts as one of the two allowable moorage area);
 - one swimming platform;
 - a boat launch;
 - adjacent upland parcel is zoned to permit a single detached dwelling;
 - a dock does not extend a distance greater than 42.0 metres into the lake from the upland parcel;
 - a dock does not exceed a width of 1.5 metres, or a platform exceeding a width of 3.0 metres;
 - the total area of a swimming platform is not to exceed 10.0 m²; and
 - a dock does not impede pedestrian access along the foreshore.

These proposed zoning regulations align with the Provincial General Permission for the Use of Crown Land for Private Moorage.

In general, most residential-scale docks, swimming platforms, moorage buoys, and boat launches would not require the Board's approval, as long as they meet the aforementioned regulations.

Intensive Uses Requiring Board Approval:

However, larger scale docks and related developments that do not meet all of the above listed requirements would automatically be subject to the Board's review through a Site Specific Rezoning process.

This will provide an opportunity for the Board to review any proposals that do not conform to the requirements, including group moorage, commercial docks and marinas, float plane moorage, on a case-by-case basis. The supporting OCP policy amendments list a number of criteria that could be used in such a review (see Attachment No. 1).

Official Community Plan (OCP) Bylaw - Objectives and Policies:

In support of the amendments, Administration is proposing the introduction of supportive objectives and policies to the Electoral Area Official Community Plan Bylaws (see Attachment No. 1).

In addition, it is being proposed to apply a new "Basin Lakes (BL)" land use designation to the surface of the lakes to indicate where these new objectives and policies are to be applied and to include this on the applicable OCP Map schedules.

Both of these proposals are new since the P&D Committee last considered this matter at its meeting of March 19, 2019.

Zoning Bylaw Map:

It is now being proposed to replace the proposed "Water Use Zone" that was considered by the P&D Committee at its meeting of March 19, 2019, and that was to extend 50.0 metres below the high water mark of the lakes with a new "Okanagan Basin Lakes Zone".

This zone would generally apply to the whole of the lakes within each respective Electoral Area boundary and would allow as a principal permitted use "water-based recreation". Permitted accessory uses are to include a smaller scale dock, boatlift, swimming platform, and moorage buoy.

Parks and Recreation (PR) Zone

Due to the PR Zone currently permitting “public moorage and marina”, it is being proposed to amend this to ensure consistency with other amendments to “public moorage”, thereby ensuring that any marina proposals are subject to the Board’s review through a site-specific rezoning process.

Electoral Area “F”:

Electoral Area “F” is the only Electoral Area that currently has zoning regulations for docks and boat lifts. The zoning designations along Okanagan Lake upland properties currently all extend out over the water and there is a section contained in the general regulations specifically for Docks and Boatlifts that outlines the size, shape, setbacks from property line, and conditions of use.

In the case of Electoral Area “F” Zoning Bylaw, the proposed Zoning Bylaw would replace the existing regulations related to docks and marinas, and also pull any existing zones that extend over the lake back to the shoreline.

It should be noted that for any existing docks or moorage that do not meet the new zoning, they will be considered legally non-conforming.

Consultation (Next Steps):

If the recommended direction to make these changes are supported by the Committee, then the next step would be to engage with the communities for their feedback. If necessary, any recommended changes would be presented to the Committee, followed by a formal Board adoption process.

Alternatives:

1. THAT consideration of Regional District of Okanagan-Similkameen Okanagan Basin Lakes Official Community Plan and Zoning Amendment Bylaw No. 2862 be deferred; or
2. THAT Regional District of Okanagan-Similkameen Okanagan Basin Lakes Official Community Plan and Zoning Amendment Bylaw No. 2862 not proceed to first reading; or
3. THAT prior to first reading, Regional District of Okanagan-Similkameen Okanagan Basin Lakes Official Community Plan and Zoning Amendment Bylaw No. 2862 be amended to:
 - i) *TBD*

Respectfully submitted:

Cory Labrecque
C. Labrecque, Planner II

Endorsed by:


C. Garrish, Planning Manager

Attachment: No. 1 – Proposed OCP Bylaw Objectives and Policies
No. 2 - Draft Amendment Bylaw No. 2862 (version 2020-05-21)

Attachment No. 1 – Proposed OCP Bylaw Objectives and Policies

Objectives

- .1 Provide opportunities for water-based recreation on Okanagan/Skaha/Vaseux/Osoyoos Lake, including small-scale docks and swimming platforms associated with adjacent residential use.

Policies

The Regional Board:

- .1 Generally supports the use of waters designated Okanagan Basin Lakes (BL) identified in Schedule 'B' (Official Community Plan Map) for water-based recreation, docks, boat launches, boatlifts, swimming platforms and moorage buoys.
- .2 Supports docks and swimming platforms being located away from or designed to have minimal impact on riparian habitat.
- .3 Requires dock and swimming platform proposals affecting lands designated as Watercourse Development Permit (WDP) Area to obtain a development permit in accordance with the requirements of Section 18.3 of this Bylaw.
- .4 Encourages docks to be designed, including anchor points, in a way that will not disturb riparian areas, except at the immediate footprint.
- .5 Encourages docks and swimming platforms to be located away from or designed to avoid negative impacts on adjacent structures and uses, including other docks and swimming platforms, beach access points, parks, utilities, water intakes, and other similar uses.
- .6 Consider that docks, swimming platforms, and marinas should not include non-moorage structures such as storage sheds, gazebos, raised decks or hot tubs.
- .7 Will consider group moorage, marina and other commercial dock proposals on a case-by-case basis through a zoning amendment process, and may use the following criteria to assess an application:
 - i) location of any existing community infrastructure such as water intakes, sewer lines and underground cables;
 - ii) presence of environmental and riparian values, such as fish habitat, as identified by a habitat assessment;
 - iii) compatibility with, and proximity to adjacent land uses; and
 - iv) intensity of the use (e.g. number of berths or inclusion of non-moorage structures).

REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BYLAW NO. 2862, 2020

**A Bylaw to amend the Electoral Area “A”, “C”, “D”, “E”, “F”, and “I”
Official Community Plan Bylaws and Zoning Bylaws**

The REGIONAL BOARD of the Regional District of Okanagan-Similkameen in open meeting assembled, ENACTS as follows:

1. This Bylaw may be cited for all purposes as the “Regional District of Okanagan-Similkameen Okanagan Basin Lakes Official Community Plan and Zoning Amendment Bylaw No. 2862, 2020.”

Electoral Area “A”

2. The Electoral Area “A” Official Community Plan Bylaw No. 2450, 2008, is amended by:
 - i) adding a reference to “Okanagan Basin Lakes BL” under “Community Services and Administrative Designations” at Section 2.0 (Official Community Plan Map Designations).
 - ii) adding a new Section 13.5 (Basin Lakes) under Section 13.0 (Natural Environment & Conservation) to read as follows:

13.5 Okanagan Basin Lakes

The Okanagan watershed, or basin, is a narrow strip that spans from Armstrong in the north to the US border in the south and includes six main lakes – Okanagan, Kalamalka, Wood, Skaha, Vaseux and Osoyoos – and surrounding mountains. Penticton, Summerland, Oliver and Osoyoos as well as the surrounding rural areas all lie within the Okanagan Basin.

Water in the Okanagan Basin has a variety of uses including irrigation for crops, as a domestic supply for residential use and in various industrial and recreational activities. Achieving a balance among the many uses associated with the basin lakes, and particularly between private use and public access, is an on-going challenge.

The Basin Lakes designation serves to promote the major lakes in the Valley for community and visitor use, while also seeking to protect existing community infrastructure such as water intakes.

For a map of Basin Lakes areas in the Plan Area see Schedule 'B' (Official Community Plan Map).

13.5.1 Objectives

- .1 Provide opportunities for water-based recreation on Osoyoos Lake, including small-scale docks and swimming platforms associated with adjacent residential use.

13.5.2 Policies

The Regional Board:

- .1 Generally supports the use of waters designated Okanagan Basin Lakes (BL) identified in Schedule 'B' (Official Community Plan Map) for water-based recreation, docks, boat launches, boatlifts, swimming platforms and moorage buoys.
- .2 Supports docks and swimming platforms being located away from or designed to have minimal impact on riparian habitat.
- .3 Requires dock and swimming platform proposals affecting lands designated as Watercourse Development Permit (WDP) Area to obtain a development permit in accordance with the requirements of Section 18.3 of this Bylaw.
- .4 Encourages docks to be designed, including anchor points, in a way that will not disturb riparian areas, except at the immediate footprint.
- .5 Encourages docks and swimming platforms to be located away from or designed to avoid negative impacts on adjacent structures and uses, including other docks and swimming platforms, beach access points, parks, utilities, water intakes, and other similar uses.
- .6 Consider that docks, swimming platforms, and marinas should not include non-moorage structures such as storage sheds, gazebos, raised decks or hot tubs.
- .7 Will consider group moorage, marina and other commercial dock proposals on a case-by-case basis through a zoning amendment process, and may use the following criteria to assess an application:
 - i) location of any existing community infrastructure such as water intakes, sewer lines and underground cables;
 - ii) presence of environmental and riparian values, such as fish habitat, as identified by a habitat assessment;
 - iii) compatibility with, and proximity to adjacent land uses; and

- iv) intensity of the use (e.g. number of berths or inclusion of non-moorage structures).
3. The land shown shaded yellow on the attached Schedule 'A-1' (which forms part of this Bylaw) is designated Basin Lake (BL) in the Electoral Area "A" Official Community Plan Bylaw No. 2450, 2008, and the OCP Map, being Schedule 'B' of the Electoral Area "A" Official Community Plan Bylaw No. 2450, 2008, is amended accordingly.
4. The Electoral Area "A" Zoning Bylaw No. 2451, 2008, is amended by:
- i) adding a new definition of "boat lift" under Section 4.0 (Definitions) to read as follows:
"boat lift" means a structure supported from the bottom of the lake which facilitates the removal of a boat from the water, and may allow for a boat to be stored above the water;
 - ii) adding a new definition of "boat launch" under Section 4.0 (Definitions) to read as follows:
"boat launch" means a ramp into a lake that is intended to be used for the purpose of placing or removing a boat in the water;
 - iii) adding a new definition of "dock" under Section 4.0 (Definitions) to read as follows:
"dock" means an aquatic structure used for the purpose of mooring of boats and for providing pedestrian access to and from the moored boats. Dock does not include the moorage of float planes, group moorage facilities, strata moorage facilities, or marina facilities;
 - iv) adding a new definition of "foreshore" under Section 4.0 (Definitions) to read as follows:
"foreshore" means that land lying between the highest water mark and the lowest water mark that is alternatively covered and exposed by water with the normal rise and fall of the level of the body of water;
 - v) adding a new definition of "group moorage facility" under Section 4.0 (Definitions) to read as follows:
"group moorage facility" means one or more multi-berth docks providing communal moorage to an adjacent apartment building or townhouse development or multi-parcel residential development, including a strata or shared interest development;
 - vi) adding a new definition of "marina" under Section 4.0 (Definitions) to read as follows:
"marina" means a commercial or government establishment or premise, containing multi-berth docking facility where more than two (2) boats or other vessels are berthed or stored, or where any number of watercraft are serviced, constructed or

kept for sale or rent. Facilities for the sale of marine fuels and lubricants, boating accessory retail sales and wastewater pumping facilities may also be provided;

- vii) adding a new definition of “moorage” under Section 4.0 (Definitions) to read as follows:

“**moorage**” means the tying, fastening or securing of a boat or other watercraft to a moorage buoy or dock;

- viii) adding a new definition of “moorage buoy” under Section 4.0 (Definitions) to read as follows:

“**moorage buoy**” means an aquatic structure consisting of a small floating object attached to an anchor or other fixed point located on the bed of a lake, structure used for the purpose of boat moorage, typically composed of rigid plastic foam or rigid molded plastic, and specifically manufactured for the intended use of boat moorage;

- ix) adding a new definition of “swimming platform” under Section 4.0 (Definitions) to read as follows:

“**swimming platform**” means a floating structure used for recreational activities, such as swimming, diving, and sun bathing, but excludes moorage;

- x) adding a new definition of “water-based recreation” under Section 4.0 (Definitions) to read as follows:

“**water-based recreation**” means the use of water for outdoor recreation activities such as fishing, water skiing, boating, swimming, and diving;

- xi) adding a reference to “Okanagan Basin Lakes Zone W1” under the “Administrative and Open Space Zones” sub-section of Section 5.1 (Zoning Districts) at Section 5.0 (Creation of Zones).

- xii) adding a new Section 7.28 (Dock and Boatlift Regulations) under Section 7.0 (General Regulations) to read as follows:

7.28 Dock, Boatlift & Swimming Platform Regulations

Docks, boatlifts and swimming platforms may only be sited directly adjacent to a parcel zoned to permit “single detached dwelling”, and only subject to the following regulations:

- .1 No more than one (1) dock or swimming platform is permitted per upland parcel.
- .2 A dock shall not extend a distance greater than 42.0 metres from the natural boundary of the upland parcel.
- .3 A dock walkway shall not exceed a width of 1.5 metres.

- .4 A dock moorage platform shall not exceed a width of 3.0 metres.
- .5 A dock shall be sited and designed so as not to impede pedestrian access along the foreshore. Without limiting the foregoing, if a dock platform is raised by more than 0.3 metres above any point on the public foreshore, steps must be provided on both sides of the dock to permit public access along the foreshore, and this access must not be blocked by fences or other means.
- .6 A maximum of two boat moorage areas are allowed for any dock at any given time.
- .7 A maximum of one boat lift shall be allowed for each waterfront parcel, and shall count as one of the two allowable moorages.
- .8 A maximum of one moorage buoy shall be allowed for each waterfront parcel, and shall count as one of the two allowable moorages.
- .9 The maximum surface area of a swimming platform shall not exceed 10.0 m².

xiii) replacing Section 16.2.1(f) (Parks and Recreation Zone (PR)) under Section 16.0 (Administrative and Open Space) in its entirety with the following:

- f) public moorage;

xiv) adding a new Section 16.4 (Okanagan Basin Lakes Zone (W1)) under Section 16.0 (Administrative and Open Space) to read as follows:

16.4 OKANAGAN BASIN LAKES ZONE (W1)

16.4.1 Permitted Uses:

Principal Uses:

- a) water-based recreation;

Accessory Uses:

- b) dock;
- c) boat launch;
- d) boatlift;
- e) swimming platform; and
- f) moorage buoy.

16.4.2 Site Specific Okanagan Basin Lakes (W1s) Regulations:

- a) Not applicable

16.4.3 Minimum Parcel Size:

- a) Not applicable

16.4.4 Minimum Parcel Width:

- a) Not applicable

16.4.5 Maximum Number of Dwelling Permitted Per Parcel:

- a) Not applicable

16.4.6 Minimum Setbacks:

- a) A dock or swimming platform shall be setback 5.0 metres from the side parcel line boundaries of a parcel adjoining the foreshore of Osoyoos Lake, as projected onto the foreshore and water.

16.4.7 Maximum Height:

- a) Not applicable

16.4.8 Maximum Parcel Coverage:

- a) Not applicable

- 5. The land shown shaded yellow on the attached Schedule 'A-2' (which forms part of this Bylaw) is zoned Okanagan Basin Lakes (W1) in the Electoral Area "A" Zoning Bylaw No. 2451, 2008, and the Zoning Map, being Schedule '2' of the Electoral Area "A" Zoning Bylaw No. 2451, 2008, is amended accordingly.

Electoral Area "C"

- 6. The Electoral Area "C" Official Community Plan Bylaw No. 2452, 2008, is amended by:
 - i) adding a reference to "Okanagan Basin Lakes BL" under "Community Services and Administrative Designations" at Section 4.0 (Official Community Plan Map Designations).
 - ii) adding a new Section 16.5 (Basin Lakes) under Section 16 (Natural Environment & Conservation) to read as follows:

16.5 Okanagan Basin Lakes

The Okanagan watershed, or basin, is a narrow strip that spans from Armstrong in the north to the US border in the south and includes six main lakes – Okanagan, Kalamalka, Wood, Skaha, Vaseux and Osoyoos – and surrounding mountains. Penticton, Summerland, Oliver and Osoyoos as well as the surrounding rural areas all lie within the Okanagan Basin.

Water in the Okanagan Basin has a variety of uses including irrigation for crops, as a domestic supply for residential use and in various industrial and recreational activities. Achieving a balance among the many uses associated with the basin lakes, and particularly between private use and public access, is an on-going challenge.

The Basin Lakes designation serves to promote the major lakes in the Valley for community and visitor use, while also seeking to protect existing community infrastructure such as water intakes.

For a map of Basin Lakes areas in the Plan Area see Schedule 'B' (Official Community Plan Map).

16.5.1 Objectives

- .1 Provide opportunities for water-based recreation on Vaseux Lake, including small-scale docks and swimming platforms associated with adjacent residential use.

16.5.2 Policies

The Regional Board:

- .1 Generally supports the use of waters designated Okanagan Basin Lakes (BL) identified in Schedule 'B' (Official Community Plan Map) for water-based recreation, docks, boat launches, boatlifts, swimming platforms and moorage buoys.
- .2 Supports docks and swimming platforms being located away from or designed to have minimal impact on riparian habitat.
- .3 Requires dock and swimming platform proposals affecting lands designated as Watercourse Development Permit (WDP) Area to obtain a development permit in accordance with the requirements of Section 21.3 of this Bylaw.
- .4 Encourages docks to be designed, including anchor points, in a way that will not disturb riparian areas, except at the immediate footprint.
- .5 Encourages docks and swimming platforms to be located away from or designed to avoid negative impacts on adjacent structures and uses, including other docks and swimming platforms, beach access points, parks, utilities, water intakes, and other similar uses.
- .6 Consider that docks, swimming platforms, and marinas should not include non-moorage structures such as storage sheds, gazebos, raised decks or hot tubs.
- .7 Will consider group moorage, marina and other commercial dock proposals on a case-by-case basis through a zoning amendment process, and may use the following criteria to assess an application:

- i) location of any existing community infrastructure such as water intakes, sewer lines and underground cables;
 - ii) presence of environmental and riparian values, such as fish habitat, as identified by a habitat assessment;
 - iii) compatibility with, and proximity to adjacent land uses; and
 - iv) intensity of the use (e.g. number of berths or inclusion of non-moorage structures).
7. The land shown shaded yellow on the attached Schedule 'C-1' (which forms part of this Bylaw) is designated Basin Lake (BL) in the Electoral Area "C" Official Community Plan Bylaw No. 2452, 2008, and the OCP Map, being Schedule 'B' of the Electoral Area "C" Official Community Plan Bylaw No. 2452, 2008, is amended accordingly.
8. The Electoral Area "C" Zoning Bylaw No. 2453, 2008, is amended by:
- i) adding a new definition of "boat lift" under Section 4.0 (Definitions) to read as follows:
"boat lift" means a structure supported from the bottom of the lake which facilitates the removal of a boat from the water, and may allow for a boat to be stored above the water;
 - ii) adding a new definition of "boat launch" under Section 4.0 (Definitions) to read as follows:
"boat launch" means a ramp into a lake that is intended to be used for the purpose of placing or removing a boat in the water;
 - iii) adding a new definition of "dock" under Section 4.0 (Definitions) to read as follows:
"dock" means an aquatic structure used for the purpose of mooring of boats and for providing pedestrian access to and from the moored boats. Dock does not include the moorage of float planes, group moorage facilities, strata moorage facilities, or marina facilities;
 - iv) adding a new definition of "foreshore" under Section 4.0 (Definitions) to read as follows:
"foreshore" means that land lying between the highest water mark and the lowest water mark that is alternatively covered and exposed by water with the normal rise and fall of the level of the body of water;
 - v) adding a new definition of "group moorage facility" under Section 4.0 (Definitions) to read as follows:
"group moorage facility" means one or more multi-berth docks providing communal moorage to an adjacent apartment building or townhouse development or multi-parcel residential development, including a strata or shared interest development;

vi) adding a new definition of “marina” under Section 4.0 (Definitions) to read as follows:

“marina” means a commercial or government establishment or premise, containing multi-berth docking facility where more than two (2) boats or other vessels are berthed or stored, or where any number of watercraft are serviced, constructed or kept for sale or rent. Facilities for the sale of marine fuels and lubricants, boating accessory retail sales and wastewater pumping facilities may also be provided;

vii) adding a new definition of “moorage” under Section 4.0 (Definitions) to read as follows:

“moorage” means the tying, fastening or securing of a boat or other watercraft to a moorage buoy or dock;

viii) adding a new definition of “moorage buoy” under Section 4.0 (Definitions) to read as follows:

“moorage buoy” means an aquatic structure consisting of a small floating object attached to an anchor or other fixed point located on the bed of a lake, structure used for the purpose of boat moorage, typically composed of rigid plastic foam or rigid molded plastic, and specifically manufactured for the intended use of boat moorage;

ix) adding a new definition of “swimming platform” under Section 4.0 (Definitions) to read as follows:

“swimming platform” means a floating structure used for recreational activities, such as swimming, diving, and sun bathing, but excludes moorage;

x) adding a new definition of “water-based recreation” under Section 4.0 (Definitions) to read as follows:

“water-based recreation” means the use of water for outdoor recreation activities such as fishing, water skiing, boating, swimming, and diving;

xi) adding a reference to “Okanagan Basin Lakes Zone W1” under the “Administrative and Open Space Zones” sub-section of Section 5.1 (Zoning Districts) at Section 5.0 (Creation of Zones).

xii) adding a new Section 7.28 (Dock and Boatlift Regulations) under Section 7.0 (General Regulations) to read as follows:

7.28 Dock, Boatlift & Swimming Platform Regulations

Docks, boatlifts and swimming platforms may only be sited directly adjacent to a parcel zoned to permit “single detached dwelling”, and only subject to the following regulations:

- .1 No more than one (1) dock or swimming platform is permitted per upland parcel.
- .2 A dock shall not extend a distance greater than 42.0 metres from the natural boundary of the upland parcel.
- .3 A dock walkway shall not exceed a width of 1.5 metres.
- .4 A dock moorage platform shall not exceed a width of 3.0 metres.
- .5 A dock shall be sited and designed so as not to impede pedestrian access along the foreshore. Without limiting the foregoing, if a dock platform is raised by more than 0.3 metres above any point on the public foreshore, steps must be provided on both sides of the dock to permit public access along the foreshore, and this access must not be blocked by fences or other means.
- .6 A maximum of two boat moorage areas are allowed for any dock at any given time.
- .7 A maximum of one boat lift shall be allowed for each waterfront parcel, and shall count as one of the two allowable moorages.
- .8 A maximum of one moorage buoy shall be allowed for each waterfront parcel, and shall count as one of the two allowable moorages.
- .9 The maximum surface area of a swimming platform shall not exceed 10.0 m².

xiii) replacing Section 16.2.1(f) (Parks and Recreation (PR) Zone) under Section 16.0 (Administrative and Open Space) in its entirety with the following:

f) public moorage;

xiv) adding a new Section 16.4 (Okanagan Basin Lakes (W1) Zone) under Section 16.0 (Administrative and Open Space) to read as follows:

16.4 OKANAGAN BASIN LAKES ZONE (W1)

16.4.1 Permitted Uses:

Principal Uses:

a) water-based recreation;

Accessory Uses:

b) dock;

c) boat launch;

d) boatlift;

e) swimming platform; and

f) moorage buoy.

16.4.2 Site Specific Okanagan Basin Lakes (W1s) Regulations:

- a) Not applicable

16.4.3 Minimum Parcel Size:

- a) Not applicable

16.4.4 Minimum Parcel Width:

- a) Not applicable

16.4.5 Maximum Number of Dwelling Permitted Per Parcel:

- a) Not applicable

16.4.6 Minimum Setbacks:

- a) A dock or swimming platform shall be setback 5.0 metres from the side parcel line boundaries of a parcel adjoining the foreshore of Osoyoos Lake, as projected onto the foreshore and water.

16.4.7 Maximum Height:

- a) Not applicable

16.4.8 Maximum Parcel Coverage:

- a) Not applicable

9. The land shown shaded yellow on the attached Schedule 'C-2' (which forms part of this Bylaw) is zoned Okanagan Basin Lakes (W1) in the Electoral Area "C" Zoning Bylaw No. 2453, 2008, and the Zoning Map, being Schedule '2' of the Electoral Area "C" Zoning Bylaw No. 2453, 2008, is amended accordingly.

Electoral Area "D"

10. The Electoral Area "D" Official Community Plan Bylaw No. 2603, 2013, is amended by:
- i) adding a reference to "Okanagan Basin Lakes BL" under "Community Services and Administrative Designations" at Section 5.0 (Official Community Plan Map Designations).
 - ii) adding a new Section 17.5 (Basin Lakes) under Section 17 (Natural Environment & Conservation) to read as follows:

17.5 Okanagan Basin Lakes

The Okanagan watershed, or basin, is a narrow strip that spans from Armstrong in the north to the US border in the south and includes six main lakes – Okanagan, Kalamalka, Wood, Skaha, Vaseux and Osoyoos – and surrounding mountains. Penticton, Summerland, Oliver and Osoyoos as well as the surrounding rural areas all lie within the Okanagan Basin.

Water in the Okanagan Basin has a variety of uses including irrigation for crops, as a domestic supply for residential use and in various industrial and recreational activities. Achieving a balance among the many uses associated with the basin lakes, and particularly between private use and public access, is an on-going challenge.

The Basin Lakes designation serves to promote the major lakes in the Valley for community and visitor use, while also seeking to protect existing community infrastructure such as water intakes.

For a map of Basin Lakes areas in the Plan Area see Schedule 'B' (Official Community Plan Map).

17.5.1 Objectives

- .1 Provide opportunities for water-based recreation on Vaseux Lake and Skaha Lake, including small-scale docks and swimming platforms associated with adjacent residential use.

17.5.2 Policies

The Regional Board:

- .1 Generally supports the use of waters designated Okanagan Basin Lakes (BL) identified in Schedule 'B' (Official Community Plan Map) for water-based recreation, docks, boat launches, boatlifts, swimming platforms and moorage buoys.
- .2 Supports docks and swimming platforms being located away from or designed to have minimal impact on riparian habitat.
- .3 Requires dock and swimming platform proposals affecting lands designated as Watercourse Development Permit (WDP) Area to obtain a development permit in accordance with the requirements of Section 24.3 of this Bylaw.
- .4 Encourages docks to be designed, including anchor points, in a way that will not disturb riparian areas, except at the immediate footprint.
- .5 Encourages docks and swimming platforms to be located away from or designed to avoid negative impacts on adjacent structures and uses, including other docks and swimming platforms, beach access points, parks, utilities, water intakes, and other similar uses.

- .6 Consider that docks, swimming platforms, and marinas should not include non-moorage structures such as storage sheds, gazebos, raised decks or hot tubs.
 - .7 Will consider group moorage, marina and other commercial dock proposals on a case-by-case basis through a zoning amendment process, and may use the following criteria to assess an application:
 - i) location of any existing community infrastructure such as water intakes, sewer lines and underground cables;
 - ii) presence of environmental and riparian values, such as fish habitat, as identified by a habitat assessment;
 - iii) compatibility with, and proximity to adjacent land uses; and
 - iv) intensity of the use (e.g. number of berths or inclusion of non-moorage structures).
11. The land shown shaded yellow on the attached Schedule 'D-1' (which forms part of this Bylaw) is designated Basin Lake (BL) in the Electoral Area "D" Official Community Plan Bylaw No. 2603, 2013, and the OCP Map, being Schedule 'B' of the Electoral Area "D" Official Community Plan Bylaw No. 2603, 2013, is amended accordingly.
12. The land shown shaded yellow on the attached Schedule 'D-2' (which forms part of this Bylaw) is designated Basin Lake (BL) in the Electoral Area "D" Official Community Plan Bylaw No. 2603, 2013, and the OCP Map, being Schedule 'B' of the Electoral Area "D" Official Community Plan Bylaw No. 2603, 2013, is amended accordingly.
13. The Electoral Area "D" Zoning Bylaw No. 2455, 2008, is amended by:
- i) adding a new definition of "boat lift" under Section 4.0 (Definitions) to read as follows:

"boat lift" means a structure supported from the bottom of the lake which facilitates the removal of a boat from the water, and may allow for a boat to be stored above the water;
 - ii) adding a new definition of "boat launch" under Section 4.0 (Definitions) to read as follows:

"boat launch" means a ramp into a lake that is intended to be used for the purpose of placing or removing a boat in the water;
 - iii) adding a new definition of "dock" under Section 4.0 (Definitions) to read as follows:

"dock" means an aquatic structure used for the purpose of mooring of boats and for providing pedestrian access to and from the moored boats. Dock does not include the moorage of float planes, group moorage facilities, strata moorage facilities, or marina facilities;

- iv) adding a new definition of “foreshore” under Section 4.0 (Definitions) to read as follows:

“foreshore” means that land lying between the highest water mark and the lowest water mark that is alternatively covered and exposed by water with the normal rise and fall of the level of the body of water;

- v) adding a new definition of “group moorage facility” under Section 4.0 (Definitions) to read as follows:

“group moorage facility” means one or more multi-berth docks providing communal moorage to an adjacent apartment building or townhouse development or multi-parcel residential development, including a strata or shared interest development;

- vi) adding a new definition of “marina” under Section 4.0 (Definitions) to read as follows:

“marina” means a commercial or government establishment or premise, containing multi-berth docking facility where more than two (2) boats or other vessels are berthed or stored, or where any number of watercraft are serviced, constructed or kept for sale or rent. Facilities for the sale of marine fuels and lubricants, boating accessory retail sales and wastewater pumping facilities may also be provided;

- vii) adding a new definition of “moorage” under Section 4.0 (Definitions) to read as follows:

“moorage” means the tying, fastening or securing of a boat or other watercraft to a moorage buoy or dock;

- viii) adding a new definition of “moorage buoy” under Section 4.0 (Definitions) to read as follows:

“moorage buoy” means an aquatic structure consisting of a small floating object attached to an anchor or other fixed point located on the bed of a lake, structure used for the purpose of boat moorage, typically composed of rigid plastic foam or rigid molded plastic, and specifically manufactured for the intended use of boat moorage;

- ix) adding a new definition of “swimming platform” under Section 4.0 (Definitions) to read as follows:

“swimming platform” means a floating structure used for recreational activities, such as swimming, diving, and sun bathing, but excludes moorage;

- x) adding a new definition of “water-based recreation” under Section 4.0 (Definitions) to read as follows:

“water-based recreation” means the use of water for outdoor recreation activities such as fishing, water skiing, boating, swimming, and diving;

- xi) adding a reference to “Okanagan Basin Lakes Zone W1” under the “Administrative and Open Space Zones” sub-section of Section 5.1 (Zoning Districts) at Section 5.0 (Creation of Zones).
- xii) adding a new Section 7.28 (Dock and Boatlift Regulations) under Section 7.0 (General Regulations) to read as follows:

7.28 Dock, Boatlift & Swimming Platform Regulations

Docks, boatlifts and swimming platforms may only be sited directly adjacent to a parcel zoned to permit “single detached dwelling”, and only subject to the following regulations:

- .1 No more than one (1) dock or swimming platform is permitted per upland parcel.
- .2 A dock shall not extend a distance greater than 42.0 metres from the natural boundary of the upland parcel.
- .3 A dock walkway shall not exceed a width of 1.5 metres.
- .4 A dock moorage platform shall not exceed a width of 3.0 metres.
- .5 A dock shall be sited and designed so as not to impede pedestrian access along the foreshore. Without limiting the foregoing, if a dock platform is raised by more than 0.3 metres above any point on the public foreshore, steps must be provided on both sides of the dock to permit public access along the foreshore, and this access must not be blocked by fences or other means.
- .6 A maximum of two boat moorage areas are allowed for any dock at any given time.
- .7 A maximum of one boat lift shall be allowed for each waterfront parcel, and shall count as one of the two allowable moorages.
- .8 A maximum of one moorage buoy shall be allowed for each waterfront parcel, and shall count as one of the two allowable moorages.
- .9 The maximum surface area of a swimming platform shall not exceed 10.0 m².

- xiii) replacing Section 17.2.1(f) (Parks and Recreation Zone (PR)) under Section 17.0 (Administrative and Open Space) in its entirety with the following:

- f) public moorage;

- xiv) adding a new Section 17.4 (Okanagan Basin Lakes Zone (W1)) under Section 17.0 (Administrative and Open Space) to read as follows:

17.4 OKANAGAN BASIN LAKES ZONE (W1)

17.4.1 Permitted Uses:

Principal Uses:

- a) water-based recreation;

Accessory Uses:

- b) dock;
- c) boat launch;
- d) boatlift;
- e) swimming platform; and
- f) moorage buoy.

17.4.2 Site Specific Okanagan Basin Lakes (W1s) Regulations:

- a) Not applicable

17.4.3 Minimum Parcel Size:

- a) Not applicable

17.4.4 Minimum Parcel Width:

- a) Not applicable

17.4.5 Maximum Number of Dwelling Permitted Per Parcel:

- a) Not applicable

17.4.6 Minimum Setbacks:

- a) A dock or swimming platform shall be setback 5.0 metres from the side parcel line boundaries of a parcel adjoining the foreshore of Osoyoos Lake, as projected onto the foreshore and water.

17.4.7 Maximum Height:

- a) Not applicable

17.4.8 Maximum Parcel Coverage:

- a) Not applicable

14. The land shown shaded yellow on the attached Schedule 'D-3' (which forms part of this Bylaw) is zoned Okanagan Basin Lakes (W1) in the Electoral Area "D" Zoning Bylaw No. 2455, 2008, and the Zoning Map, being Schedule '2' of the Electoral Area "D" Zoning Bylaw No. 2455, 2008, is amended accordingly.

15. The land shown shaded yellow on the attached Schedule 'D-4' (which forms part of this Bylaw) is zoned Okanagan Basin Lakes (W1) in the Electoral Area "D" Zoning Bylaw No. 2455, 2008, and the Zoning Map, being Schedule '2' of the Electoral Area "D" Zoning Bylaw No. 2455, 2008, is amended accordingly.

Electoral Area "E"

16. The Electoral Area "E" Official Community Plan Bylaw No. 2458, 2008, is amended by:

- i) adding a reference to "Okanagan Basin Lakes BL" under "Community Services and Administrative Designations" at Section 4.0 (Official Community Plan Map Designations).
- ii) adding a new Section 18.5 (Basin Lakes) under Section 18.0 (Natural Environment & Conservation) to read as follows:

18.5 Okanagan Basin Lakes

The Okanagan watershed, or basin, is a narrow strip that spans from Armstrong in the north to the US border in the south and includes six main lakes – Okanagan, Kalamalka, Wood, Skaha, Vaseux and Osoyoos – and surrounding mountains. Penticton, Summerland, Oliver and Osoyoos as well as the surrounding rural areas all lie within the Okanagan Basin.

Water in the Okanagan Basin has a variety of uses including irrigation for crops, as a domestic supply for residential use and in various industrial and recreational activities. Achieving a balance among the many uses associated with the basin lakes, and particularly between private use and public access, is an on-going challenge.

The Basin Lakes designation serves to promote the major lakes in the Valley for community and visitor use, while also seeking to protect existing community infrastructure such as water intakes.

For a map of Basin Lakes areas in the Plan Area see Schedule 'B' (Official Community Plan Map).

18.5.1 Objectives

- .1 Provide opportunities for water-based recreation on Okanagan Lake, including small-scale docks and swimming platforms associated with adjacent residential use.

18.5.2 Policies

The Regional Board:

- .1 Generally supports the use of waters designated Okanagan Basin Lakes (BL) identified in Schedule 'B' (Official Community Plan Map) for water-based recreation, docks, boat launches, boatlifts, swimming platforms and moorage buoys.
- .2 Supports docks and swimming platforms being located away from or designed to have minimal impact on riparian habitat.
- .3 Requires dock and swimming platform proposals affecting lands designated as Watercourse Development Permit (WDP) Area to obtain a development permit in accordance with the requirements of Section 23.3 of this Bylaw.
- .4 Encourages docks to be designed, including anchor points, in a way that will not disturb riparian areas, except at the immediate footprint.
- .5 Encourages docks and swimming platforms to be located away from or designed to avoid negative impacts on adjacent structures and uses, including other docks and swimming platforms, beach access points, parks, utilities, water intakes, and other similar uses.
- .6 Consider that docks, swimming platforms, and marinas should not include non-moorage structures such as storage sheds, gazebos, raised decks or hot tubs.
- .7 Will consider group moorage, marina and other commercial dock proposals on a case-by-case basis through a zoning amendment process, and may use the following criteria to assess an application:
 - i) location of any existing community infrastructure such as water intakes, sewer lines and underground cables;
 - ii) presence of environmental and riparian values, such as fish habitat, as identified by a habitat assessment;
 - iii) compatibility with, and proximity to adjacent land uses; and
 - iv) intensity of the use (e.g. number of berths or inclusion of non-moorage structures).

17. The land shown shaded yellow on the attached Schedule 'E-1' (which forms part of this Bylaw) is designated Basin Lake (BL) in the Electoral Area "E" Official Community Plan Bylaw No. 2458, 2008, and the OCP Map, being Schedule 'B' of the Electoral Area "E" Official Community Plan Bylaw No. 2458, 2008, is amended accordingly.

18. The Electoral Area "E" Zoning Bylaw No. 2459, 2008, is amended by:

- i) adding a new definition of "boat lift" under Section 4.0 (Definitions) to read as follows:
"boat lift" means a structure supported from the bottom of the lake which facilitates the removal of a boat from the water, and may allow for a boat to be stored above the water;

- ii) adding a new definition of “boat launch” under Section 4.0 (Definitions) to read as follows:

“boat launch” means a ramp into a lake that is intended to be used for the purpose of placing or removing a boat in the water;

- iii) adding a new definition of “dock” under Section 4.0 (Definitions) to read as follows:

“dock” means an aquatic structure used for the purpose of mooring of boats and for providing pedestrian access to and from the moored boats. Dock does not include the moorage of float planes, group moorage facilities, strata moorage facilities, or marina facilities;

- iv) adding a new definition of “foreshore” under Section 4.0 (Definitions) to read as follows:

“foreshore” means that land lying between the highest water mark and the lowest water mark that is alternatively covered and exposed by water with the normal rise and fall of the level of the body of water;

- v) adding a new definition of “group moorage facility” under Section 4.0 (Definitions) to read as follows:

“group moorage facility” means one or more multi-berth docks providing communal moorage to an adjacent apartment building or townhouse development or multi-parcel residential development, including a strata or shared interest development;

- vi) adding a new definition of “marina” under Section 4.0 (Definitions) to read as follows:

“marina” means a commercial or government establishment or premise, containing multi-berth docking facility where more than two (2) boats or other vessels are berthed or stored, or where any number of watercraft are serviced, constructed or kept for sale or rent. Facilities for the sale of marine fuels and lubricants, boating accessory retail sales and wastewater pumping facilities may also be provided;

- vii) adding a new definition of “moorage” under Section 4.0 (Definitions) to read as follows:

“moorage” means the tying, fastening or securing of a boat or other watercraft to a moorage buoy or dock;

- viii) adding a new definition of “moorage buoy” under Section 4.0 (Definitions) to read as follows:

“moorage buoy” means an aquatic structure consisting of a small floating object attached to an anchor or other fixed point located on the bed of a lake, structure used for the purpose of boat moorage, typically composed of rigid plastic foam or rigid molded plastic, and specifically manufactured for the intended use of boat moorage;

- ix) adding a new definition of “swimming platform” under Section 4.0 (Definitions) to read as follows:

“swimming platform” means a floating structure used for recreational activities, such as swimming, diving, and sun bathing, but excludes moorage;

- x) adding a new definition of “water-based recreation” under Section 4.0 (Definitions) to read as follows:

“water-based recreation” means the use of water for outdoor recreation activities such as fishing, water skiing, boating, swimming, and diving;

- xi) adding a reference to “Okanagan Basin Lakes Zone W1” under the “Administrative and Open Space Zones” sub-section of Section 5.1 (Zoning Districts) at Section 5.0 (Creation of Zones).

- xii) adding a new Section 7.28 (Dock and Boatlift Regulations) under Section 7.0 (General Regulations) to read as follows:

7.28 Dock, Boatlift & Swimming Platform Regulations

Docks, boatlifts and swimming platforms may only be sited directly adjacent to a parcel zoned to permit “single detached dwelling”, and only subject to the following regulations:

- .1 No more than one (1) dock or swimming platform is permitted per upland parcel.
- .2 A dock shall not extend a distance greater than 42.0 metres from the natural boundary of the upland parcel.
- .3 A dock walkway shall not exceed a width of 1.5 metres.
- .4 A dock moorage platform shall not exceed a width of 3.0 metres.
- .5 A dock shall be sited and designed so as not to impede pedestrian access along the foreshore. Without limiting the foregoing, if a dock platform is raised by more than 0.3 metres above any point on the public foreshore, steps must be provided on both sides of the dock to permit public access along the foreshore, and this access must not be blocked by fences or other means.
- .6 A maximum of two boat moorage areas are allowed for any dock at any given time.
- .7 A maximum of one boat lift shall be allowed for each waterfront parcel, and shall count as one of the two allowable moorages.
- .8 A maximum of one moorage buoy shall be allowed for each waterfront parcel, and shall count as one of the two allowable moorages.

- .9 The maximum surface area of a swimming platform shall not exceed 10.0 m².

xiii) replacing Section 16.3.1(f) (Parks and Recreation Zone (PR)) under Section 16.0 (Administrative and Open Space) in its entirety with the following:

- f) public moorage;

xiv) adding a new Section 16.4 (Okanagan Basin Lakes Zone (W1)) under Section 16.0 (Administrative and Open Space) to read as follows:

16.4 OKANAGAN BASIN LAKES ZONE (W1)

16.4.1 Permitted Uses:

Principal Uses:

- a) water-based recreation;

Accessory Uses:

- b) dock;
c) boat launch;
d) boatlift;
e) swimming platform; and
f) moorage buoy.

16.4.2 Site Specific Okanagan Basin Lakes (W1s) Regulations:

- a) Not applicable

16.4.3 Minimum Parcel Size:

- a) Not applicable

16.4.4 Minimum Parcel Width:

- a) Not applicable

16.4.5 Maximum Number of Dwelling Permitted Per Parcel:

- a) Not applicable

16.4.6 Minimum Setbacks:

- a) A dock or swimming platform shall be setback 5.0 metres from the side parcel line boundaries of a parcel adjoining the foreshore of Osoyoos Lake, as projected onto the foreshore and water.

16.4.7 Maximum Height:

- a) Not applicable

16.4.8 Maximum Parcel Coverage:

- a) Not applicable

19. The land shown shaded yellow on the attached Schedule 'E-2' (which forms part of this Bylaw) is zoned Okanagan Basin Lakes (W1) in the Electoral Area "E" Zoning Bylaw No. 2459, 2008, and the Zoning Map, being Schedule '2' of the Electoral Area "E" Zoning Bylaw No. 2459, 2008, is amended accordingly.

Electoral Area "F"

20. The Electoral Area "F" Official Community Plan Bylaw No. 2790, 2018, is amended by:

- i) adding a reference to "Okanagan Basin Lakes BL" under "Community Services and Administrative Designations" at Section 4.0 (Official Community Plan Designations).
- ii) adding a new Section 16.5 (Basin Lakes) under Section 16.0 (Natural Environment & Conservation) to read as follows:

16.5 Okanagan Basin Lakes

The Okanagan watershed, or basin, is a narrow strip that spans from Armstrong in the north to the US border in the south and includes six main lakes – Okanagan, Kalamalka, Wood, Skaha, Vaseux and Osoyoos – and surrounding mountains. Penticton, Summerland, Oliver and Osoyoos as well as the surrounding rural areas all lie within the Okanagan Basin.

Water in the Okanagan Basin has a variety of uses including irrigation for crops, as a domestic supply for residential use and in various industrial and recreational activities. Achieving a balance among the many uses associated with the basin lakes, and particularly between private use and public access, is an on-going challenge.

The Basin Lakes designation serves to promote the major lakes in the Valley for community and visitor use, while also seeking to protect existing community infrastructure such as water intakes.

For a map of Basin Lakes areas in the Plan Area see Schedule 'B' (Official Community Plan Map).

16.5.1 Objectives

- .1 Provide opportunities for water-based recreation on Okanagan Lake, including small-scale docks and swimming platforms associated with adjacent residential use.

16.5.2 Policies

The Regional Board:

- .1 Generally supports the use of waters designated Okanagan Basin Lakes (BL) identified in Schedule 'B' (Official Community Plan Map) for water-based recreation, docks, boat launches, boatlifts, swimming platforms and moorage buoys.
 - .2 Supports docks and swimming platforms being located away from or designed to have minimal impact on riparian habitat.
 - .3 Requires dock and swimming platform proposals affecting lands designated as Watercourse Development Permit (WDP) Area to obtain a development permit in accordance with the requirements of Section 23.3 of this Bylaw.
 - .4 Encourages docks to be designed, including anchor points, in a way that will not disturb riparian areas, except at the immediate footprint.
 - .5 Encourages docks and swimming platforms to be located away from or designed to avoid negative impacts on adjacent structures and uses, including other docks and swimming platforms, beach access points, parks, utilities, water intakes, and other similar uses.
 - .6 Consider that docks, swimming platforms, and marinas should not include non-moorage structures such as storage sheds, gazebos, raised decks or hot tubs.
 - .7 Will consider group moorage, marina and other commercial dock proposals on a case-by-case basis through a zoning amendment process, and may use the following criteria to assess an application:
 - i) location of any existing community infrastructure such as water intakes, sewer lines and underground cables;
 - ii) presence of environmental and riparian values, such as fish habitat, as identified by a habitat assessment;
 - iii) compatibility with, and proximity to adjacent land uses; and
 - iv) intensity of the use (e.g. number of berths or inclusion of non-moorage structures).
21. Schedule 'B' (Official Community Plan Map) of the Electoral Area "F" Official Community Plan Bylaw No. 2790, 2018, is amended by decreasing the extent of those land use designations that currently adjoin Okanagan Lake by 50.0 metres over the surface water, as measured from the high water mark.

22. The land shown shaded yellow on the attached Schedule 'F-1' (which forms part of this Bylaw) is designated Basin Lake (BL) in the Electoral Area "F" Official Community Plan Bylaw No. 2790, 2018, and the OCP Map, being Schedule 'B' of the Electoral Area "F" Official Community Plan Bylaw No. 2790, 2018, is amended accordingly.
23. The Electoral Area "F" Zoning Bylaw No. 2461, 2008, is amended by:
- i) deleting the definitions of "docks community" and "docks private" under Section 4.0 (Definitions).
 - ii) adding a new definition of "boat lift" under Section 4.0 (Definitions) to read as follows:
"boat lift" means a structure supported from the bottom of the lake which facilitates the removal of a boat from the water, and may allow for a boat to be stored above the water;
 - iii) adding a new definition of "boat launch" under Section 4.0 (Definitions) to read as follows:
"boat launch" means a ramp into a lake that is intended to be used for the purpose of placing or removing a boat in the water;
 - iv) adding a new definition of "dock" under Section 4.0 (Definitions) to read as follows:
"dock" means an aquatic structure used for the purpose of mooring of boats and for providing pedestrian access to and from the moored boats. Dock does not include the moorage of float planes, group moorage facilities, strata moorage facilities, or marina facilities;
 - v) adding a new definition of "foreshore" under Section 4.0 (Definitions) to read as follows:
"foreshore" means that land lying between the highest water mark and the lowest water mark that is alternatively covered and exposed by water with the normal rise and fall of the level of the body of water;
 - vi) adding a new definition of "group moorage facility" under Section 4.0 (Definitions) to read as follows:
"group moorage facility" means one or more multi-berth docks providing communal moorage to an adjacent apartment building or townhouse development or multi-parcel residential development, including a strata or shared interest development;
 - vii) adding a new definition of "marina" under Section 4.0 (Definitions) to read as follows:
"marina" means a commercial or government establishment or premise, containing multi-berth docking facility where more than two (2) boats or other vessels are berthed or stored, or where any number of watercraft are serviced, constructed or

kept for sale or rent. Facilities for the sale of marine fuels and lubricants, boating accessory retail sales and wastewater pumping facilities may also be provided;

- viii) adding a new definition of “moorage” under Section 4.0 (Definitions) to read as follows:

“**moorage**” means the tying, fastening or securing of a boat or other watercraft to a moorage buoy or dock;

- ix) adding a new definition of “moorage buoy” under Section 4.0 (Definitions) to read as follows:

“**moorage buoy**” means an aquatic structure consisting of a small floating object attached to an anchor or other fixed point located on the bed of a lake, structure used for the purpose of boat moorage, typically composed of rigid plastic foam or rigid molded plastic, and specifically manufactured for the intended use of boat moorage;

- x) adding a new definition of “swimming platform” under Section 4.0 (Definitions) to read as follows:

“**swimming platform**” means a floating structure used for recreational activities, such as swimming, diving, and sun bathing, but excludes moorage;

- xi) adding a new definition of “water-based recreation” under Section 4.0 (Definitions) to read as follows:

“**water-based recreation**” means the use of water for outdoor recreation activities such as fishing, water skiing, boating, swimming, and diving;

- xii) adding a reference to “Okanagan Basin Lakes Zone W1” under the “Administrative and Open Space Zones” sub-section of Section 5.1 (Zoning Districts) at Section 5.0 (Creation of Zones).

- xiii) Replacing Section 7.26 (Dock and Boatlift Regulations) under Section 7.0 (General Regulations) in its entirety with the following:

7.26 Dock, Boatlift & Swimming Platform Regulations

Docks, boatlifts and swimming platforms may only be sited directly adjacent to a parcel zoned to permit “single detached dwelling”, and only subject to the following regulations:

- .1 No more than one (1) dock or swimming platform is permitted per upland parcel.
- .2 A dock shall not extend a distance greater than 42.0 metres from the natural boundary of the upland parcel.
- .3 A dock walkway shall not exceed a width of 1.5 metres.

- .4 A dock moorage platform shall not exceed a width of 3.0 metres.
- .5 A dock shall be sited and designed so as not to impede pedestrian access along the foreshore. Without limiting the foregoing, if a dock platform is raised by more than 0.3 metres above any point on the public foreshore, steps must be provided on both sides of the dock to permit public access along the foreshore, and this access must not be blocked by fences or other means.
- .6 A maximum of two boat moorage areas are allowed for any dock at any given time.
- .7 A maximum of one boat lift shall be allowed for each waterfront parcel, and shall count as one of the two allowable moorages.
- .8 A maximum of one moorage buoy shall be allowed for each waterfront parcel, and shall count as one of the two allowable moorages.
- .9 The maximum surface area of a swimming platform shall not exceed 10.0 m².

xiv) replacing Section 10.1.1(s) (Resource Area (RA) Zone – Permitted Uses) under Section 10.0 (Rural) in its entirety with the following:

s) *deleted*;

xv) replacing Section 10.2.1(l) (Agriculture Two (AG2) Zone – Permitted Uses) under Section 10.0 (Rural) in its entirety with the following:

l) *deleted*;

xvi) replacing Section 10.3.1(m) (Agriculture Three (AG2) Zone – Permitted Uses) under Section 10.0 (Rural) in its entirety with the following:

m) *deleted*;

xvii) replacing Section 10.5.1(i) (Small Holdings Two (SH2) Zone – Permitted Uses) under Section 10.0 (Rural) in its entirety with the following:

i) *deleted*;

xviii) replacing Section 10.7.1(f) (Small Holdings Four (SH4) Zone – Permitted Uses) under Section 10.0 (Rural) in its entirety with the following:

f) *deleted*;

xix) replacing Section 10.8.1(h) (Small Holdings Five (SH5) Zone – Permitted Uses) under Section 10.0 (Rural) in its entirety with the following:

h) *deleted*;

- xx) replacing Section 11.1.1(d) (Residential Single Family One (RS1) Zone – Permitted Uses) under Section 11.0 (Low Density Residential) in its entirety with the following:
- d) *deleted*;
- xxi) replacing Section 11.2.1(d) (Residential Single Family Two (RS2) Zone – Permitted Uses) under Section 11.0 (Low Density Residential) in its entirety with the following:
- d) *deleted*;
- xxii) replacing Section 16.2.1(f) (Parks and Recreation (PR) Zone) under Section 16.0 (Administrative and Open Space) in its entirety with the following:
- f) public moorage;
- xxiii) adding a new Section 16.4 (Okanagan Basin Lakes Zone (W1)) under Section 16.0 (Administrative and Open Space) to read as follows:

16.4 OKANAGAN BASIN LAKES ZONE (W1)

16.4.1 Permitted Uses:

Principal Uses:

- a) water-based recreation;

Accessory Uses:

- b) dock;
- c) boat launch;
- d) boatlift;
- e) swimming platform; and
- f) moorage buoy.

16.4.2 Site Specific Okanagan Basin Lakes (W1s) Regulations:

- a) Not applicable

16.4.3 Minimum Parcel Size:

- a) Not applicable

16.4.4 Minimum Parcel Width:

- a) Not applicable

16.4.5 Maximum Number of Dwelling Permitted Per Parcel:

- a) Not applicable

16.4.6 Minimum Setbacks:

- a) A dock or swimming platform shall be setback 5.0 metres from the side parcel line boundaries of a parcel adjoining the foreshore of Osoyoos Lake, as projected onto the foreshore and water.

16.4.7 Maximum Height:

- a) Not applicable

16.4.8 Maximum Parcel Coverage:

- a) Not applicable

- 24. Schedule '2' (Zoning Map) of the Electoral Area "F" Zoning Bylaw No. 2461, 2008, is amended by decreasing the extent of those land use zonings that currently adjoin Okanagan Lake by 50.0 metres over the surface water, as measured from the high water mark.
- 25. The land shown shaded yellow on the attached Schedule 'F-2' (which forms part of this Bylaw) is zoned Okanagan Basin Lakes (W1) in the Electoral Area "F" Zoning Bylaw No. 2461, 2008, and the Zoning Map, being Schedule '2' of the Electoral Area "F" Zoning Bylaw No. 2461, 2008, is amended accordingly.

Electoral Area "I"

- 26. The Electoral Area "I" Official Community Plan Bylaw No. 2683, 2016, is amended by:

- i) adding a reference to "Okanagan Basin Lakes BL" under "Community Services and Administrative Designations" at Section 4.0 (Official Community Plan Designations).
- ii) adding a new Section 16.5 (Basin Lakes) under Section 16.0 (Natural Environment & Conservation) to read as follows:

16.5 Okanagan Basin Lakes

The Okanagan watershed, or basin, is a narrow strip that spans from Armstrong in the north to the US border in the south and includes six main lakes – Okanagan, Kalamalka, Wood, Skaha, Vaseux and Osoyoos – and surrounding mountains. Penticton, Summerland, Oliver and Osoyoos as well as the surrounding rural areas all lie within the Okanagan Basin.

Water in the Okanagan Basin has a variety of uses including irrigation for crops, as a domestic supply for residential use and in various industrial and recreational activities. Achieving a balance among the many uses associated

with the basin lakes, and particularly between private use and public access, is an on-going challenge.

The Basin Lakes designation serves to promote the major lakes in the Valley for community and visitor use, while also seeking to protect existing community infrastructure such as water intakes.

For a map of Basin Lakes areas in the Plan Area see Schedule 'B' (Official Community Plan Map).

16.5.1 Objectives

- .1 Provide opportunities for water-based recreation on Skaha Lake and Vaseux Lake, including small-scale docks and swimming platforms associated with adjacent residential use.

16.5.2 Policies

The Regional Board:

- .1 Generally supports the use of waters designated Okanagan Basin Lakes (BL) identified in Schedule 'B' (Official Community Plan Map) for water-based recreation, docks, boat launches, boatlifts, swimming platforms and moorage buoys.
- .2 Supports docks and swimming platforms being located away from or designed to have minimal impact on riparian habitat.
- .3 Requires dock and swimming platform proposals affecting lands designated as Watercourse Development Permit (WDP) Area to obtain a development permit in accordance with the requirements of Section 23.3 of this Bylaw.
- .4 Encourages docks to be designed, including anchor points, in a way that will not disturb riparian areas, except at the immediate footprint.
- .5 Encourages docks and swimming platforms to be located away from or designed to avoid negative impacts on adjacent structures and uses, including other docks and swimming platforms, beach access points, parks, utilities, water intakes, and other similar uses.
- .6 Consider that docks, swimming platforms, and marinas should not include non-moorage structures such as storage sheds, gazebos, raised decks or hot tubs.
- .7 Will consider group moorage, marina and other commercial dock proposals on a case-by-case basis through a zoning amendment process, and may use the following criteria to assess an application:
 - i) location of any existing community infrastructure such as water intakes, sewer lines and underground cables;
 - ii) presence of environmental and riparian values, such as fish habitat, as identified by a habitat assessment;

- iii) compatibility with, and proximity to adjacent land uses; and
- iv) intensity of the use (e.g. number of berths or inclusion of non-moorage structures).

27. The land shown shaded yellow on the attached Schedule 'I-1' (which forms part of this Bylaw) is designated Basin Lake (BL) in the Electoral Area "I" Official Community Plan Bylaw No. 2683, 2016, and the OCP Map, being Schedule 'B' of the Electoral Area "I" Official Community Plan Bylaw No. 2683, 2016, is amended accordingly.

28. The Electoral Area "I" Zoning Bylaw No. 2457, 2008, is amended by:

- i) adding a new definition of "boat lift" under Section 4.0 (Definitions) to read as follows:
"boat lift" means a structure supported from the bottom of the lake which facilitates the removal of a boat from the water, and may allow for a boat to be stored above the water;
- ii) adding a new definition of "boat launch" under Section 4.0 (Definitions) to read as follows:
"boat launch" means a ramp into a lake that is intended to be used for the purpose of placing or removing a boat in the water;
- iii) adding a new definition of "dock" under Section 4.0 (Definitions) to read as follows:
"dock" means an aquatic structure used for the purpose of mooring of boats and for providing pedestrian access to and from the moored boats. Dock does not include the moorage of float planes, group moorage facilities, strata moorage facilities, or marina facilities;
- iv) adding a new definition of "foreshore" under Section 4.0 (Definitions) to read as follows:
"foreshore" means that land lying between the highest water mark and the lowest water mark that is alternatively covered and exposed by water with the normal rise and fall of the level of the body of water;
- v) adding a new definition of "group moorage facility" under Section 4.0 (Definitions) to read as follows:
"group moorage facility" means one or more multi-berth docks providing communal moorage to an adjacent apartment building or townhouse development or multi-parcel residential development, including a strata or shared interest development;
- vi) replacing the definition of "marina" under Section 4.0 (Definitions) in its entirety with the following:

“marina” means a commercial or government establishment or premise, containing multi-berth docking facility where more than two (2) boats or other vessels are berthed or stored, or where any number of watercraft are serviced, constructed or kept for sale or rent. Facilities for the sale of marine fuels and lubricants, boating accessory retail sales and wastewater pumping facilities may also be provided;

- vii) adding a new definition of “moorage” under Section 4.0 (Definitions) to read as follows:

“moorage” means the tying, fastening or securing of a boat or other watercraft to a moorage buoy or dock;

- viii) adding a new definition of “moorage buoy” under Section 4.0 (Definitions) to read as follows:

“moorage buoy” means an aquatic structure consisting of a small floating object attached to an anchor or other fixed point located on the bed of a lake, structure used for the purpose of boat moorage, typically composed of rigid plastic foam or rigid molded plastic, and specifically manufactured for the intended use of boat moorage;

- ix) adding a new definition of “swimming platform” under Section 4.0 (Definitions) to read as follows:

“swimming platform” means a floating structure used for recreational activities, such as swimming, diving, and sun bathing, but excludes moorage;

- x) adding a new definition of “water-based recreation” under Section 4.0 (Definitions) to read as follows:

“water-based recreation” means the use of water for outdoor recreation activities such as fishing, water skiing, boating, swimming, and diving;

- xi) adding a reference to “Okanagan Basin Lakes Zone W1” under the “Administrative and Open Space Zones” sub-section of Section 5.1 (Zoning Districts) at Section 5.0 (Creation of Zones).

- xii) adding a new Section 7.31 (Dock and Boatlift Regulations) under Section 7.0 (General Regulations) to read as follows:

7.31 Dock, Boatlift & Swimming Platform Regulations

Docks, boatlifts and swimming platforms may only be sited directly adjacent to a parcel zoned to permit “single detached dwelling”, and only subject to the following regulations:

- .1 No more than one (1) dock or swimming platform is permitted per upland parcel.

- .2 A dock shall not extend a distance greater than 42.0 metres from the natural boundary of the upland parcel.
- .3 A dock walkway shall not exceed a width of 1.5 metres.
- .4 A dock moorage platform shall not exceed a width of 3.0 metres.
- .5 A dock shall be sited and designed so as not to impede pedestrian access along the foreshore. Without limiting the foregoing, if a dock platform is raised by more than 0.3 metres above any point on the public foreshore, steps must be provided on both sides of the dock to permit public access along the foreshore, and this access must not be blocked by fences or other means.
- .6 A maximum of two boat moorage areas are allowed for any dock at any given time.
- .7 A maximum of one boat lift shall be allowed for each waterfront parcel, and shall count as one of the two allowable moorages.
- .8 A maximum of one moorage buoy shall be allowed for each waterfront parcel, and shall count as one of the two allowable moorages.
- .9 The maximum surface area of a swimming platform shall not exceed 10.0 m².

xiii) replacing Section 16.2.1(f) (Parks and Recreation Zone (PR)) under Section 16.0 (Administrative and Open Space) in its entirety with the following:

f) public moorage;

xiv) adding a new Section 16.5 (Okanagan Basin Lakes Zone (W1)) under Section 16.0 (Administrative and Open Space) to read as follows:

16.5 OKANAGAN BASIN LAKES ZONE (W1)

16.5.1 Permitted Uses:

Principal Uses:

a) water-based recreation;

Accessory Uses:

b) dock;

c) boat launch;

d) boatlift;

e) swimming platform; and

f) moorage buoy.

16.5.2 Site Specific Okanagan Basin Lakes (W1s) Regulations:

a) Not applicable

16.5.3 Minimum Parcel Size:

a) Not applicable

16.5.4 Minimum Parcel Width:

a) Not applicable

16.5.5 Maximum Number of Dwelling Permitted Per Parcel:

a) Not applicable

16.5.6 Minimum Setbacks:

a) A dock or swimming platform shall be setback 5.0 metres from the side parcel line boundaries of a parcel adjoining the foreshore of Osoyoos Lake, as projected onto the foreshore and water.

16.5.7 Maximum Height:

a) Not applicable

16.5.8 Maximum Parcel Coverage:

a) Not applicable

29. The land shown shaded yellow on the attached Schedule 'I-2' (which forms part of this Bylaw) is zoned Okanagan Basin Lakes (W1) in the Electoral Area "I" Zoning Bylaw No. 2457, 2008, and the Zoning Map, being Schedule '2' of the Electoral Area "I" Zoning Bylaw No. 2457, 2008, is amended accordingly.

READ A FIRST AND SECOND TIME this ____ day of _____, 2020.

PUBLIC HEARING held on this ____ day of _____, 2020.

READ A THIRD TIME this ____ day of _____, 2020.

I hereby certify the foregoing to be a true and correct copy of the “Regional District of Okanagan-Similkameen Okanagan Basin Lakes Zoning Amendment Bylaw No. 2862, 2020” as read a Third time by the Regional Board on this ____ day of _____, 2020.

Dated at Penticton, BC this ____ day of _____, 2020.

Corporate Officer

Approved pursuant to Section 52(3) of the *Transportation Act* this ____ day of _____, 2020.

For the Minister of Transportation & Infrastructure

ADOPTED this ____ day of _____, 2020.

Board Chair

Corporate Officer

Regional District of Okanagan-Similkameen

101 Martin St, Penticton, BC, V2A-5J9
Tel: 250-492-0237 Email: info@rdos.bc.ca

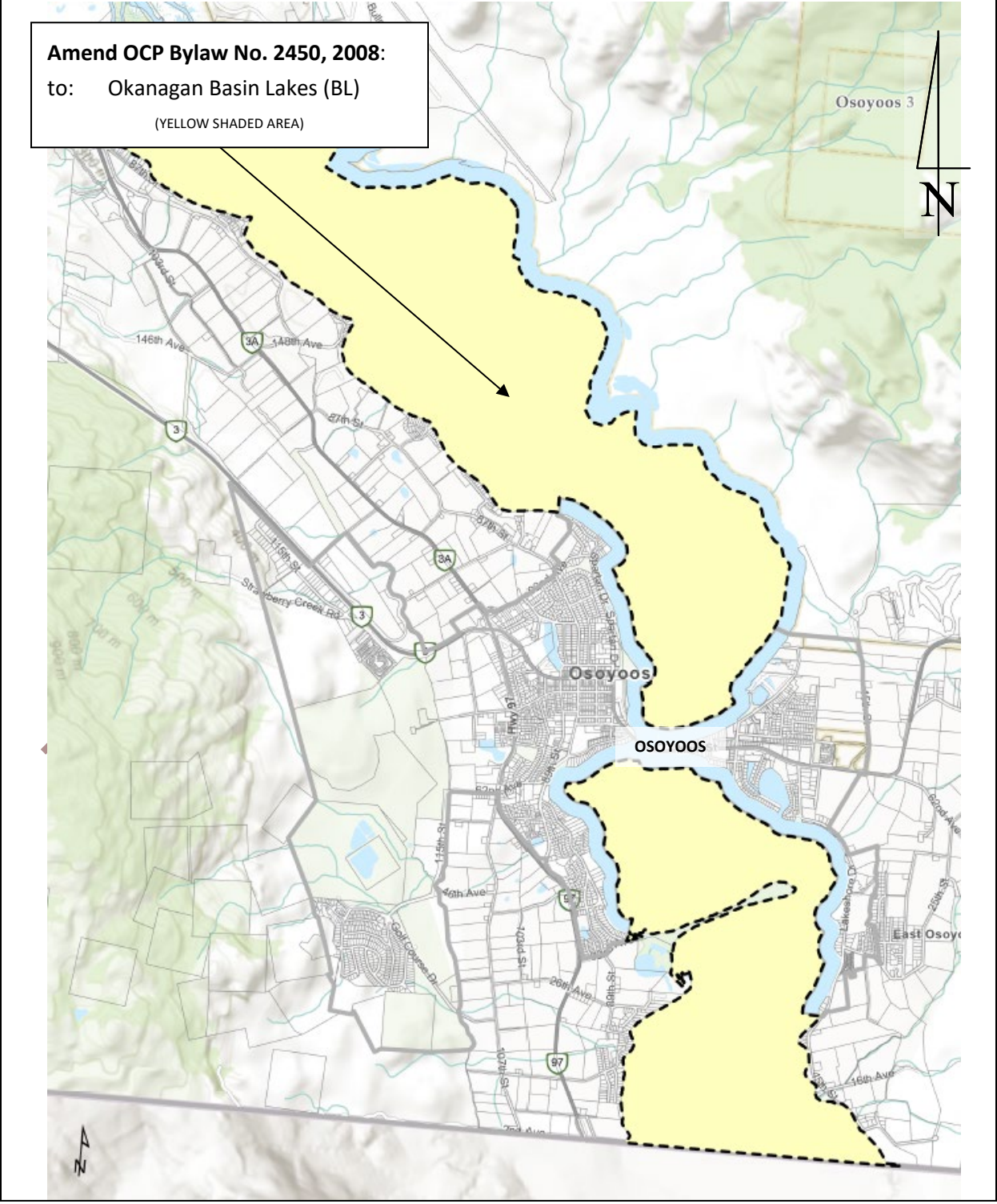


Amendment Bylaw No. 2682, 2020

File No. X2020.009-ZONE

Schedule 'A-1'

Amend OCP Bylaw No. 2450, 2008:
to: Okanagan Basin Lakes (BL)
(YELLOW SHADED AREA)



Regional District of Okanagan-Similkameen

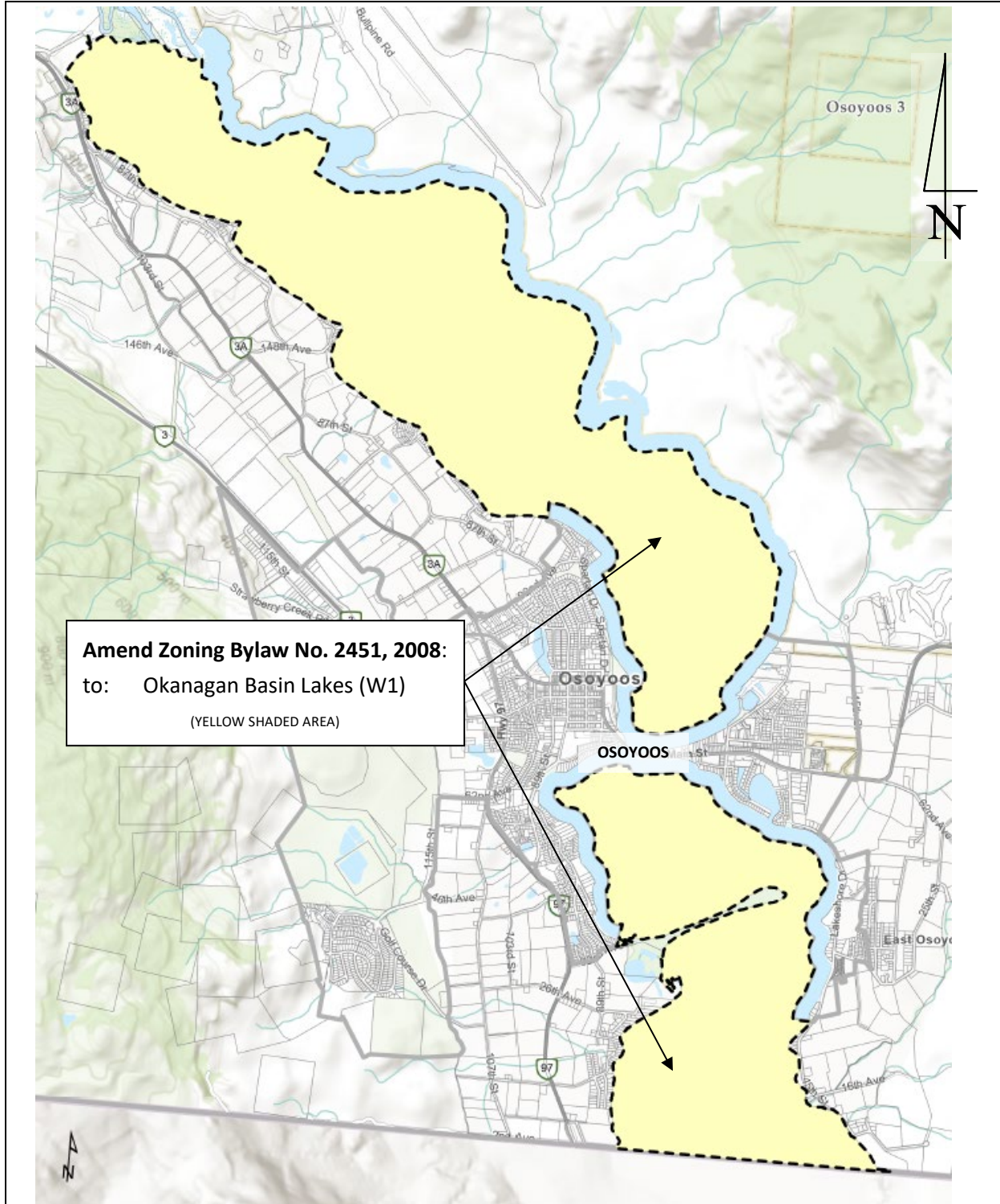
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Amendment Bylaw No. 2682, 2020

File No. X2020.009-ZONE

Schedule 'A-2'



Amendment Bylaw No. 2862, 2020
(X2020.009-ZONE)

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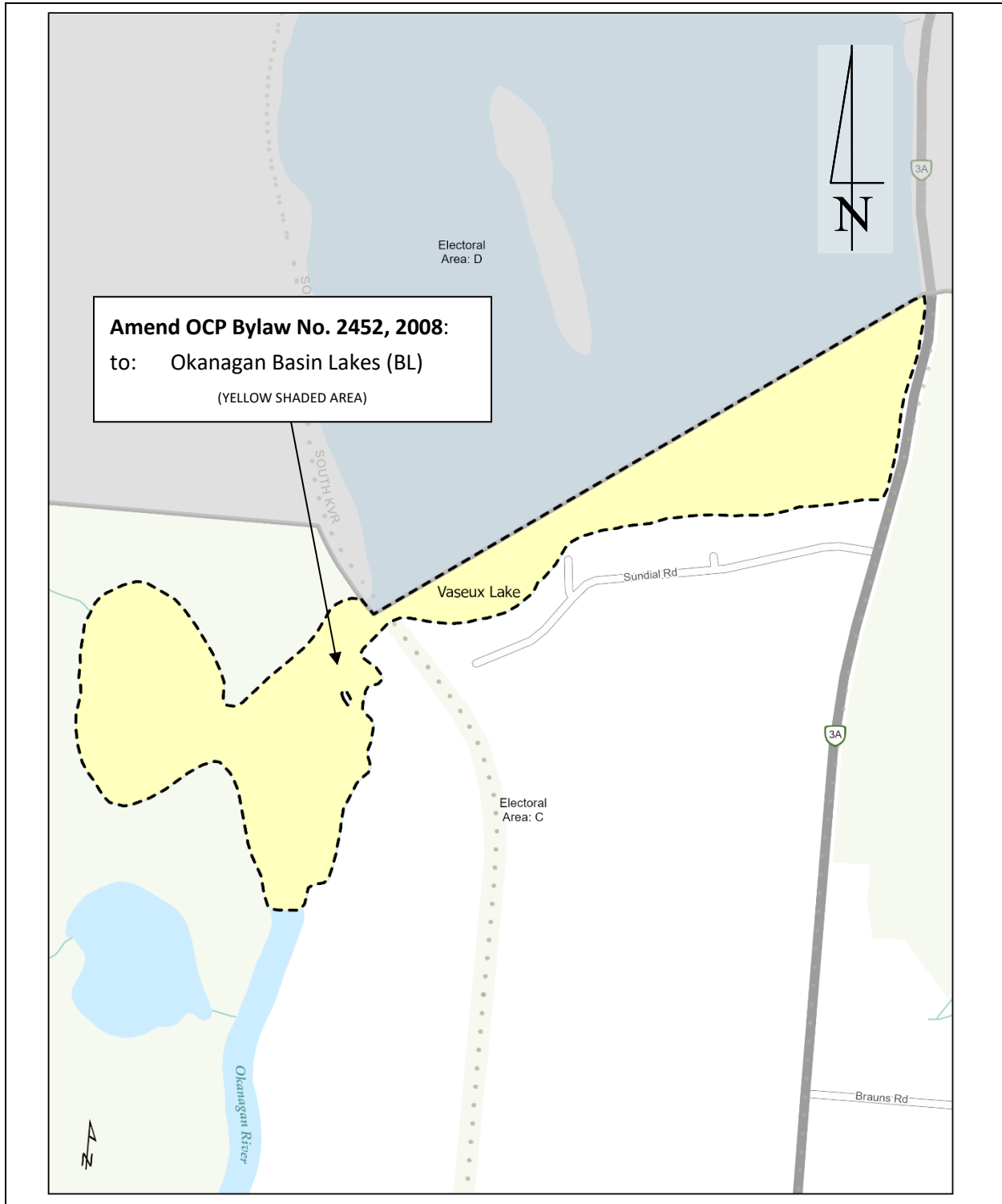
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Amendment Bylaw No. 2682, 2020

File No. X2020.009-ZONE

Schedule 'C-1'



Amendment Bylaw No. 2862, 2020
(X2020.009-ZONE)

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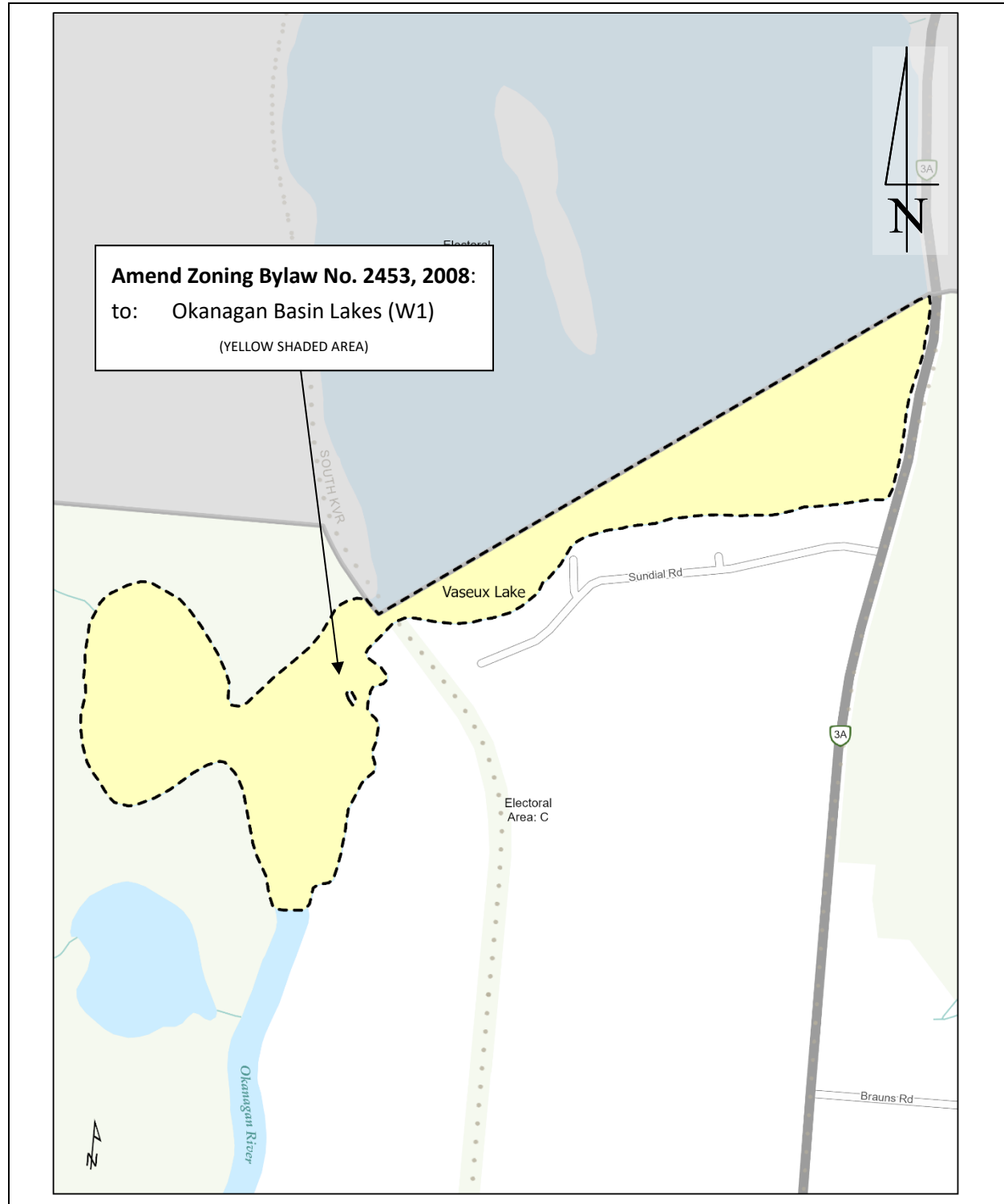
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Amendment Bylaw No. 2682, 2020

File No. X2020.009-ZONE

Schedule 'C-2'



Amendment Bylaw No. 2862, 2020
(X2020.009-ZONE)

Regional District of Okanagan-Similkameen

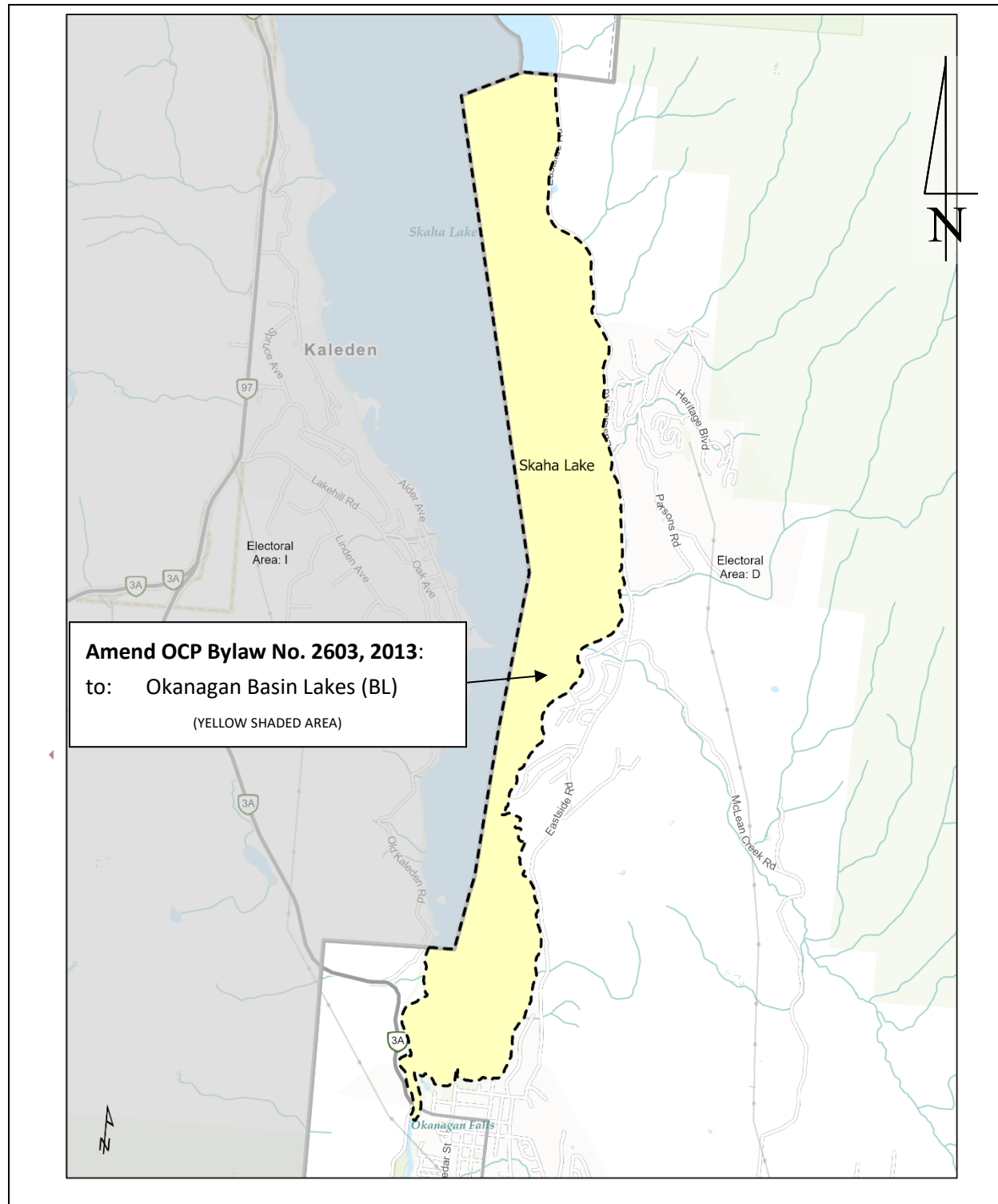
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Amendment Bylaw No. 2682, 2020

File No. X2020.009-ZONE

Schedule 'D-1'



Amendment Bylaw No. 2862, 2020
(X2020.009-ZONE)

Regional District of Okanagan-Similkameen

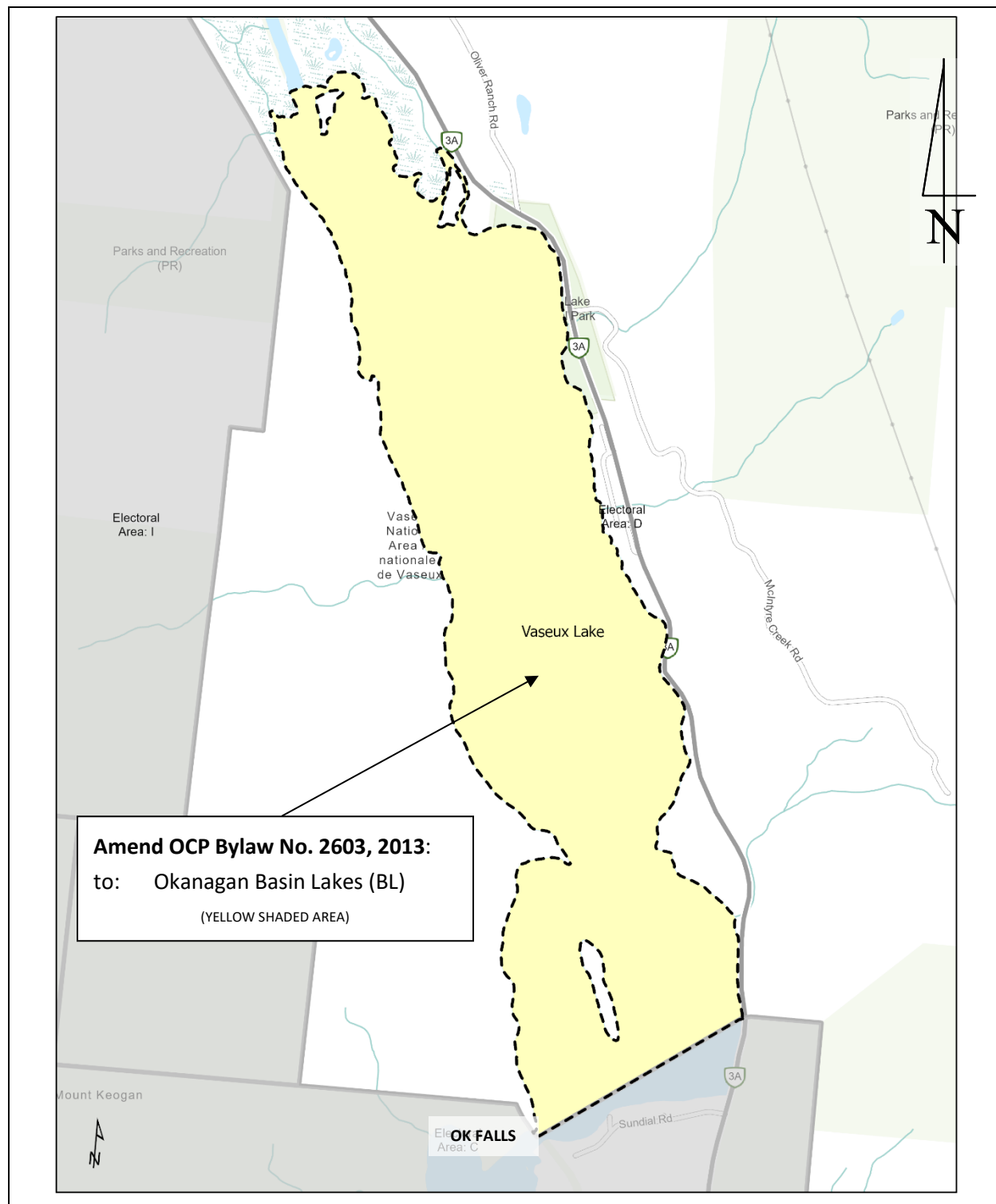
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Amendment Bylaw No. 2682, 2020

File No. X2020.009-ZONE

Schedule 'D-2'



Amend OCP Bylaw No. 2603, 2013:
to: Okanagan Basin Lakes (BL)
(YELLOW SHADED AREA)

Amendment Bylaw No. 2862, 2020
(X2020.009-ZONE)

Regional District of Okanagan-Similkameen

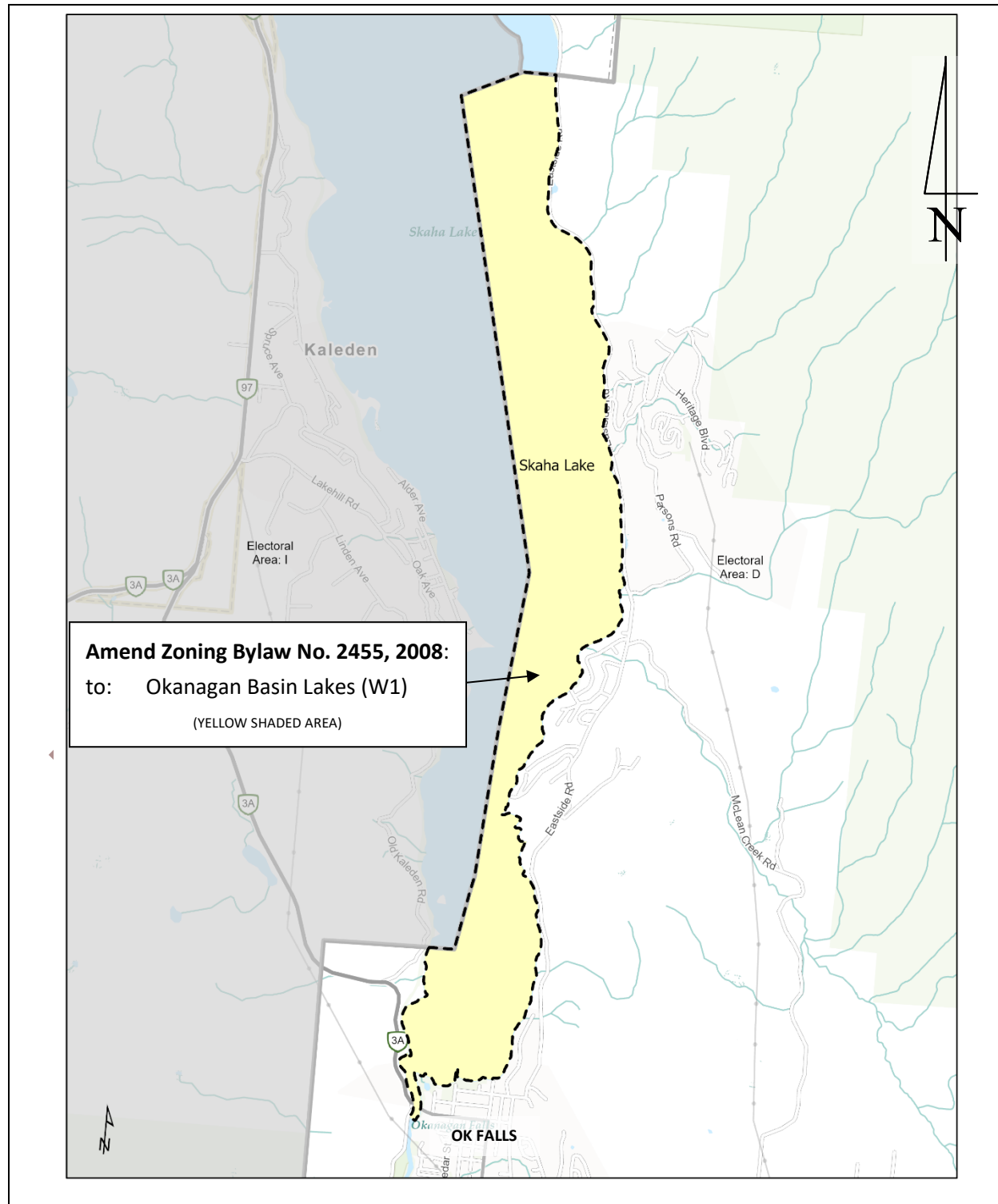
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Amendment Bylaw No. 2682, 2020

File No. X2020.009-ZONE

Schedule 'D-3'



Amendment Bylaw No. 2862, 2020
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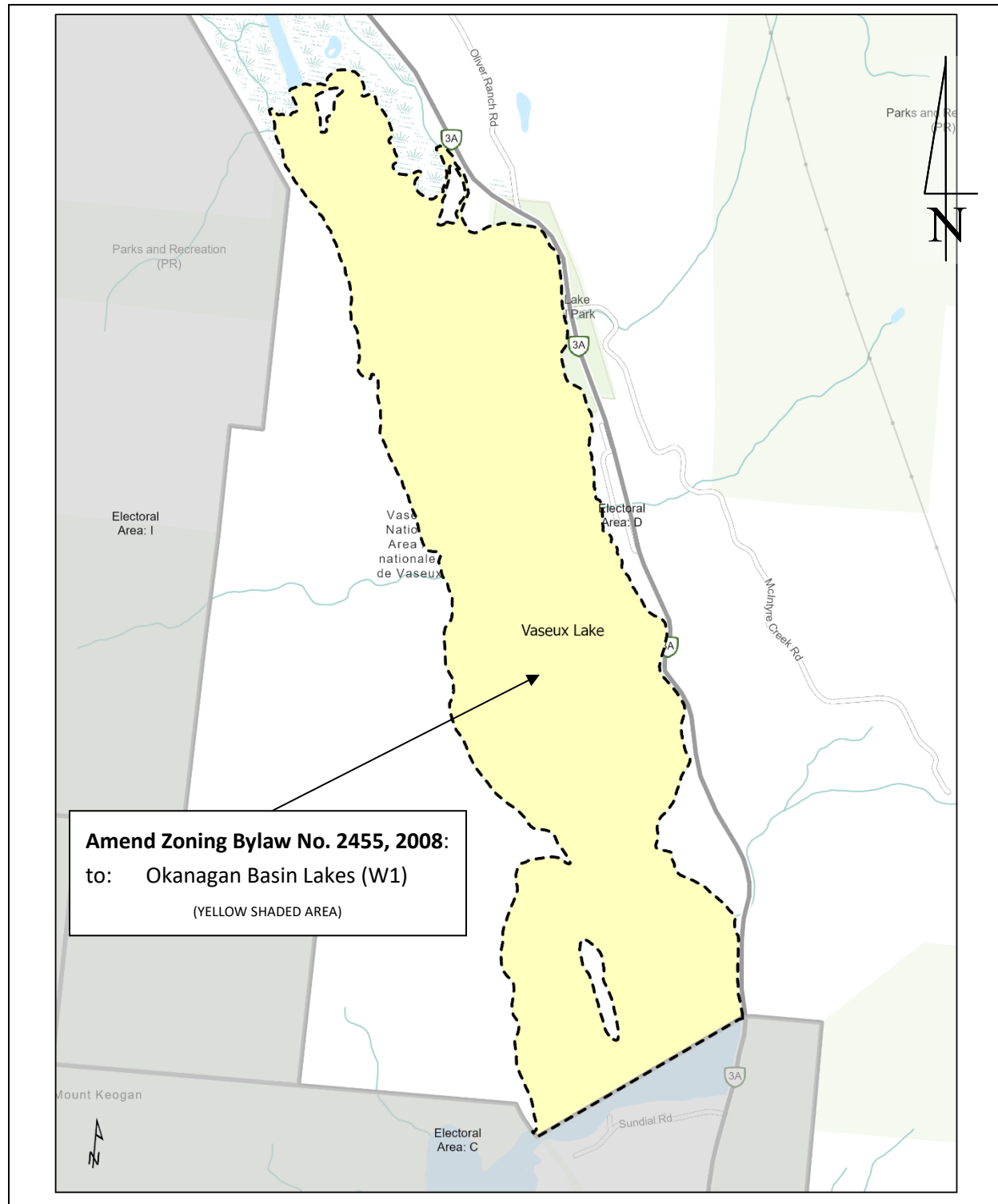
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Amendment Bylaw No. 2682, 2020

File No. X2020.009-ZONE

Schedule 'D-4'



Amendment Bylaw No. 2862, 2020
(X2020.009-ZONE)
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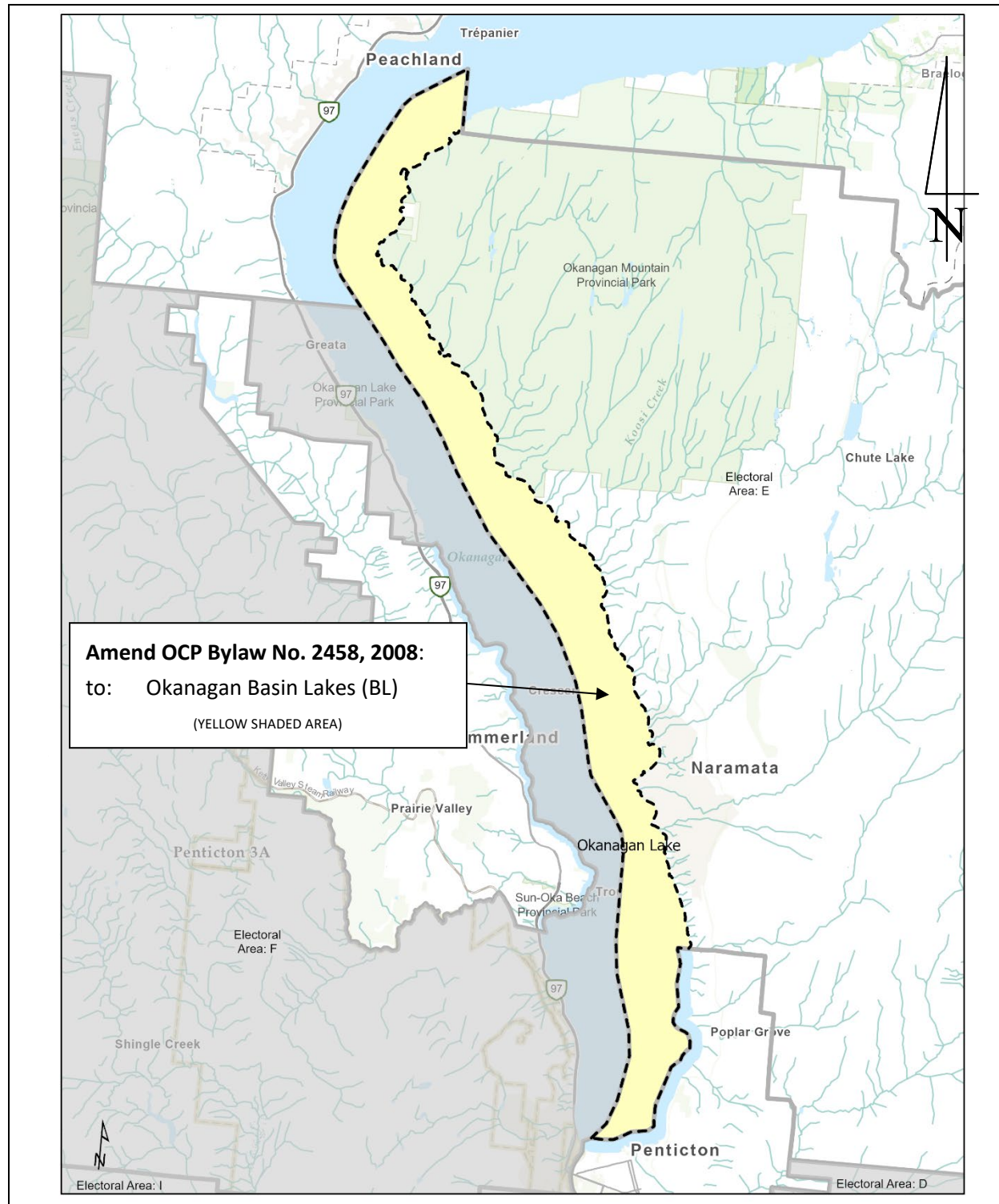
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Amendment Bylaw No. 2682, 2020

File No. X2020.009-ZONE

Schedule 'E-1'



Amendment Bylaw No. 2862, 2020
(X2020.009-ZONE)

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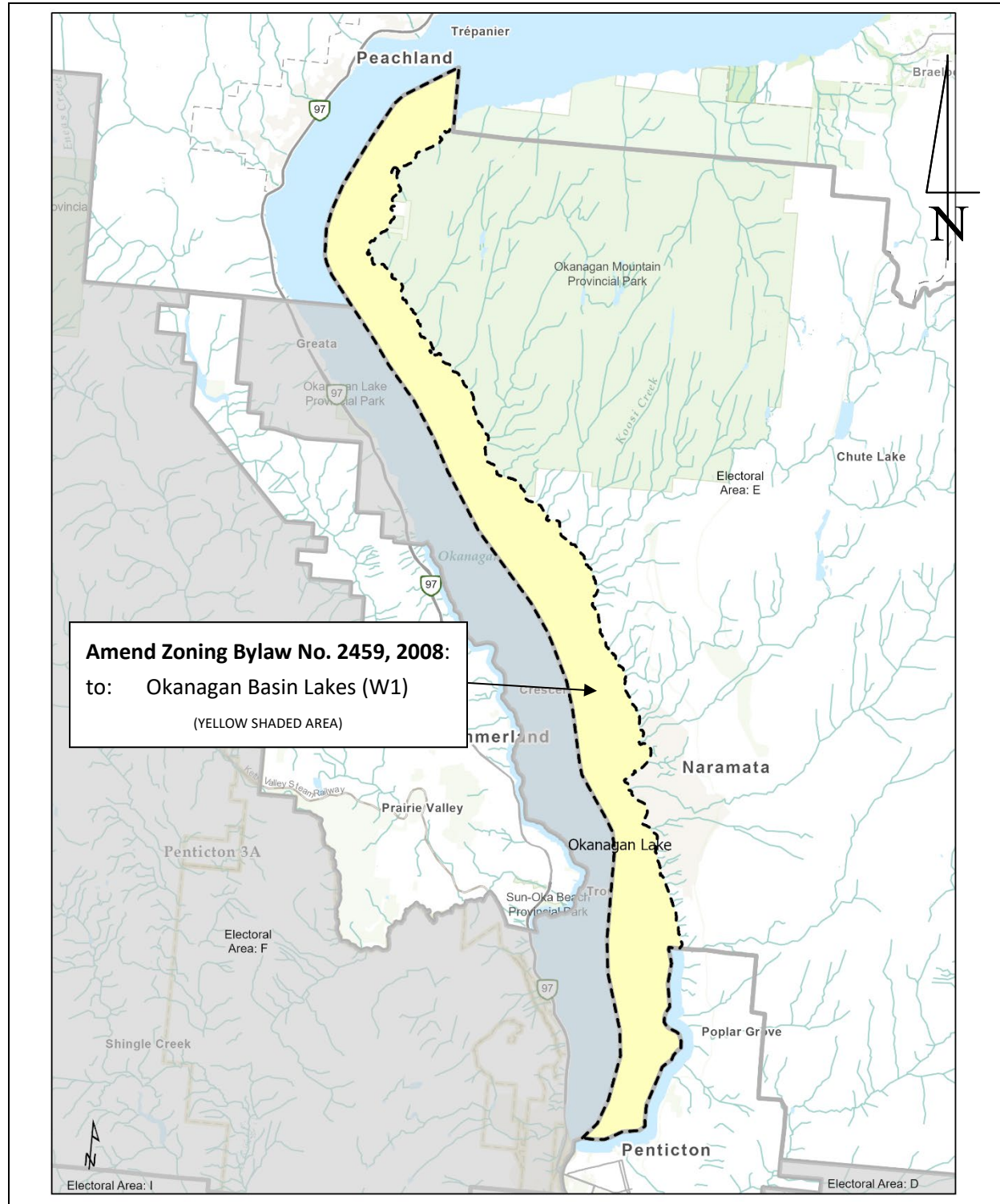
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Amendment Bylaw No. 2682, 2020

File No. X2020.009-ZONE

Schedule 'E-2'



Amendment Bylaw No. 2862, 2020
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Regional District of Okanagan-Similkameen

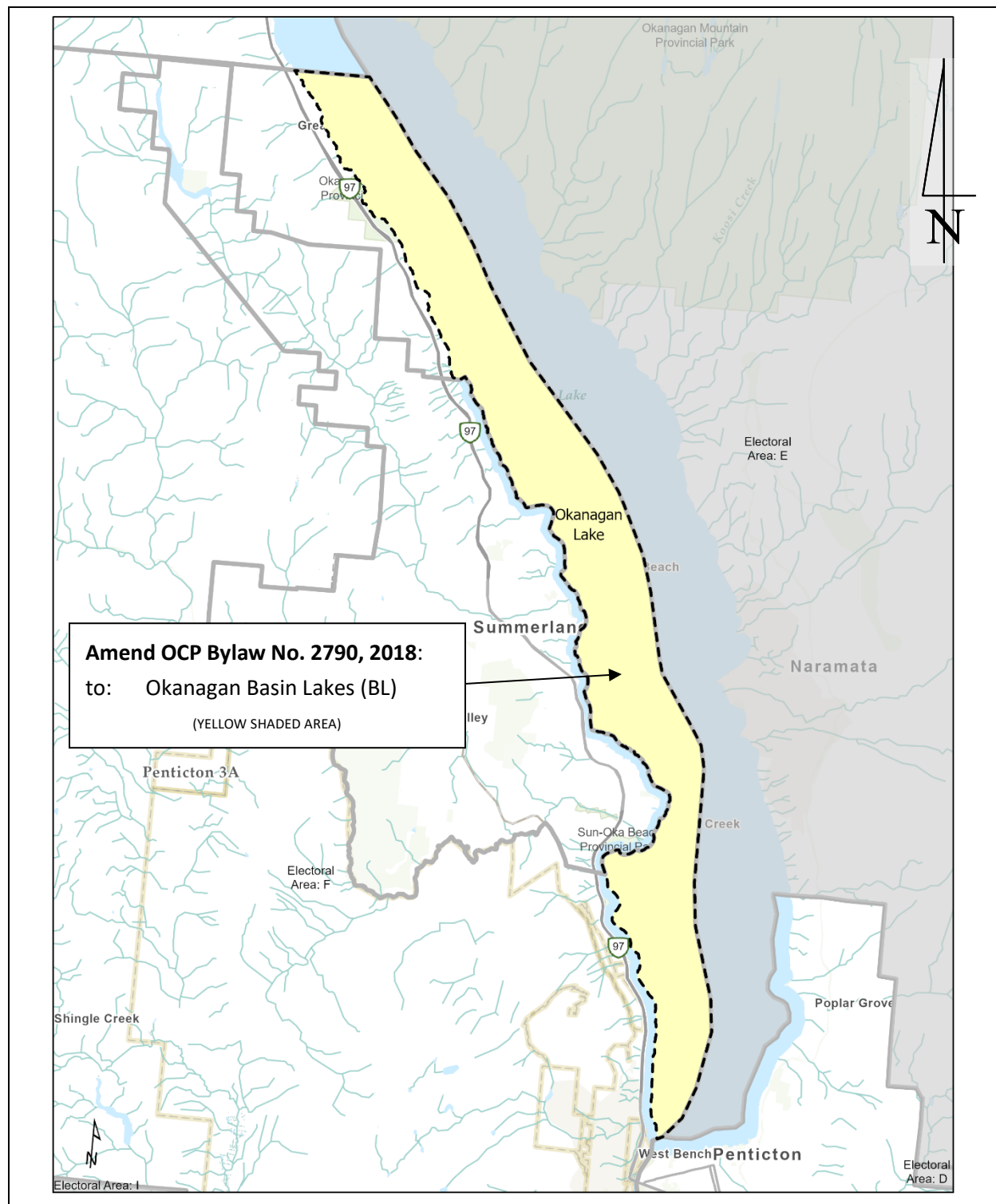
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Amendment Bylaw No. 2682, 2020

File No. X2020.009-ZONE

Schedule 'F-1'



Amendment Bylaw No. 2862, 2020
(X2020.009-ZONE)

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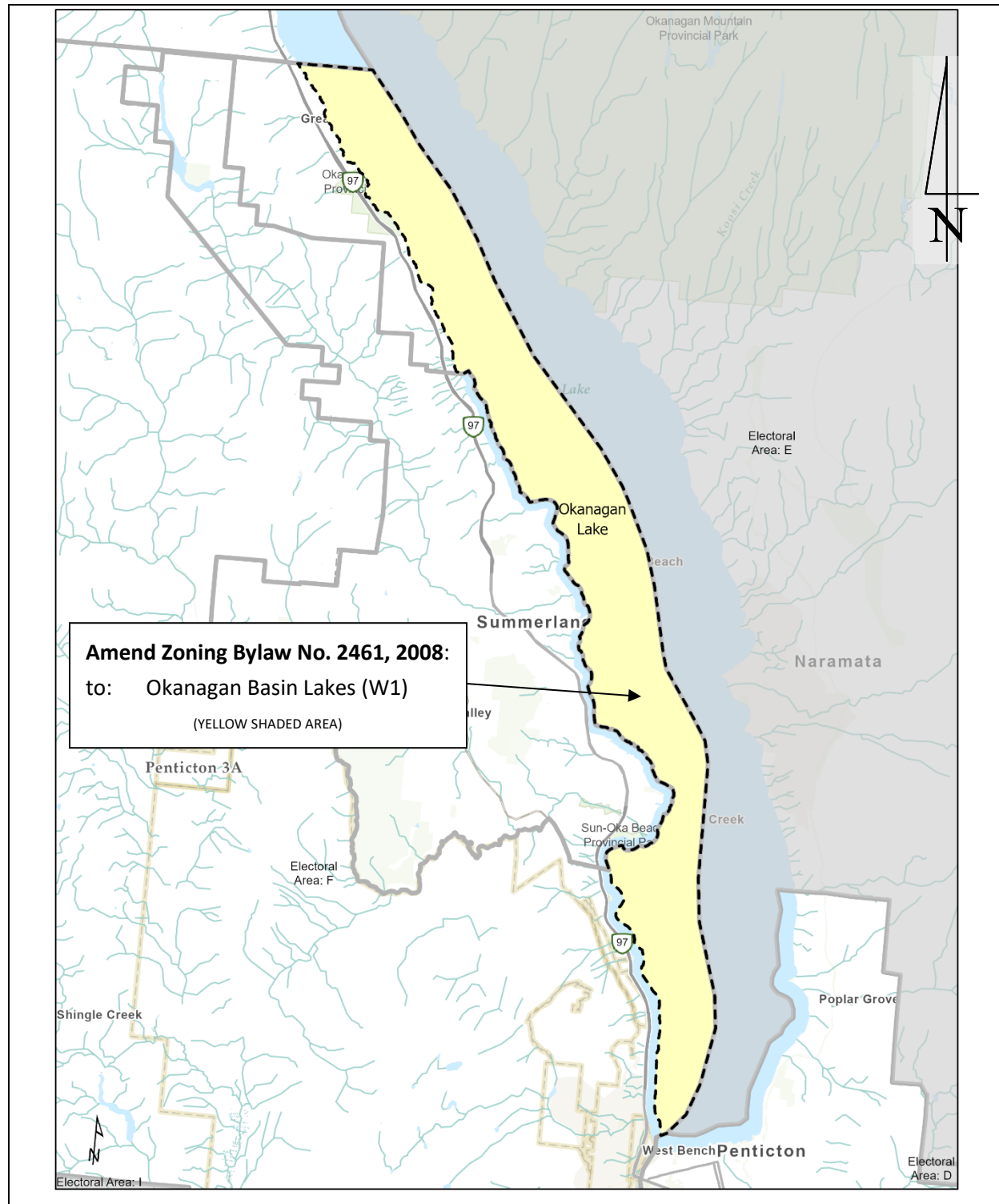
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Amendment Bylaw No. 2682, 2020

File No. X2020.009-ZONE

Schedule 'F-2'



Amendment Bylaw No. 2862, 2020
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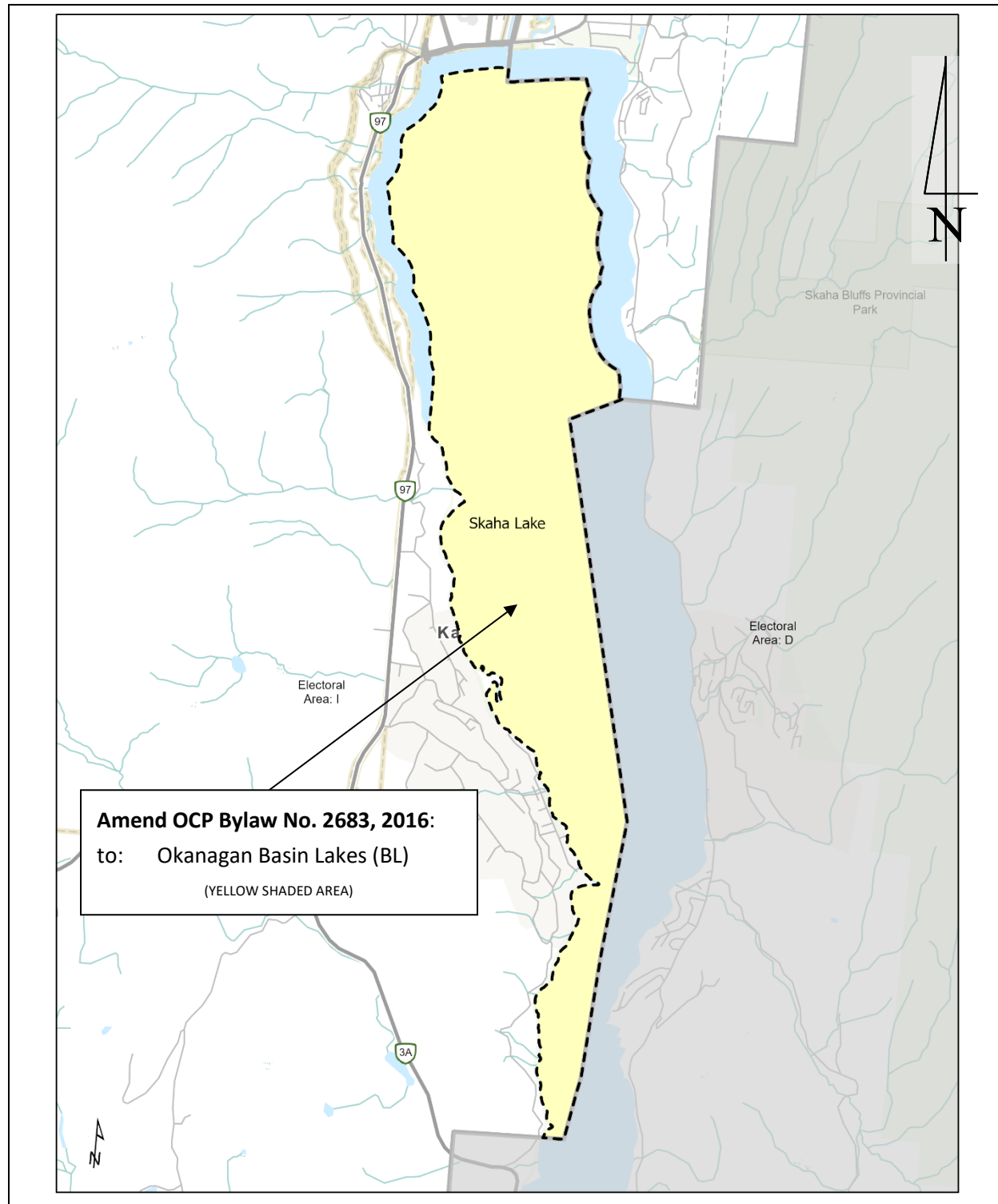
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Amendment Bylaw No. 2682, 2020

File No. X2020.009-ZONE

Schedule '1-1'



Amendment Bylaw No. 2862, 2020
(X2020.009-ZONE)
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Regional District of Okanagan-Similkameen

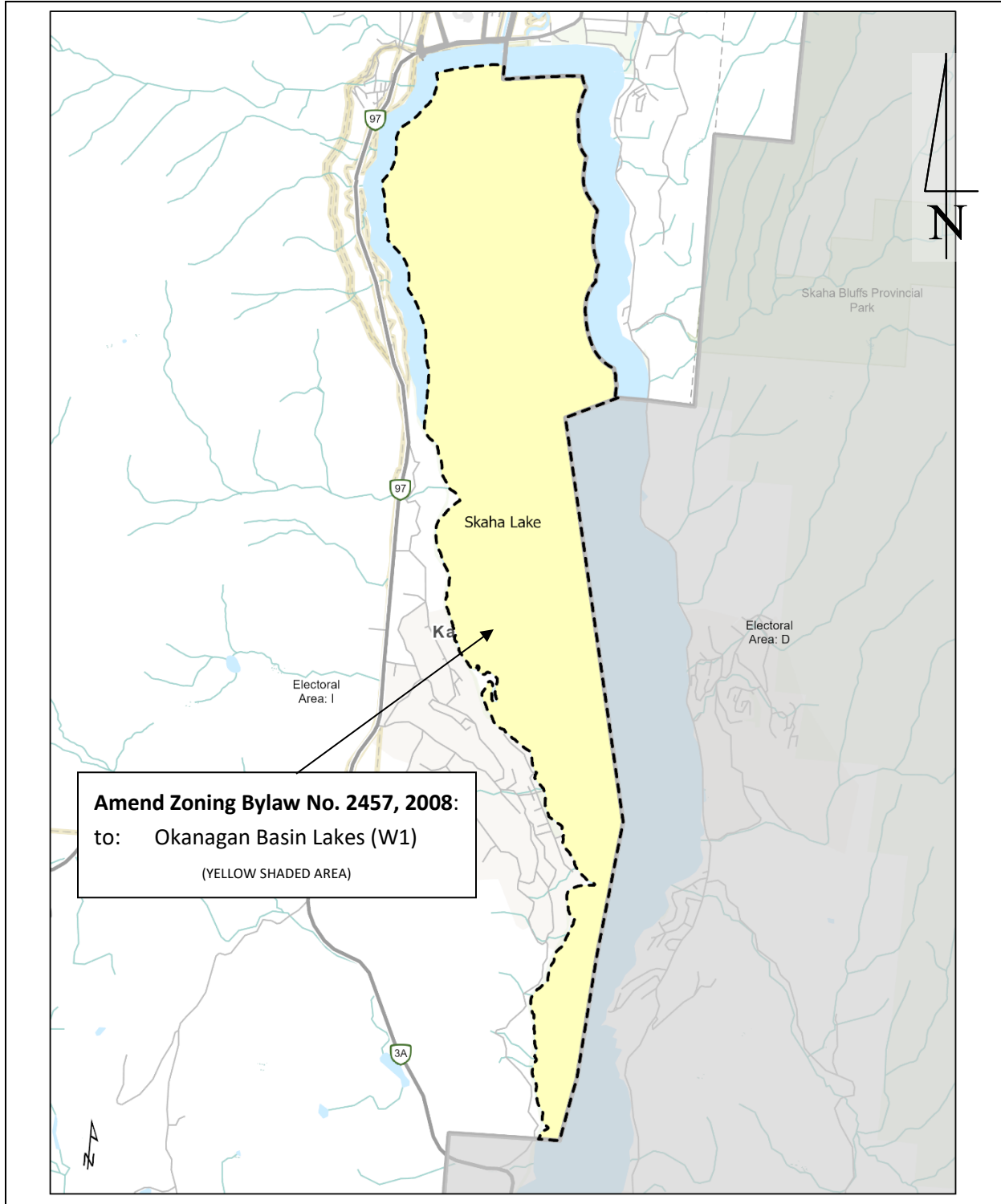
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Amendment Bylaw No. 2682, 2020

File No. X2020.009-ZONE

Schedule '1-2'



Amendment Bylaw No. 2862, 2020
(X2020.009-ZONE)

DRAFT VERSION — 2020-05-21

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ADMINISTRATIVE REPORT



TO: Planning & Development Committee

FROM: B. Newell, Chief Administrative Officer

DATE: May 21, 2020

RE: Statement of Significance - David Woodbury McLellan Residence, Hedley, B.C.

Administrative Recommendation:

THAT the Regional District Board include the David Woodbury McLellan Residence on the RDOS Community Heritage Register.

Purpose:

To present a Statement of Significance in relation to the David Woodbury McLellan Residence, located at 995 Ellis Avenue, Hedley, BC, for nomination to the RDOS Community Heritage Register.

Background:

Through text and photos, a Statement of Significance tells the story about a unique site or feature that is important to a community. Heritage sites can be diverse, ranging from historic buildings to natural landscapes. In this case, the site's historic, aesthetic and social values have been associated with the site, as detailed in the attached Statement of Significance.

Heritage sites are typically first identified by community members and groups. With the guidance of RDOS staff, a Statement of Significance (SOS) is drafted and brought to the RDOS Board for endorsement. If included, it is also typically placed on the RDOS's online Heritage Story Map, and forwarded to the BC Heritage Branch, where it is listed on the BC Register of Historic Places (BCRHP).

RDOS Heritage Program:

This Statement of Significance is a result of the RDOS Heritage program, which is guided by the 2015 Regional Heritage Strategic Plan. The Regional District's Heritage program recognizes and promote the value and diversity of the region's historically and culturally significant buildings, structures, districts, and landscapes.

As part of implementing the Heritage Strategic Plan, staff have been reaching out to communities to identify and heritage sites and increase the number of Statements of Significance to the RDOS's Community Heritage Register and online Story Map. Staff provide support through advice and assistance to individuals and groups during the research and drafting phases, present the Statements of Significance to the Board, and maintain the RDOS's Heritage Register and online Story Map.

Community Heritage Register & Online Story Map:

The RDOS's Heritage Register provides an inventory of sites in the RDOS that have historical, cultural, spiritual, ecological, economic, aesthetic, scientific, or educational worth to past, present and future generations. A key piece of each record on a community heritage register is the Statement of Significance, which satisfies the Local Government Act (Section 598) requirement to indicate the reasons why a property has been included in a community heritage register.

The RDOS's online Heritage Story Map is a webpage that promotes RDOS's heritage sites, using photos and regional mapping tools. The Story Map allows the public to take a highly accessible "virtual tour" of heritage sites in the region conveniently from their home.

Analysis:

Since the fall of 2019, Planning staff have been supporting property owner Ken Hoyle in developing a Statement of Significance for the David Woodbury McLellan Residence. With staff's support, the property owner has committed considerable time and energy into the process, including extensive background research, drafting text, and site photography.

As per the Province's guidelines, this Statement of Significance (SOS) summarizes the description, heritage value and character-defining elements of the historic place. It reflects modern values concerning history and historic places, identifies what part of history a historic place represents, and how and why that is of value and importance today.


In addition, and as per the Province's guidelines, the heritage values identified within this Statement of Significance extend beyond the physical aspects of the historic place, and explain how the David Woodbury McLellan Residence is a physical representation of the aesthetic, historic, cultural, and social values which form the heritage character of the community. The SOS serves to identify these values in order to guide the conservation, preservation, and appreciation of the site which represent the historic foundation of the Village of Hedley.

In summary, Administration views the Statement of Significance as being in alignment with the province's guidelines, and supports the David Woodbury McLellan Residence being included on the RDOS's Community Heritage Register.

Alternatives:

- .1 THAT the Regional District Board not include the David Woodbury McLellan Residence on the RDOS Community Heritage Register.
- .2 THAT the Regional District Board include the David Woodbury McLellan Residence on the RDOS Community Heritage Register, but with the following changes:
 - i) *TBD*

Respectfully submitted:


Cory Labrecque, Planner II

Endorsed By:


C. Garrish, Planning Manager

Attachments: No. 1 – Statement of Significance - David Woodbury McLellan Residence

Statement of Significance for **David Woodbury McLellan Residence, Hedley B.C.**

1.0 Description

1.1 Introduction

The David Woodbury McLellan residence is a craftsman style building that was originally constructed in 1935. It is located at 995 Ellis Avenue, at the corner of Webster Street and Ellis Avenue, within the village of Hedley, B.C. The home and its landscaped yard are an early example of a modest dwelling located on a classic gridiron street, within the context of a picturesque British Columbian setting. The historic place is confined to the building and its surrounding landscaped yard.

1.2 Property today

Today, the David Woodbury McLellan residence contains a 2-bedroom single detached home with detached garage. The interior was significantly renovated during the spring and summer of 2017 under the direction of its current owners, Karen Cummings and Ken Hoyle.

The renovation converted the two original main floor bedrooms to one and the attic bedrooms to a bedroom/studio and office for the current owners. Although windows were replaced and a small one added to afford a spectacular view from the kitchen to the surrounding mountains, careful attention was paid to conserving the integrity of the original architectural style. During this period the exterior was also painted and renovations to the garden commenced.

Recently installed LED streetlights casting a light like older incandescent bulbs have replaced the high-pressure sodium fixtures and now provide spectacular viewing opportunities of the night sky.

1.3 Boundaries of Property

The property consists of the joining of 2 original 25' X100' lots creating a comfortable and manageable 50'X100' lot that accommodates a nice lawn area, flower beds, small vegetable garden, front and rear sitting areas that welcome neighbours to chat and visit and a fenced yard for a dog to roam. Please see Attachment #1 and #2 – Photos.

1.4 Elements to be protected

The dwelling is a 1-1/2 story structure consisting of an approximate 800 sq. ft. ground floor and 300 sq. ft. second story. Its modest size is in stark contrast to many modern-day single detached homes with their minimum 1,500 to 3,000 sq. ft. sizes. The size of home is worthy of conservation in that it comfortably fits on the lot with room to easily accommodate other outdoor activities.

The exterior wood siding (siding #105) too is worthy of conservation as it represents a building material common to the period.

A relatively unique feature of the home, its only decorative one, is the wooden railings on the front and rear porches. Considerable work went into their original design and construction – found today only on one or two commercial buildings in the village and represent the care taken by subsequent owners, circa 1980's to personalize the exterior of their home. Their maintenance, repair and renovation with improvements to drainage should be done with respect for original design intent.

Ken Hoyle, past president of the Canadian Society of Landscape Architects is working to renovate the existing garden while conserving as much as possible existing plant material and original garden design.

1.5 Photos – historic, present

No historic photos of the property could be found. Please see Attachment #1 and #2 for current photos of the property.

2.0 Heritage Value

2.1 Modern Values re: History and Historic Places

Hedley, established circa 1897, is recognized as one of Canada's most famous gold mining towns. Because of its location within a unique geological bowl it remains among the few remaining intact modest villages.

2.2 Way of life

Primarily a retirement community of 240 residents, its quaint way of life is measured and thoughtful. Rush hour traffic and stop lights do not exist. Its simple streets, without sidewalks, are pedestrian friendly where one can greet and speak with one's neighbour without the fear or noise of traffic.

Hedley holds a simple way of life long forgotten in most communities. It is safe. People are friendly with a strong community spirit. They are resourceful and connected.

2.3 Significant stage in development of community

David Woodbury McLellan residence was constructed, likely part of a building boom, between July & November of 1935 with founding of the Mascot Mine in 1931.

Bedrooms were added in the attic as the original owners' family grew. Its garage was constructed in 1971 in keeping with the Canadian tradition of adding to one's home as the size and needs of the family grew and finances permitted. Originally a two-bedroom home the attic bedrooms added two additional.

2.4 Cultural Tradition

In the tradition of many resource rich mining towns, Hedley too spawned hotels, hospital, commerce, railway - now long gone and a rich community life much of which has been documented in the Hedley Museum. Stamp Mill Day, commemorating the era of mining is still celebrated in May. Of note is its proximity to, neighbours to the Upper Similkameen Indian Band who enrich the community with their culture and history.

2.5 Importance to community, province, territory, nation

The dwelling and property represent some of the finest attributes of the community. The home is well constructed, well proportioned and well maintained. It has been renovated and adapted to modern day needs with neither its demolition nor desecration.

The home is an example to the province, territory and nation of the beauty of a modest dwelling in a picturesque setting scaled to a property that is affordable. It could be a harbinger of future single-family homes that are designed to help address climate change.

2.6 Events

The first known cenotaph in Canada was constructed in Hedley in 1919 in honour of the *Hedley Boys* who died in the WW1. The establishment of the Nichol Plate and Mascot mines required housing, community facilities, hotels, hospital and infrastructure (water, electricity, fire department - 1912). The Hedley Improvement District (HID) was established in 1952.

2.7 People of historical importance

Mr. David Woodbury McLellan (1893-1956), the original owner of 995 Ellis, was employed at the Kelowna Exploration Co. (Nichol Plate Mine) mine laboratory from the mid 30's to the mid 50's and likely retired when the mine closed in 1955. He and his wife, Irma had two children, Ted and Marnie and may have had a third, Ed.

3.0 Character-Defining Elements

3.1 Architecture

Modest by today's standards, the storey and half residence is well proportioned and would likely be considered a vernacular craftsman architectural style popular in the 1920's and 30's. It likely utilized local materials and knowledge, without the services of a professional architect.

The home is simple and practical, typical of a vernacular building. Windows are large emitting much natural light into the home and providing stunning views of the surrounding mountains.

3.2 Character

The character of the home is simple without embellishments of any kind. Its form follows function is cozy and in human scale contrasting sharply,

with many houses built today. It is an anachronism but perhaps visionary.

3.3 Historic context

Hedley named after Robert R. Hedley, manager of the Hall Smelter in Nelson B.C. is an unincorporated town in southern British Columbia. It was founded, with the discovery of gold, in 1897 and is a great name in Canadian gold mining history.

3.4 Location

The property is location in the heart of the developed portion of Hedley. Please see attachments #2 and #3 – Context Map and Townsite Survey.

3.5 Materials

The home is of typical wood frame construction sheaved in two 2 layers of 1" X 6" Douglas fir – the exterior being horizontal shiplap (siding #105) over a 45-degree tongue and groove backing. All original interior room partitions are wood frame clad with tongue and groove Douglas Fir faced with paper and later drywalled.

3.6 Planning

Hedley has a well-planned grid street and lane system. The original planner(s) understood the value of a grid street system and imposed it wisely on the land within currently settled portion of Hedley. Those areas planned but not presently developed are restricted by topography and, geology typical of plans not ground-truthed.

3.7 Quality

The home is well constructed and solid showing little wear and tear over its 85-year history.

3.8 Technology

The technology used in the construction of the home drew upon historical construction techniques commonly used in the period i.e. balloon wall-framing.

3.9 Use

The home was built as a single-detached house and is currently used as the same.

3.10 Patina/Historic evidence of use

The original floors were constructed of 1" X 2" Douglas Fir tongue and groove and show remarkably little wear and tear. The original back porch is now part of the interior kitchen. The current porches, constructed some time after the garage, are built of pressure-treated pine decking. The rear porch is covered with a 1970/80's corrugated fibreglass which is due for replacement.

Attachment #1: Photos of Woodbury McLellan Residence (2019)



Attachment #2: Residence Photo (2019) and Context Map (2020)



**Attachment #3: Hedley Townsite Survey (1936)
Featuring Woodbury McLellan Residence - 995 Ellis Avenue**

Province of British Columbia

Plan of that Part of the Townsite of
HEDLEY
covered by Plans 107, 124, 137 & 175,
according to the Re-Survey carried out under
the Provisions of the "Special Surveys Act",
pursuant to the Order of the Honourable Attorney General
dated the fifteenth day of April,
A.D. 1936.

Scale: 1 in. = 100 ft.

Legend
--- Shows the lines of the
--- Lines that are not shown
--- Lines shown as dotted lines
--- Lines shown as dashed lines
--- Lines shown as solid lines
--- Special Survey Measurements above
--- the ---

Ready Cash Tr. M.C.
E 2482

Charter Oak M.C.
E 3466

Red Eagle M.C.
E 3032

Mayflower M.C.
E 3034

995 Ellis Avenue

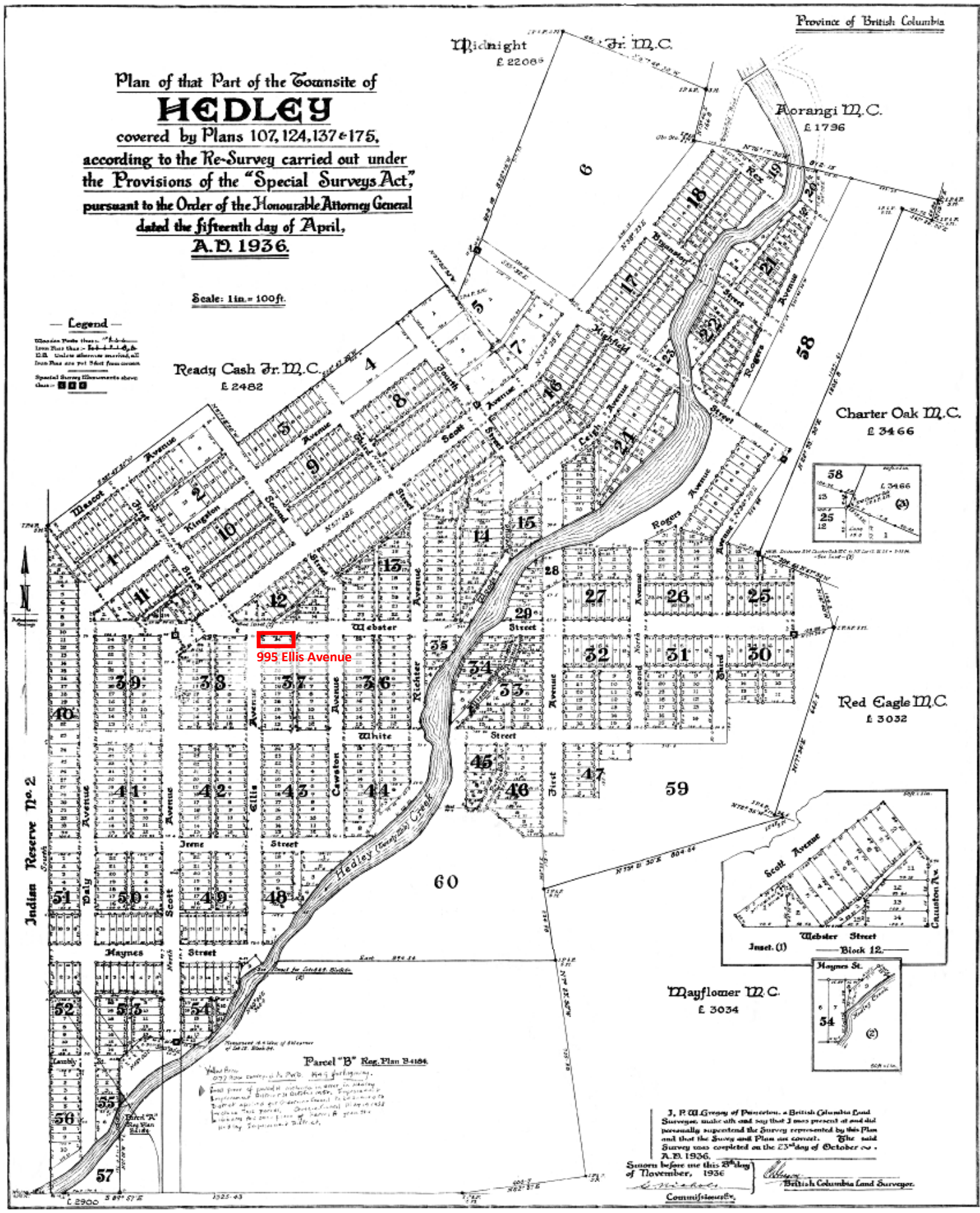
Parcel "B" Reg. Plan B-1884

Value here
\$772.00
This property is a Part of the Hedley
Townsite and is situated in Block 12,
Plan 107, Hedley Townsite Survey, 1936.
The parcel is bounded by the Hedley
River to the south, the Hedley River
to the east, the Hedley River to the
west, and the Hedley River to the
north.

J. P. M. Gregory of Vancouver, a British Columbia Land
Surveyor, made oath and says that he was present at and did
personally superintend the Survey represented by this Plan
and that the Survey and Plan are correct. The said
Survey was completed on the 25th day of October 1936.
A.D. 1936.

Shown before me this 25th day
of November, 1936

British Columbia Land Surveyor





REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN
Protective Services Committee

Thursday, May 21, 2020
10:30 am

AGENDA

A. APPROVAL OF AGENDA

RECOMMENDATION 1

THAT the Agenda for the Protective Services Meeting of May 21, 2020 be adopted.

B. DELEGATIONS

1. Brian Hunter, Superintendent, RCMP

Superintendent Hunter will present to the Board

- a. Penticton South Okanagan Similkameen Regional Detachment Quarterly Report
(January – March 2020)

2. Christine Walsh, Manager of Police and Community Support Services, Regional District of Central Okanagan

Ms. Walsh will address the Board regarding E-Comm and E9-1-1 Systems.

C. Emergency Preparedness Report

1. Bylaw No. 2901

RECOMMENDATION 2

THAT the Protective Services Committee recommend that Bylaw No. 2901, 2020, being of the Regional District of Okanagan-Similkameen, to regulate the administration and operation of the Regional Emergency Management Program be given first, second and third readings and adopted by the Board of Directors.

D. ADJOURNMENT

RCMP·GRC



ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

**PENTICTON SOUTH OKANAGAN
SIMILKAMEEN
REGIONAL DETACHMENT**

QUARTERLY REPORT

January – March 2020



Royal Canadian Mounted Police
Gendarmerie royale du Canada

Canada

2020/21 Annual Performance Plan Policing Priorities

Penticton:

Crime Reduction (Property Crimes and Drugs)
Traffic - Road Safety
Family and Sexual Violence
Employee Wellness

Princeton:

Crime Reduction (Property Crimes)
Traffic – Road Safety
Youth – Positive interactions with youth
First Nations/Police relations

Osoyoos:

Crime Reduction (Property Crimes)
Traffic – Road Safety
Charge Approvals (Crown/Police Communication)

Keremeos:

Police/Community Relations – Police Visibility
Traffic – Road Safety (Impaired Driving)

Oliver:

Crime Reduction (Property Crimes)
Traffic - Road Safety

Summerland:

Crime Reduction (Property Crimes)
Violence in Relationships
Traffic - Road Safety
Police/Community Relations – Police Visibility



PSOSRD QUARTERLY REPORT

Penticton Municipal Detachment

Offence Type	Q1 2019	Q1 2020	%Change Q1 2019 to Q1 2020	Q4 2019	Q1 2020	% Change Q4 2019 - Q1 2020
AUTO THEFT	55	74	35%	83	74	-11%
BREAK & ENTER-BUS	71	76	7%	47	76	62%
BREAK & ENTER-OTH	37	31	-16%	25	31	24%
BREAK & ENTER-RES	45	24	-47%	31	24	-23%
MENTAL HEALTH ACT	191	146	-24%	112	146	30%
THEFT FROM VEHICLE	154	223	45%	271	223	-18%
CAUSE DISTURBANCE	200	226	13%	203	226	11%
MISCHIEF-LOSS ENJOYMENT PROP	145	176	21%	198	176	-11%
PERSONS VIOLENT CRIME (DV)	53	52	-2%	47	52	11%
PERSONS VIOLENT CRIME	226	237	5%	242	237	-2%
PROPERTY CRIME	983	1209	23%	1241	1209	-3%

Top 10 Calls for Service - Penticton Detachment	
Initial Call Type	# of Calls
THEFT	441
ABANDONED 911	286
DISTURBANCE	260
UNWANTED PERSON	255
SUSPICIOUS PERSON	248
TRAFFIC INCIDENT	216
SUSPICIOUS CIRCUMSTANCES	206
ASSIST OTHER AGENCY	204
ALARM	203
CHECK WELLBEING	180

**Total number of files
(Penticton Detachment):**
4773 (8% increase over Q1
2019, 3% decrease from
Q4 2019)



Okanagan Falls

Offence Type	Q1 2019	Q1 2020	%Change Q1 2019 to Q1 2020	Q4 2019	Q1 2020	% Change Q4 2019 - Q1 2020
AUTO THEFT	3	1	-67%	6	1	-83%
BREAK & ENTER-BUS	0	2	N/C	3	2	-33%
BREAK & ENTER-OTH	1	2	100%	2	2	0%
BREAK & ENTER-RES	2	2	0%	2	2	0%
MENTAL HEALTH ACT	2	5	150%	2	5	150%
THEFT FROM VEHICLE	4	12	200%	2	12	500%
CAUSE DISTURBANCE	1	2	100%	4	2	-50%
MISCHIEF-LOSS ENJOYMENT PROP	1	9	800%	3	9	200%
PERSONS VIOLENT CRIME (DV)	2	0	-100%	1	0	-100%
PERSONS VIOLENT CRIME	12	8	-33%	9	8	-11%
PROPERTY CRIME	16	35	119%	34	35	3%

Kaleden

Offence Type	Q1 2019	Q1 2020	%Change Q1 2019 to Q1 2020	Q4 2019	Q1 2020	% Change Q4 2019 - Q1 2020
AUTO THEFT	1	2	100%	2	2	0%
BREAK & ENTER-BUS	0	0	N/C	0	0	N/C
BREAK & ENTER-OTH	2	0	-100%	1	0	-100%
BREAK & ENTER-RES	5	0	-100%	1	0	-100%
MENTAL HEALTH ACT	2	1	-50%	0	1	N/C
THEFT FROM VEHICLE	3	2	-33%	1	2	100%
CAUSE DISTURBANCE	1	0	-100%	0	0	N/C
MISCHIEF-LOSS ENJOYMENT PROP	0	0	N/C	0	0	N/C
PERSONS VIOLENT CRIME (DV)	0	0	N/C	1	0	-100%
PERSONS VIOLENT CRIME	2	1	-50%	2	1	-50%
PROPERTY CRIME	15	8	-47%	8	8	0%

Naramata

Offence Type	Q1 2019	Q1 2020	%Change Q1 2019 to Q1 2020	Q4 2019	Q1 2020	% Change Q4 2019 - Q1 2020
AUTO THEFT	1	2	100%	0	2	N/C
BREAK & ENTER-BUS	0	0	N/C	0	0	N/C
BREAK & ENTER-OTH	1	1	0%	1	1	0%
BREAK & ENTER-RES	1	4	300%	0	4	N/C
MENTAL HEALTH ACT	3	2	-33%	0	2	N/C
THEFT FROM VEHICLE	1	3	200%	0	3	N/C
CAUSE DISTURBANCE	0	1	N/C	1	1	0%
MISCHIEF-LOSS ENJOYMENT PROP	2	2	0%	0	2	N/C
PERSONS VIOLENT CRIME (DV)	0	0	N/C	1	0	-100%
PERSONS VIOLENT CRIME	3	1	-67%	4	1	-75%
PROPERTY CRIME	9	17	89%	6	17	183%



Summerland

Offence Type	Q1 2019	Q1 2020	%Change Q1 2019 to Q1 2020	Q4 2019	Q1 2020	% Change Q4 2019 - Q1 2020
AUTO THEFT	3	5	67%	8	5	-38%
BREAK & ENTER-BUS	4	21	425%	7	21	200%
BREAK & ENTER-OTH	2	2	0%	2	2	0%
BREAK & ENTER-RES	1	3	200%	3	3	0%
MENTAL HEALTH ACT	27	25	-7%	19	25	32%
THEFT FROM VEHICLE	26	6	-77%	20	6	-70%
CAUSE DISTURBANCE	8	12	50%	10	12	20%
MISCHIEF-LOSS ENJOYMENT PROP	7	1	-86%	1	1	0%
PERSONS VIOLENT CRIME (DV)	7	7	0%	6	7	17%
PERSONS VIOLENT CRIME	23	45	96%	31	45	45%
PROPERTY CRIME	85	84	-1%	101	84	-17%

Top 10 Calls for Service - Summerland Detachment

Initial Call Type	# of Calls
TRAFFIC INCIDENT	61
ALARM	34
ABANDONED 911	25
DISTURBANCE	25
PROPERTY	24
BREAK & ENTER	21
CHECK WELLBEING	21
SUSPICIOUS CIRCUMSTANCES	21
THEFT	21
ASSIST GENERAL PUBLIC	20

Total number of files (Summerland detachment): 575 (3% decrease from Q1 2019, 18% decrease from Q4 2019)



Keremeos

Offence Type	Q1 2019	Q1 2020	%Change Q1 2019 to Q1 2020	Q4 2019	Q1 2020	% Change Q4 2019 - Q1 2020
AUTO THEFT	3	3	0%	6	3	-50%
BREAK & ENTER-BUS	0	3	N/C	1	3	200%
BREAK & ENTER-OTH	0	3	N/C	1	3	200%
BREAK & ENTER-RES	2	1	-50%	4	1	-75%
MENTAL HEALTH ACT	25	5	-80%	17	5	-71%
THEFT FROM VEHICLE	3	4	33%	4	4	0%
CAUSE DISTURBANCE	5	2	-60%	1	2	100%
MISCHIEF-LOSS ENJOYMENT PROP	0	3	N/C	5	3	-40%
PERSONS VIOLENT CRIME (DV)	3	1	-67%	6	1	-83%
PERSONS VIOLENT CRIME	21	6	-71%	21	6	-71%
PROPERTY CRIME	28	32	14%	41	32	-22%

Top 10 Calls for Service - Keremeos Detachment

Initial Call Type	# of Calls
TRAFFIC INCIDENT	31
ABANDONED 911	21
ASSIST GENERAL PUBLIC	19
CHECK WELLBEING	16
ASSIST POLICE/FIRE/AMBULANCE	15
DISTURBANCE	15
SUSPICIOUS CIRCUMSTANCES	14
ASSIST OTHER AGENCY	13
HAZARDOUS SITUATION	12
THEFT	12

Total number of files (Keremeos detachment):
287 (22% decrease from Q1 2020, 28% decrease from Q4 2019)



Princeton

Offence Type	Q1 2019	Q1 2020	%Change Q1 2019 to Q1 2020	Q4 2019	Q1 2020	% Change Q4 2019 - Q1 2020
AUTO THEFT	2	3	50%	4	3	-25%
BREAK & ENTER-BUS	3	1	-67%	3	1	-67%
BREAK & ENTER-OTH	3	3	0%	3	3	0%
BREAK & ENTER-RES	0	3	N/C	8	3	-63%
MENTAL HEALTH ACT	31	21	-32%	17	21	24%
THEFT FROM VEHICLE	3	1	-67%	8	1	-88%
CAUSE DISTURBANCE	11	13	18%	4	13	225%
MISCHIEF-LOSS ENJOYMENT PROP	0	0	N/C	2	0	-100%
PERSONS VIOLENT CRIME (DV)	8	6	-25%	7	6	-14%
PERSONS VIOLENT CRIME	33	40	21%	37	40	8%
PROPERTY CRIME	38	40	5%	55	40	-27%

Top 10 Calls for Service - Princeton Detachment

Initial Call Type	# of Calls
ABANDONED 911	42
MVI	39
TRAFFIC INCIDENT	28
ASSIST GENERAL PUBLIC	25
CHECK WELLBEING	17
DISTURBANCE	17
SUSPICIOUS CIRCUMSTANCES	17
ALARM	16
SUICIDAL PERSON	16
THEFT	13

Total number of files (Princeton detachment):
431 (4% decrease from Q1 2019, 21% decrease from Q4 2019)



Oliver Detachment

Offence Type	Q1 2019	Q1 2020	%Change Q1		Q4 2019	Q1 2020	% Change Q4	
			2019 to Q1 2020				2019 - Q1 2020	
AUTO THEFT	15	13	-13%		22	13	-41%	
BREAK & ENTER-BUS	15	9	-40%		9	9	0%	
BREAK & ENTER-OTH	18	5	-72%		8	5	-38%	
BREAK & ENTER-RES	8	6	-25%		3	6	100%	
MENTAL HEALTH ACT	22	18	-18%		21	18	-14%	
THEFT FROM VEHICLE	18	20	11%		14	20	43%	
CAUSE DISTURBANCE	16	23	44%		14	23	64%	
MISCHIEF-LOSS ENJOYMENT PROP	6	11	83%		3	11	267%	
PERSONS VIOLENT CRIME (DV)	9	13	44%		7	13	86%	
PERSONS VIOLENT CRIME	84	73	-13%		65	73	12%	
PERSONS VIOLENT CRIME (OCC ONLY)	35	36	3%		34	36	6%	
PROPERTY CRIME	144	144	0%		140	144	3%	

Top 10 Calls for Service - Oliver Detachment

Call Type	# of Calls
ASSIST POLICE/FIRE-AMBULANCE	86
ABANDONED 911	52
TRAFFIC INCIDENT	51
ASSAULT	50
THEFT	45
ALARM	36
DISTURBANCE	33
SUSPICIOUS CIRCUMSTANCES	31
ASSIST OTHER AGENCY	28
CHECK WELLBEING	25

Total number of files (Oliver detachment): 830
 (8% decrease from Q1 2019, 5% decrease from Q4 2019)



Osoyoos Detachment

Offence Type	Q1 2019	Q1 2020	%Change Q1 2019 to Q1 2020	Q4 2019	Q1 2020	% Change Q3 2019 - Q4 2019
AUTO THEFT	11	6	-45%	2	6	200%
BREAK & ENTER-BUS	10	14	40%	5	14	180%
BREAK & ENTER-OTH	13	7	-46%	4	7	75%
BREAK & ENTER-RES	8	7	-13%	4	7	75%
MENTAL HEALTH ACT	12	10	-17%	11	10	-9%
THEFT FROM VEHICLE	9	8	-11%	14	8	-43%
CAUSE DISTURBANCE	9	10	11%	3	10	233%
MISCHIEF-LOSS ENJOYMENT PROP	3	6	100%	1	6	500%
PERSONS VIOLENT CRIME (DV)	4	2	-50%	1	2	100%
PERSONS VIOLENT CRIME	23	26	13%	31	26	-16%
PROPERTY CRIME	101	84	-17%	70	84	20%

Top 10 Calls for Service - Osoyoos Detachment	
Call Type	# of Calls
ABANDONED 911	31
ALARM	29
THEFT	25
PROPERTY	24
TRAFFIC INCIDENT	24
ASSIST OTHER AGENCY	22
DISTURBANCE	21
SUSPICIOUS CIRCUMSTANCES	19
ASSIST GENERAL PUBLIC	18
BREAK & ENTER	17

Total number of files (Osoyoos detachment):
 485 (16% decrease from Q1 2019, 16% decrease from Q4 2019)



ADMINISTRATIVE REPORT

TO: Protective Services Committee
FROM: B. Newell, Chief Administrative Officer
DATE: 21 May 2020
RE: Emergency Management Regulatory Bylaw

Recommendation:

That Bylaw 2901, 2020, being a bylaw of the Regional District of Okanagan Similkameen to regulate the administration and operation of the Regional Emergency Management Program be given 1st, 2nd and 3rd Readings and adopted.

Reference:

1. Emergency Program Act, RSBC 1996, C. 111 (the "Act")
2. Bylaw 2375/06 Emergency Planning Program Establishment Bylaw
3. Bylaw 2423/07 Emergency Planning Program Regulatory Bylaw

Business Plan Objective: *(Tie to current RDOS Business Plan)*

3.1.1.1 To update the Regional District Emergency Management Regulatory Bylaw

Background:

The Emergency Program Act, S. 6, stipulates that each local authority is at all times responsible for the direction and control of the local authority's emergency response, must have an emergency plan and must establish and maintain an emergency management organization. By Bylaw 2375/06, the Regional District established a regional emergency management program which sets out the service boundaries and method of cost recovery.

Further, the Act enables a local authority to appoint a committee to advise and assist them with their responsibility and to appoint a coordinator. By Bylaw 2423/07, the Regional District sets up an emergency management organization and the administration thereof.

Analysis:

The Regional District of Okanagan Similkameen, in cooperation with our six member municipalities, is currently reviewing our Emergency Management Program and we have the Regulatory Bylaw on the agenda for discussion. It is important to keep the Establishment Bylaw and the Regulatory Bylaw distinct and separate. We have some questions about the Service Establishment Bylaw and what the Act enables a Regional District and its member municipalities to undertake and we have that on the agenda for later discussion. This report deals only with the regulatory bylaw and the establishment of the organization.

Governance

The Regional District is composed of 15 unique jurisdictions. Emergencies or Disasters rarely follow geographic boundaries and they're rarely selective. When facing imminent risk or having experienced a disaster within a certain jurisdiction, it would seem beneficial to have the representative(s) for the jurisdiction on the Emergency Management Committee. There would be important communication and political actions required that the representative would be expected to fulfill in those circumstances and use of the Protective Services Committee format seems appropriate.

Administration

Emergency management is a very complex and technical responsibility. Familiarity with the Act, government programs, the incident command system, EOC management, government relationships, etc. are not only technical, but they take a lot of time. Add on top of that the knowledge and experience necessary to organize training and exercises, the constant turn-over of personnel, the different types of events, new equipment and technology; but most importantly the coordination required between our jurisdictions.

The Emergency Planning Committee (the political side) would benefit from support from a Management Planning Team (the administrative/technical side) in order to fulfil the obligations of creating an emergency organization referred to in S. 6 (3) of the Act.

Communication Strategy:

Should Committee be satisfied with the proposed direction and structure of the Emergency Management Organization, it would be the intent to meet with the proposed Emergency Management Team to discuss how we want to proceed in the future. While the draft Bylaw relies on the CAO Group to take responsibility for emergency management, it is anticipated that each member would involve those in their organization who could add value to the discussions.

Recommendations from the Team on Bylaw 2375/06 would then come back from the Management Team to the Emergency Planning Committee for discussion.

REGIONAL DISTRICT of OKANAGAN-SIMILKAMEEN

BYLAW NO. 2901, 2020

A bylaw of the Regional District of Okanagan Similkameen to regulate the administration and operation of the Regional Emergency Management Program

WHEREAS the Local Government Act enables regional districts to establish and operate services for the benefit of service area residents; and,

WHEREAS the Regional District of Okanagan-Similkameen has, by Emergency Planning Program Services Bylaw 2375, 2006 established a regional service for Emergency Management Planning and Preparedness; and,

WHEREAS pursuant to the Emergency Program Act of British Columbia each local government in the Regional District is at all times responsible for the direction and control of the local authority's emergency response; and,

WHEREAS each local government must establish and maintain an emergency management organization to develop and implement emergency plans and other preparedness, response and recovery measures for emergencies and disasters within their geographic boundaries; and,

WHEREAS the Regional District wishes to provide a comprehensive management structure for the regional program to prepare for, respond to and recover from emergencies and disasters; and,

WHEREAS section 6 (3.1) of the Emergency Program Act provides that a Board may appoint a coordinator for the emergency management organization.

NOW THEREFORE, the Board of Directors of the Regional District of Okanagan-Similkameen in open meeting assembled enacts as follows:

Section 1 - Citation

1.1 This Bylaw shall be cited as the "**Regional Emergency Management Program Regulatory Bylaw**".

Section 2 - Definitions

2.1 In this bylaw, including in the recitals hereto, unless the context otherwise requires, the following bolded terms have the following respective meanings:

- (a) "**Act**" means the Emergency Program Act (1996), RSBC Chapter 111 and all regulations made thereunder.

- (b) **"Board"** means the Board of Directors of the Regional District of Okanagan Similkameen.
- (c) **"Chair"** means that person elected annually by the Board as Chair, in accordance with S. 215 (1) of the Local Government Act.
- (d) **"Council"** means the council of a member municipality.
- (e) **"Disaster"** means a calamity that:
 - i. is caused by accident, fire, explosion or technical failure or by the forces of nature, and
 - ii. has resulted in serious harm to the health, safety or welfare of people, or in widespread damage to property;
- (f) **"Emergency"** means a present or imminent situation or condition that:
 - i. is caused by accident, fire, explosion or technical failure or by the forces of nature, and
 - ii. requires prompt coordination of action or special regulation of persons or property, to protect the health, safety or welfare of people or to limit widespread damage to property;
- (g) **"Emergency Coordinator"** means the coordinator for the Regional Emergency Management Organization appointed by and responsible to the CAO;
- (h) **"Emergency Management Organization"** means the Emergency Management Committee and the Emergency Management Team established in this bylaw to develop and implement emergency plans and other preparedness, response and recovery measures for emergencies and disasters for the Regional Emergency Management Program in accordance with S. 6.(3) of the Act.
- (i) **"Emergency Planning Team"** means those positions appointed under this bylaw who are responsible for the implementation of the Regional Emergency Response and Recovery Plan.
- (j) **"Regional District ERRP"** means the Emergency Response and Recovery Plan containing objectives, responsibilities and strategies that shall be used to prepare, respond to and recover from regional emergencies or disasters in the Regional District of Okanagan-Similkameen.
- (k) **"Member Municipality"** means Osoyoos, Oliver, Penticton, Summerland, Keremeos and Princeton.
- (l) **"Regional District"** means the Regional District of Okanagan Similkameen
- (m) **"Regional District CAO"** means the person appointed by the Board as the Chief Administrative Officer for the Regional District and who is hereby delegated the responsibility for coordinating emergency management in the Regional District.

- (n) "**SoLE**" means the declaration of a state of local emergency by the Board or a Council, the Chair or Mayor, that an emergency exists or is imminent in the Regional District or a member municipality.

Section 3 - Interpretation

3.1 In this bylaw:

- (a) wherever the singular or the masculine is used in this bylaw, the same shall be deemed to include the plural or the feminine or the body politic or corporate where the context or the bylaw requires; and
- (b) any reference in this bylaw to a statute, regulation, ministerial order or other bylaw, means such statute, regulation, ministerial order or other bylaw as updated, amended, revised or replaced, unless otherwise specifically noted.

3.2 This bylaw does not contemplate or extend in its purpose, to any of the following:

- (a) the protection of any person from economic loss;
- (b) a guarantee or warranty by the RDOS or any of its agents, as to the service level expectations of the Emergency Management Organization under this bylaw, or any other applicable codes, enactments, agreements or standards; or
- (c) providing to any person a warranty with respect to the functions of the Emergency Management Organization or with respect to the certainty of timely responses. The list of functions does not, of itself, mean that each Fire Department provides such services or will, in relation to any particular Incident, be able to deliver such services.

Section 4 – Emergency Management Committee

4.1 There is established a Regional Emergency Management Committee, the membership of which shall consist of all members of the Board and be chaired by the Chair of the Protective Services Committee, who shall be appointed annually by resolution of the Board that shall provide policy direction and assist in ensuring that all aspects of the Regional Emergency Management Program are adequately addressed.

4.2 Subject to the direction of the Board, the Emergency Management Committee shall be responsible for the oversight of any emergency measures or emergency activities or works in furtherance of the British Columbia Emergency Program Act or this bylaw. To that end, the Committee shall have delegated to it the duties and resources of the Board except the powers to declare a State of Local Emergency, borrow money, to pass a bylaw or enter into any contracts; provided however, such delegation of duties and powers of the Board is expressly limited to only those powers of the Board necessary to carry out its rights, responsibilities, or duties under the Act.

Section 5 – Regional Emergency Planning Team

5.1 There is established an Emergency Planning Team, chaired by the Regional District CAO, that shall report to the Emergency Management Committee. The Team shall consist of the Chief Administrative Officers for the jurisdictions listed in bylaw No. 2375, 2006 being

- i) the Regional District
- ii) the District of Summerland
- iii) the City of Penticton
- iv) the Town of Oliver
- v) the Town of Osoyoos
- vi) the Village of Keremeos
- vii) the Town of Princeton

5.2 Subject to the direction of the Emergency Management Committee (the “Committee”), the Emergency Planning Team shall be responsible for:

- a. the formation, ongoing review and evaluation of the Regional District ERRP;
- b. the integration of Regional District, Member Municipality, other agency and volunteer emergency services required for the preparedness, response and recovery of a regional emergency or disaster;
- c. ensuring that the regional emergency operations centre is organized and prepared to respond to regional events;
- d. to work closely with and support Member Municipalities implementing the municipal emergency plan or declaring a state of local emergency;
- e. the submission to the Committee of annual estimates of expenditures for the maintenance and operation of the Emergency Organization;
- f. the submission to the Committee, at least once per year, of a progress report of activities;
- f. the training of individuals in emergency preparedness and the implementation of the Regional ERRP; and
- g. the exercising of the Regional ERRP.

Section 6 – Liability

6.1 As enabled by the Act, no person, including without limitation, the Board, the Chair, members of the Emergency Planning Committee, employees of the Regional District, a volunteer and any other persons appointed, authorized or requested to carry out measures relating to emergencies or disasters, is liable for any loss, cost, expense, damages or injury to persons or property that result from:

- (a) The person in good faith doing or omitting to do any act that the person is appointed, authorized or required to do under this Bylaw or the regulations, unless, in doing or omitting to do the act, the person was grossly negligent; or
- (b) Any acts done or omitted to be done by one or more of the persons who were, under this Bylaw or the regulations, appointed, authorized or required by the person to do the acts, unless in appointing, authorizing or requiring those persons to do the acts, the person was not acting in good faith.

Section 7 - Severability

7.1 If a portion of this bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed and the remainder of this bylaw is deemed to have been adopted without the portion so severed.

Section 8 - Coming into Force

8.1 This bylaw shall come into full force and effect upon final passage thereof.

Section 9 - Repeal of Bylaws

9.1 Upon this bylaw coming into force, the following bylaws, including all amendments thereto, are hereby repealed:

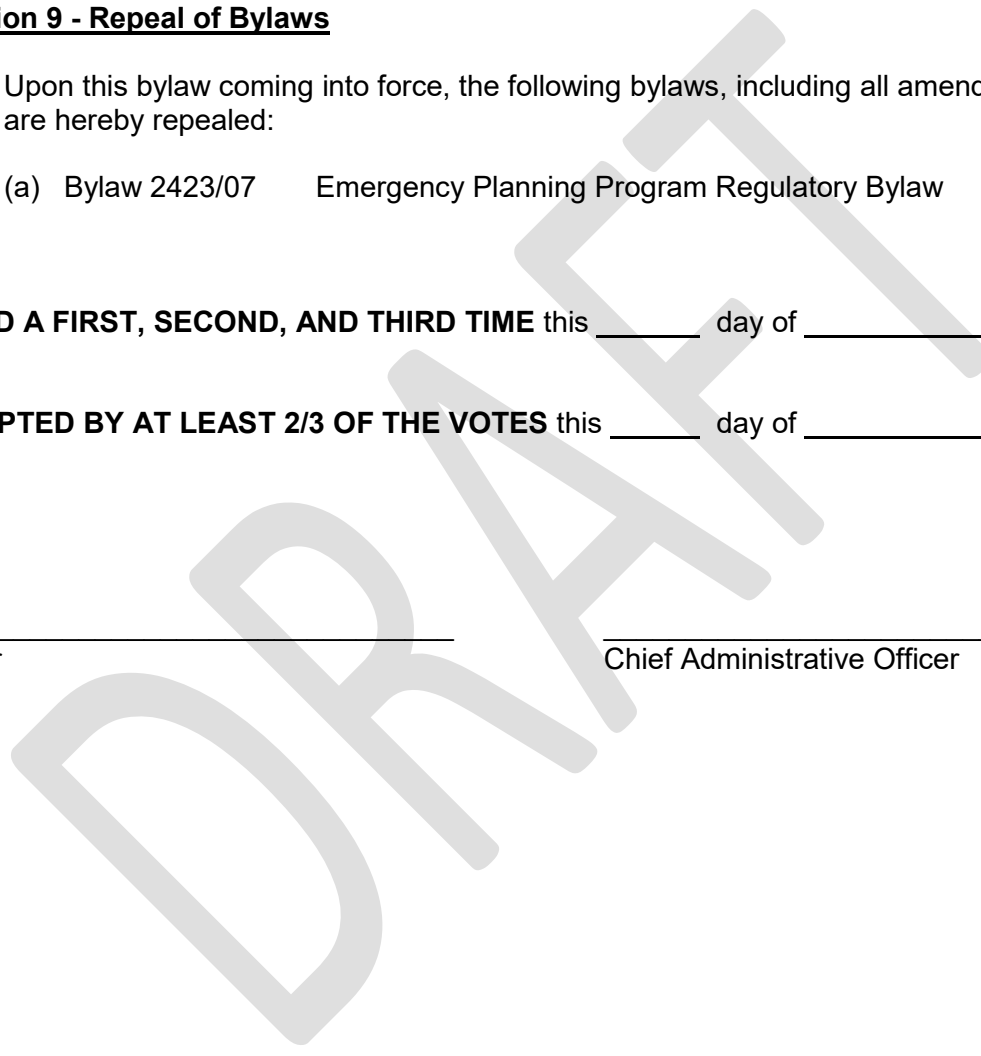
- (a) Bylaw 2423/07 Emergency Planning Program Regulatory Bylaw

READ A FIRST, SECOND, AND THIRD TIME this _____ day of _____

ADOPTED BY AT LEAST 2/3 OF THE VOTES this _____ day of _____

Chair

Chief Administrative Officer



BOARD OF DIRECTORS MEETING

Thursday, May 21, 2020

12:00 pm

BOARD MEETING AGENDA

A. ADOPTION OF AGENDA

RECOMMENDATION 1 (Unweighted Corporate Vote – Simple Majority)

THAT the Agenda for the Okanagan-Similkameen Regional Hospital District Board meeting of May 21, 2020 be adopted.

B. MINUTES

1. **OSRHD Board Meeting – March 19, 2020**

RECOMMENDATION 2 (Unweighted Corporate Vote – Simple Majority)

THAT the Minutes of the March 19, 2020 Okanagan-Similkameen Regional Hospital District Board meeting be adopted.

C. DELEGATION

1. **Malcolm Paterson, Retired Molecular Oncologist**

Dr. Paterson will present an introduction to COVID-19 and host a Q&A session

a. Dr. Paterson’s Biosketch

2. **Mr. Markus Schrott, Engagement Partner, BDO Canada LLP**

Mr. Schrott will present to the Board

a. Okanagan Similkameen Regional Hospital District 2020 Audit Plan – For Information Only

b. Okanagan Similkameen Regional Hospital District Audit Final Report

c. Draft 2019 Financial Statements

D. 2019 AUDITED FINANCIAL STATEMENTS

RECOMMENDATION 3

THAT the 2019 Audited Financial Statements of the Okanagan-Similkameen Regional Hospital District as of December 31, 2019 be received; and

THAT the RDOS Board adopts all reported 2019 transactions as amendments to the 2019 Final Budget

E. ADJOURNMENT

OKANAGAN – SIMILKAMEEN

R E G I O N A L H O S P I T A L D I S T R I C T

BOARD OF DIRECTORS MEETING

Minutes of the Board Meeting of the Okanagan-Similkameen Regional Hospital Board (OSRHD) of Directors held at 9:45 am on Thursday, March 19, 2020, in the Boardroom, 101 Martin Street, Penticton, British Columbia.

MEMBERS PRESENT:

*Chair P. Veintimilla, Town of Oliver
*Vice Chair T. Boot, District of Summerland
Director M. Bauer, Village of Keremeos
*Director J. Bloomfield, City of Penticton
Director G. Bush, Electoral Area “B”
Director B. Coyne, Electoral Area “H”
Director S. Coyne, Town of Princeton
*Director R. Gettens, Electoral Area “F”
*Director D. Holmes, District of Summerland
*Director J. Kimberley, City of Penticton

*Director R. Knodel, Electoral Area “C”
Director K. Kozakevich, Electoral Area “E”
*Director S. McKortoff, Town of Osoyoos
Director S. Monteith, Electoral Area “I”
Director R. Obirek, Electoral Area “D”
*Director M. Pendergraft, Electoral Area “A”
*Director F. Regehr, City of Penticton
Director T. Roberts, Electoral Area “G”
*Director J. Vassilaki, City of Penticton

MEMBERS ABSENT:

STAFF PRESENT:

B. Newell, Chief Administrative Officer
G. Cramm, Legislative Services Coordinator

* denotes electronic attendance by teleconference

Referencing Section 6:11 of the RDOS Board Procedure Bylaw, the Chair indicated that all voting would be conducted verbally.

A. ADOPTION OF AGENDA

RECOMMENDATION 1 (Unweighted Corporate Vote – Simple Majority)

IT WAS MOVED AND SECONDED

THAT the Agenda for the Okanagan-Similkameen Regional Hospital District Board meeting of March 19, 2020 be adopted. - **CARRIED**

B. MINUTES

1. **OSRHD Board Meeting – March 5, 2020**

RECOMMENDATION 2 (Unweighted Corporate Vote – Simple Majority)

IT WAS MOVED AND SECONDED

THAT the Minutes of the March 5, 2020 Okanagan-Similkameen Regional Hospital District Board meeting be adopted. - **CARRIED**

- C. PRIMARY CARE NETWORKS – Information Report**
IT WAS MOVED AND SECONDED
THAT this item be deferred. – **CARRIED**
-

- D. ADJOURNMENT**
By consensus, the meeting adjourned at 9:49 am.

APPROVED:

CERTIFIED CORRECT:

P. Veintimilla
OSRHD Board Chair

B. Newell
Corporate Officer

Why is COVID-19 so Dangerous?



Bio-sketch

Malcolm Paterson, PhD

Malcolm Paterson, a retired molecular oncologist residing in Okanagan Falls, BC, spent his entire career, spanning four decades in five countries on three continents, in cancer research. He is a graduate of Royal Military College (BSc), Queen's University [MSc (Biology)]; and University of Tennessee [PhD (Biomedical Sciences)]. In his last position (2016-18), Dr. Paterson headed the Research Initiatives program, BC CANCER-Kelowna, Kelowna, BC. Previously (2002-08), he served as the inaugural Group Scientific Director, Singapore Health Services Pte. Ltd.; and Chair, Division of Research, Singapore General Hospital, the island state's flagship hospital. He was also Professor (Adjunct) of Biochemistry, National University of Singapore and headed the Genome Maintenance Lab, National Cancer Center, Singapore. The Lab was devoted to the study of genotoxic stress-sensing (i.e. cell-cycle control and DNA repair) mechanisms and their deregulation as a frequent initiating and rate-limiting event in cancer development.

In an earlier overseas post (1996-2002), Dr. Paterson chaired the Department of Biological and Medical Research, King Faisal Specialist Hospital & Research Centre, Riyadh, Saudi Arabia. During this period, his research focused on a group of Saudi Arabian women with a high incidence of early-onset breast cancer.

Prior to moving abroad, he spent 11 years (1985-96) as Heritage Medical Scientist of the Alberta Heritage Foundation for Medical Research at the Cross Cancer Institute, Edmonton. In this post he served as inaugural Director of the Molecular Oncology Program with multiple cross-appointments to the University of Alberta as Professor of Biochemistry, Oncology, Pediatrics and Genetics. At CCI, his research delved into environmental and hereditary interactions underlying human cancer and genetic predisposition to breast cancer. The latter was notably rewarding as collaboration with Dr. Dennis Slamon at UCLA contributed at a critical stage to his pioneering development of Herceptin (Trastuzumab) as an effective antibody-based therapy for breast cancer.

Dr. Paterson has received numerous honours and awards for his research contributions including: Research Award (Radiation Research Society); Edna Roe Memorial Lecturer (Comité Internationale de Photobiologie); and Malcolm Brown Memorial Award (Canadian Federation of Biological Societies). In concert with bright and talented trainees, including 60 postdoctoral/MD fellows, and numerous top-flight colleagues throughout his career, Dr. Paterson authored 168 scientific articles, spoke at 120 scientific meetings and delivered 200 lectures at various medical centers and universities in 18 countries.

CBC Article: Singapore's coronavirus crackdown exposed treatment of migrant workers
<https://www.cbc.ca/player/play/1736110659923>



OKANAGAN-SIMILKAMEEN REGIONAL HOSPITAL DISTRICT

AUDIT PLANNING REPORT TO THE BOARD OF DIRECTORS

April 8, 2020



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EXECUTIVE SUMMARY



Your BDO Audit Team

Markus Schrott, BBA, CPA, CA will be the lead on the engagement team, supported by experts as deemed necessary. Please refer to page 3 for contact information should you have any questions or concerns regarding the financial statement audit.



Timeline

See the [Audit Timeline](#) section of the report for the detailed milestones.



Significant Audit Risks

Our audit is focused on risks specific to your business and key accounts. Specifically, we have identified the following area on which to focus:

- ▶ Management override of internal controls



Materiality

We have determined that materiality for the current year audit will be based on revenues. Materiality is \$208,000 for the year ended December 31, 2019.



Engagement Objectives

Our overall responsibility is to form and express an opinion on the financial statements. The performance of this audit does not relieve management or those charged with governance of their responsibilities. Please see the attached engagement letter in [Appendix B](#) for specific details regarding the scope of our work.



Fraud Discussion

Through our planning process, and prior years' audits, we have developed an understanding of your oversight processes. We are not currently aware of any fraud affecting the Hospital District. Please see [Appendix E](#) for clarification of the auditor's responsibilities for detecting fraud.

If you are aware of changes to processes or are aware of any instances of actual, suspected or alleged fraud affecting the Hospital District, we request that you provide us with this information.

YOUR DEDICATED BDO AUDIT TEAM

In order to ensure effective communication between the Board of Directors and BDO Canada LLP, the contact details of the engagement team are outlined below. We attempt to provide continuity of service to our clients to the greatest extent possible in accordance with mandated partner rotation rules. When rotation is required for key members of the engagement team, we will discuss this matter with the Board of Directors and determine the appropriate new individual(s) to be assigned to the engagement based on particular experience, expertise and engagement needs.

NAME	ROLE	PHONE NUMBER	EMAIL
Markus Schrott, BBA, CPA, CA	Engagement Partner	250-545-2136	mschrott@bdo.ca
Jonathan W. McGraw, BComm, CPA, CA	Audit Support Partner	250-492-6020	jmcgraw@bdo.ca
Brennen Giroux, BAcc CPA, CA	Assurance Senior Manager	250-763-6700	bgiroux@bdo.ca
Dan Favell, BBA (Hons)	Audit Senior	250-492-6020	dfavell@bdo.ca

AUDIT TIMELINE

The following schedule outlines the anticipated timing of the audit of the financial statements of the Hospital District.

As part of the year end Board of Directors meeting, we will provide the Board of Directors with a copy of our draft audit opinion, discuss our findings, including significant estimates utilized by management, accounting policies, financial statement disclosures, and significant transactions completed during the year. We will also report any significant internal control deficiencies identified during our audit and reconfirm our independence.



SIGNIFICANT AUDIT RISKS AND PLANNED RESPONSES

Based on our knowledge of the Hospital District’s business, our past experience, and knowledge gained from management and the Board of Directors, we have identified the following significant risks; those risks of material misstatement that, in our judgment, require special audit consideration.

Significant risks arise mainly because of the complexity of the accounting rules, the extent of estimation and judgment involved in the valuation of these financial statement areas, and the existence of new accounting pronouncements that affect them. We request your input on the following significant risks and whether there are any other areas of concern that the Board of Directors has identified.

AREAS OF FOCUS	RISKS NOTED	AUDIT APPROACH
Management Override of Internal Controls	Per CAS 240.32, irrespective of our assessment of the risk of management override of controls, audit procedures must be performed to address the risk.	Review of transactions recorded in various ledgers for unusual or non-recurring adjustments not addressed by other audit procedures.

MATERIALITY



Misstatements, including omitted financial statement disclosures, are considered to be material if they, individually or in aggregate, could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

Judgments about materiality are made in light of surrounding circumstances and include an assessment of both quantitative and qualitative factors and can be affected by the size or nature of a misstatement, or a combination of both.

Preliminary materiality was determined to be \$208,000.

Our materiality calculation is based on the Hospital District's preliminary results. In the event that actual results vary significantly from those used to calculate preliminary materiality, we will communicate these changes to the Board of Directors as part of our year end communication.

We will communicate all corrected and uncorrected misstatements identified during our audit to the Board of Directors, other than those which we determine to be "clearly trivial". Misstatements are considered to be clearly trivial for purposes of the audit when they are inconsequential both individually and in aggregate.

We encourage management to correct any misstatements identified throughout the audit process.

APPENDICES

Appendix A: BDO audit strategy

Appendix B: Communication requirements

Appendix C: Engagement letter

Appendix D: Independence letter

Appendix E: Responsibilities

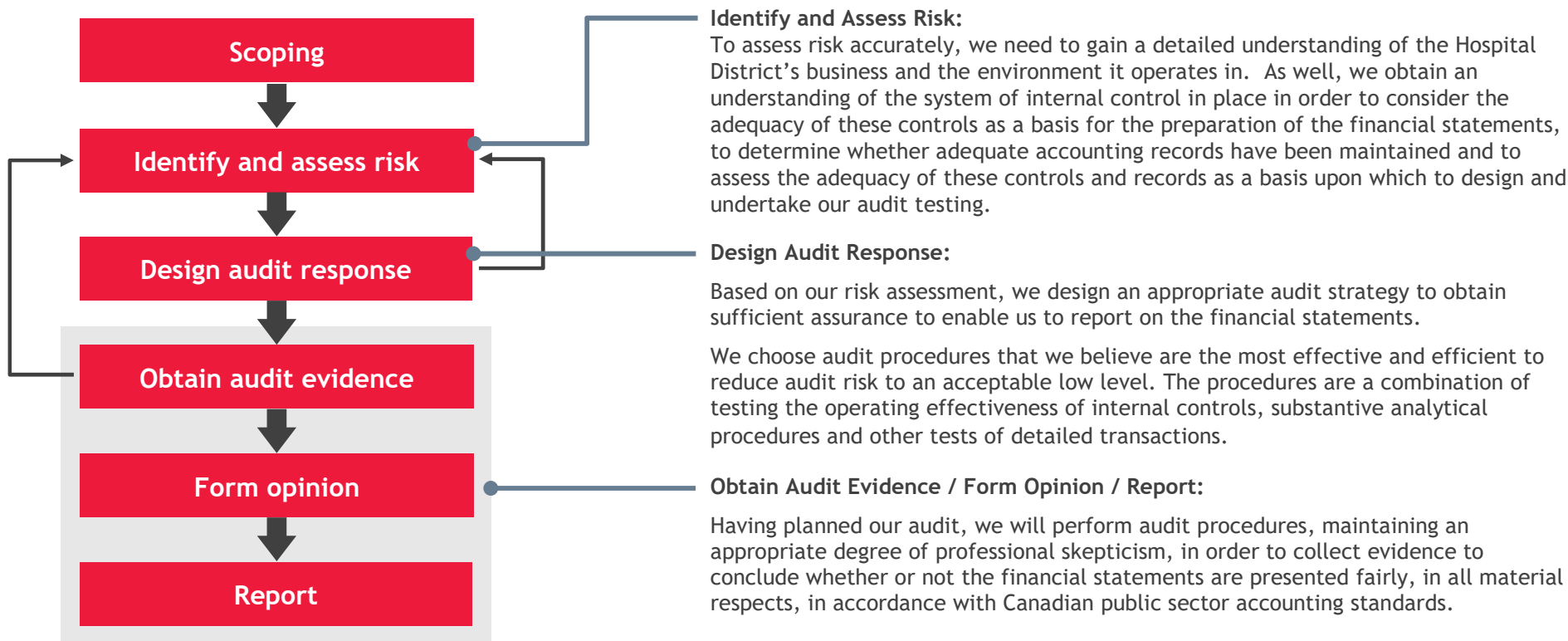
Appendix F: BDO resources

Appendix G: Changes in accounting standards with potential to affect the Regional District of Okanagan-Similkameen

APPENDIX A: BDO AUDIT STRATEGY

Our overall audit strategy involves extensive partner and manager involvement in all aspects of the planning and execution of the audit and is based on our overall understanding of the Hospital District.

We will perform a risk-based audit which allows us to focus our audit effort on higher risk areas and other areas of concern for management and the Board of Directors.



APPENDIX B: COMMUNICATION REQUIREMENTS

Required Communication	Audit Planning Presentation	Audit Results Presentation	Communication Completed
1. Our responsibilities under Canadian GAAS	✓		Y
2. Our audit strategy and audit scope	✓		Y
3. Fraud risk factors	✓		Y
4. Going concern matters		✓	N
5. Significant estimates or judgments		✓	N
6. Audit adjustments		✓	N
7. Unadjusted misstatements		✓	N
8. Omitted disclosures		✓	N
9. Disagreements with Management		✓	N
10. Consultations with other accountants or experts		✓	N
11. Major issues discussed with management in regards to auditor retention		✓	N
12. Significant difficulties encountered during the audit		✓	N
13. Significant deficiencies in internal control		✓	N
14. Material written communication between BDO and Management		✓	N
15. Any relationships which may affect our independence	✓		Y
16. Any illegal acts identified during the audit		✓	N
17. Any fraud or possible fraudulent acts identified during the audit		✓	N
18. Significant transactions with related parties not consistent with ordinary business		✓	N
19. Non-compliance with laws or regulations identified during the audit		✓	N
20. Limitations of scope over our audit, if any		✓	N
21. Written representations made by Management		✓	N
22. Any modifications to our opinion, if required		✓	N

APPENDIX C: ENGAGEMENT LETTER



Tel: 250-545-2136
Fax: 250-545-3364
www.bdo.ca

BDO Canada LLP
202 - 2706 30th Avenue
Vernon, BC V1T 2B6

April 8, 2020

Okanagan-Similkameen Regional Hospital District
Attention: John Kurvink, Finance Manager
101 Martin Street
Penticton, BC V2A 5J9

Dear Sirs/Mesdames:

We understand that you wish for us to continue as the auditors of Okanagan-Similkameen Regional Hospital District for its fiscal year ended December 31, 2019 and subsequent years.

We are pleased to continue as your auditors subject to the terms and conditions of this Agreement, to which the attached Standard Terms and Conditions form an integral part. The definitions set out in the Standard Terms and Conditions are applicable throughout this Agreement. This Agreement will remain in place and fully effective for future years until varied or replaced by another relevant written agreement.

Markus Schrott, BBA, CPA, CA will be the Engagement Partner for the audit work we perform for you. The Engagement Partner will call upon other individuals with specialized knowledge to assist in the performance of services.

Our Role as Auditors

We will conduct our audit(s) in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements prepared in accordance with Canadian public sector accounting standards are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. Our audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by you, as well as evaluating the overall financial statement presentation.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, there is an unavoidable risk that some material misstatements, whether by fraud or error, may not be detected, even though the audit is properly planned and performed in accordance with Canadian generally accepted auditing standards.

In making our risk assessments, we consider internal control relevant to your preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of your internal controls. However, we will communicate to you concerning any significant deficiencies in internal controls relevant to the audit of the financial statements that we have identified during the audit.

We will also communicate matters required by professional standards, to the extent that such matters come to our attention, to you, those charged with governance and/or the board of directors.



Reporting

Our audit will be conducted on the basis that the financial statements have been prepared in accordance with Canadian public sector accounting standards.

Our independent auditor's report will be substantially in the form set out in Canadian Auditing Standard (CAS) 700. The form and content of our report may need to be amended in the light of our audit findings. If we are unable to issue or decline to issue an audit report, we will discuss the reasons with you and seek to resolve any differences of view that may exist.

Role of Management and Those Charged with Governance

You acknowledge and understand that you have responsibility for:

- (a) the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards. The audit of the financial statements does not relieve you of your responsibilities;
- (b) such internal controls as you determine are necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error; and
- (c) providing us with:
 - access, in a timely manner, to all information of which you are aware that is relevant to the preparation of the financial statements such as records, documentation and other matters;
 - additional information that we may request for the purpose of the audit;
 - unrestricted access to persons within the entity from whom we determine it is necessary to obtain audit evidence;
 - financial and non-financial information (other information) that will be included in document(s) containing financial statements and our audit report thereon prior to the date of our auditor's report. If it is not possible to provide all the other information prior to the date of our auditor's report, you are responsible for provision of such other information as soon as practicable; and
 - written confirmation concerning representations made to us in connection with the audit. If appropriate and adequate written representations are not provided to us, professional standards require that we disclaim an audit opinion.

Financial Statement Services

We will obtain your approval, if during the course of our engagement we:

- (a) prepare or change a journal entry; or
- (b) prepare or change an account code or a classification for a transaction.

As agreed, we will provide assistance in the preparation of the financial statements.

These services create a threat to our independence. We, therefore, require that the following safeguards be put into place:



- (a) that you create the source data for all accounting entries;
- (b) that you develop any underlying assumptions for the accounting treatment and measurement of entries; and
- (c) that you review and approve the draft financial statements, including the notes to the financial statements.

Tax Services

Our audit is conducted primarily to enable us to express an opinion on the financial statements. The audit process is not designed to provide us with a full understanding of your tax situation and in particular, to allow us to determine whether the entity has specific tax compliance issues. We understand that you are not looking to BDO to provide you with any guidance or advice in regard to tax planning or compliance.

Additional Services

We are available to provide a wide range of services beyond those outlined in this Agreement. To the extent that any additional services that we provide to you that are not provided under a separate written engagement agreement, the provisions of this Agreement will apply to the services.

Fee Estimation

The estimated fee for this engagement is as follows:

Audit services: \$5,200

For each future year we will issue a Summary of Services providing details of our Services and fees.

We will notify you on a timely basis if there are any circumstances we encounter which could significantly affect our initial estimate of professional fees. Our fees will be invoiced and payable as follows:

- **\$1,300** upon completion of planning prior to commencement of year end work;
- **\$2,600** upon commencement of year end audit work; and
- **\$1,300** upon completion of year end audit work.

We reserve the right to suspend our Services if any of our invoices become delinquent. Fees that are not paid within 30 days of an invoice or by a specified payment deadline will be considered delinquent.

Additional information relating to our fees is provided in the Standard Terms and Conditions.

Standard Terms and Conditions

A copy of our Standard Terms and Conditions is attached as Appendix 1. You should ensure that you read and understand them. The Standard Terms and Conditions include clauses that limit our professional liability.

Please sign and return the attached copy of this Agreement to indicate your agreement with it. If you have any questions concerning this Agreement, please contact us before signing it.



It is a pleasure for us to be of service and we look forward to many future years of association with you.

Yours truly,

BDO Canada LLP

Chartered Professional Accountants

Agreement of all the terms and conditions in this Agreement is hereby acknowledged by:

Signature

Position

Name (please print)

Date

cc: Board of Directors



Appendix 1 - Standard Terms and Conditions

1. Overview and Interpretation

1.1 This Agreement sets forth the entire agreement between the parties in relation to Services and it supersedes all prior agreements, negotiations or understandings, whether oral or written, with respect to Services. To the extent that any of the provisions of the accompanying letter conflict with these Standard Terms and Conditions, these Standard Terms and Conditions shall prevail. This Agreement may not be changed, modified or waived in whole or part except by an instrument in writing signed by both parties.

1.2 In this Agreement, the following words and expressions have the meanings set out below:

This Agreement - these Standard Terms and Conditions, the letter to which they are attached, and any supporting schedules or other appendices to the letter, and any Summary of Services letters issued in future years.

Services - the services provided or to be provided under this Agreement

We, us, our, BDO - refer to BDO Canada LLP, a Canadian limited liability partnership organized under the laws of the Province of Ontario

You, your - the party or parties contracting with BDO under this Agreement, including the party's or parties' management and those charged with corporate governance. You and your does not include BDO, its affiliates or BDO Member Firms

BDO Member Firm or Firms - any firm or firms that form part of the international network of independent firms that are members of BDO International Limited

Confidential Information - information that contains identifying features that can be attributed to you or individual personnel

2. BDO Network and Sole Recourse

2.1 BDO is a member of BDO International Limited, a UK company limited by guarantee, and forms part of the international network of independent member firms (i.e. BDO Member Firms), each of which is a separate legal entity.

2.2 We may use other BDO Member Firms or subcontractors to provide Services; however, we remain solely responsible for Services. You agree not to bring any claim or action against another BDO Member Firm (or their partners, members, directors, employees or subcontractors) or our subcontractors in respect of any liability relating to the provision of Services.

2.3 You agree that any of our affiliates, subcontractors, and other BDO Member Firms and any subcontractors thereof whom we directly or indirectly involve in providing Services have the right to rely on and enforce Section 2.2 above as if they were a party to this Agreement.

3. Respective Responsibilities

3.1 We will use reasonable efforts to complete, within any agreed-upon time frame, the performance of Services.



3.2 You shall be responsible for your personnel's compliance with your obligations under this Agreement. We will not be responsible for any delays or other consequences arising from you not fulfilling your obligations.

4. Working Papers and Deliverables

4.1 **Ownership** - Any documents prepared by us, or for us, in connection with Services belong solely to us.

4.2 **Oral advice and draft deliverables** - You should not rely upon any draft deliverables or oral advice provided by us. Should you wish to rely upon something we have said to you, please let us know and, if possible, we will provide the information that you require in writing.

4.3 **Translated documents** - If you engage us to translate any documents, advice, opinions, reports or other work product of BDO from one language to another, you are responsible for the accuracy of the translation work.

4.4 **Reliance by Third Parties** - Our Services will not be planned or conducted in contemplation of or for the purpose of reliance by any party other than you and any party to whom the assurance report is addressed. Items of possible interest to a third party will not be addressed and matters may exist that would be assessed differently by a third party, possibly in connection with a specific transaction.

4.5 **Consent to use the Report** - Nothing in this Agreement shall be construed as consent to the use of our report in connection with a continuous disclosure document, a public or private offering document, an annual report or any other document and we expressly do not provide such consent. If you request consent for the use of our report, we will consider, at the relevant time, providing consent and any conditions that we may attach to such consent. Our consent must be in writing.

4.6 **Consent requests** - In order to provide consent, professional standards require that we read the other information in the related document and consider whether such information is materially inconsistent with the related financial statements. Any consent request must be made on a sufficiently timely basis to allow us to consider your identification and resolution of events occurring in the period since the date of our report, and to obtain updated written representation letters. Such procedures will be performed at your cost and will be documented in a separate engagement letter.

5. Confidentiality

5.1 We agree to use Confidential Information provided by you only in relation to the Services in connection with which the information is provided and we will not disclose the information, except where required by law, regulation or professional obligation. We may however, give Confidential Information to other BDO Member Firms or other subcontractors assisting us in providing Services. Any party to whom we subcontract work will be required to keep Confidential Information confidential either by professional obligation or contract with us. Any BDO Member Firms or other subcontractors we use will be bound by the same confidentiality obligations.

5.2 BDO shall be entitled to include a description of the work we render to or for you in marketing and research materials and disclose such information to third parties, provided that all such information will be made anonymous and not associated with you. Additionally, we may analyze information on an industry or sector basis for internal



purposes or to provide industry/sector wide information to our clients or potential clients. You consent to our using information obtained from you in this way provided that the outputs therefrom will not contain any identifying features that can be attributed to you.

6. Independence

6.1 Professional and certain regulatory standards require us to be independent, in both fact and appearance, with respect to our clients in the performance of our Services. We will communicate to you any relationships between BDO (including its related entities) and you that, in our professional judgment, may reasonably be thought to bear on our independence.

7. Offers of Employment

7.1 Any discussions that you, or any party acting on your behalf, have with professional personnel of our Firm regarding employment could pose a threat to our independence. Your recruitment of an engagement team member from the current or prior year's engagement may compromise our independence and our ability to render agreed Services to you. Engagement team members may include current and former partners and staff of BDO, other BDO Member Firms and other firms who work under our direction. Therefore, you agree to inform us prior to any such discussions so that you and we can implement appropriate safeguards to maintain our independence.

8. Professional and Regulatory Oversight

8.1 As required by legal, regulatory, or professional authorities (both in Canada and abroad) and by BDO policy, our client files must periodically be reviewed by practice inspectors to ensure that we are adhering to professional and BDO standards. It is understood that by entering into this Agreement, you provide your consent to us providing our files relating to your engagement to the practice inspectors for the sole purpose of their inspection.

8.2 Certain regulatory bodies may also have the right to conduct investigations of you, including the Services provided by us. To the extent practicable and permitted by law, we will advise you of any such investigation request or order prior to providing our working papers.

8.3 You agree to reimburse us for our time and expenses, including reasonable legal fees, incurred in responding to any investigation that is requested or authorized by you or investigations of you undertaken under government regulation or authority, court order or other legal process.

9. Privacy and Consents

9.1 You agree we will have access to all personal information in your custody that we require to complete our engagement. We may collect, use, transfer, store, or process such information disclosed by you of a personal nature (personal information). Our Services are provided on the understanding that:

- (a) you have obtained any consents for collection, use and disclosure to us of personal information required under all applicable privacy legislation; and
- (b) we will hold all personal information in compliance with our Privacy Statement.



10. Electronic Communications

- 10.1 Both parties recognize and accept the security risks associated with email communications, including but not limited to the lack of security, unreliability of delivery and possible loss of confidentiality and privilege. Unless you request in writing that we do not communicate by internet email, you assume all responsibility and liability in respect of risk associated with its use.
- 10.2 By signing this agreement, you provide BDO with express consent to communicate with you and your employees, as applicable, electronically, including sending BDO newsletters, publications, announcements, invitations and other news and alerts that may be of interest to you. You and your employees may withdraw such consent at any time by contacting BDO at www.bdo.ca/unsubscribe.

11. Limitation of Liability

- 11.1 In any dispute, action, claim, demand for losses or damages arising out of the Services performed by BDO pursuant to this Agreement, BDO shall only be liable for its proportionate share of the total liability based on degree of fault as determined by a court of competent jurisdiction or by an independent arbitrator as a result of the dispute resolution procedures, notwithstanding the provisions of any statute or rule of common law which create, or purport to create, joint and several liability.
- 11.2 Our liability shall be restricted to damages of a direct and compensatory nature and shall not include indirect, consequential, aggravated or punitive damages, or damages for loss of profits or expected tax savings, whether or not the likelihood of such loss or damage was contemplated.
- 11.3 You agree that BDO shall in no event be liable to you for any actions, damages, claims, liabilities, costs, expenses, or losses in any way arising out of or relating to the Services performed hereunder for an aggregate amount of more than the higher of:
- (a) three times the fees paid by you to BDO in the twelve months preceding the incident giving rise to the claim; and
 - (b) \$25,000.
- 11.4 No exclusion or limitation on the liability of other responsible persons imposed or agreed at any time shall affect any assessment of our proportionate liability hereunder, nor shall settlement of or difficulty enforcing any claim, or the death, dissolution or insolvency of any such other responsible persons or their ceasing to be liable for the loss or damage or any portion thereof, affect any such assessment.
- 11.5 You agree claims or actions relating to the delivery of Services shall be brought against us alone, and not against any individual. Where our individuals are described as partners, they are acting as one of our members.

12. Indemnity

- 12.1 To the fullest extent permitted by applicable law and professional regulations, you agree to indemnify and hold harmless BDO from and against all losses, costs (including solicitors' fees), damages, expenses, claims, demands or liabilities arising out of or in consequence of:



- (a) a misrepresentation by a member of your management or board of directors, regardless of whether such person was acting in your interest;
- (b) the Services performed by BDO pursuant to this Agreement, unless, and to the extent that, such losses, costs, damages and expenses are found by a court of competent jurisdiction to have been due to the gross negligence of BDO. In the event that the matter is settled out of court, we will mutually agree on the extent of the indemnification to be provided by you, failing which, the matter may be referred to dispute resolution in accordance with the terms of this Agreement.

13. Alternative Dispute Resolution

- 13.1 Both parties agree that they will first attempt to settle any dispute arising out of or relating to this Agreement or the Services provided hereunder through good faith negotiations.
- 13.2 In the event that the parties are unable to settle or resolve their dispute through negotiation, such dispute shall be subject to mediation pursuant to the National Mediation rules of the ADR Institute of Canada Inc. All disputes remaining unsettled for more than 60 days following the parties first meeting with a mediator or such longer period as the parties mutually agree upon shall be subject to arbitration pursuant to the National Arbitration Rules of the ADR Institute of Canada Inc. Such arbitration shall be final, conclusive and binding upon the parties, and the parties shall have no right of appeal or judicial review of the decision. The parties hereby waive any such right of appeal which may otherwise be provided for in any provincial arbitration statute made applicable under the National Arbitration Rules.

14. Limitation Period

- 14.1 You shall make any claim relating to Services or otherwise under this Agreement no later than one year after you became aware or ought reasonably to have become aware of the facts giving rise to any such claim.
- 14.2 You shall in no event make any claim relating to the Services or otherwise under this Agreement later than two years after the completion of the Services under this Agreement.
- 14.3 To the extent permitted by law, the parties to this Agreement agree that the limitation periods established in this Agreement replace any limitation periods under any limitations act and/or any other applicable legislation and any limitation periods under any limitations act and/or any other applicable legislation shall not alter the limitation periods specified in this Agreement.

15. Québec Personnel

- 15.1 We may sometimes have individual partners and employees performing Services within the Province of Québec who are members of the Ordre des comptables professionnels agréés du Québec. Any such members performing professional services hereunder assumes full personal civil liability arising from the practice of their profession, regardless of their status within our partnership. They may not invoke the liability of our partnership as grounds for excluding or limiting their own liability. The provisions in Sections 11 (Limitation of Liability) and 14 (Limitation Period) shall therefore not apply to limit the personal civil liability of partners and employees who are members of the Ordre des comptables professionnels agréés du Québec.



16. Termination

- 16.1 This Agreement applies to Services whenever performed (including before the date of this Agreement).
- 16.2 You or we may terminate this Agreement at any time upon written notice of such termination to the other party. We will not be liable for any loss, cost or expense arising from such termination. You agree to pay us for all Services performed up to the date of termination, including Services performed, work-in-progress and expenses incurred by us up to and including the effective date of the termination of this Agreement.

17. Fees and Billings

- 17.1 Our estimated fee is based on an assumed level of quality of your accounting records, the agreed upon level of preparation and assistance from your personnel and adherence to the agreed-upon timetable. Our estimated fee also assumes that your financial statements are in accordance with the applicable financial reporting framework and that there are no significant new or changed accounting policies or issues or internal control or other reporting issues. We will inform you on a timely basis if these factors are not in place.
- 17.2 Should our assumptions with respect to the quality of your accounting records be incorrect or should the conditions of the records, degree of cooperation, results of audit procedures, or other matters beyond our reasonable control require additional commitments by us beyond those upon which our estimated fees are based, we may adjust our fees and planned completion dates.
- 17.3 Our professional fees will be based on our billing rates which depend on the means by which and by whom our Services are provided. We also will bill you for our out-of-pocket expenses, our administrative charge (described below), and applicable Goods and Services Sales Tax, Harmonized Sales Tax, Quebec Sales Tax and Provincial Sales Tax.
- 17.4 Our administrative charge is calculated as a percentage of our professional fee and represents an allocation of estimated costs associated with our technology infrastructure, telephone charges, photocopying and some support staff time costs.
- 17.5 Our accounts are due when rendered and invoiced amounts are deemed to be earned when paid. BDO may suspend the performance of Services in the event that you fail to pay an invoice when it is due. Interest may be charged at the rate of 12% per annum on all accounts outstanding for more than 30 days.

18. Governing Laws

- 18.1 The terms of our engagement shall remain operative until amended, terminated, or superseded in writing. They shall be interpreted according to the laws of the province or territory in which BDO's principal Canadian office performing the engagement is located, without regard to such province/territory's rules on conflicts of law.

19. Entire Agreement and Survival

- 19.1 This Agreement sets forth the entire agreement between the parties with respect to the subject matter herein, superseding all prior agreements, negotiations or understandings, whether oral or written, with respect to such subject matter. It is understood that this Agreement will not be superseded by any contract with us for other specific services that



are not of the same scope as the Services contemplated in this Agreement, unless the other contract explicitly references this Agreement and an intent to supersede it.

- 19.2 The provisions of this Agreement that give either of us rights or obligations beyond its termination shall continue indefinitely following the termination of this Agreement. Any clause that is meant to continue to apply after termination of this Agreement will do so.

20. Force Majeure

- 20.1 We will not be liable for any delays or failures in performance or breach of contract due to events or circumstances beyond our reasonable control, including acts of God, war, acts by governments and regulators, acts of terrorism, accident, fire, flood or storm or civil disturbance.

21. Assignment

- 21.1 No party may assign, transfer or delegate any of the rights or obligations hereunder without the written consent of the other party or parties. BDO may engage independent contractors and BDO Member Firms to assist us in performing the Services in this Agreement without your consent.

22. Severability

- 22.1 If a court or regulator with proper jurisdiction determines that a provision of this Agreement is invalid, then the provision will be interpreted in a way that is valid under applicable law or regulation. If any provision is invalid, the rest of this Agreement will remain effective.

Version: 201909

APPENDIX D: INDEPENDENCE LETTER



April 8, 2020

Members of the Board of Directors
Okanagan-Similkameen Regional Hospital District

Dear Board of Directors Members:

We have been engaged to audit the financial statements of Okanagan-Similkameen Regional Hospital District (the "Hospital District") for the year ended December 31, 2019.

Canadian generally accepted auditing standards (GAAS) require that we communicate at least annually with you regarding all relationships between the Hospital District and our Firm that, in our professional judgment, may reasonably be thought to bear on our independence.

In determining which relationships to report, we have considered the applicable legislation and relevant rules and related interpretations prescribed by the appropriate provincial institute/order, covering such matters as:

- Holding a financial interest, either directly or indirectly in a client;
- Holding a position, either directly or indirectly, that gives the right or responsibility to exert significant influence over the financial or accounting policies of a client;
- Personal or business relationships of immediate family, close relatives, partners or retired partners, either directly or indirectly, with a client;
- Economic dependence on a client; and
- Provision of services in addition to the audit engagement.

We have prepared the following comments to facilitate our discussion with you regarding independence matters arising since July 15, 2019, the date of our last letter.

We are aware of the following relationships between the Hospital District and us that, in our professional judgment, may reasonably be thought to have influenced our independence. The following relationships represent matters that have occurred from July 15, 2019 to April 8, 2020.

We have provided assistance in the preparation of the consolidated financial statements, including adjusting journal entries. These services created a self-review threat to our independence since we subsequently expressed an opinion on whether the financial statements presented fairly, in all material respects, the financial position, results of operations and cash flows of the organization in accordance with Canadian Public Sector Accounting Standards.

- We, therefore, required that the following safeguards be put in place related to the above:
 - Management provided us with a trial balance and draft financial statements prior to completion of our audit.
 - Management created the source data for all the accounting entries.
 - Management developed any underlying assumptions required with respect to the accounting treatment and measurement of the entries.
 - Management reviewed advice and comments provided and undertook their own analysis considering the Company's circumstances and generally accepted accounting principles.
 - Management reviewed and approved all journal entries prepared by us, as well as



- changes to financial statement presentation and disclosure.
- Someone other than the preparer reviewed the proposed journal entries and financial statements.

We hereby confirm that we are independent with respect to the Hospital District within the meaning of the Code of Professional Conduct of the Chartered Professional Accountants of British Columbia as of April 8, 2020.

This letter is intended solely for the use of the Board of Directors, management and others within the Hospital District and should not be used for any other purposes.

Yours truly,

BDO Canada LLP

Chartered Professional Accountants

APPENDIX E: RESPONSIBILITIES

It is important for the Board of Directors to understand the responsibilities that rest with the Hospital District and its management, those that rest with the external auditor, and the responsibilities of those charged with governance. BDO’s responsibilities are outlined below and within the annual engagement letter attached as Appendix B to this letter. The oversight and financial reporting responsibilities of management are also summarized below.

AUDITOR’S ENGAGEMENT OBJECTIVES

Our overall objective is to express an opinion as to whether the financial statements present fairly, in all material respects, the financial position, financial performance and cash flows of the Hospital District in accordance with Canadian public sector accounting standards.

Year-End Audit Work	Year-Round Work
<ul style="list-style-type: none"> ▶ Work with management towards the timely issuance of financial statements, tax returns and consents for offering documents. ▶ Provide timely and constructive management letters. This will include deficiencies in internal control identified during our audit. ▶ Present significant findings to the Board of Directors including key audit and accounting issues, any significant deficiencies in internal control and any other significant matters arising from our work. 	<ul style="list-style-type: none"> ▶ Consult regarding accounting, income tax and reporting matters as requested throughout the year.

AUDITOR'S RESPONSIBILITIES FOR DETECTING FRAUD

We are responsible for planning and performing the audit to obtain reasonable assurance that the financial statements are free of material misstatements, whether caused by error or fraud, by:

- ▶ Identifying and assessing the risks of material misstatement due to fraud;
- ▶ Obtaining sufficient and appropriate audit evidence regarding the assessed risks of material misstatement due to fraud, through designing and implementing appropriate responses; and
- ▶ Responding appropriately to fraud or suspected fraud identified during the audit.

The likelihood of not detecting a material misstatement resulting from fraud is higher than the likelihood of not detecting a material misstatement resulting from error because fraud may involve collusion as well as sophisticated and carefully organized schemes designed to conceal it.

Fraud Risk Assessment Procedures

- ▶ Management's assessment of the risk that the financial statements may be materially misstated due to fraud, including the nature, extent and frequency of such assessments;
- ▶ Management's process for identifying and responding to the risks of fraud in the Hospital District, including any specific risks of fraud that management has identified or that have been brought to its attention, or classes of transactions, account balances, or disclosures for which a risk of fraud is likely to exist;
- ▶ Management's communication, if any, to those charged with governance regarding its processes for identifying and responding to the risks of fraud in the Hospital District; and
- ▶ Management's communication, if any, to employees regarding its view on business practices and ethical behaviour.



Response to Assessed Fraud Risks

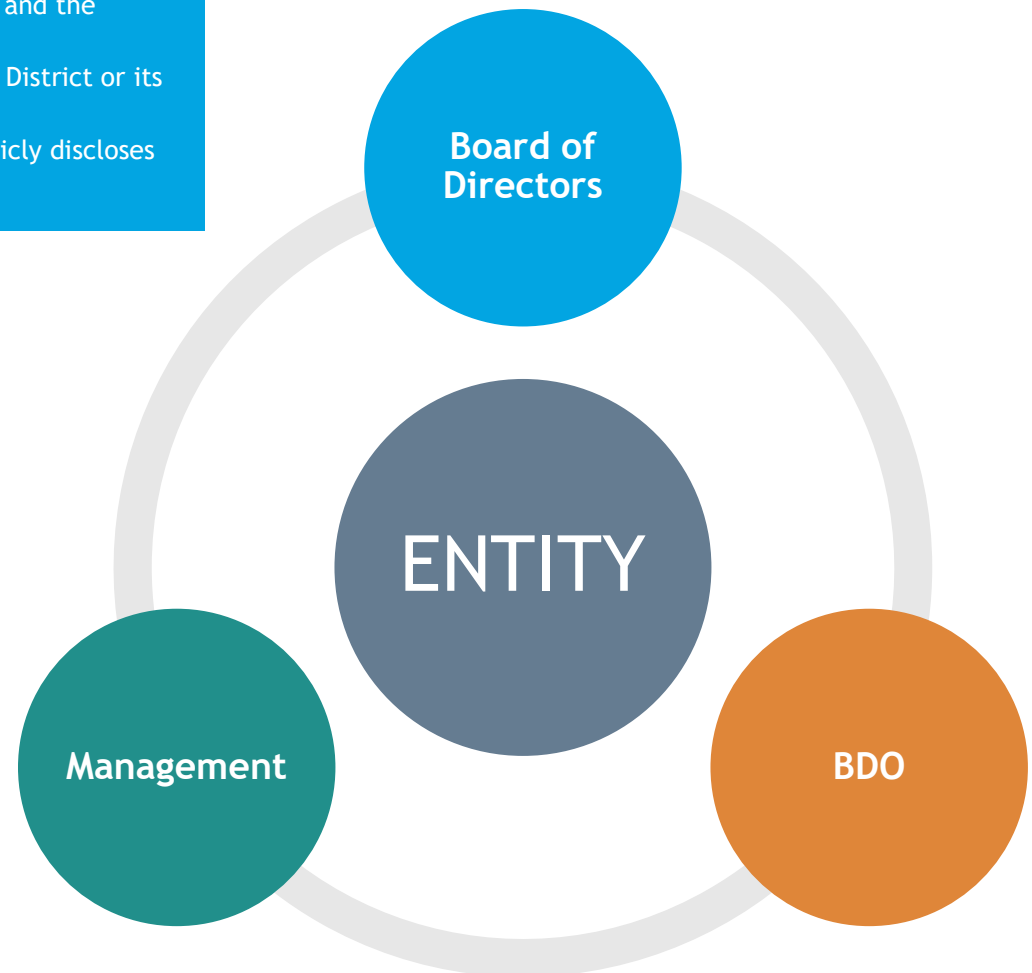
- ▶ Inquire of management, the Board of Directors, and others related to any knowledge of fraud, suspected fraud or alleged fraud;
- ▶ Perform disaggregated analytical procedures and consider unusual or unexpected relationships identified in the planning of our audit;
- ▶ Incorporate an element of unpredictability in the selection of the nature, timing and extent of our audit procedures; and
- ▶ Perform additional required procedures to address the risk of management's override of controls including:
 - Testing internal controls designed to prevent and detect fraud;
 - Testing the appropriateness of a sample of adjusting journal entries and other adjustments for evidence of the possibility of material misstatement due to fraud;
 - Reviewing accounting estimates for biases that could result in material misstatements due to fraud, including a retrospective review of significant prior years' estimates; and
 - Evaluating the business rationale for significant unusual transactions.

RESPONSIBILITIES OF THOSE CHARGED WITH GOVERNANCE

- ▶ Oversee the work of the external auditor engaged for the purpose of issuing an independent auditor’s report.
- ▶ Facilitate the resolution of disagreements between management and the external auditor regarding financial reporting matters.
- ▶ Pre-approve all non-audit services to be provided to the Hospital District or its subsidiaries by the external auditor.
- ▶ Review the financial statements before the Hospital District publicly discloses this information.

MANAGEMENT RESPONSIBILITIES

- ▶ Maintain adequate accounting records and maintain an appropriate system of internal control for the Hospital District.
- ▶ Select and consistently apply appropriate accounting policies.
- ▶ Prepare the annual financial statements in accordance with Canadian public sector accounting standards.
- ▶ Safeguard the Hospital District’s assets and take reasonable steps for the prevention and detection of fraud and other irregularities.
- ▶ Make available to us, as and when required, all of the Hospital District’s accounting records and related financial information.



APPENDIX F: BDO RESOURCES

BDO is a leading provider of professional services to clients of all sizes in virtually all business sectors. Our team delivers a comprehensive range of assurance, accounting, tax, and advisory services, complemented by a deep industry knowledge gained from nearly 100 years of working within local communities. As part of the global BDO network, we are able to provide seamless and consistent cross-border services to clients with global needs. Commitment to knowledge and best practice sharing ensures that expertise is easily shared across our global network and common methodologies and information technology ensures efficient and effective service delivery to our clients.

Outlined below is a summary of certain BDO resources which may be of interest to the Board of Directors.

TAX BULLETINS, ALERTS AND NEWSLETTERS

BDO Canada's national tax department issues a number of bulletins, alerts and newsletters relating to corporate federal, personal, commodity, transfer pricing and international tax matters.

For additional information on tax matters and links to archived tax publications, please refer to the following link: [Tax Library | BDO Canada](#)

Government Entities operating in Canada are impacted by commodity taxes in some way or another. These include GST/HST, QST, PST, various employer taxes, and unless managed properly, can have a significant impact on your organization's bottom line. The rules for Government Entities can be especially confusing, and as a result many organizations end up paying more for indirect tax than they need to.

Government Entities must keep on top of changes to ensure they are taking advantage of the maximum refund opportunities. At BDO, we have helped a number of organizations of all sizes with refund opportunities, which can reduce costs for the organization and improve overall financial health.

For more information, please visit the following link: <https://www.bdo.ca/en-ca/services/tax/commodity-tax-services/overview/>

SMART CITY ARCHITECTURE: A BLUEPRINT FOR BUILDING URBAN INFRASTRUCTURE

Transforming a city into a smart city can bring long-term benefits and opportunities for sustainability and innovation for both citizens and businesses. However when undertaking an integration initiative of this magnitude many issues can surface. A well-established plan coupled with active stakeholder engagement can clear the path to realizing this new urban infrastructure vision.

For more information, please visit the following link: <https://www.bdo.ca/en-ca/insights/industries/public-sector/smart-cities-blueprint-urban-infrastructure/>

APPENDIX G: CHANGES IN ACCOUNTING STANDARDS WITH POTENTIAL TO AFFECT OKANAGAN-SIMILKAMEEN REGIONAL HOSPITAL DISTRICT

The following summarizes the status of new standards and the changes to existing standards as of the fall of 2019. The Appendix also reviews Exposure Drafts, Statements of Principles, Projects and Post Implementation Reviews that provide information on the future direction of CPA Public Sector Accounting Handbook.

NEW STANDARDS - PSAS

Section PS 3430, Restructuring Transactions

This Section addresses a problem area for public sector accounting. In the past there was no Canadian standard that addressed acquisition of services and service areas, therefore, accountants looked to the US and international standards for guidance.

This new Section defines a restructuring transaction and establishes standards for recognizing and measuring assets and liabilities transferred in a restructuring transaction. A restructuring transaction is defined as a transfer of an integrated set of assets and/or liabilities, together with related program or operating responsibilities, that does not involve an exchange of consideration based primarily on the fair value of the individual assets and liabilities transferred.

- The net effect of the restructuring transaction should be recognized as a revenue or expense by the entities involved.
- A recipient should recognize individual assets and liabilities received in a restructuring transaction at their carrying amount with applicable adjustments at the restructuring date.
- The financial position and results of operations prior to the restructuring date are not restated.
- A transferor and a recipient should disclose sufficient information to enable users to assess the nature and financial effects of a restructuring transaction on their financial position and operations.

This Section applies to restructuring transactions occurring in fiscal years beginning on or after April 1, 2018. For entities with a December year, end this means that 2019 is the first year that the standard must be followed.

NEW STANDARDS - PSAS (NOT YET EFFECTIVE)***Section PS 2601, Foreign Currency Translation***

This Section revises and replaces *PS 2600, Foreign Currency Translation*. The following changes have been made to the Section:

- The definition of currency risk is amended to conform to the definition in *PS 3450, Financial Instruments*;
- The exception to the measurement of items on initial recognition that applies when synthetic instrument accounting is used is removed;
- At each financial statement date subsequent to initial recognition, non-monetary items denominated in a foreign currency that are included in the fair value category in accordance with Section PS 3450 are adjusted to reflect the exchange rate at that date;
- The deferral and amortization of foreign exchange gains and losses relating to long-term foreign currency denominated monetary items is discontinued;
- Until the period of settlement, exchange gains and losses are recognized in the statement of re-measurement gains and losses rather than the statement of operations; and
- Hedge accounting and the presentation of items as synthetic instruments are removed.

The new requirements are to be applied at the same time as *PS 3450, Financial Instruments*, and are effective for fiscal years beginning on or after April 1, 2021. For entities with a December year end this means 2022 is the first year that the standard must be followed. Earlier adoption is permitted.

Section PS 3041, Portfolio Investments

This Section revises and replaces Section *PS 3040, Portfolio Investments*. The following changes have been made:

- The scope is expanded to include interests in pooled investment funds;
- Definitions are conformed to those in *PS 3450, Financial Instruments*;
- The requirement to apply the cost method is removed, as the recognition and measurement requirements within Section PS 3450 apply, other than to the initial recognition of an investment with significant concessionary terms; and
- Other terms and requirements are conformed to Section PS 3450, including use of the effective interest method.

The new requirements are effective for fiscal years beginning on or after April 1, 2021. For the Hospital District, this means that the year ending December 31, 2022 is the first year that the standard must be followed. Earlier adoption is permitted.

Section PS 3280, Asset Retirement Obligations

This new Section establishes standards on how to account for and report a liability for asset retirement obligations. The main features of the new Section are:

- An asset retirement obligation is a legal obligation associated with the retirement of a tangible capital asset.
- Asset retirement costs associated with a tangible capital asset controlled by the entity increase the carrying amount of the related tangible capital asset (or a component thereof) and are expensed in a rational and systematic manner.
- Asset retirement costs associated with an asset no longer in productive use are expensed.
- Measurement of a liability for an asset retirement obligation should result in the best estimate of the amount required to retire a tangible capital asset (or a component thereof) at the financial statement date.
- Subsequent measurement of the liability can result in either a change in the carrying amount of the related tangible capital asset (or a component thereof), or an expense, depending on the nature of the re-measurement and whether the asset remains in productive use.
- A present value technique is often the best method with which to estimate the liability.
- As a consequence of the issuance of Section PS 3280:
 - editorial changes have been made to other standards; and
 - SOLID WASTE LANDFILL CLOSURE AND POST-CLOSURE LIABILITY, Section PS 3270, has been withdrawn.

This Section applies to fiscal years beginning on or after April 1, 2021 (2022 fiscal year for organizations with December year ends). Earlier adoption is permitted.

Section PS 3270 will remain in effect until the adoption of Section PS 3280 for fiscal periods beginning on or after April 1, 2021, unless a public sector entity elects earlier adoption.

Section PS 3400 Revenue

This section is related to revenue recognition principles that apply to revenues of governments and government organizations other than government transfers and tax revenue.

The Public Sector Accounting Handbook has two Sections that address two major sources of government revenues, government transfers and tax revenue. Revenues are defined in Section PS 1000, Financial Statement Concepts. Recognition and disclosure of revenues are described in general terms in Section PS 1201, Financial Statement Presentation.

This section addresses recognition, measurement and presentation of revenues that are common in the public sector. It is less complex than the comparable new IFRS standard, although generally consistent in philosophy.

This new Section will be effective for fiscal years beginning on or after April 1, 2022. Earlier adoption is permitted.

Section PS 3450, Financial Instruments

This new Section establishes standards for recognizing and measuring financial assets, financial liabilities and non-financial derivatives.

The main features of the new Section are:

- Items within the scope of the Section are assigned to one of two measurement categories: fair value, or cost or amortized cost.
- Almost all derivatives, including embedded derivatives that are not closely related to the host contract, are measured at fair value.
- Fair value measurement also applies to portfolio investments in equity instruments that are quoted in an active market.
- Other financial assets and financial liabilities are generally measured at cost or amortized cost.
- Until an item is derecognized, gains and losses arising due to fair value re-measurement are reported in the statement of re-measurement gains and losses.
- Budget-to-actual comparisons are not required within the statement of re-measurement gains and losses.
- When the reporting entity defines and implements a risk management or investment strategy to manage and evaluate the performance of a group of financial assets, financial liabilities or both on a fair value basis, the entity may elect to include these items in the fair value category.
- New requirements clarify when financial liabilities are derecognized.
- The offsetting of a financial liability and a financial asset is prohibited in absence of a legally enforceable right to set off the recognized amounts and an intention to settle on a net basis, or to realize the asset and settle the liability simultaneously.
- New disclosure requirements of items reported on and the nature and extent of risks arising from financial instruments.

The new requirements are to be applied at the same time as *PS 2601, Foreign Currency Translation* and are effective for fiscal years beginning on or after April 1, 2021. For entities with a December year end this means 2022 is the first year that the standard must be followed. Earlier adoption is permitted. This Standard should be adopted with prospective application except for an accounting policy related to embedded derivatives within contracts, which can be applied retroactively or prospectively.



OKANAGAN-SIMILKAMEEN REGIONAL HOSPITAL DISTRICT

AUDIT FINAL REPORT TO THE BOARD OF DIRECTORS

May 19, 2020



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SUMMARY

Our audit and therefore this report will not necessarily identify all matters that may be of interest to the Board of Directors in fulfilling its responsibilities. This report has been prepared solely for the use of the Board of Directors and should not be distributed without our prior consent. Consequently, we accept no responsibility to a third party that uses this communication.



Status of the Audit

As of the date of this report, we have substantially completed our audit of the 2019 financial statements, pending completion of the following items:

- ▶ Receipt of signed management representation letter
- ▶ Subsequent events review through to financial statement approval date
- ▶ Approval of financial statements by the Board of Directors

We conducted our audit in accordance with Canadian generally accepted auditing standards. The objective of our audit was to obtain reasonable, not absolute, assurance about whether the financial statements are free from material misstatement. See [Appendix A](#) for our draft independent auditor's report.

The scope of the work performed was substantially the same as that described in our Planning Report to the Board of Directors dated April 8, 2020.



Materiality

As communicated to you in our Planning Report to the Board of Directors, preliminary materiality was \$208,000. Final materiality remained unchanged from our preliminary assessment.



Audit Findings

Our audit is focused on risks specific to your business and key accounts. Specifically, we have identified the following area on which to focus:

- ▶ Management override of internal controls



Internal Control Matters

We are required to report to you in writing, any significant deficiencies in internal control that we have identified. The specifics of this communication are included in our report below.



Independence

Our annual letter confirming our independence was previously provided to you. We know of no circumstances that would cause us to amend the previously provided letter.



Adjusted and Unadjusted Differences

We have disclosed all significant adjusted and unadjusted differences and disclosure omissions identified through the course of our audit engagement. Each of these items has been discussed with management.

Management has determined that the unadjusted differences are immaterial both individually and in aggregate to the financial statements taken as a whole. Should the Board of Directors agree with this assessment, we do not propose further adjustments.



Management Representations

During the course of our audit, management made certain representations to us. These representations were verbal or written and therefore explicit, or they were implied through the financial statements. Management provided representations in response to specific queries from us, as well as unsolicited representations. Such representations were part of the evidence gathered by us to be able to draw reasonable conclusions on which to base our audit opinion. These representations were documented by including in the audit working papers memoranda of discussions with management and written representations received from management.

A copy of the management representation letter which summarizes the representations we have requested from management is included in Appendix C.



Fraud Discussion

Through our planning process, and current and prior years' audits, we have developed an understanding of your oversight processes. We are not currently aware of any fraud affecting the Hospital District.

If you are aware of changes to processes or are aware of any instances of actual, suspected or alleged fraud affecting the Hospital District since our discussions held at planning, we request that you provide us with this information.

Please refer to the Auditor's Responsibilities for Detecting Fraud in the Planning Report to the Board of Directors.

AUDIT FINDINGS

As part of our ongoing communications with you, we are required to have a discussion on our views about significant qualitative aspects of the Hospital District's accounting practices, including accounting policies, accounting estimates and financial statement disclosures. In order to have a frank and open discussion, these matters will be discussed verbally with you. A summary of the key discussion points are as follows:

SIGNIFICANT RISKS OF MATERIAL MISSTATEMENT	RISKS NOTED	AUDIT FINDINGS
<p>Management Override of Controls This risk is required to be addressed for all audits pursuant to Canadian audit standards.</p>	<p>Management is in a unique position to directly or indirectly change accounting records without oversight, and prepare financial statements by overriding controls that otherwise appear to be operating effectively.</p>	<p>Tested the appropriateness of journal entries recorded in the general ledger, review key estimates and other adjustments made in the preparation of the financial statements.</p> <p>All audit testing in this area was executed as planned with no issues to be reported.</p>

INTERNAL CONTROL MATTERS

During the course of our audit, we performed the following procedures with respect to the Hospital District's internal control environment:

- ▶ Documented operating systems to assess the design and implementation of control activities that were relevant to the audit.
- ▶ Discussed and considered potential audit risks with management.

The results of these procedures were considered in determining the extent and nature of substantive audit testing required.

We are required to report to you in writing, significant deficiencies in internal control that we have identified during the audit.

A significant deficiency is defined as a deficiency or combination of deficiencies in internal control that, in the auditor's professional judgment, is of sufficient importance to merit the attention of those charged with governance.

As the purpose of the audit is for us to express an opinion on the Hospital District's financial statements, our audit cannot be expected to disclose all matters that may be of interest to you. As part of our work, we considered internal control relevant to the preparation of the financial statements such that we were able to design appropriate audit procedures. This work was not for the purpose of expressing an opinion on the effectiveness of internal control.

No significant deficiencies in internal control were noted.

OTHER REQUIRED COMMUNICATIONS

Potential effect on the financial statements of any material risks and exposures, such as pending litigation, that are required to be disclosed in the financial statements.

- BDO Response: There are no material contingencies or commitments that need to be disclosed in the financial statements other than those in the normal course of business.

Material uncertainties related to events and conditions that may cast significant doubt on the entity's ability to continue as a going concern.

- BDO Response: There are no going concern issues noted during the course of our audit.

Disagreements with management about matters that, individually or in the aggregate, could be significant to the entity's financial statements or our audit report.

- BDO Response: There are no disagreements with management noted during the course of our audit.

Matters involving non-compliance with laws and regulations.

- BDO Response: There were no instances of non-compliance with laws or regulations noted during the course of our audit.

Significant related party transactions that are not in the normal course of operations and which involve significant judgments made by management concerning measurement or disclosure.

- BDO Response: There were no significant related party transaction outside of the normal course of operations noted during the course of our audit.

Management consultation with other accountants about significant auditing and accounting matters.

- BDO Response: There were no management consultations with other accountants regarding significant auditing and accounting matters.

Other Matters

- BDO Response: There were no other matters identified during the course of our audit.

Professional standards require independent auditors to communicate with those charged with governance certain matters in relation to an audit. In addition to the points communicated within this letter, the attached table summarizes these additional required communications.

APPENDICES

Appendix A: Independent auditor's report

Appendix B: Independence update

Appendix C: Representation letter

Appendix D: BDO resources

APPENDIX A: INDEPENDENT AUDITOR'S REPORT

Independent Auditor's Report

To the Board of Directors
Okanagan-Similkameen Regional Hospital District

Opinion

We have audited the financial statements of Okanagan-Similkameen Regional Hospital District (the Hospital District), which comprise the statement of financial position as at December 31, 2019, and the statements of operations and accumulated deficit, the statement of change in net debt and the statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Hospital District as at December 31, 2019, and its results of operations and accumulated surplus, change in net financial assets, and cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Hospital District in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Hospital District's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Hospital District or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Hospital District's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Hospital District's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Hospital District's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Hospital District to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

BDO Canada LLP

Chartered Professional Accountants

Vernon, British Columbia
May 19, 2020

APPENDIX B: INDEPENDENCE UPDATE

May 19, 2020

Members of the Board of Directors
Okanagan-Similkameen Regional Hospital District

Dear Board of Directors Members:

We have been engaged to audit the financial statements of Okanagan-Similkameen Regional Hospital District (the "Hospital District") for the year ended December 31, 2019.

Canadian generally accepted auditing standards (GAAS) require that we communicate at least annually with you regarding all relationships between the Hospital District and our Firm that, in our professional judgment, may reasonably be thought to bear on our independence.

In determining which relationships to report, these standards require us to consider relevant rules and related interpretations prescribed by the appropriate provincial institute/order and applicable legislation, covering such matters as:

- Holding a financial interest, either directly or indirectly in a client;
- Holding a position, either directly or indirectly, that gives the right or responsibility to exert significant influence over the financial or accounting policies of a client;
- Personal or business relationships of immediate family, close relatives, partners or retired partners, either directly or indirectly, with a client;
- Economic dependence on a client; and
- Provision of services in addition to the audit engagement.

We have prepared the following comments to facilitate our discussion with you regarding independence matters arising since April 8, 2020, the date of our last letter.

We are aware of the following relationships between the Hospital District and our Firm that, in our professional judgment may reasonably be thought to bear on independence that have occurred from April 8, 2020 to May 19, 2020:

- We have provided assistance in the preparation of the financial statements, including adjusting journal entries and/or bookkeeping services. These services created a self-review threat to our independence since we subsequently expressed an opinion on whether the financial statements presented fairly, in all material respects, the financial position, results of operations and cash flows of the organization in accordance with Canadian Public Sector Accounting Standards.

We, therefore, required that the following safeguards be put in place related to the above:

- Management created the source data for all the accounting entries.
- Management developed any underlying assumptions required with respect to the accounting treatment and measurement of the entries.
- Management reviewed and approved all journal entries prepared by us, as well as changes to financial statement presentation and disclosure.
- Someone other than the preparer reviewed the proposed journal entries and financial statements.

We hereby confirm that we are independent with respect to the Hospital District within the meaning of the Code of Professional Conduct of the Chartered Professional Accountants of British Columbia as of May 19, 2020.

This letter is intended solely for the use of the Board of Directors, management and others within the Hospital District and should not be used for any other purposes.

Yours truly,

BDO Canada LLP

Chartered Professional Accountants

/dcf

APPENDIX C: REPRESENTATION LETTER

Okanagan-Similkameen Regional Hospital District
101 Martin Street
Penticton, BC
V2A 5J9

May 19, 2020

BDO Canada LLP
Chartered Professional Accountants
202-2706 30th Ave
Vernon, BC
V1T 2B6

This representation letter is provided in connection with your audit of the financial statements of Okanagan-Similkameen Regional Hospital District for the year ended December 31, 2019, for the purpose of expressing an opinion as to whether the financial statements are presented fairly, in all material respects, in accordance with Canadian public sector accounting standards.

We confirm that to the best of our knowledge and belief, having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves:

Financial Statements

We have fulfilled our responsibilities, as set out in the terms of the audit engagement dated April 8, 2020, for the preparation of the financial statements in accordance with Canadian public sector accounting standards; in particular, the financial statements are fairly presented in accordance therewith.

- Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.
- Related party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of Canadian public sector accounting standards.
- All events subsequent to the date of the financial statements and for which Canadian public sector accounting standards require adjustment or disclosure have been adjusted or disclosed.
- The financial statements of the entity use appropriate accounting policies that have been properly disclosed and consistently applied.
- To the extent that our normal procedures and controls related to our financial statement close process at any of our locations were adversely impacted by the COVID-19 outbreak, we took appropriate actions and safeguards to reasonably ensure the fair presentation of the financial statements in accordance with Public Sector Accounting Standards.
- Other than as disclosed in Note 11 to the financial statements, no other impacts from the COVID-19 outbreak are necessary to be reflected in the financial statements.
- Disclosures included in the financial statements regarding the relevant significant business, financial, and reporting impacts of the COVID-19 outbreak accurately reflect management's full consideration of such impacts.
- We have reviewed and approved all journal entries recommended by the practitioners during the audit. A list of the journal entries is attached to the representation letter.

Information Provided

- We have provided you with:

- access to all information of which we are aware that is relevant to the preparation of the financial statements, such as records, documentation and other matters;
- additional information that you have requested from us for the purpose of the audit; and
- unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
- We are responsible for the design, implementation and maintenance of internal controls to prevent, detect and correct fraud and error, and have communicated to you all deficiencies in internal control of which we are aware.
- All transactions have been recorded in the accounting records and are reflected in the financial statements.
- We have disclosed to you all known instances of non-compliance or suspected non-compliance with laws and regulations whose effects should be considered when preparing the financial statements.
- We have disclosed to you the identity of the entity's related parties and all the related party relationships and transactions of which we are aware.

Fraud and Error

- We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- We have disclosed to you all information in relation to fraud or suspected fraud that we are aware of and that affects the entity and involves:
 - management;
 - employees who have significant roles in internal control; or
 - others where the fraud could have a material effect on the financial statements.
- We have disclosed to you all information in relation to allegations of fraud, or suspected fraud, affecting the entity's financial statements communicated by employees, former employees, analysts, regulators, or others.

General Representations

- Where the value of any asset has been impaired, an appropriate provision has been made in the financial statements or has otherwise been disclosed to you.
- We have provided you with significant assumptions that in our opinion are reasonable and appropriately reflect our intent and ability to carry out specific courses of action on behalf of the entity when relevant to the use of fair value measurements or disclosures in the financial statements.
- We confirm that there are no derivatives or off-balance sheet financial instruments held at year end that have not been properly recorded or disclosed in the financial statements.
- Except as disclosed in the financial statements, there have been no changes to title, control over assets, liens or assets pledged as security for liabilities or collateral.
- The entity has complied with all provisions in its agreements related to debt and there were no defaults in principal or interest, or in the covenants and conditions contained in such agreements.

- There have been no plans or intentions that may materially affect the recognition, measurement, presentation or disclosure of assets and liabilities (actual and contingent).
- The nature of all material uncertainties have been appropriately measured and disclosed in the financial statements, including all estimates where it is reasonably possible that the estimate will change in the near term and the effect of the change could be material to the financial statements.
- There were no direct contingencies or provisions (including those associated with guarantees or indemnification provisions), unusual contractual obligations nor any substantial commitments, whether oral or written, other than in the ordinary course of business, which would materially affect the financial statements or financial position of the entity, except as disclosed in the financial statements.

Other Representations Where the Situation Exists

- We have informed you of all known actual or possible litigation and claims, whether or not they have been discussed with legal counsel. Since there are no actual, outstanding or possible litigation and claims, no disclosure is required in the financial statements.

Yours truly,

Signature

Position

Signature

Position

Okanagan-Similkameen Regional Hospital District

0.10

Year End: December 31, 2019

Journal Entries

Date: 1999-01-12 To 2019-12-31

Account No: 1 To ??

Prepared by DF 2020-05-11	Detail Rev BG 2020-05-12	Gen Rev	Quality Rev
4th Level Rev	Tax Rev	IS Audit Rev	Other Rev

Number	Date	Name	Account No	Reference	Debit	Credit	Recurrence	Misstatement
1	2019-12-31	(Gain) loss on disposal of investments	9-1-0000-8000	B. 04		18,464.08		
1	2019-12-31	SEC. 20(2) CONTINGENCY FUND	9-4-0000-7000	B. 04	18,464.08			
To record gain on sale of MFABC investments.								
2	2019-01-01	INTEREST INCOME	9-1-0000-2700	SS. 05	18,464.08			
2	2019-01-01	SEC. 20(2) CONTINGENCY FUND	9-4-0000-7000	SS. 05	57,124,713.28			
2	2019-01-01	RETAINED EARNINGS	9-4-0000-9990	SS. 05		57,143,177.36		
To adjust opening retained earnings to agree to the prior year.								
3	2019-12-31	INTEREST INCOME	9-1-0000-2700	B. 03		66,198.90		
3	2019-12-31	TEMPORARY INVESTMENTS	9-3-0000-1030	B. 03	66,198.90			
To record accrued interest on Valley First GIC's as of December 31, 2019.								
					57,227,840.34	57,227,840.34		
Net Income (Loss)			-5,535,817.78					

APPENDIX D: BDO RESOURCES

BDO is a leading provider of professional services to clients of all sizes in virtually all business sectors. Our team delivers a comprehensive range of assurance, accounting, tax, and advisory services, complemented by a deep industry knowledge gained from nearly 100 years of working within local communities. As part of the global BDO network, we are able to provide seamless and consistent cross-border services to clients with global needs. Commitment to knowledge and best practice sharing ensures that expertise is easily shared across our global network and common methodologies and information technology ensures efficient and effective service delivery to our clients.

Outlined below is a summary of certain BDO resources, which may be of interest to the Board of Directors.

PSAB RESOURCES

BDO's national and international accounting and assurance department issues publications on the transition of Public Sector Accounting Standards (PSAB) as well as common differences between PSAB and Canadian generally accepted accounting principles.

For additional information on PSAB including links to archived publications and model financial statements, refer to:

<https://www.bdo.ca/en-ca/industries/public-sector/overview>

TAX BULLETINS, ALERTS AND NEWSLETTERS

BDO Canada's national tax department issues a number of bulletins, alerts and newsletters relating to corporate federal, personal, commodity, transfer pricing and international tax matters.

For additional information on tax matters and links to archived tax publications, please refer to the following link: [Tax Library | BDO Canada](#)

Okanagan-Similkameen Regional Hospital District
Financial Statements
For the year ended December 31, 2019

DRAFT

Okanagan-Similkameen Regional Hospital District
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For the year ended December 31, 2019

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Management's Responsibility for Financial Reporting

The accompanying financial statements of Okanagan-Similkameen Regional Hospital District are the responsibility of management and have been approved by the Board Chair on behalf of the Board of Directors.

These financial statements have been prepared by management in accordance with Canadian public sector accounting standards. Financial statements are not precise since they include certain amounts based on estimates and judgments. When alternative accounting methods exist, management has chosen those it deems most appropriate in the circumstances, in order to ensure that the financial statements are presented fairly, in all material respects.

Okanagan-Similkameen Regional Hospital District maintains systems of internal accounting and administrative controls, consistent with reasonable costs. Such systems are designed to provide reasonable assurance that the financial information is relevant, reliable and accurate and the Hospital District's assets are appropriately accounted for and adequately safeguarded.

Okanagan-Similkameen Regional Hospital District is responsible for ensuring that management fulfills its responsibilities for financial reporting and is ultimately responsible for reviewing and approving the financial statements.

The Board of Directors reviews the Hospital District's financial statements and recommends their approval to the Chief Administrative Officer and the Board Chair. The Board meets periodically with management, as well as the external auditors, to discuss internal controls over the financial reporting process, auditing matters and financial reporting issues, to satisfy themselves that each party is properly discharging their responsibilities, and to review the annual report, financial statements and external auditor's report.

The financial statements have been audited by BDO Canada LLP in accordance with Canadian generally accepted auditing standards. BDO Canada LLP has full and free access to the Board of Directors.

Chief Administrative Officer

Board Chair

May 19, 2020

Independent Auditor's Report

To the Board of Directors
Okanagan-Similkameen Regional Hospital District

Opinion

We have audited the financial statements of Okanagan-Similkameen Regional Hospital District (the Hospital District), which comprise the statement of financial position as at December 31, 2019, and the statement of operations and accumulated deficit, the statement of change in net debt and the statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Hospital District as at December 31, 2019, and its results of operations and accumulated deficit, its change in net debt, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Hospital District in accordance with the ethical requirements that are relevant to our audit of the financial statements of Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Hospital District's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Hospital District or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Hospital District's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Hospital District's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Hospital District's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Hospital District to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Chartered Professional Accountants

Vernon, British Columbia
May 19, 2020

Okanagan-Similkameen Regional Hospital District Statement of Financial Position

December 31	2019	2018
Financial assets		
Cash and cash equivalents (Note 2)	\$ 4,040,706	\$ 3,578,564
Temporary investments (Note 2)	12,807,152	14,123,403
Accounts receivable (Note 3)	128,995	43,059
Debt reserve fund (Note 4)	106,458	105,584
	<u>17,083,311</u>	<u>17,850,610</u>
Liabilities		
Accounts payable and accrued liabilities (Note 5)	1,007,940	468,011
MFA short-term financing (Note 6)	61,881,000	57,519,000
Debt reserve fund (Note 4)	106,458	105,584
Long-term debt (Note 7)	230,077	364,361
	<u>63,225,475</u>	<u>58,456,956</u>
Net debt	<u>(46,142,164)</u>	<u>(40,606,346)</u>
Non-financial assets		
Tangible capital assets (Note 8)	<u>93,000</u>	<u>93,000</u>
Accumulated deficit (Note 9)	<u>\$ (46,049,164)</u>	<u>\$ (40,513,346)</u>

Approved on behalf of Council

Board Chair

Okanagan-Similkameen Regional Hospital District Statement of Operations and Accumulated Deficit

For the year ended December 31,	Budget	2019	2018
Revenues			
Tax requisitions	\$ 6,447,140	\$ 6,447,140	\$ 6,377,840
Interest income	255,000	360,368	300,474
Actuarial earnings	-	74,246	68,096
Grant in lieu of taxes	25,000	67,282	49,160
Total revenues for the year	6,727,140	6,949,036	6,795,570
Expenditures			
Capital grants	14,430,160	10,501,838	27,614,644
Section 20 grants	392,300	392,300	392,300
Interest - short-term	1,845,000	1,519,524	1,101,257
Interest - long-term	36,100	33,968	34,259
Office supplies	5,000	123	206
Professional fees	6,100	5,706	5,000
Salaries and benefits	70,500	49,859	39,975
Total expenditures for the year	16,785,160	12,503,318	29,187,641
Deficiency of revenue for the year	(10,058,020)	(5,554,282)	(22,392,071)
Gain (loss) on disposal of investments	-	18,464	(228,834)
Annual deficit (Note 10)	(10,058,020)	(5,535,818)	(22,620,905)
Accumulated deficit, beginning of year	(40,513,346)	(40,513,346)	(17,892,441)
Accumulated deficit, end of year	\$ (50,571,366)	\$ (46,049,164)	\$ (40,513,346)

The accompanying notes are an integral part of these financial statements.

**Okanagan-Similkameen Regional Hospital District
Statement of Change in Net Debt**

For the year ended December 31,	Budget	2019	2018
Annual deficit	\$ (10,058,020)	\$ (5,535,818)	\$ (22,620,905)
Debt, beginning of year	<u>(40,606,346)</u>	<u>(40,606,346)</u>	(17,985,441)
Debt, end of year	<u>\$ (50,664,366)</u>	<u>\$ (46,142,164)</u>	<u>\$ (40,606,346)</u>

Okanagan-Similkameen Regional Hospital District Statement of Cash Flows

For the year ended December 31,	2019	2018
Cash flows from operating activities		
Cash from tax requisitions	\$ 6,502,732	\$ 6,482,935
Cash paid to suppliers and for grants	(10,409,896)	(28,356,569)
Interest paid	(1,553,493)	(1,135,517)
Interest earned	360,368	300,474
	<u>(5,100,289)</u>	<u>(22,708,677)</u>
Cash flows from financing activities		
Repayment of debenture debt	(60,038)	(60,038)
Reduction of debenture debt by actuarial adjustments	(74,246)	(68,096)
Increase in MFA interim financing	4,362,000	25,992,000
	<u>4,227,716</u>	<u>25,863,866</u>
Cash flows from investing activities		
Decrease in temporary investments	1,316,251	101,274
Gain (loss) on disposal of investments	18,464	(228,834)
	<u>1,334,715</u>	<u>(127,560)</u>
Increase in cash for the year	462,142	3,027,629
Cash, beginning of year	3,578,564	550,935
Cash, end of year	\$ 4,040,706	\$ 3,578,564

The accompanying notes are an integral part of these financial statements.

Okanagan-Similkameen Regional Hospital District

Notes to the Financial Statements

December 31, 2019

1. Summary of Significant Accounting Policies

Nature of Business

The Okanagan-Similkameen Regional Hospital District ("the Hospital District") is a governing agency of the hospitals in the Okanagan and Similkameen Health region and is incorporated under the Hospitals District Act. Its principal activities include financing capital construction projects and capital equipment purchases for the health care facilities within the Okanagan-Similkameen Health Region.

The Hospital District provides funding for portions of hospital development and capital projects as set out by the Ministry of Health. The Board of Directors is composed of appointees from the municipalities in the Regional District of Okanagan-Similkameen and a director elected from each electoral area in the Regional District of Okanagan-Similkameen. Municipal directors serve until council decides to change the appointment. Directors from electoral areas serve for a four year term. The number of directors and the number of votes each may cast is based upon the population of the municipality or electoral area.

Basis of Presentation

These financial statements have been prepared in accordance with Canadian public sector accounting standards prescribed for governments, as recommended by the Public Sector Accounting Board ("PSAB").

PSAB requires expenditures to be presented by function on the statement of operations. As there is only one function for expenditures for the Hospital District, expenditures have been presented by object.

Temporary Investments

Temporary investments are recorded at cost.

Revenue Recognition

Taxation revenues are recognized at the time of the property tax requisitions for the fiscal year become receivable. Interest income is recognized as it is earned.

Capital Project Expenses

The Hospital District has no claim on the assets purchased as part of capital project expenses, and as such, has adopted the policy of expensing these amounts. The debenture debt interest expense associated with these capital projects is considered to be a normal part of operations.

Government Transfers

Government transfers, which include legislative grants, are recognized in the financial statements in the period in which events giving rise to the transfers occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amount can be made.

Okanagan-Similkameen Regional Hospital District Notes to the Financial Statements

December 31, 2019

1. Summary of Significant Accounting Policies (continued)

Financial Instruments The Hospital District's financial instruments consist of cash, temporary investments, MFA short-term financing, and long-term debt. Unless otherwise noted, it is management's opinion that the Hospital District is not exposed to significant interest, currency, or credit risks arising from these financial instruments. The fair value of these instruments approximate the carrying values, unless otherwise noted.

Budget Figures The budget figures are from the Annual Budget Bylaw that is adopted annually. Subsequent amendments, if any, have been made by the Board to reflect changes in the budget as required by law.

Long-term Debt Long-term debt is recorded net of related sinking fund balances and actuarial earnings.

Tangible Capital Assets and Amortization Tangible capital assets are not available to discharge existing liabilities and are held for use in the provision of goods and services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

Tangible capital assets are valued at acquisition cost less accumulated amortization. Cost includes all costs directly attributable to acquisition or construction of the tangible capital asset.

Tangible capital assets are made up of land only. No amortization is recorded against these assets.

Tangible capital assets are written down when conditions indicate that they no longer contribute to the Hospital District's ability to provide goods and services, or when the value of future economic benefits associated with the tangible capital assets are less than their net book value. The net write-downs are accounted for as expenses in the statement of operations.

Okanagan-Similkameen Regional Hospital District Notes to the Financial Statements

December 31, 2019

1. Summary of Significant Accounting Policies (continued)

Measurement Uncertainty The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts in the financial statements and the disclosure of contingent liabilities. Significant estimates in these financial statements include the determination of the valuation of the contaminated sites obligation and assessment of legal claims. For common financial statement items, such as accounts payable and allowances for doubtful accounts, measurement uncertainty is inherent but not assessable. These estimates and assumptions are based on management's judgment and the best information available at the time of preparation and may differ significantly from actual results. Estimates are reviewed annually to reflect new information as it becomes available.

DRAFT

Okanagan-Similkameen Regional Hospital District Notes to the Financial Statements

December 31, 2019

2. Cash and Temporary Investments

	2019	2018
Consists of:		
Cash	\$ 4,040,706	\$ 3,578,564
Temporary investments		
Term deposits	8,277,199	13,093,627
High interest savings account	4,529,953	1,029,776
(Current year cost - \$4,517,510 (2018 - \$997,979))		
	12,807,152	14,123,403
	\$ 16,847,858	\$ 17,701,967

Term deposits consist of the following:

Three three-year cashable GICs at 2.60% per annum maturing September 2022, and one eighteen-month cashable GIC at 2.90% maturing March 2020 .

The Hospital District has a line-of-credit with Valley First Credit Union with a credit limit of \$500,000. This line-of-credit was not drawn upon in 2019 or 2018.

3. Accounts Receivable

	2019	2018
Due from Regional District of Okanagan-Similkameen	\$ 78,793	\$ 12,984
MFA debt interest accrual (net of actuarial earnings)	21,102	18,968
Federal government grant in lieu of taxes	10,971	11,716
Provincial government grant in lieu of taxes	152	155
The Corporation of the Village of Keremeos	(1,300)	(1,294)
City of Penticton grant in lieu of taxes	17,960	-
Town of Oliver grant in lieu of taxes	1,317	-
Other	-	530
	\$ 128,995	\$ 43,059
Net accounts receivable	\$ 128,995	\$ 43,059

Okanagan-Similkameen Regional Hospital District Notes to the Financial Statements

December 31, 2019

4. Debt Reserve Fund - Municipal Finance Authority

The Hospital District is required to obtain its long-term debt through the Municipal Finance Authority ("MFA"). As a condition of borrowing, 1.00% of the gross debenture proceeds are withheld by the MFA as a debt reserve fund and 0.06% of the gross debenture proceeds are withheld as a debt issue expense. The debt reserve fund is invested by the MFA and interest earned and expenses incurred are reported annually to the Hospital District. If at any time the MFA does not have sufficient funds to meet payments or sinking fund contributions due on its obligations, the payments will be made from the debt reserve fund. Details of cash deposits held in the debt reserve fund are as follows:

Debt reserve fund - cash deposits	2019	2018
Demand notes	\$ 68,029	\$ 68,029
Cash deposits	38,429	37,555
	\$ 106,458	\$ 105,584

5. Accounts Payable and Accrued Liabilities

	2019	2018
Interior Health Authority (accrued capital project costs)	\$ 998,440	\$ 453,511
Accrued liabilities	5,500	10,500
Wages payable	4,000	4,000
	\$ 1,007,940	\$ 468,011

6. MFA Short-term Financing

The MFA provides short-term financing under various pieces of legislation to help local governments with their cash flow needs. There are no fees to set up a short-term loan and there is no security required to be pledged. Interest is calculated daily, compounded monthly and automatically collected the 2nd business day of the following month. The debt is payable on demand at MFABC's discretion. As at December 31, 2019 the Hospital District had been advanced \$4,362,000 (2018 - \$25,992,000) in short-term financing at a variable interest rate of 2.50% (2018 - 2.80%).

Total MFABC short-term debt as of December 31, 2019 was \$61,881,000 (2018 - \$57,519,000).

Okanagan-Similkameen Regional Hospital District Notes to the Financial Statements

December 31, 2019

7. Long-term Debt

All long-term debt is reported net of sinking fund balances. Sinking fund instalments are invested by the MFA and earn income, which together with principal payments are expected to be sufficient to retire the debt issue at maturity. Where the MFA has determined that sufficient funds exist to retire a debt issue on its maturity date without further instalments, payments are suspended by the MFA and the Hospital District's liability is reduced to \$nil. Should those funds prove to be insufficient at maturity, the resulting deficiency becomes a liability of the Hospital District. The 2019 earnings in the sinking fund were calculated to be \$74,246 (2018 - \$68,096) and are included in actuarial earnings on the statement of operations.

Debentures issued mature at various dates ranging from 2020-2022 with interest rates ranging from 3.05% to 3.15%. The weighted average interest rate on long-term debt was 3.08% (2018 - 3.08%) and interest expense was \$33,969 (2018 - \$34,347).

MFA BC Issue #	Maturity Date	Rate	2019 Net Debt	2018 Net Debt
73	2020	3.15%	\$ 56,014	\$ 109,616
74	2021	3.05%	119,881	175,575
75	2021	3.05%	53,052	77,699
77	2022	3.05%	1,130	1,471
Total			\$ 230,077	\$ 364,361

Principal payments and sinking fund instalments due in the next three years and thereafter are as follows:

	Total Payment
2020	\$ 91,222
2021	138,037
2022	818
Total	\$ 230,077

Okanagan-Similkameen Regional Hospital District Notes to the Financial Statements

December 31, 2019

8. Tangible Capital Assets

Tangible capital assets consist of land only and as such, there are no assets subject to amortization.

	2019	2018
Land	\$ 93,000	\$ 93,000

9. Accumulated Deficit

Reserves are non-statutory reserves which represent an appropriation of surplus for specific purposes and are comprised of the following.

	Balance Dec. 31, 2018	Transfers to (from)	Surplus (Deficit)	Balance Dec. 31, 2019
Unrestricted deficit	\$ (364,361)	\$ 60,038	\$ 74,246	\$ (230,077)
Investment in tangible capital assets	93,000	-	-	93,000
	(271,361)	60,038	74,246	(137,077)
Capital Health	(40,547,180)	(60,038)	(5,610,064)	(46,217,282)
South Similkameen Health	305,195	-	-	305,195
	(40,241,985)	(60,038)	(5,610,064)	(45,912,087)
	\$ (40,513,346)	\$ -	\$ (5,535,818)	\$ (46,049,164)

In 2016, Interior Health commenced the construction of the David E. Kampe Tower at Penticton Regional Hospital. The total capital cost for this project was \$312,455,000 of which the share attributed to the Hospital District was \$116,983,000. The Hospital District funded its share through the drawing down of reserves accumulated in prior years together with acquisition of debt funded through the Municipal Finance Authority. Under PSAB Standards both of these sources of funds can not be recognized as revenue for financial statement purposes. The statement of operations and accumulated deficit reflect this as indicated by deficits in 2018 and 2019.

Okanagan-Similkameen Regional Hospital District Notes to the Financial Statements

December 31, 2019

10. Budget

The Hospital District Budget Bylaw adopted by the Board of Directors on March 21, 2019 was not prepared on a basis consistent with that used to report actual results. The budget was prepared on a modified accrual basis while PSAB require a full accrual basis. The budget figures anticipated use of surpluses accumulated in previous years to reduce current year expenditures in excess of current year revenues to \$nil. As a result, the budget figures presented in the statements of operations and change in net debt represent the Budget adopted by the Board of Directors on March 21, 2019 with adjustments as follows:

	2019
Budget Bylaw deficit for the year	\$ -
Less:	
Transfer to capital reserve	3,318,800
Debt principal	60,040
Add:	
Budgeted transfers from accumulated surplus	(4,517,860)
Bank loan proceeds	<u>(8,919,000)</u>
Budget deficit per statement of operations	<u>\$ (10,058,020)</u>

11. Subsequent Event Note: COVID-19

Subsequent to year end, the impact of COVID-19 in Canada and on the global economy increased significantly. As the impacts of COVID-19 continue, there could be further impact on the Hospital District, its citizens, employees, suppliers and other third party business associates that could impact the timing and amounts realized on the Hospital District's assets and future ability to deliver services and projects. At this time, the full potential impact of COVID-19 on the Hospital District is not known.

ADMINISTRATIVE REPORT

TO: Okanagan-Similkameen Regional Hospital Board

FROM: B. Newell, Chief Administrative Officer

DATE: May 21, 2020

RE: 2019 Audited Financial Statements

Administrative Recommendation:

THAT

The 2019 Audited Financial Statements of the Okanagan-Similkameen Regional Hospital District as of December 31, 2019 be received;

AND THAT the RDOS Board adopts all reported 2019 transactions as amendments to the 2019 Final Budget

Business Plan Objective: *(Tie to current RDOS Business Plan)*

Objective 1.1.1: By providing the Board with accurate, current financial information.

Analysis:

The 2019 Financial Statements for the RDOS are presented with an unqualified audit opinion. In the opinion of our auditors, our financial statements represent fairly, in all material respects, the financial position of the RDOS in accordance with GAAP (Generally Accepted Accounting Principles) and PSAS (Public Sector Accounting Standards).

Please note that the attached 2019 Financial Statements are not on letterhead or signed by the auditors or RDOS representatives. Canadian Audit Standards requires the auditors to keep the audit file open until the Board has received and taken ownership of the financial statements. Ownership transfers with the passing of the above noted resolution. The attached document is the proposed final 2019 Financial Statements and once accepted by the Board, the document will include the appropriate letterhead and signatures of the auditors and RDOS representatives

Respectfully submitted:

“John Kurvink, Manager of Finance/CFO”

J. Kurvink, Finance Manager



REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

Thursday, May 21, 2020

1:00 pm

REGULAR AGENDA

A. APPROVAL OF AGENDA

RECOMMENDATION 1 (Unweighted Corporate Vote – Majority)

THAT the Agenda for the RDOS Board Meeting of May 7, 2020 be adopted.

1. Consent Agenda – Corporate Issues

a. RDOS Regular Board Meeting – May 7, 2020

THAT the minutes of the May 7, 2020 RDOS Regular Board meeting be adopted.

RECOMMENDATION 2 (Unweighted Corporate Vote – Majority)

THAT the Consent Agenda – Corporate Issues be adopted.

B. DEVELOPMENT SERVICES – Building Inspection

1. Princeton-Regional District of Okanagan-Similkameen Building Inspection Mutual Aid Agreement

a. Agreement

RECOMMENDATION 3 (Weighted Corporate Vote – Simple Majority)

THAT the Regional District enter into agreement with the Town of Princeton to provide coverage for building inspections, when required.

C. DEVELOPMENT SERVICES – Rural Land Use Matters

1. Zoning Bylaw Amendment – Electoral Area “H”

a. Bylaw No. 2498.20

RECOMMENDATION 4 (Unweighted Rural Vote – Simple Majority)

THAT Bylaw No. 2498.20, 2020 Electoral Area “H” Zoning Amendment Bylaw be read a third time and adopted.

2. Zoning Bylaw Amendment – Electoral Area “H”

a. Bylaw No. 2498.21

RECOMMENDATION 5 (Unweighted Rural Vote – Simple Majority)

THAT Bylaw No. 2498.21, 2020 Electoral Area “H” Zoning Amendment Bylaw be read a third time.

3. Zoning Bylaw Amendment – Duplex Zone Review (Residential Zone Update – Phase 2) Electoral Areas “A”, “C”, “D”, and “E”

- a. Bylaw No. 2886

RECOMMENDATION 6 (Unweighted Rural Vote – Simple Majority)

THAT Bylaw No. 2886, 2020, Regional District of Okanagan-Similkameen Duplex Zone Update Amendment Bylaw be read a third time.

D. PUBLIC WORKS

1. Sage Mesa Controls and Communications Upgrades Tender Summary and Recommendation of Award of Contract

- a. Letter of Recommendation

RECOMMENDATION 7 (Weighted Corporate Vote – Majority)

THAT the Regional District receive the Award Recommendation Report for the “Sage Mesa Controls and Communications Upgrades” tender dated May 5, 2020 from MPE Engineering Ltd.; and

THAT the contract for the “Sage Mesa Controls and Communications Upgrades” construction project be awarded to Betts Electric Ltd. In the amount up to \$74,513.25 including GST.

2. Oliver Landfill Design Operations and Closure Plan Update and Organics Facility Design Project Award

RECOMMENDATION 8 (Weighted Corporate Vote – Majority)

THAT the Regional District award the “Oliver Landfill Design, Operations, Closure Plan Update, and Organics Facility Design” project to Sperling Hansen Associated in the amount of \$203,700 plus applicable taxes; and

THAT the Regional District approve a contingency for the project in the amount of \$60,000 for the potential additional infrastructure design and optional tasks that may be required as a result of more detailed information gathering.

E. FINANCE

1. First Quarter Budget Projection – For Information

- a. Powerpoint
-

F. LEGISLATIVE SERVICES

1. Regional District of Okanagan-Similkameen Restart Plan – For Discussion

2. Missezula Lake Water System Loan Authorization

- a. Bylaw No. 2891

RECOMMENDATION 9 (Unweighted Rural Vote – Simple Majority)

THAT Bylaw No. 2891, 2020, Regional District of Okanagan-Similkameen Missezula Lake Water System Loan Authorization Bylaw be read a first, second and third time and be forwarded to the Inspector of Municipalities for approval.

G. CAO REPORTS**1. Verbal Update**

H. OTHER BUSINESS**1. Chair's Report**

2. Board Representation

- a. BC Grape Growers Association and Starling Control – *Bush, Monteith (Alternate)*
 - b. Municipal Finance Authority – *Kozakevich (Chair), Holmes (Vice Chair, Alternate)*
 - c. Municipal Insurance Association – *Kozakevich (Chair), Holmes (Vice Chair, Alternate)*
 - d. Okanagan Basin Water Board - *McKortoff, Boot, Knodel, Pendergraft (Alternate to McKortoff), Holmes (Alternate to Boot), Monteith (Alternate to Knodel)*
 - i. April 8, 2020 OBWB March Minutes**
 - e. Okanagan Film Commission – *Gettens, Holmes (Alternate)*
 - f. Okanagan Regional Library – *Kozakevich, Roberts (Alternate)*
 - g. Okanagan-Kootenay Sterile Insect Release Board – *Bush, Knodel (Alternate)*
 - h. South Okanagan Similkameen Fire Chief Association – *Pendergraft, Knodel, Monteith, Obirek, Roberts*
 - i. South Okanagan Similkameen Rural Healthcare Community Coalition (formerly Developing Sustainable Rural Practice Communities) – *McKortoff, Bauer (Alternate)*
 - j. Southern Interior Municipal Employers Association – *Knodel, Kozakevich (Alternate)*
-

3. Directors Motions – Chair Kozakevich

That staff bring forward options for zoning regulations to govern the placement of solar energy devices (e.g. solar panels, solar trees, etc.).

4. Board Members Verbal Update

I. ADJOURNMENT



REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN BOARD of DIRECTORS MEETING

Minutes of the Regular Board Meeting of the Regional District of Okanagan-Similkameen (RDOS) Board of Directors held at 9:01 a.m.. Thursday, May 7, 2020 in the Boardroom, 101 Martin Street, Penticton, British Columbia.

MEMBERS PRESENT:

- | | |
|--|---|
| Chair K. Kozakevich, Electoral Area "E" | * Director R. Knodel, Electoral Area "C" |
| * Vice Chair D. Holmes, District of Summerland | * Director S. McKortoff, Town of Osoyoos |
| * Director M. Bauer, Village of Keremeos | * Director S. Monteith, Electoral Area "I" |
| * Director J. Bloomfield, City of Penticton | * Director M. Pendergraft, Electoral Area "A" |
| * Director T. Boot, District of Summerland | * Director R. Obirek, Electoral Area "D" |
| * Director G. Bush, Electoral Area "B" | * Director F. Regehr, City of Penticton |
| * Director B. Coyne, Electoral Area "H" | * Director T. Roberts, Electoral Area "G" |
| * Director S. Coyne, Town of Princeton | * Director J. Vassilaki, City of Penticton |
| * Director R. Gettens, Electoral Area "F" | * Director P. Veintimilla, Town of Oliver |
| * Director J. Kimberley, City of Penticton | |

MEMBERS ABSENT:

STAFF PRESENT:

- B. Newell, Chief Administrative Officer
- C. Malden, Manager of Legislative Services
- D. Francisco, Manager of Information Services

* denotes electronic attendance

Ministerial Order 139/2020 directed that, despite section 228 of the *Local Government Act*, a board may adopt a bylaw described in that section at the same meeting at which the bylaw passes third reading if the motion for adoption receives the majority of the votes cast.

A. APPROVAL OF AGENDA

RECOMMENDATION 1 (Unweighted Corporate Vote – Majority)

It was MOVED and SECONDED

THAT the Agenda for the RDOS Board Meeting of May 7, 2020 be adopted. - **CARRIED**

1. Consent Agenda – Corporate Issues

a. Corporate Services Committee – April 16, 2020

THAT the Minutes of the April 16, 2020 Corporate Services Committee meeting be received.

b. Special Corporate Services Committee – April 23, 2020

THAT the Minutes of the April 23, 2020 Corporate Services Committee meeting be received.

THAT the Regional District support the City of Penticton request to the Premier for the Province to be consistent in their approach to a reduction to the cost of power for all British Columbians, regardless of the vendor.

c. Special Corporate Services Committee – April 30, 2020

THAT the Minutes of the April 30, 2020 Corporate Services Committee meeting be received.

d. RDOS Regular Board Meeting – April 16, 2020

THAT the minutes of the April 16, 2020 RDOS Regular Board meeting be adopted.

RECOMMENDATION 2 (Unweighted Corporate Vote – Majority)

It was MOVED and SECONDED

THAT the Consent Agenda – Corporate Issues be adopted. - **CARRIED**

B. DEVELOPMENT SERVICES – Rural Land Use Matters

1. Development Procedure Bylaw Amendment – Scheduling of Public Meetings during a State of Provincial Emergency

a. Bylaw No. 2500.15

RECOMMENDATION 3 (Unweighted Rural Vote – Majority)

It was MOVED and SECONDED

THAT Bylaw No. 2500.15/2020, being a bylaw of the Regional District of Okanagan-Similkameen to amend the Development Procedures Bylaw, be read a first, second and third time and be adopted.

CARRIED

2. Floodplain Exemption Application – 101 Uplands Drive, Electoral Area “1”

a. Flood Hazard Assessment Report

RECOMMENDATION 4 (Unweighted Rural Vote – Majority)

It was MOVED and SECONDED

THAT the floodplain exemption application for Strata Lot 83, Plan KAS180, Section 3, Township 88, SDYD, in order to permit the development of a single detached dwelling within the floodplain setback and below the flood construction level of a creek, be approved subject to a statutory covenant being registered on title in order to:

- a) “save harmless” the Regional District against any damages as a result of a flood occurrence; and,
- b) secure the recommendations contained within the flood hazard assessment report, dated March 19, 2020, prepared by Paul Glen (P.Eng.), of Rock Glen Consulting Ltd.

CARRIED

3. Agricultural Land Commission Referral (Exclusion) – 1313 Greyback Mountain Rd, Area “E”
 - a. Representations

RECOMMENDATION 5 (Unweighted Rural Vote – Majority)

It was MOVED and SECONDED

THAT the Regional District undertake additional public consultation in relation to the proposed exclusion of an approximately 22.56 ha part of the property at 1313 Greyback Mountain Road (Plan KAP1190, Sublot 8, District Lot 2711, SDYD) from the Agricultural Land Reserve (ALR) and include:

- a broader written notification of surrounding property owners and residents;
- creating a web-based forum for discussion; and
- posting of a video providing an overview of the project.

CARRIED

C. PUBLIC WORKS

1. Princeton and RDOS Disposal Agreement
 - a. Agreement

RECOMMENDATION 6 (Weighted Corporate Vote – Majority)

It was MOVED and SECONDED

THAT the Regional District enter into agreement with the Town of Princeton for the treatment of solid waste from Electoral Area “H” at the Princeton Landfill. - **CARRIED**

2. Willowbrook Chlorine Contact System Award of Construction
 - a. Letter of Recommendation

RECOMMENDATION 7 (Weighted Corporate Vote – Majority)

It was MOVED and SECONDED

THAT the April 6, 2020 Award Recommendation Report from Associated Engineering Ltd. for the “Willowbrook Chlorine Contact System” be received; and,

THAT the “Willowbrook Chlorine Contact System” construction project be awarded to Grizzly Excavating Ltd. in the amount of \$74,963.04 plus applicable taxes; and,

THAT a contingency for the construction in the amount of \$20,000 be established.

CARRIED

D. COMMUNITY SERVICES

1. Similkameen Rail Trail Agricultural Land Commission (ALC) Application
 - a. Map

RECOMMENDATION 8 (Weighted Corporate Vote – Majority)

It was MOVED and SECONDED

THAT the Regional District submit an application to the Agricultural Land Commission (ALC) to formalize the use of the proposed trail within ALC boundaries towards the development of the “Similkameen Rail Trail” at a cost of \$1500.00. - **CARRIED**

2. Naramata Wharf – Provincial Licence of Occupation Application
 - a. Map

RECOMMENDATION 9 (Weighted Corporate Vote – Majority)

It was MOVED and SECONDED

THAT the Regional District submit an application to the Province of British Columbia to renew the Licence of Occupation over the Naramata Wharf, legally described as “All that unsurveyed Crown foreshore being part of the bed of Okanagan Lake, together with that part of Block A of District Lot 3166s, Lots 8, 9, and 10 of Block 57A District Lot 210, Plan 519 and Lots 11, 12, 13, and 14 of Block 57A District Lot 210, Plan 2160, all of Similkameen Division Yale District, and containing 0.77 hectares, more or less”, for a period of thirty (30) years at a cost of \$211.05. - **CARRIED**

E. FINANCE

1. Area “I” Community Works Gas Tax Reserve Expenditure
 - a. Bylaw No. 2899

RECOMMENDATION 10 (Weighted Corporate Vote – Majority)

It was MOVED and SECONDED

THAT Bylaw No. 2899, 2020, being a bylaw to authorize the expenditure of \$60,000 for the installation of a boat dock in Pioneer Park from the Electoral Area “I” Community Works (Gas Tax Reserve Fund be given three Readings and adopted. - **CARRIED**

F. LEGISLATIVE SERVICES

1. RDOS Citizen Survey

RECOMMENDATION 11 (Unweighted Corporate Vote – Majority)

It was MOVED and SECONDED

THAT the Regional District of Okanagan-Similkameen (RDOS) initiate a Citizen Survey using the RDOS Regional Connections online public engagement tool. - **CARRIED**

Director Kimberley joined the meeting at 9:33 a.m.

G. INFORMATION SERVICES

1. Board of Directors Email – For Discussion

It was MOVED and SECONDED

THAT the Regional District set up “@rdos.bc.ca” email accounts for all Directors and Alternate Directors. - **CARRIED**

H. CAO REPORTS

1. Verbal Update
-

I. OTHER BUSINESS

1. Chair’s Report
-

2. Directors Motions
-

3. Board Members Verbal Update
-

J. ADJOURNMENT

By consensus, the meeting adjourned at 10:45 a.m.

APPROVED:

CERTIFIED CORRECT:

K. Kozakevich
RDOS Board Chair

B. Newell
Corporate Officer

ADMINISTRATIVE REPORT

TO: Board of Directors
FROM: B. Newell, Chief Administrative Officer
DATE: 21 May 2020
RE: Princeton/RDOS Building Inspection Mutual Aid Agreement

Recommendation:

That the Regional District enter into agreement with the Town of Princeton to provide coverage for building inspections, when required.

Reference:

1. Proposed form of Agreement

Business Plan Objective:

- 4.2.1 To improve Regional District/ Municipal Relations

Background:

The Regional District employs a building official for inspection services in Electoral Area H, with an office at the Riverside Centre and Princeton employs a building official for inspection services within the Town. Both meet the competency requirements of the 2018 Building Act and have the ability to inspect for compliance with the Code and issue building permits.

From time-to-time, incumbents go on vacation or positions become vacant and it is in the best interests of both parties to provide for coverage of the building inspection function during those times. The Agreement provides that each party will give best efforts to cover the other for building inspection services upon request.

MUTUAL AID AGREEMENT BUILDING INSPECTION SERVICES

This Agreement, dated for reference this ____ day of _____, 2020

BETWEEN:

REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN, a
Regional District pursuant to the provisions of the *Local
Government Act* of British Columbia, having its office at 101
Martin Street, Penticton, British Columbia, V2A 5J9

(hereinafter called "RDOS")

OF THE FIRST PART

AND:

THE TOWN OF PRINCETON, a duly incorporated
municipality pursuant to the *Local Government Act* of
British Columbia, having an address at PO Box 670, 151
Vermilion Avenue, Princeton, British Columbia, V0X 1W0

(hereinafter called "Princeton")

OF THE SECOND PART

WHEREAS the RDOS employs a building official for inspection services in electoral area H and Princeton employs one building official; and

WHEREAS it is in the best interests of the parties to provide for mutual coverage of building inspection services;

WHEREAS the Parties wish to enter into a written agreement to set out the terms and conditions of the contract;

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the terms, covenants and conditions herein contained, the RDOS and Princeton covenant and agrees as follows:

Provision of Building Inspection Service

1. Except as otherwise provided in this agreement, each party agrees to provide to the other building inspection service upon request.

Schedule

2. (a) Building Inspection Services will be provided on a "best efforts" relationship based on the Requesting Parties requirements and the Responding Parties ability:
 - (1) up to a maximum of 10 hours per week and up to a maximum of five weeks per year;

- (2) the time the Building Official spends travelling during the provision of Building Inspection Service will be included in the total time allowed.
- (b) The Parties may mutually agree to a longer period of time in writing.
- (c) The Building Official will be responsible for maintaining records of mileage, and hours.

Job Functions

- 3. (a) The RDOS Building Official shall provide the following services for Princeton:
 - (1) conduct building & plumbing inspections;
 - (2) perform plan checking functions to verify compliance with all applicable codes, bylaws and statutes and regulations, if requested;
 - (3) issue permits for demolition, construction and plumbing; and
 - (4) perform other related duties as required.
- (b) The Princeton Building Official shall provide the following services for RDOS in Electoral Area "H".
 - (1) conduct building inspections; and
 - (2) issue permits for demolition and construction; and
 - (3) perform other related duties as required.
- (c) All inspection records, plan checking records, telephone records, and any other documents approved or used must be initialled and dated by the Building Official and left in the office of the appropriate corporate office.

Payment

- 4. (a) Each corporation will be responsible for paying the salary of their employee except as provided in this clause.
- (b) The first 50 hours of Building Inspection Service provided in any calendar year will be calculated on a straight time basis, based on the Building Official's normal hourly rate plus benefits pursuant to the collective agreement which sets out the terms and conditions of his employment with the Providing Party.
- (c) Each hour of Building Inspection Services not exceeding 50 hours provided by one party will be traded directly for hours of Building Inspection Service from the other party.
- (d) At the end of each calendar year of this agreement, the parties will calculate the total number of hours of Building Inspection Services provided to the other. Where one party has provided more hours of Building Inspection Services to the other party, the party which provided the lower number of hours of Building Inspection Services will reimburse the other Party for the difference

Indemnification

- 5. The Providing Party will indemnify and save harmless the Requesting Party and its employees from or against all claims for damage arising from the performance by the Building Official or the providing party of their obligations under this agreement.

Termination

- 6. Either party may terminate its rights or obligations under this Agreement by giving the other party notice in writing of its intention to do so, following which the Agreement shall terminate. Any outstanding payments must be paid within 30 days of the date this Agreement is terminated.

Term

- 7. This agreement shall remain in force until it is terminated in accordance with Section 6 of this Agreement.

As evidence of the mutual intention of the parties to be bound by all the terms of this Agreement they have caused to be affixed their seals attested to by the signatures of their respective officers duly authorized for such purpose.

The Corporate Seal of the REGIONAL)
DISTRICT OF OKANAGAN-SIMILKAMEEN)
was hereunto affixed in the presence of its)
duly authorized signing officers)

_____)
Karla Kozakevich, Chair)

_____)
Bill Newell, CAO)

c/s

The Corporate Seal of the TOWN OF)
PRINCETON was hereunto affixed in the)
presence of its duly authorized signing officers.)

_____)
Spencer Coyne, Mayor)

_____)
Lyle Thomas, CAO)

c/s

ADMINISTRATIVE REPORT



TO: Board of Directors
FROM: B. Newell, Chief Administrative Officer
DATE: May 21, 2020
RE: Zoning Bylaw Amendment – Electoral Area “H”

Administrative Recommendation:

THAT Bylaw No. 2498.20, 2020, Electoral Area “H” Zoning Amendment Bylaw be read a third time and adopted.

Purpose: To allow for a “composting operation” as a principal permitted use.

Owner: Crown Land Agent: Mark Bartle - Gillespie & Co. LLP Folio: n/a

Legal: An approximately 11.67 ha part of unsurveyed Crown Land in the vicinity of DL 892, YDYD Civic: n/a

Zoning: Resource Area (RA) Proposed Zoning: Resource Area Site Specific (RAs)

Proposed Development:

This application proposes to amend zoning of the southern portion of the subject property in order to allow for a composting operation, including municipal biosolids, food waste from commercial and residential sectors, and yard and garden waste. The applicant has indicated that they intend to repurpose and expand the facility in two phases, as such:

Phase 1:

- initially produce annually @ 5000 dry metric tonnes (DMT) of “Class A” compost.
- feedstock will consist of Class B biosolids from the City of Kamloops sewage treatment centre.

Phase 2:

- annual production will increase to @ 25,000 DMT. Phase 2 production will be conditional upon issuance of the Ministry of Environment permit.
- feedstock sources will expand to include municipal biosolids, food waste from commercial and residential sectors and yard and garden waste.

In order to accomplish this, the applicant is proposing to amend the zoning under Schedule ‘2’ (Zoning Map) of the Electoral Area “H” Zoning Bylaw No. 2498, 2012, from Resource Area (RA) to Resource Area Site Specific (RAs), with the site specific regulation permitting “composting operation”.

In support of the rezoning, the agent has stated, among other things, that: “The site has historically been used for mushroom composting. All required infrastructure will be utilized by the applicant in its current state with only minor upgrades. All feedstocks will be routinely inspected prior to receipt at the ICF to ensure quality and regulatory compliance. The applicant retains qualified environmental professionals for this purpose.”

Site Context:

The subject property is approximately 11.67 ha in area and is situated near Copper Mountain, 480 meters (approx.) east of the Similkameen River, 1.8 km (approx.) east of Highway 3, and 13 km (approx.) south of the Town of Princeton.

It is understood that the southern portion of the parcel is comprised of an existing composting operations facility. The surrounding pattern of development is generally characterised by vacant undeveloped Crown Land, in close proximity to the Copper Mountain mine to the east.

Background:

On February 18, 2020, a Public Information Meeting (PIM) was held at the Riverside Community Center 148 Old Hedley Rd and was attended by approximately 30 members of the public.

At its meeting of February 18, 2020, the Electoral Area “H” Advisory Planning Commission (APC) resolved to recommend to the RDOS Board that the subject development application be approved.

At its meeting of March 5, 2020, the Regional District Board resolved to approve first and second reading of the amendment bylaw and directed that a public hearing occur at the Board meeting of April 2, 2020.

At its meeting of March 19, 2020, the Board resolved that all non-regulatory public hearings on land use matters be waived, and all regulatory public hearings be postponed until further notice in response to the on-going health crisis related to the COVID-19 virus.

At its meeting of April 16, 2020, the Board resolved to waive the holding of a public hearing for Zoning Amendment Bylaw No. 2498.20, 2020.

Approval from the Ministry of Transportation and Infrastructure (MoTI) is not required prior to adoption as the proposed amendments involve lands beyond 800 metres of a controlled access highway.

Analysis:

In considering this proposal, Administration notes that prior to 2004, the Electoral Area “H” Zoning Bylaw allowed for composting facilities as a permitted use in the Resource Area (RA) zone, but this use was removed in 2004 (Bylaw No. 2278, 2004) due to complaints/concerns about the smell of some facilities operating the area. In making this change, the Board was reportedly not opposed to composting facilities in the area, but wanted a public process around their establishment as opposed to have them permitted as of right.

It is noted that the site is situated in a remote area near the Copper Mountain mine site, providing a substantive buffer from residential areas. In addition, the compost facility has historically been used for mushroom composting, and all required infrastructure is to be utilized by the applicant in its current state with only minor upgrades. As such, the site can be described as an established facility with a minimal development footprint.

It is further noted that any activities are subject to applicable Ministry of Environment regulations and permitting processes.

Finally, the facility and its proposed upgrades appear to meet and exceed the zoning bylaw’s minimum setback requirements from any watercourses, lakes, and domestic water supply. The applicant has confirmed that: “The nearest waterbody in the vicinity of the site is Deep Gulch Creek, a

seasonally flowing body of water that passes approximately 100 m beneath the site. The upper and lower reaches of Deep Gulch Creek are more than 200 m from the edge of the compost facility. The nearest domestic water well is located over 2.5 km away from the site. The site is engineered in such a way that all surface water flowing on the site rests on an impermeable surface and is collected into the leachate collection system.”

Therefore, Administration recommends that the RDOS Board of Directors that the subject development application be approved.

Alternatives:

THAT first and second reading of the Electoral Area “H” Zoning Amendment Bylaw No. 2498.20, 2020, be rescinded and the bylaw abandoned.

Respectfully submitted:

Cory Labrecque

Cory Labrecque, Planner II

Endorsed By:



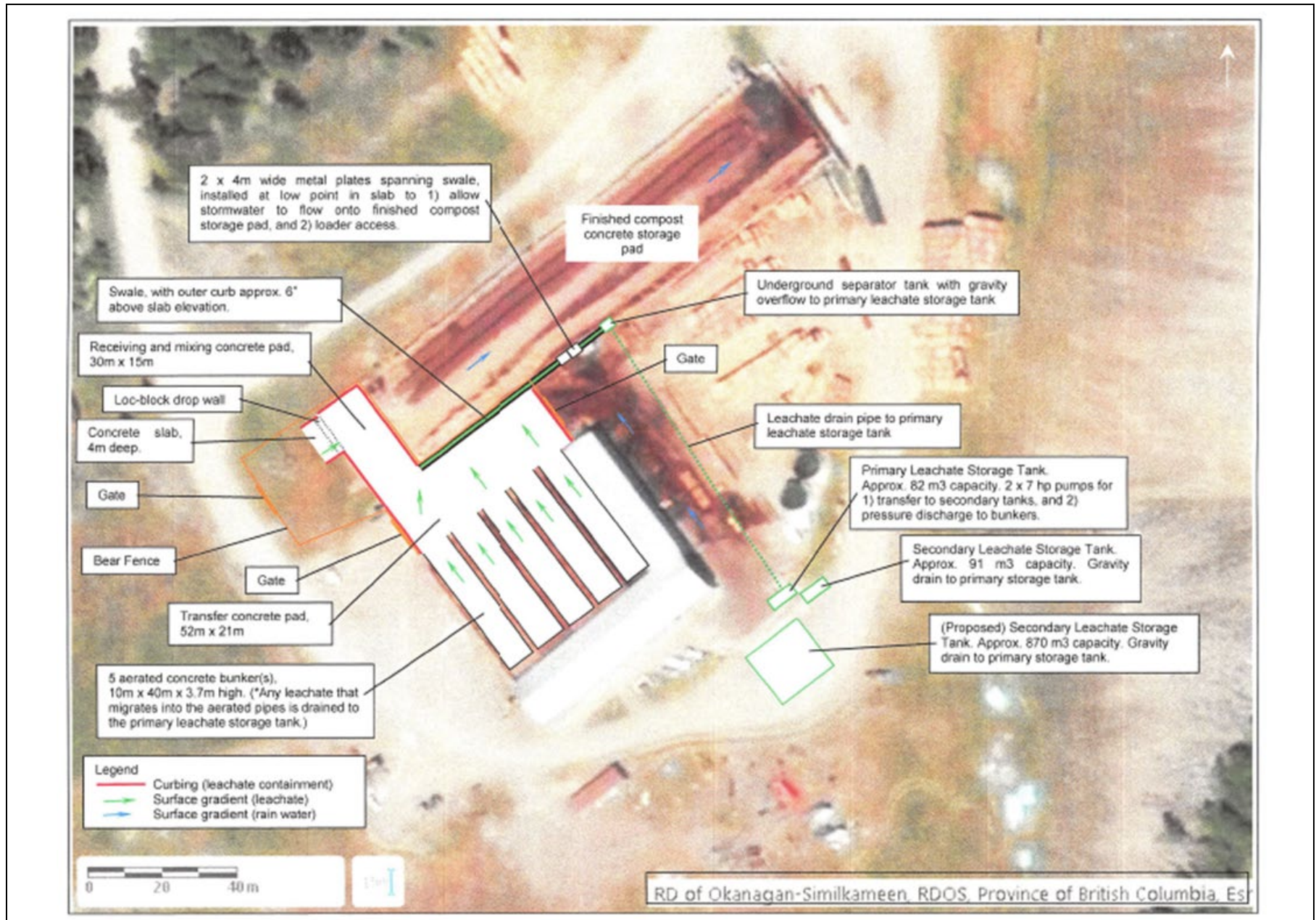
C. Garrish, Planning Manager

Attachments: No. 1 – Site Plan

No. 2 – Aerial Photo (Google Earth)

No. 3 – Summary of Feedstock and Compost Use

Attachment No. 1 – Applicant's Site Plan



Attachment No. 2 – Aerial Photo (Google Earth)



Ingerbelle Compost Facility

Summary of Organic Feedstock and Compost Use

PHASE 1

The Ingerbelle Compost Facility (ICF) will initially produce annually @ 5000 dry metric tonnes (DMT) of Class A compost under the requirements of the Organic Matter Recycling Regulation (OMRR) of the BC *Environmental Management Act* and BC *Public Health Act*.

Feedstock accepted during Phase 1 will consist of Class B biosolids from the City of Kamloops sewage treatment centre. These biosolids will be thoroughly characterized to confirm compliance with Class B biosolids under OMRR. Sampling to date confirms low metal and pathogen content and the biosolids are considered suitable for production of Class A compost.

PHASE 2

Annual production will increase to @ 25,000 DMT. The applicant has submitted the required permit application to the Ministry of Environment (MOE). Phase 2 production will be conditional upon issuance of the MOE permit as well as RDOS rezoning approval.

The ICF will continue to produce Class A compost but feedstock sources will expand to include municipal wastewater biosolids, food waste from commercial and residential sectors and yard and garden waste. Feedstocks are anticipated to be sourced from municipal and regional collections across southern BC.

All feedstocks will be routinely inspected prior to receipt at the ICF to ensure quality and regulatory compliance. The applicant retains qualified environmental professionals for this purpose.

GENERAL COMMENTS

Once fully operational the ICF will offer an important organics management service as an alternative to landfill disposal. Decomposition of organic matter in landfill produces methane gas which has a global warming potential 25 times¹ greater than carbon dioxide. Diversion of organic wastes from landfill will assist local governments to achieve their carbon neutral commitments under the BC Climate Action Charter.

Class A compost produced at the ICF will primarily be used as a soil conditioner to promote plant growth but can also be used as a biocover on landfills to mitigate fugitive methane emissions. Bacteria present in the compost consume methane and convert it into carbon dioxide significantly reducing CO₂ equivalent greenhouse gas emissions.

Biocovers have been successfully deployed at several landfills across BC.

¹ Pound for pound over a 100 year period, source: US Environmental Protection Agency, <https://www.epa.gov/ghgemissions/overview-greenhouse-gases#methane>

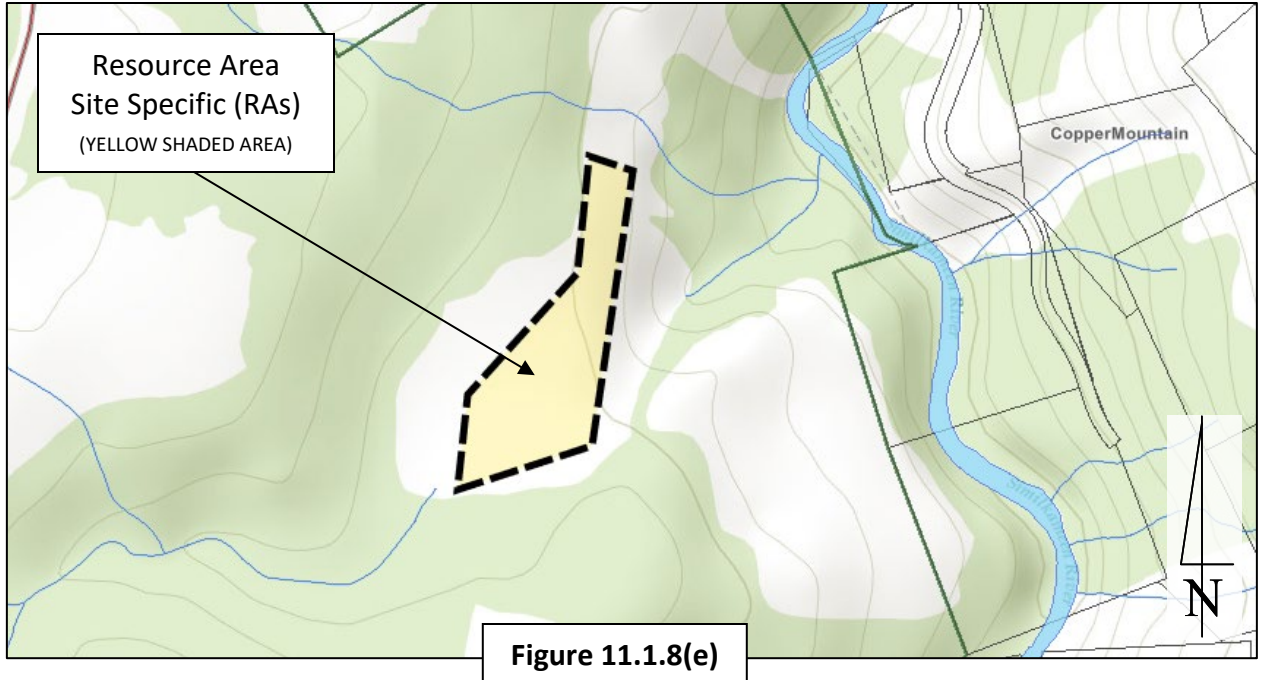
REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BYLAW NO. 2498.20, 2020

A Bylaw to amend the Electoral Area “H” Zoning Bylaw No. 2498, 2012

The REGIONAL BOARD of the Regional District of Okanagan-Similkameen in open meeting assembled, ENACTS as follows:

1. This Bylaw may be cited for all purposes as the “Electoral Area “H” Zoning Amendment Bylaw No. 2498.20.”
2. The Electoral Area “H” Zoning Bylaw No. 2498, 2012 is amended by:
 - i) adding a new sub-section e) under Section 11.1.8 (Site Specific Resource Area (RAs) Regulations) to read as follows:
 - e) In the case of an approximately 11.67 ha part of the land described as a portion of un-surveyed Crown Land in the vicinity of District Lot 892, YDYG, and shown shaded yellow on Figure 11.1.8(e);
 - i) the following principal use shall be permitted on the land in addition to the permitted uses listed in Section 11.1.1:
 - .1 “composting operation”.



3. The Official Zoning Map, being Schedule '2' of the Electoral Area "H" Zoning Bylaw No. 2498, 2012, is amended by changing the land use designation on the land described as a portion of unsurveyed Crown Land in the vicinity of District Lot 892, YDYD, and shown shaded yellow on Schedule 'A', which forms part of this Bylaw, from Resource Area (RA) to Resource Area Site Specific (RAs).

READ A FIRST AND SECOND TIME this 5th day of March, 2020.

PUBLIC HEARING WAIVED on this 16th day of April, 2020.

READ A THIRD TIME this ____ day of _____, 2020.

ADOPTED this ____ day of _____, 2020.

Board Chair

Corporate Officer

Regional District of Okanagan-Similkameen

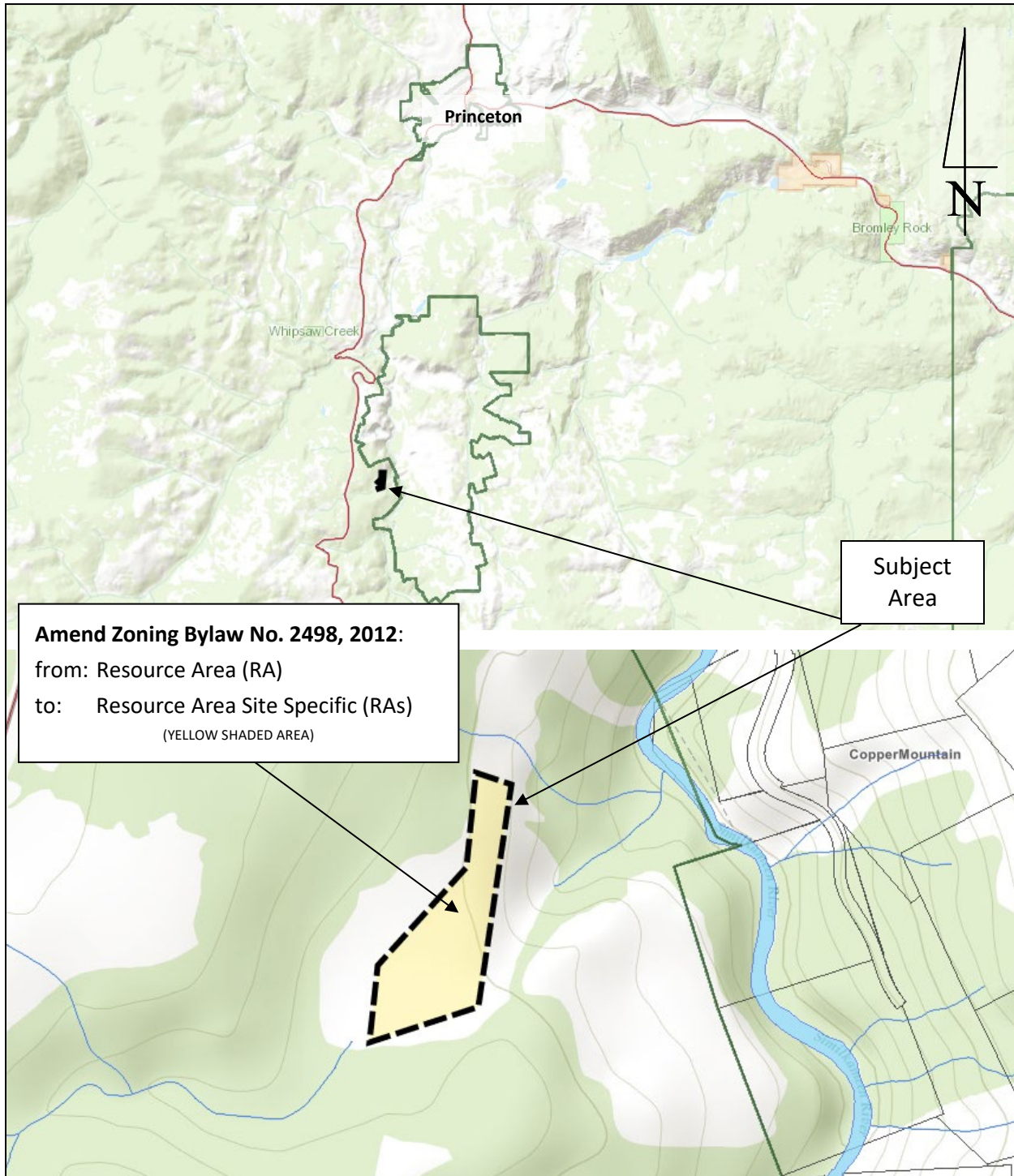
101 Martin St, Penticton, BC, V2A-5J9
Tel: 250-492-0237 Email: info@rdos.bc.ca



Amendment Bylaw No. 2498.20, 2020

File No. H2019.020-ZONE

Schedule 'A'



ADMINISTRATIVE REPORT



TO: Board of Directors
FROM: B. Newell, Chief Administrative Officer
DATE: May 21, 2020
RE: Zoning Bylaw Amendment – Electoral Area “H”

Administrative Recommendation:

THAT Bylaw No. 2498.21, 2020, Electoral Area “H” Zoning Amendment Bylaw be read a third time;

Purpose: To rezone the property to formalize an existing salvage operation.

Owner: William & Robert Reichert Agent: N/A Folio: H01005.005

Civic: 256 Copper Mountain Road Legal: Lot A, Plan KAP17187, DL 1822, SDYD, Except Plan H17425

Zoning: Industrial (Light) One (I1) Proposed Zoning: Industrial (Heavy) Two (I2)

Proposed Development:

This application proposes to amend the subject property in order to allow for Salvage Operations as a permitted principal use.

In order to accomplish this, it is being proposed to amend the zoning under Schedule ‘2’ (Zoning Map) of the Electoral Area “H” Zoning Bylaw No. 2498, 2012, from Industrial One (I1) to Industrial Two (I2).

In support of the rezoning, the applicant has stated that “we want to comply with RDOS bylaws, and we were told by RDOS staff that rezoning is better than applying for Temporary Use Permits all of the time. The property contains an established salvage operation business that we would like to continue into the future.”

Site Context:

The subject property is approximately 0.40 ha in area and is situated approximately 25 meters south of the Town of Princeton’s southern municipal boundary, between Old Copper Mountain Road and Copper Mountain Road.

It is understood that the parcel is comprised of an existing Salvage Operation, including an associated repair shop and outdoor storage. The surrounding pattern of development is generally characterised by developed commercial lands to the north, developed industrial lands to the east and south east, and partially developed large holdings lands to the south and west.

Background:

The current boundaries of the subject property were created by a Plan of Subdivision deposited with the Land Titles Office in Kamloops in December, 1966, while available Regional District records indicate that building permits have previously been issued for an addition to the repair shop (2000). Temporary Use permits have been issued for the Salvage Operations in 2013 and 2016.

Under the Electoral Area “H” Official Community Plan (OCP) Bylaw No. 2497, 2012, the subject property is designated Industrial (I), an objective of which is to “provide for small scale, light industrial activities servicing the needs of local residents.”

Under the Electoral Area “H” Zoning Bylaw No. 2498, 2012, the subject property is zoned Industrial (Light) One (I1), which does not list “salvage operations” as a permitted use (this use is permitted in the Industrial (Heavy) Two (L2) Zone).

BC Assessment has classified the property as “Business” (Class 06) and it is also partially within the Agricultural Land Reserve (ALR).

At its meeting of March 17, 2020, the Electoral Area “H” Advisory Planning Commission (APC) resolved to recommend to the RDOS Board that the subject development application be approved.

At it’s meeting of April 16, 2020, the Board of Directors resolved give Bylaw No. 2498.20, 2020, first and second reading, and waive the holding of a public hearing for Zoning Amendment Bylaw 2498.20, 2020, in accordance with the requirements of the Local Government Act.

Approval from the Ministry of Transportation and Infrastructure (MoTI) is required prior to adoption as the proposed amendments involve lands beyond 800 metres of a controlled access highway (i.e. Highway 3).

Analysis:

In considering this proposal, Administration notes that the site has a long established industrial use, with a history of the owner applying for and receiving Temporary Use Permits since 2013.

The proposed Industrial Two (I2) Zone of the Zoning Bylaw allows Salvage Operation as a principal permitted use. Given the history and context of the established used on this site and surrounding development pattern, Administration is recommending that a more appropriate and consistent way of managing this particular land use, rather than to continue allowing the use through Temporary Use Permits.


In terms of the ALR status of the property, the ALC’s comments have been received and Administration agrees that the property is not well situated or suited for agricultural use, and ALC’s recommendation to apply to have the parcel removed from the ALR have been forwarded to the applicant.

In summary, Administration generally supports the proposed Zoning Bylaw amendments.

Alternatives:

1. THAT Bylaw No. 2498.21, 2020, Electoral Area “H” Zoning Amendment Bylaw be deferred; or
2. THAT first and second readings of Amendment Bylaw No. 2498.21, 2020, Electoral Area “H” Zoning Amendment Bylaw be rescinded and the bylaw abandoned.

Respectfully submitted:


C. Labrecque, Planner II

Endorsed By:


C. Garrish, Planning Manager

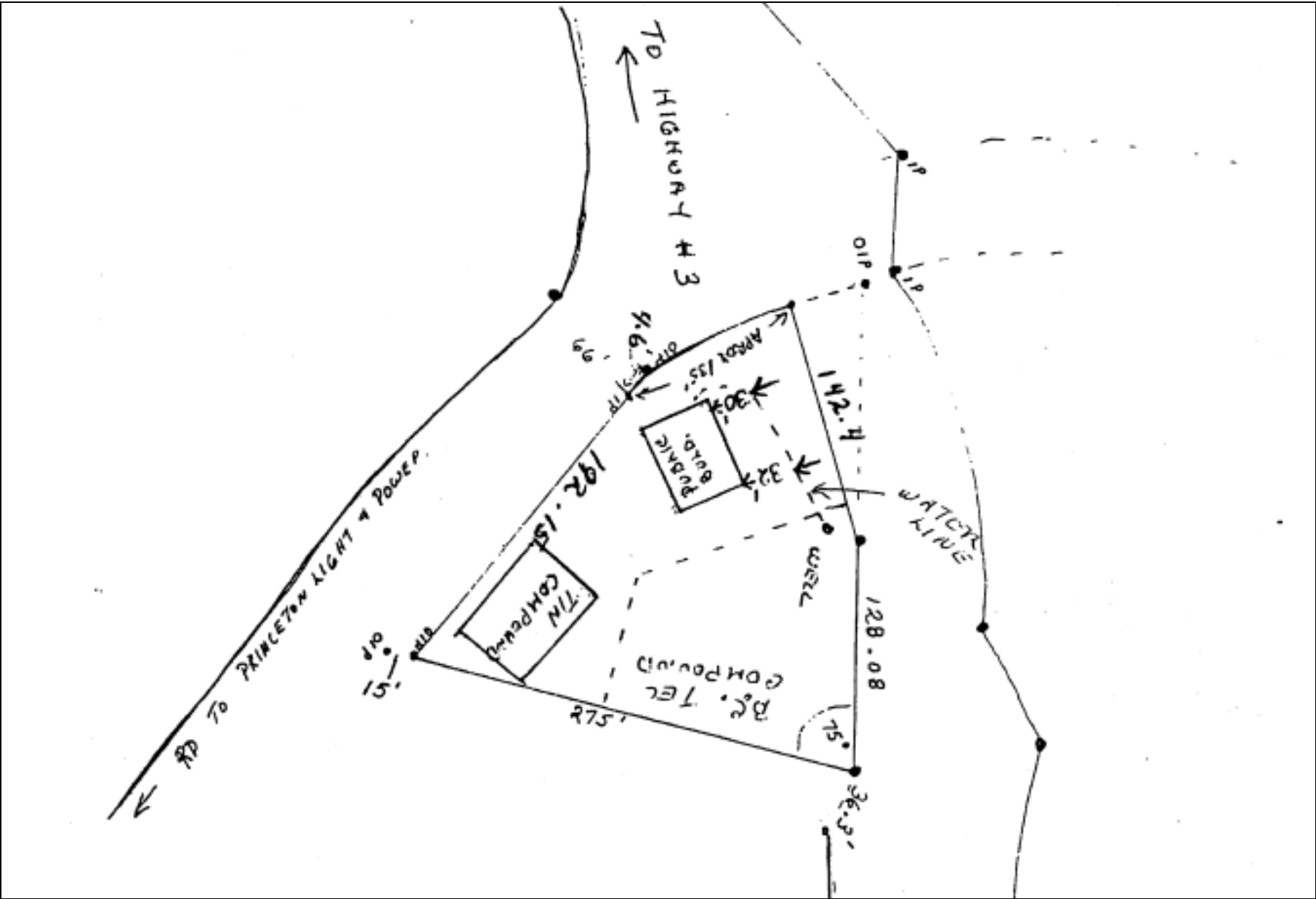
Attachments:

- No. 1 – Aerial Photo
- No. 2 – Applicant’s Site Plan

Attachment No. 1 – Aerial Photo



Attachment No. 2 – Applicant's Site Plan



REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BYLAW NO. 2498.21, 2020

A Bylaw to amend the Electoral Area “H” Zoning Bylaw No. 2498, 2012

The REGIONAL BOARD of the Regional District of Okanagan-Similkameen in open meeting assembled, ENACTS as follows:

1. This Bylaw may be cited for all purposes as the “Electoral Area “H” Zoning Amendment Bylaw No. 2498.21, 2020.”
2. The Official Zoning Map, being Schedule ‘2’ of the Electoral Area “H” Zoning Bylaw No. 2498, 2012, is amended by changing the land use designation on the land described as, and shown shaded yellow on Schedule ‘A’, which forms part of this Bylaw, from Industrial (Light) One (I1) to Industrial (Heavy) Two (I2).

READ A FIRST AND SECOND TIME this 16th day of April, 2020.

PUBLIC HEARING WAIVED on this 16th day of April, 2020.

READ A THIRD TIME this ____ day of _____, 2020.

I hereby certify the foregoing to be a true and correct copy of the "Electoral Area “H” Zoning Amendment Bylaw No. 2498.21, 2019” as read a Third time by the Regional Board on this ____ day of _____, 2020.

Dated at Penticton, BC this ____ day of _____, 2020.

Corporate Officer

Approved pursuant to Section 52(3) of the *Transportation Act* this ____ day of _____, 2020.

For the Minister of Transportation & Infrastructure

ADOPTED this ____ day of _____, 2020.

Board Chair

Corporate Officer

Regional District of Okanagan-Similkameen

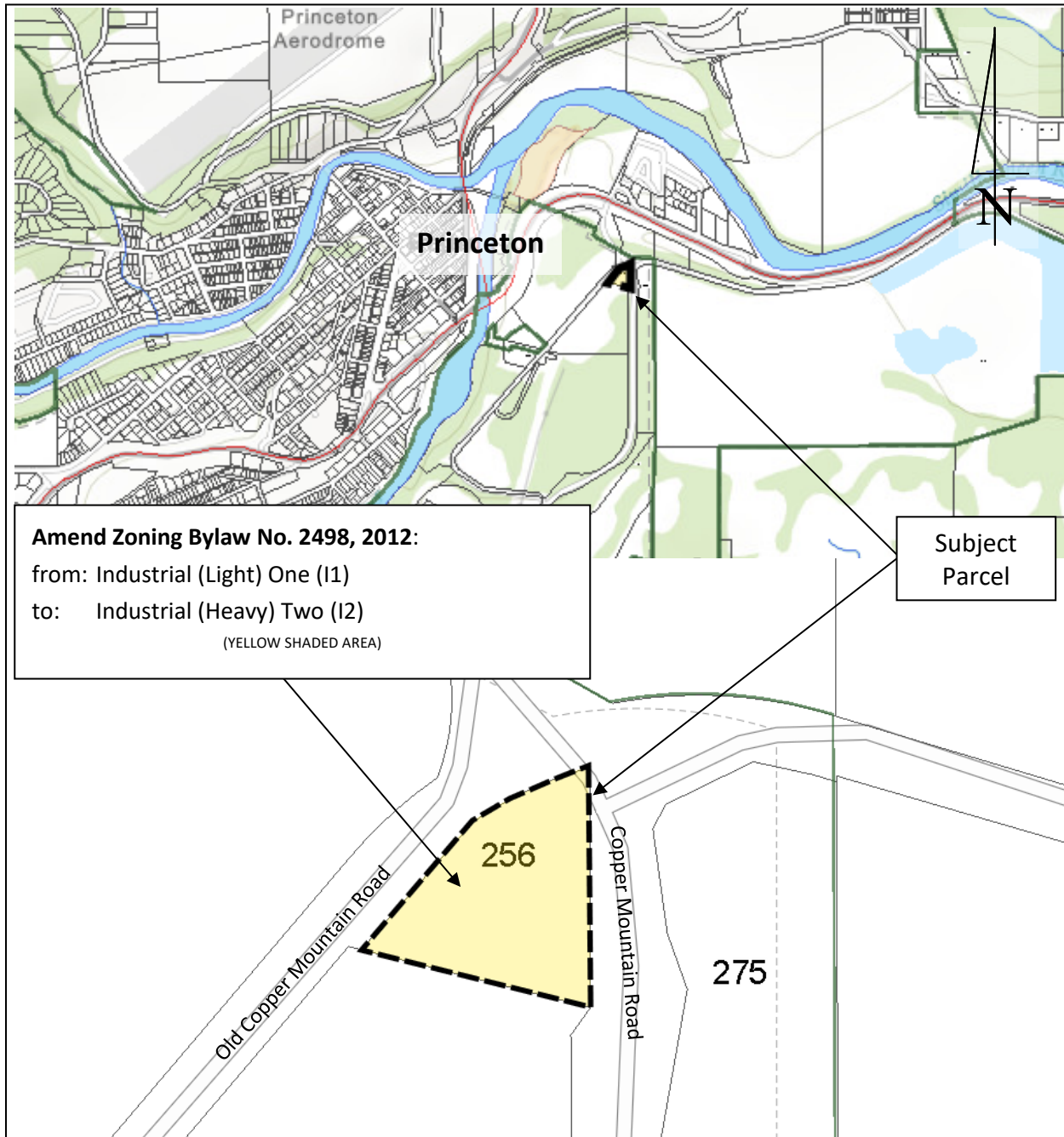
101 Martin St, Penticton, BC, V2A-5J9
Tel: 250-492-0237 Email: info@rdos.bc.ca



Amendment Bylaw No. 2498.21, 2020

File No. H2019.026-ZONE

Schedule 'A'



ADMINISTRATIVE REPORT



TO: Board of Directors

FROM: B. Newell, Chief Administrative Officer

DATE: May 21, 2020

RE: Zoning Bylaw Amendment – Duplex Zone Review (Residential Zone Update – Phase 2)
Electoral Areas “A”, “C”, “D” & “E”

Administrative Recommendation:

THAT Bylaw No. 2886, 2020, Regional District of Okanagan-Similkameen Duplex Zone Update Amendment Bylaw be read a third time.

Proposal:

It is being proposed that the Regional District Board initiate an amendment to the Electoral Area “A”, “C”, “D” & “E” Zoning Bylaws in order to update the duplex zone as part of on-going work related to the preparation of a single zoning bylaw for the South Okanagan Valley Electoral Areas.

This includes, amongst other things, renaming the zone title to “Low Density Residential Duplex (RD1)”, revising permitted accessory uses, minimum parcel sizes for subdivision and minimum setbacks from parcel lines. A comparison table of the current zoning regulations by Electoral Area versus the proposed zoning regulations is presented at Attachment No. 1.

Background:

At its meeting of April 19, 2018, the Planning and Development (P&D) Committee of the Board considered an Administrative report the provided a broad outline of the Residential Zone Update.

At its meeting of March 5, 2020, the Regional District Board resolved to approve first and second reading of the amendment bylaws and directed that a public hearing occur at the Board meeting of April 2, 2020.

At its meeting of March 19, 2020, the Board subsequently resolved that all non-regulatory public hearings on land use matters be waived, and all regulatory public hearings be postponed until further notice in response to the on-going health crisis related to the COVID-19 virus.

At its meeting of April 16, 2020, the Board, in accordance with Section 464 of the *Local Government Act*, resolved to waive the holding of a public hearing for Zoning Amendment Bylaw No. 2886, 2020, and directed staff give notice of the waiving of the public hearing.

In accordance with Section 467 of the Act, staff gave notice of the waiving of the public hearing in the May 6th and May 13th, 2020 of the Penticton Western.

All comments received to date in relation to this application are included as a separate item on the Board Agenda.

Approval from the Ministry of Transportation and Infrastructure (MoTI) is required prior to adoption as the proposed zoning amendments involve lands within 800 metres of a controlled access highway (i.e. Highway 97).

Analysis:

The amendments contained within Bylaw No. 2886 will bring consistency to the duplex zones in Electoral Areas “A”, “C”, “D” & “E” and, as presented at Attachment No. 1, the principal changes being made are to minimum parcel sizes for subdivision (i.e. they are being reduced to 550 m² for a parent parcel and 225 m² for “child” strata parcels comprising individual duplex units).

Other changes include revised minimum parcel widths for subdivision, minimum parcel line setbacks (primarily in Electoral Area “E”) and revised permitted accessory uses.

With regard to the proposed mapping change in Electoral Area “C” (i.e. Crest-A-Way Road and McGowan Road), this is being proposed to ensure compliance with the requirements of the OBWB’s “1.0 ha Policy”. Namely, no more than one dwelling unit be permitted on parcels less than 1.0 ha in area that are not connected to a community sewer system.

Administration notes that all of the parcels on Crest-A-Way Road and McGowan Road are less than 1.0 ha in area, are serviced by septic systems and have previously been developed with single detached dwellings.

The proposed transition of these parcels to the RS1 Zone will, however, allow for the development of secondary suites within the existing single detached dwellings, which is consistent with the OBWB’s “1.0 ha Policy” (i.e. suites are permitted on parcels less than 1.0 ha provided they are connected to the same septic system as the principal dwelling unit).

In the other Electoral Areas where duplex zoning exists, parcels have either been developed to duplexes or, in the case of Okanagan Falls, are serviced by a community sewer system. In which case, these parcels are considered to be “grandfathered” or consistent with the OBWB’s “1.0 ha Policy” (irrespective of whether they have previously been developed to a duplex or a single detached dwelling).

Alternatives:

1. THAT first and second reading of Bylaw No. 2886, 2020, Regional District of Okanagan-Similkameen Duplex Zone Update Amendment Bylaw be rescinded and the bylaw abandoned; or
2. THAT third reading of Bylaw No. 2886, 2020, Regional District of Okanagan-Similkameen Duplex Zone Update Amendment Bylaw be deferred.

Respectfully submitted:



C. Garrish, Planning Manager

Attachments: No. 1 – Comparison Table: Current RS3 vs. Proposed RD1 Zones

Attachment No. 1 – Comparison Table: Current RS3 vs. Proposed RD1 Zones

ELECTORAL AREA "A" (RS3)	ELECTORAL AREA "C" (RS3)	ELECTORAL AREA "D" (RS3)	ELECTORAL AREA "E" (RS3)	PROPOSED RD1 ZONE
Principal Uses: duplex dwelling single detached dwelling.	Principal Uses: duplex dwellings; single detached dwelling.	Principal Uses: duplex dwellings; single detached dwelling.	Principal Uses: duplex dwellings; single detached dwelling.	Principal Uses: duplex dwellings; single detached dwelling.
Accessory Uses: home occupation; accessory buildings/structures.	Accessory Uses: home occupation; accessory buildings/structures.	Accessory Uses: home occupation; accessory buildings/structures; bed and breakfast operation; secondary suite.	Accessory Uses: home occupation; accessory buildings/structures.	Accessory Uses: home occupation; accessory buildings/structures.
Minimum Parcel Size: 670.0 m ² 350.0 m ² for stratifying a duplex	Minimum Parcel Size: 670.0 m ² 335.0 m ² for stratifying a duplex	Minimum Parcel Size: 667.0 m ² 400.0 m ² for stratifying a duplex	Minimum Parcel Size: 2,020.0 m ² 1,010.0 m ² for stratifying a duplex	Minimum Parcel Size: 550.0 m ² 225.0 m ² for stratifying a duplex
Minimum Parcel Width: 22.0 metres 11.0 metres when stratifying a duplex	Minimum Parcel Width: 22.0 metres 11.0 metres when stratifying a duplex	Minimum Parcel Width: 22.0 metres 11.0 metres when stratifying a duplex	Minimum Parcel Width: Not less than 25% parcel depth	Minimum Parcel Width: Not less than 25% parcel depth
Density: two (2) dwellings in one (1) building	Density: two (2) dwellings in one (1) building	Density: two (2) dwellings in one (1) building one (1) secondary suite	Density: two (2) dwellings in one (1) building	Density: two (2) dwellings in one (1) building
Minimum Setbacks: <u>Principal buildings:</u> Front: 7.5 metres Rear: 7.5 metres Interior side: 1.5 metres Exterior side: 4.5 metres <u>Accessory buildings:</u> Front: 7.5 metres Rear: 1.0 metres Interior side: 1.0 metres Exterior side: 4.5 metres	Minimum Setbacks: <u>Principal buildings:</u> Front: 7.5 metres Rear: 7.5 metres Interior side: 1.5 metres Exterior side: 4.5 metres <u>Accessory buildings:</u> Front: 7.5 metres Rear: 1.0 metres Interior side: 1.0 metres Exterior side: 4.5 metres	Minimum Setbacks: <u>Principal buildings:</u> Front: 7.5 metres Rear: 7.5 metres Interior side: 1.5 metres Exterior side: 4.5 metres <u>Accessory buildings:</u> Front: 7.5 metres Rear: 1.0 metres Interior side: 1.5 metres Exterior side: 4.5 metres	Minimum Setbacks: <u>Principal buildings:</u> Front: 7.5 metres Rear: 7.5 metres Interior side: 3.0 metres Exterior side: 4.5 metres <u>Accessory buildings:</u> Front: 7.5 metres Rear: 3.0 metres Interior side: 3.0 metres Exterior side: 4.5 metres	Minimum Setbacks: <u>Principal buildings:</u> Front: 7.5 metres Rear: 7.5 metres Interior side: 1.5 metres Exterior side: 4.5 metres <u>Accessory buildings:</u> Front: 7.5 metres Rear: 1.0 metres Interior side: 1.0 metres Exterior side: 4.5 metres
Maximum Height: 10.0 metres (principal structures) 4.5 metres (accessory structures)	Maximum Height: 10.0 metres (principal structures) 4.5 metres (accessory structures)	Maximum Height: 10.0 metres (principal structures) 5.5 metres (accessory structures)	Maximum Height: 10.0 metres (principal structures) 4.5 metres (accessory structures)	Maximum Height: 10.0 metres (principal structures) 4.5 metres (accessory structures)
Maximum Parcel Coverage: 45%	Maximum Parcel Coverage: 45%	Maximum Parcel Coverage: 45%	Maximum Parcel Coverage: 45%	Maximum Parcel Coverage: 45%
Minimum Building Width: 5.0 metres	Minimum Building Width: 5.0 metres	Minimum Building Width: 5.0 metres	Minimum Building Width: 5.0 metres	Minimum Building Width: 5.0 metres

REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BYLAW NO. 2886, 2020

A Bylaw to amend the Electoral Area “A”, “C”, “D” & “E” Zoning Bylaws

The REGIONAL BOARD of the Regional District of Okanagan-Similkameen in open meeting assembled, ENACTS as follows:

1. This Bylaw may be cited for all purposes as the “Regional District of Okanagan-Similkameen Duplex Zone Update Amendment Bylaw No. 2886, 2020.”

Electoral Area “A”

2. The “Electoral Area “A” Zoning Bylaw No. 2451, 2008” is amended by:
 - i) replacing the reference to “Residential Two Family (Duplex) Zone RS3” under Section 5.1 (Zoning Districts) in its entirety with “Low Density Residential Duplex Zone RD1”.
 - ii) replacing the reference to “RS3” under Table 7.9 (Screening and Landscaping Requirements) under Section 7.0 (General Regulations) with “RD1”.
 - iii) replacing Section 11.2 (Residential Two Family (Duplex) (RS3) Zone under Section 11.0 (Low Density Residential) in its entirety with the following:

11.2 LOW DENSITY RESIDENTIAL DUPLEX ZONE (RD1)

11.2.1 Permitted Uses:

Principal Uses:

- a) duplex dwellings;
- b) single detached dwellings;

Secondary Uses:

- c) home occupations, subject to Section 7.17;
- d) accessory buildings and structures, subject to Section 7.13.

11.2.2 Site Specific Low Density Residential Duplex (RD1s) Provisions:

- a) see Section 17.9

11.2.3 Minimum Parcel Size:

- a) 225.0 m² for the purpose of subdividing a duplex under the *Strata Property Act*, when connected to a community sewer and water system;
- b) 550.0 m², when connected to a community sewer and water system;
- c) 0.5 ha, when connected to community sewer system and serviced by well; or
- d) 1.0 ha, when serviced by well and approved septic system.

11.2.4 Minimum Parcel Width:

- a) Not less than 25% of the parcel depth.

11.2.5 Maximum Number of Dwellings Permitted Per Parcel:

- a) two (2) dwelling units, provided that both dwellings are located in one (1) residential building.

11.2.6 Minimum Setbacks:

- a) Principal buildings:
 - i) Front parcel line 7.5 metres
 - ii) Rear parcel line 7.5 metres
 - iii) Interior side parcel line 1.5 metres
 - iv) Exterior side parcel line 4.5 metres
- b) Accessory Buildings or Structures:
 - i) Front parcel line 7.5 metres
 - ii) Rear parcel line 1.0 metres
 - iii) Interior side parcel line 1.0 metres
 - iv) Exterior side parcel line 4.5 metres

11.2.7 Maximum Height:

- a) No building shall exceed a height of 10.0 metres;

- b) No accessory building or structure shall exceed a height of 4.5 metres.

11.2.8 Maximum Parcel Coverage:

- a) 45%

11.2.9 Minimum Building Width:

- a) Dwelling Unit: 5.0 metres, as originally designed and constructed.
- iv) replacing Section 17.9 (Site Specific Residential Two Family (Duplex) (RS3s) Provisions) under Section 17.0 (Site Specific Designations) in its entirety with the following:

17.9 Site Specific Low Density Residential Duplex (RD1s) Provisions:

.1 *blank*

- 3. The Zoning Map, being Schedule '2' of the Electoral Area "A" Zoning Bylaw No. 2451, 2008, is amended by:
 - i) changing the land use designation of all parcels zoned Residential Two Family Duplex (RS3) to Low Density Residential Duplex (RD1).

Electoral Area "C"

- 4. The "Electoral Area "C" Zoning Bylaw No. 2453, 2008" is amended by:
 - i) replacing the reference to "Residential Two Family (Duplex) Zone RS3" under Section 5.1 (Zoning Districts) in its entirety with "Low Density Residential Duplex Zone RD1".
 - ii) replacing Section 11.3 (Residential Two Family (Duplex) (RS3) Zone under Section 11.0 (Low Density Residential) in its entirety with the following:

11.3 LOW DENSITY RESIDENTIAL DUPLEX ZONE (RD1)

11.3.1 Permitted Uses:

Principal Uses:

- a) duplex dwellings;
- b) single detached dwellings;

Secondary Uses:

- c) home occupations, subject to Section 7.17;
- d) accessory buildings and structures, subject to Section 7.13.

11.3.2 Site Specific Low Density Residential Duplex (RD1s) Provisions:

- a) see Section 17.10

11.3.3 Minimum Parcel Size:

- a) 225.0 m² for the purpose of subdividing a duplex under the *Strata Property Act*, when connected to a community sewer and water system;
- b) 550.0 m², when connected to a community sewer and water system;
- c) 0.5 ha, when connected to community sewer system and serviced by well; or
- d) 1.0 ha, when serviced by well and approved septic system.

11.3.4 Minimum Parcel Width:

- a) Not less than 25% of the parcel depth.

11.3.5 Maximum Number of Dwellings Permitted Per Parcel:

- a) two (2) dwelling units, provided that both dwellings are located in one (1) residential building.

11.3.6 Minimum Setbacks:

- a) Principal buildings:
 - i) Front parcel line 7.5 metres
 - ii) Rear parcel line 7.5 metres
 - iii) Interior side parcel line 1.5 metres
 - iv) Exterior side parcel line 4.5 metres
- b) Accessory Buildings or Structures:
 - i) Front parcel line 7.5 metres
 - ii) Rear parcel line 1.0 metres
 - iii) Interior side parcel line 1.0 metres
 - iv) Exterior side parcel line 4.5 metres

11.3.7 Maximum Height:

- a) No building shall exceed a height of 10.0 metres;
- b) No accessory building or structure shall exceed a height of 4.5 metres.

11.3.8 Maximum Parcel Coverage:

- a) 45%

11.3.9 Minimum Building Width:

- a) Dwelling Unit: 5.0 metres, as originally designed and constructed.
- iii) replacing Section 17.10 (Site Specific Residential Two Family (Duplex) (RS3s) Provisions) under Section 17.0 (Site Specific Designations) in its entirety with the following:

17.10 Site Specific Low Density Residential Duplex (RD1s) Provisions:

- .1 *blank*

- 5. The Zoning Map, being Schedule '2' of the Electoral Area "C" Zoning Bylaw No. 2453, 2008, is amended by:
 - i) changing the land use designation on the land shown shaded yellow on Schedule 'C-1', which forms part of this Bylaw, from Residential Two Family Duplex (RS3) to Residential Single Family One (RS1).
 - ii) changing the land use designation of all parcels zoned Residential Two Family Duplex (RS3) to Low Density Residential Duplex (RD1).

Electoral Area "D"

- 6. The "Electoral Area "D" Zoning Bylaw No. 2455, 2008" is amended by:
 - i) replacing the reference to "Residential Two Family (Duplex) Zone RS3" under Section 5.1 (Zoning Districts) in its entirety with "Low Density Residential Duplex Zone RD1".
 - ii) replacing Section 11.3 (Residential Two Family (Duplex) (RS3) Zone under Section 11.0 (Low Density Residential) in its entirety with the following:

11.3 LOW DENSITY RESIDENTIAL DUPLEX ZONE (RD1)

11.3.1 Permitted Uses:

Principal Uses:

- a) duplex dwellings;
- b) single detached dwellings;

Secondary Uses:

- c) home occupations, subject to Section 7.17;
- d) accessory buildings and structures, subject to Section 7.13.

11.3.2 Site Specific Low Density Residential Duplex (RD1s) Provisions:

- a) see Section 19.10

11.3.3 Minimum Parcel Size:

- a) 225.0 m² for the purpose of subdividing a duplex under the *Strata Property Act*, when connected to a community sewer and water system;
- b) 550.0 m², when connected to a community sewer and water system;
- c) 0.5 ha, when connected to community sewer system and serviced by well; or
- d) 1.0 ha, when serviced by well and approved septic system.

11.3.4 Minimum Parcel Width:

- a) Not less than 25% of the parcel depth.

11.3.6 Maximum Number of Dwellings Permitted Per Parcel:

- a) two (2) dwelling units, provided that both dwellings are located in one (1) residential building.

11.3.6 Minimum Setbacks:

- a) Principal buildings:
 - i) Front parcel line 7.5 metres
 - ii) Rear parcel line 7.5 metres
 - iii) Interior side parcel line 1.5 metres
 - iv) Exterior side parcel line 4.5 metres
- b) Accessory Buildings or Structures:
 - i) Front parcel line 7.5 metres
 - ii) Rear parcel line 1.0 metres
 - iii) Interior side parcel line 1.0 metres
 - iv) Exterior side parcel line 4.5 metres

11.3.7 Maximum Height:

- a) No building shall exceed a height of 10.0 metres;

- b) No accessory building or structure shall exceed a height of 4.5 metres.

11.3.8 Maximum Parcel Coverage:

- a) 45%

11.3.9 Minimum Building Width:

- a) Dwelling Unit: 5.0 metres, as originally designed and constructed.
- iv) replacing Section 19.10 (Site Specific Residential Two Family (Duplex) (RS3s) Provisions) under Section 19.0 (Site Specific Designations) in its entirety with the following:

19.10 Site Specific Low Density Residential Duplex (RD1s) Provisions:

.1 *blank*

- 7. The Zoning Map, being Schedule '2' of the Electoral Area "D" Zoning Bylaw No. 2455, 2008, is amended by:
 - i) changing the land use designation of all parcels zoned Residential Two Family Duplex (RS3) to Low Density Residential Duplex (RD1).

Electoral Area "E"

- 8. The "Electoral Area "E" Zoning Bylaw No. 2459, 2008" is amended by:
 - i) replacing the reference to "Residential Two Family (Duplex) Zone RS3" under Section 5.1 (Zoning Districts) in its entirety with "Low Density Residential Duplex Zone RD1".
 - ii) replacing the reference to "RS3" under Table 7.9 (Screening and Landscaping Requirements) under Section 7.0 (General Regulations) with "RD1".
 - iii) replacing Section 11.3 (Residential Two Family (Duplex) (RS3) Zone under Section 11.0 (Low Density Residential) in its entirety with the following:

11.3 LOW DENSITY RESIDENTIAL DUPLEX ZONE (RD1)

11.3.1 Permitted Uses:

Principal Uses:

- a) duplex dwellings;
- b) single detached dwellings;

Secondary Uses:

- c) home occupations, subject to Section 7.17;

- d) accessory buildings and structures, subject to Section 7.13.

11.3.2 Site Specific Low Density Residential Duplex (RD1s) Provisions:

- a) see Section 19.10

11.3.3 Minimum Parcel Size:

- a) 225.0 m² for the purpose of subdividing a duplex under the *Strata Property Act*, when connected to a community sewer and water system;
- b) 550.0 m², when connected to a community sewer and water system;
- c) 0.5 ha, when connected to community sewer system and serviced by well; or
- d) 1.0 ha, when serviced by well and approved septic system.

11.3.4 Minimum Parcel Width:

- a) Not less than 25% of the parcel depth.

11.3.7 Maximum Number of Dwellings Permitted Per Parcel:

- a) two (2) dwelling units, provided that both dwellings are located in one (1) residential building.

11.3.6 Minimum Setbacks:

- a) Principal buildings:
 - i) Front parcel line 7.5 metres
 - ii) Rear parcel line 7.5 metres
 - iii) Interior side parcel line 1.5 metres
 - iv) Exterior side parcel line 4.5 metres
- b) Accessory Buildings or Structures:
 - i) Front parcel line 7.5 metres
 - ii) Rear parcel line 1.0 metres
 - iii) Interior side parcel line 1.0 metres
 - iv) Exterior side parcel line 4.5 metres

11.3.7 Maximum Height:

- a) No building shall exceed a height of 10.0 metres;
- b) No accessory building or structure shall exceed a height of 4.5 metres.

11.3.8 Maximum Parcel Coverage:

- a) 45%

11.3.9 Minimum Building Width:

- a) Dwelling Unit: 5.0 metres, as originally designed and constructed.
- iv) replacing Section 19.10 (Site Specific Residential Two Family (Duplex) (RS3s) Provisions) under Section 19.0 (Site Specific Designations) in its entirety with the following:

19.10 Site Specific Low Density Residential Duplex (RD1s) Provisions:

.1 *blank*

- 9. The Zoning Map, being Schedule '2' of the Electoral Area "D" Zoning Bylaw No. 2455, 2008, is amended by:
 - i) changing the land use designation of all parcels zoned Residential Two Family Duplex (RS3) to Low Density Residential Duplex (RD1).

READ A FIRST AND SECOND TIME this 5th day of March, 2020.

PUBLIC HEARING WAIVED this 16th day of April 2020.

READ A THIRD TIME this ____ day of _____, 2020.

I hereby certify the foregoing to be a true and correct copy of the " Regional District of Okanagan-Similkameen Duplex Zone Update Amendment Bylaw No. 2886, 2020" as read a Third time by the Regional Board on this ____ day of _____, 2020.

Dated at Penticton, BC this ____ day of _____, 2020.

Corporate Officer

Approved pursuant to Section 52(3) of the *Transportation Act* this ____ day of _____, 2020.

For the Minister of Transportation & Infrastructure

ADOPTED this ____ day of _____, 2020.

Board Chair

Corporate Officer

Regional District of Okanagan-Similkameen

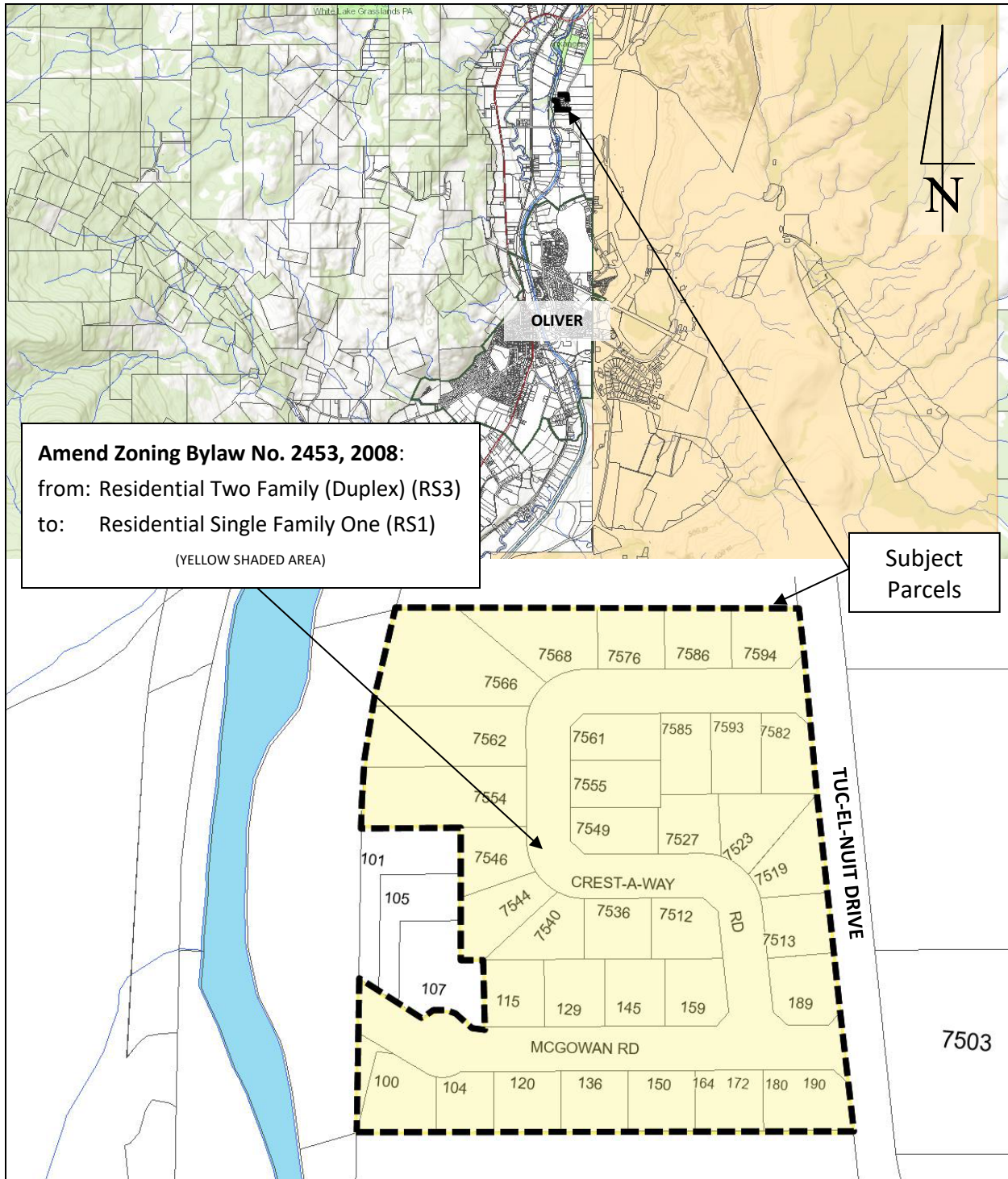
101 Martin St, Penticton, BC, V2A-5J9
Tel: 250-492-0237 Email: info@rdos.bc.ca



Amendment Bylaw No. 2886, 2020

File No. X2020.003-ZONE

Schedule 'C-1'



ADMINISTRATIVE REPORT

TO: Board of Directors

FROM: B. Newell, Chief Administrative Officer

DATE: May 21, 2020

RE: Sage Mesa Controls and Communications Upgrades
Tender Summary and Recommendation for Award of Contract

Administrative Recommendation:

THAT the Regional District receive the Award Recommendation Report for the “Sage Mesa Controls and Communications Upgrades” tender dated May 5, 2020 from MPE Engineering Ltd.; and

THAT the contract for the “Sage Mesa Controls and Communications Upgrades” construction project be awarded to Betts Electric Ltd. in the amount up to \$74,513.25 including GST.

Purpose:

To approve the award of construction for the Sage Mesa Control and Communications Upgrades that will allow for remote supervision, more reliable alarming, and add safe guards to equipment within the water system.

Reference:

Recommendation letter dated May 5, 2020 from MPE Engineering Ltd included as attachment.

Analysis:

Three Tenders were received by the Closing Time on May 4, 2020. The following table provides the contractors names and total tender price provided inclusive of GST and a \$5,000 contingency.

Tender Result Summary

Tenderer	Bid Price Provided
Betts Electric Ltd.	\$74,513.25
Four Point Electric Ltd.	\$89,260.50
SASCO Contractors Ltd.	\$108,727.50

The tendered price is consistent with the engineer’s estimate for these works.

MPE Engineering Ltd, the design consultant, completed a compliance review of the submitted tender. All bidders included complete bid packages and showed applicable examples and references to confirm that they have the experience and capability to complete this project.

Furthermore, the Regional District and MPE have both completed similar projects with the low bidder and do not have concerns with their stated experience or capabilities.

Funding:

Funding for this project has been provided from the owners of the water system through the Province of BC, who manage the water system. The Regional District is providing Project Management expertise as part of our operations agreement.

Alternatives:

The Board of Directors may cancel the tender and abandon Sage Mesa Controls and Communications Upgrades Project.

Communication Strategy:

A Notice of Award letter will be prepared for the Contractor after Board approval and impacted residents will be kept informed of construction activities and potential inconveniences.

Respectfully submitted:

Liisa Bloomfield

L. Bloomfield, Manager of Engineering

Regional District of Okanagan-Similkameen
Public Works Department – Engineering Services
101 Martin Street
Penticton, BC
V2A 5J9

May 05, 2020
File: N:\1796\002\L01.doc

Attention: Shane Fenske
Engineering Technologist

Dear Sir:

Re: Sage Mesa Controls and Communications Upgrades – RDOS-20-PW-12
Tender Summary and Recommendation for Award of Contract

The tender opening for the Sage Mesa Controls and Communications Upgrades project took place on May 5, 2020 at 2:00 p.m. at the District Office. Copies of all bids were taken by the District at the tender opening and forwarded in electronic format to MPE Engineering Ltd.

BID RESULTS

Bids have been reviewed for arithmetic errors; no errors were discovered. The following is a summary of the tenders received from lowest to highest. All prices include \$5,000.00 Contingency Allowance, and 5% G.S.T.

The lowest bid was submitted by Betts Electric Ltd. in the amount of \$74,513.25. Betts Electric submission was complete with bid security and letter of surety.

The tender results are summarized below and a summary of bids is enclosed for your review.

<u>Tender</u>	<u>Corrected Value (GST Incl.)</u>
1. Betts Electric Ltd.	\$74,513.25
2. Four Point Electric Ltd.	\$89,260.50
3. SASCO Contractors Ltd.	\$108,727.50

RECOMMENDATION

All bidders included complete bid packages and showed applicable examples and references to confirm that they have the experience and capability to complete this project. Furthermore, the District and MPE have completed similar projects with the low bidder and we have no concerns with their stated experience or capabilities. We therefore recommend that the contract be awarded to the lowest tender, Betts Electric Ltd. in the amount of \$74,513.25 (GST Included).

PROJECT BUDGET UPDATE

Based upon the recommended award of the contractor portion of this project we have updated the overall project budget to reflect an accurate estimate of total project costs. The only outstanding items at this time are provision of owner supplied chlorine dosing equipment, turbidity analyzer, SCADA workstation and software.

DESCRIPTION		QUANTITY	UNIT	UNIT PRICE	Ext Price
Class A Estimate of Project Costs					
1	Engineering, Programming, Commissioning (MPE Engineering)	1	EA	\$33,470.00	\$33,470.00
2	Contractor Supply & Installation of new PLC Control Panels & Instruments	1	EA	\$70,965.00	\$70,965.00
3	Chlorine Dosing Pump Supply at Lake Pumphouse (Purchase by RDOS)	1	EA	\$10,500.00	\$10,500.00
4	Turbidity Analyzer & Transmitter Supply at Lake Pumphouse (Purchase by RDOS)	1	EA	\$4,993.00	\$4,993.00
5	VTSCADA 1000 Tag Runtime / Development License c/w Alarm Notification	1	EA	\$7,390.00	\$7,390.00
6	SCADA Workstation, Monitor, Callout Modem	1	EA	\$1,500.00	\$1,500.00
7	Sophos Router	1	EA	\$550.00	\$550.00
				SUBTOTAL	\$130,000.00
				GST	\$6,500.00
				Total	\$136,500.00

CLOSURE

The Contract Documents stipulate that tender submissions are irrevocable for a maximum period of ninety (90) days from the closing date of May 04, 2020. Tendered prices are held firm for the duration of this ninety-day period.

Upon award of this contract, Betts Electric Ltd. should be notified in writing as to the amount of the award such that they can obtain the relevant bonding documentation and provide a detailed construction schedule.

Please advise if you require any additional information at this time.

Yours truly,

MPE ENGINEERING LTD.



Zane Spencer, Eng.L
Project Manager

//zs

enclosures

Cc: Liisa Bloomfield – RDOS
Nick Sawatzky – MPE Engineering

ADMINISTRATIVE REPORT

TO: Board of Directors

FROM: B. Newell, Chief Administrative Officer

DATE: May 21, 2020

RE: Oliver Landfill Design Operations and Closure Plan Update and Organics Facility Design Project Award

Administrative Recommendation:

THAT the Regional District award the “Oliver Landfill Design, Operations, Closure Plan Update, and Organics Facility Design” project to Sperling Hansen Associated in the amount of \$203,700 plus applicable taxes; and

THAT the Regional District approve a contingency for the project in the amount of \$60,000 for the potential additional infrastructure design and optional tasks that may be required as a result of more detailed information gathering.

Purpose:

To approve the award of the Oliver Landfill Design Operations and Closure Plan Update and Organics Facility Design Project to Sperling Hansen Associated.

Reference:

[Landfill Criteria for Municipal Solid Waste](#)

[Organics Infrastructure Grant Program](#)

Business Plan Objective: *(Tie to current RDOS Business Plan)*

Design, Operations, and Closure Plan Update - Mandatory requirement from the Ministry of Environment for Landfill Operations.

Complete Design for the Oliver Landfill Organics Facility – 2020 Public Works business plan.

Background:

In 2017, the RDOS conducted public consultation regarding the development of a compost site at the Oliver Landfill. The proposed compost site would accept residential food waste from the Town of Oliver, Town of Osoyoos, Electoral Area ‘A’ and ‘C’ and the Osoyoos Indian Band. The feasibility studies, and preliminary designs showed that a properly designed and operated residential food waste compost site would generate little odour. No public opposition was received.

Currently the Oliver Landfill is dealing with a large increase of yard and agricultural waste due to the closure of the nearby feedlot compost site. Without a compost site at the Oliver Landfill these materials are being stockpiled creating operational issues and fire risk.

In order to construct an organics facility to properly manage the Organic Waste the Regional District applied for a Grant to construct a \$1.2 Million Organics Facility within the Oliver Landfill. In November 2019, notification was received that the project had been approved for grant funding.

As a requirement in the Operational Certificate for the landfill, the 2010 Design, Operations, and Closure Plan (DOCP) is due for review and update in 2020. Given the composting facility will directly impact the operations of the landfill, the two projects were merged to incorporate the design of the compost site while optimizing the DOCP.

Analysis:

Four Proposals were received by the Closing Time on April 15, 2020. The following table provides the contractors names and total proposal price provided without GST.

Proposals ranking summary

Consultant	Proposal Price Provided		
	Organics Design	DOCP Update	Total Price
Sperling Hansen	\$131,925	\$71,775	\$203,700
GHD	\$146,990	\$67,608	\$214,600
Tetrattech	\$205,411	\$52,491	\$257,902
AECOM	\$103,007	\$141,158	\$244,165

A team of Five employees from the Public works department reviewed each of the proposals independently and then met to discuss their ranking and come to a consensus on which proponent should be awarded the project. All members of the review team chose Sperling Hansen as their preferred consultant during their independent reviews.

Sperling Hansen completed a thorough proposal, showed good understanding of the project challenges and scope of work, and put together a team of experts in both landfill, and organics facility operations. Sperling Hansen has a strong history of completing landfill designs and reports. For this project, they are partnering with Net Zero Waste to ensure the composting facility is designed for cost effective and efficient operations.

Funding:

The Landfill Design, Operations, and Closure Plan (DOCP) work was added as a budget item in 2020 and 2021.

The \$1,200,000 for the design and construction of the Organics facility will be provided through a mix of senior government funding and the landfill capital budget reserve. The provincial and federal

governments will each provide 1/3 of the cost up to \$400,000; thus leaving the remaining \$400,000 coming from the landfill capital reserves.

Alternatives:

The Board of Directors may choose not to award the project to Sperling Hansen.

Communication Strategy:

A Notice of Award letter will be prepared for the Consultant after the approval by the Board is received.

Respectfully submitted:

Liisa Bloomfield

L. Bloomfield, Manager of Engineering

2020 RDOS Quarter 1 Projection to Year-End

May 11, 2020

Methodology

- Expenditures to the end of April represent 1/3 of the year or 33.3% assuming straight line utilization.
- Change requests reviewed by Management Team and adjusted
- Regional grant in aid adjusted for cancellations
- Services reviewed and forecasts to year-end updated

Assumptions

- Deficits in transit fare revenue will not be covered by BC Transit.
- YTD estimate of lost fee revenue = \$12.5K
- All requisitioned taxation revenue will be received on August 1st from Province and member municipalities

High Level Review

Total YTD Expenditure - \$ **8,832,316**

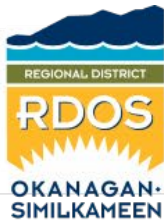
YTD Expenditures as % of Budget **17.3%**

Bulk of Expenditures is still ahead of us due to seasonality of spending patterns

YTD Expenditures of Salaries - \$**2,790,646**

YTD Expenditures of a % of Budget **29.5%**

Running slightly under budget

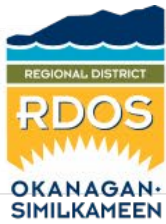


Regional Grant in Aid Summary

2020 Total Approved = \$40,800

- Ha Ha Ha Kidz Fest \$5,000 (Cancelled)
- Meadowlark Festival \$5,000 (Cancelled)
 - Animal Lifeline \$800.00
- South Okanagan Similkameen Community Foundation \$30,000

2020 Savings - \$10,000



2020

Capital Request Summary

Summary of Capital Requests			
Description	Amount Requested	Amount Approved	Priority
Basic Gov Software	25,000	25,000	6
Fleet	420,000	420,000	
Regional Parks Master Plan	150,000	150,000	4
Naramata Water System Design	60,000	60,000	6
Campbell Mountain Scale & Access upgrades	1,500,000	1,500,000	3
Scada Master Plan - Phase 1	150,000	150,000	5
Ok Falls Lift Station 3 Upgrade	75,000	75,000	2
Olalla Water System Design	60,000	60,000	7
Installation of Radio Tower	125,000	125,000	1
Total Capital Requests	2,565,000	2,565,000	



Fleet

Service	Vehicle	New or Replacement	Cost	Funded By
Public Works	RD 12	Replacement	35,000	Fleet Reserve
Public Works	RD 16	Replacement	35,000	Fleet Reserve
Public Works	TBD	New	35,000	Fleet Reserve
Public Works	TBD	New	150,000	Fleet Reserve & Prior Year Surplus
Keremeos FD		Replacement	25,000	Capital reserves
Keremeos FD		New	55,000	Capital reserves
Finance	RD8	Replacement	35,000	Fleet Reserves
Finance	RD24	Replacement	50,000	Fleet Reserves
Total			420,000	



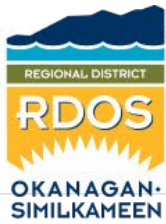
Program Change Request Summary

Service	Description	2020 Impact	2021 Impact	2020 Approved	Priority
Public Works	Student	13,500	-	13,500	11
Public Works	Solid Waste Manager	35,706	114,975	35,706	5
Development Services	Ec Dev Coordinator	12,635	16,749	12,635	
Development Services	Building Official	63,750	85,000	63,750	2
Human Resources	Health & Safety Coord	73,326	97,231	73,326	3
Legislative Services	Communications Coord	53,292	101,800	53,292	6
Keremeos FD	Honorariums	24,000	24,000	24,000	
Public Works	Landfill Attendant	28,227	49,895	28,227	8
Public Works	Recycling Student	12,800	-	12,800	9
Public Works	Wastewater Operator	- 4,336	- 2,769	- 4,336	4
Finance	Asset Management Coord	66,260	117,148	66,260	7
Information Services	IT/IS Assessment	25,000	-	25,000	1
Development Services	Scanning Student	12,500	12,500	12,500	10
Development Services	Sustainability Coordinator	63,110	85,808	-	
Total 2020 Impact		479,770	702,337	416,660	



2020 Summary of Savings

Description	2020 Savings	2021 Savings
Solid Waste Manager – Program Chg	\$35,705	\$135,769
Regional Grant in Aid Cancellations	\$10,000	
Elimination of General Managers	\$170,816	\$330,472
Total Savings	\$216,521	\$466,241



Summary of Forecast to Year-end

		Forecast to YE
Total Services Budgeted	153	
Services Projecting Balanced Budget	115	0
Services Projecting Deficits	24	\$430,688
Services Projecting Surpluses	14	-\$221,659
Net Impact		-\$209,028

Services with Projected Deficits

3800 - SEWAGE DISPOSAL OK FALLS (\$153,297)

- Increased hauling costs due to Solid Waste project not completed
- 2019 deficit larger than anticipated

5000 - ELECTORAL AREA PLANNING (\$47,192)

- 2019 surplus lower than anticipated

2500 - BUILDING INSPECTION (\$45,496)

- Lower permit revenue

3940 - NARAMATA WATER (\$32,910)

- Operating expenses under budgeted

Services with Projected Deficits

3500 - REFUSE DISPOSAL PENTICTON/D3
(CAMPBELL MTN LANDFILL) (\$23,258)

- Impact of Appleton bad debt net of increased chipping revenue

0100 - GENERAL GOVERNMENT (\$21,625)

- Impact of Appleton bad debt

5100 - BYLAW ENFORCEMENT (\$18,198)

- 2019 Surplus lower than expected

Services with Projected Deficits

3905 - LOOSE BAY CAMPGROUND SERVICE
(\$10,123)

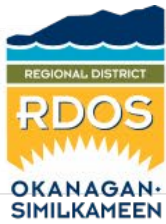
- Covid-19 measures

0160 - CORPORATE FACILITIES (\$10,000)

- Covid-19 measures

3400 - REFUSE DISPOSAL KEREMEOS LANDFILL
B/G (\$10,000)

- Additional expense to comply with
Recycling BC contract



Services with Projected Deficits

3980 - WATER SYSTEM - SUN VALLEY (\$10,000)

– Operating expense under budgeted

7570 - PARKS COMMISSION AREA F (\$5,375)

– 2019 surplus lower than anticipated

3930 - WILLOWBROOK WATER (\$4,912)

– Operating expense under budgeted

Covid-19 Impact to Transit Services

Service	Estimated Foregone Revenue (April and May)	Revenue YTD	Budgeted Revenue 2020
Area D Transit	2,183.33	2,177	13,100
Naramata Transit	2,466.67	2,062	14,800
Regional Transit	4,500	10,006	27,000
South Okanagan Transit	3,374	4,182	20,244
Total	12,524.00	18,427.09	75,144.00

*Fees were waived through BC Transit policy across transit services in April and May.

*Fare collection to resume June 1.

*Peak transit season is May - September



Services with Projected Surpluses

3820 - SEPTAGE DISPOSAL SERVICE - \$42,071

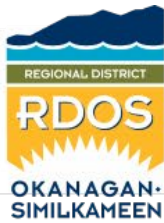
– 2019 surplus larger than anticipated

0390 - RURAL PROJECTS AREA H - \$36,162

– 2019 surplus larger than anticipated

**5010 - ENVIRONMENTAL CONSERVATION -
\$31,405**

– 2019 surplus larger than anticipated



Services with Projected Surpluses

0330 - RURAL PROJECTS AREA C - \$29,418

– 2019 surplus larger than anticipated

0320 - RURAL PROJECTS AREA B - \$18,711

– 2019 surplus larger than anticipated

0410 - EMERGENCY PLANNING - \$17,123

– 2019 surplus larger than anticipated

Services with Projected Surpluses

3990 - MISSEZULA LAKE WATER SYSTEM -\$12,709

- Lower wage costs than anticipated

4250 - ILLEGAL DUMPING - \$10,417

- 2019 surplus larger than anticipated

0120 - HUMAN RESOURCES - \$6,700

- reduced advertising/travel/conference expense

3815 - GALLAGHER LAKE SEWER- \$5,467

- Actual salaries running under budget

Next Steps

Measures to mitigate services with projected deficits will be undertaken and may include:

- Reduction of in-year budgeted transfers to reserve.
- Reserve expenditure bylaws to draw down existing reserves where aligned with expenditures. i.e. Capital reserves for capital expenditures, operating reserves for either capital or operating
- Secure offsetting sources of revenue through EMBC or other granting agencies/levels of government.
- Reduction of service to reduce rate of expenditure

ADMINISTRATIVE REPORT

TO: Board of Directors

FROM: B. Newell, Chief Administrative Officer

DATE: May 21, 2020

RE: The Regional District/ Restarting Safely

Introduction:

At their regular meeting of 19 March 2020, the Board of Directors received a report on the recently declared COVID-19 Pandemic and considered a number of issues that needed to be addressed to not only meet the requirement of the Provincial State of Emergency and the Public Health Orders, but to take our own steps to keep our staff and customers as safe as possible.

In that regard, we proceeded based on the following key concepts:

1. Protect our public and staff
2. Flatten the curve of the virus to reduce impact on health infrastructure
3. Maintain essential services
4. Protect our assets
5. Maintain regional consistency
6. Aggressively manage pandemic
7. Take it seriously, but don't panic
8. Stronger Together!

Purpose of this Report:

As the Province of British Columbia announces the Restart BC Plan, the Board of Directors should evaluate the issues and determine a Regional District position.

Ongoing Practices:

1. International travel - self-quarantine mandatory
2. Non-essential domestic work-related travel cancelled
3. Attendance by staff at non-essential meetings cancelled
4. Extra hygiene and cleaning standards are mandatory
5. Self-imposed isolation by staff displaying flu, cold or COVID-19 Symptoms mandatory
6. Imposed telecommuting where social distancing can not be maintained
7. The Regional District Emergency Operations Centre will remain at Stage 1 during the Provincial State of Emergency
8. Regional coordination will continue

To Be Determined:

9. Public Meetings/ Consultations
10. Board/Commission Meetings
11. Recreation facilities and Programs/ Public Meeting Spaces
12. Business Offices

Background:

A coronavirus is the cause of an outbreak of respiratory infections, now categorized as a pandemic by the World Health Organization, known as COVID-19. Symptoms can include fever and cough, and are similar to other respiratory infections, including influenza. The lead agency on the COVID-19 response is the BC Medical Officer of Health.

Throughout this pandemic, the Regional District and all of our municipal members maintained essential services, such as keeping the water and wastewater treatment systems running, public transit and solid waste collection and treatment. All communications were coordinated through the CAO Group to produce a consistent message to reduce confusion in our Valley's.

Analysis:

The Regional CAO Group continues to monitor our situation closely, but we can advise on the following:

Issues:

1. Public Meetings/ Consultations/ Public Hearings

The Province has ordered that any gathering over 50 people should be cancelled and that social distancing is a key to mitigating the virus. Ministerial Order 139 has allowed local governments to close meetings to the public and hold public hearings electronically. The Regional District has amended the Planning Procedure Bylaw to suspend public information meetings and this should continue until Phase IV of the BC Restart Program is implemented.

2. Board/Commission Meetings

The Board has established lay commissions to provide advice on certain issues that benefit from a public perspective prior to coming to the Board for decision. Advisory Planning Commissions, Recreation Commissions and Water Commissions are composed of varying numbers throughout the Regional District and typically meet on a monthly basis, supported by staff when required.

The Board cancelled all Commission meetings indefinitely on March 19th. Commission meetings generally involve between 5 – 15 people and could be re-opened if a meeting facility that provided space for social distancing was available. Phase II of BC Restart allows small social gatherings and some non-essential businesses to re-open. Commissions could also meet electronically, if required. The Board must determine if those meetings are essential given the circumstances and, if so, when they should reconvene.

During the pandemic response, the Regional District Office has been closed to the Public and the Board of Directors have been meeting by video conference. Our Board Room does not allow 19 Members and support staff to attend physically and still meet the social distancing requirements. Further, our electronic infrastructure does not lend itself to partial attendance.

RECOMMENDATIONS:

- a. That Commission meetings be allowed to reconvene if they have an appropriate space to do so or, if not, that they meet electronically.
- b. That Board of Director meetings continue on the normal schedule, but that they do so by video conference.
- c. That Board meetings remain closed to the public, but access be provided electronically.
- d. That delegations scheduled to come before the Board be reconvened, but they attend by video conference.

3. Parks / Facilities/ Recreation Programs

On March 17th, the National Parks and Recreation Association recommended that all local governments close their recreation facilities due to the vulnerable populations that attend. The Regional District closed our recreation facilities, our playgrounds, our hard-surface courts and cancelled programs indefinitely. The Regional District did continue to provide modified recreation initiatives/ activities to the public during this time. Trails and passive parks have remained open and plans for a phased reopening of hard-surface courts and playgrounds is underway, in collaboration with other regional governments. Along the way, we picked up the Loose Bay Campground and it opened on May 1st.

Phase II of the BC Restart Program allows the reopening of BC Parks for day use. The Regional District will follow BCRPA guidelines that will be approved by the appropriate provincial sector ministries which will define parameters on how Parks and Recreation will operate. Phase III of BC Restart (June – Sept.) will allow the reopening of provincial campgrounds and other non-essential businesses based on industry-specific guidelines. The BC Restart Plan will be based on the numbers and adjusted accordingly.

RECOMMENDATIONS:

That the Regional District:

- a. Implement a plan for safe access to the Similkameen Recreation Centre based on the approved provincial BCRPA guidelines.
- b. Implement a plan for safe access to the Keremeos Community Pool based on approved provincial BCRPA and Royal Life Saving Society guidelines.
- c. Plan and deliver outdoor recreation programming in public spaces after June 1, based on the approved provincial BCRPA guidelines.
- d. Implement a plan for safe access to the Okanagan Falls Community Centre, Naramata Recreation Centre and Kaleden Community Hall, based on the approved provincial BCRPA guidelines.

- e. Outdoor tennis, pickle ball and multiuse courts were opened May 15th, with signage for use during COVID-19.
- f. Coordinate the reopening of playgrounds with municipalities and school districts in the region.

4. Access to Staff

The goal of public organizations is to protect the public and make sure our staff stay healthy enough to maintain our infrastructure and our essential services. An important part of slowing the spread of the virus and keeping people safe is physical separation.

RECOMMENDATION:

- a. That the Regional District open their corporate and satellite offices to the public by June 1st, as long as physical barriers are installed or social distancing is possible.

SUMMARY:

When the global pandemic was proclaimed and stay-at-home and distancing rules were ordered, we didn't know how long they would last, but we thought months, not days or weeks. Our government took a bold approach to not stop, but mitigate the virus through what they had control over. Canada and especially British Columbia has done well, and they did it by listening to the experts.

The Regional District applied our business continuity plans for each essential service, and we kept our staff as safe as possible in this environment while continuing to offer as full a service as this environment permits. We talked regularly to our colleagues in our member municipalities, on many levels, in the attempt to support each other and be consistent in our messaging and services. Now, we do the same as we start to reopen, on the same principles as we used when we started.

ADMINISTRATIVE REPORT

TO: Board of Directors

FROM: B. Newell, Chief Administrative Officer

DATE: May 21, 2020

RE: Missezula Lake Water System Loan Authorization Bylaw No. 2891, 2020

Administrative Recommendation:

THAT Bylaw No. 2891, 2020, Regional District of Okanagan-Similkameen Missezula Lake Water System Loan Authorization Bylaw be read a first, second and third time and be forwarded to the Inspector of Municipalities for approval.

Purpose:

To authorize loan funding toward the cost of capital upgrades to the Missezula Lake Water System.

Reference:

Bylaw No. No. 2879, 2019 Missezula Lake Water Service Conversion and Continuation Bylaw
Missezula Lake Water Works District Borrowing Bylaw No. 69

Business Plan Objective:

3.3.4 Develop an environmentally sustainable region by enhancing Regional District water system delivery

Background:

At their May 19, 2019 Annual General Meeting, after consultation with and the support of the RDOS, the Missezula Lake Water Works District initiated the process to transfer the water system to the Regional District. At that same meeting a vote was held to borrow a sum of up to \$1,500,000 for capital improvements. The Province dissolved the Missezula Lake Water Works District and transferred the rights, property, assets and obligations to the Regional District on November 25, 2019 through an Order in Council (No. 600). Subsequently, Regional District of Okanagan-Similkameen Missezula Lake Water Service Conversion and Continuation Bylaw No. 2879, 2019 was adopted February 6, 2020.

At the January 23, 2020, meeting of the Board of Directors, the Board resolved to support an application to the Investing in Canada Infrastructure Program – Environmental Quality Program for the Missezula Lake Water System Upgrades project and committed to its 27% share of the project. The estimated project cost is approximately \$3,000,000.

Analysis:

In order to finance the Regional District's share of the capital upgrades to the Missetzula Lake Water System, the Regional District must issue long term borrowing. The amount to be borrowed will not exceed \$1,500,000. It is expected that further approval of the electorate will not be required because the borrowing bylaw adopted by the Missetzula Lake Water Works District prior to its dissolution enables the Regional District to convert the borrowing authority.

For a 20 year term the financial impact per residential household will be an additional \$397.55/annum. Interest at 1.84% over a 20 year term is \$552,000 and the payment required each year is \$75,535.

Alternatives:

1. THAT Bylaw No. 2891 be read a first, second and third time.
2. THAT the Board elect not to proceed with Bylaw No. 2891.

Respectfully submitted:

"Gillian Cramm"

G. Cramm, Legislative Services Coordinator

Endorsed by:

"Christy Malden"

C. Malden, Manager of Legislative Services

REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BYLAW NO. 2891, 2020

A bylaw to authorize the long-term borrowing for capital upgrades to the Missezula Lake Water System.

WHEREAS the Board of the Regional District of Okanagan-Similkameen has continued by Bylaw No. 2879, the Missezula Lake Water Service for the purpose of the acquisition, maintenance and operation of works for waterworks purposes and for irrigation purposes, and all matters incidental to those purposes, at Missezula Lake;

AND WHEREAS it is deemed desirable and expedient to construct capital upgrades to the Missezula Water System;

AND WHEREAS the estimated cost of constructing a treatment system and modifications to the lake intake, including expenses incidental thereto, is the sum of \$3,000,000 of which the sum of \$1,500,000 is the amount of debt intended to be borrowed by this bylaw;

AND WHEREAS the maximum term for which a debenture may be issued to secure the debt created by this bylaw is for a term not to exceed twenty (20) years;

AND WHEREAS the authority to borrow under this bylaw expires five years from the date on which this bylaw is adopted;

AND WHEREAS the Missezula Lake Water Works District gave approval through adoption of Missezula Lake Water Quality Enhancement Borrowing Bylaw No. 69, adopted May 19, 2019, to borrow the sum of one million five hundred thousand dollars or any smaller sum to upgrade the Missezula Lake water system for safety and quality;

NOW THEREFORE, the Board of the Regional District of Okanagan-Similkameen in open meeting assembled enacts as follows:

1. CITATION

1.1 This Bylaw shall be cited as Regional District of Okanagan-Similkameen Missezula Lake Water System Loan Authorization Bylaw No. 2891, 2020

2. LOAN AUTHORIZATION

2.1 The Regional Board is hereby empowered and authorized to undertake and carry out or cause to be carried out the capital improvements to the Missezula Lake Water

Service Area generally in accordance with plans on file in the Regional District office and to do all things necessary in connection therewith and without limiting the generality of the foregoing:

- a. To borrow upon the credit of the Regional District a sum not more than one million five hundred thousand dollars (\$1,500,000).
- b. To acquire all such real property, easements, rights-of-way, licenses, rights or authorities as may be requisite or desirable for or in connection with the construction of Missezula Lake Water System.

3. TERM OF DEBENTURE

3.1 The maximum term for which debentures may be issued to secure the debt created by this bylaw is twenty (20) years.

READ A FIRST, SECOND, AND THIRD TIME this ___ day of ___, ___

DIRECTOR CONSENT obtained this ___ day of ___, ___.

APPROVED BY THE INSPECTOR OF MUNICIPALITIES this ___ day of ___, ___

ADOPTED this ___ day of ___, ___

RDOS Board Chair

Corporate Officer



Okanagan Basin
WATER BOARD

BOARD REPORT: April 8, 2020

1450 KLO Road, Kelowna, BC V1W 3Z4
P 250.469.6271 F 250.762.7011
www.obwb.ca

Okanagan Basin Water Board Meeting Highlights

OBWB Directors

Sue McKortoff - Chair,
Regional District of Okanagan-Similkameen

Cindy Fortin - Vice-Chair,
Regional District of Central Okanagan

Victor Cumming, Regional
District of North Okanagan

Rick Fairbairn, Regional
District of North Okanagan

Bob Fleming, Regional District
of North Okanagan

James Baker, Regional
District of Central Okanagan

Colin Basran, Regional District
of Central Okanagan

Toni Boot, Regional District of
Okanagan-Similkameen

Rick Knodel, Regional District
of Okanagan-Similkameen

Chris Derickson, Okanagan
Nation Alliance

Bob Hrasko, Water Supply
Association of B.C.

Denise Neilsen, Okanagan
Water Stewardship Council

The next regular meeting of
the OBWB will be 10 a.m.
Tuesday, May 5, 2020.
Location to be determined.

Water Board work continues despite office closure: In response to the COVID-19 pandemic, Water Board staff are working from home as much as possible, and our offices are now closed to the public, following the recommendations of provincial and federal officials to help “flatten the curve.” Staff continue to receive emails and voicemail messages and are responding as they are able. All meetings have been moved online until further notice. Contact details are available at www.OBWB.ca/contact.

Directors approve community water grants: The Board approved \$350,000 in funding for 16 projects through its Water Conservation and Quality Improvement Grant Program. There were 21 applications this year with a total ask worth \$448,186. Last year, the board voted to increase the program by \$50,000 for the first time since it began in 2006, recognizing the importance of the program, the rise in inflation and growing interest in the grants. Applicants were required to show valley-wide benefit and collaboration. The board voted to support an additional project, separate from the grant program, acknowledging that it is a good fit with another OBWB initiative. Applicants will be notified of the results in the days ahead.

Annual state of Okanagan water supply webinar set for April 16: The OBWB is hosting its annual Water Supply Webinar on Thurs., April 16, 11 a.m. to 12 noon. This online seminar will include updates on the current state of reservoir levels, snow pack, groundwater, as well as a look at the weather and wildfire forecast. This event will be of interest to local government staff and elected officials, the agricultural community, water managers, water professionals and others. Details posted soon at www.OBWB.ca.

Milfoil control moves from rototilling to harvesting: The milfoil control crew is completing rototilling work in valley lakes and will be heading into the maintenance shop to prepare their machines for harvesting season. Rototilling (de-rooting) the invasive weed is the most effective control method, but can only be done when temperatures are below 10 degrees Celsius when the plant cannot re-root. Harvesting (or mowing) is done in summer. The crew is following physical distancing measures, and other best practices while working, to prevent the spread of COVID-19.

B.C. AquaHacking Challenge goes fully virtual: The AquaHacking Challenge BC 2020 Semi-Final went ahead as a fully virtual event on March 21. Participants, judges, mentors and others, logged in remotely to hear and see teams from across Canada pitch solutions to some of B.C.’s greatest water challenges. Some 195 participants registered from post-secondary institutes across B.C., Alberta, Ontario and Quebec, forming 30 teams. In the end, 20 teams pitched at the semi-final. The public was invited to join participants and judges and tune in for the announcement of the five finalists during a Facebook Live event. The five finalists include *Atlantis* from Vancouver, addressing flood risk, *Ozero* from Quebec, tackling invasive zebra and quagga mussels, *Elite* and *Hydrodynamic Labs*, both from Kelowna and both addressing stormwater contamination, and *Agricultural Decision Support* from Victoria and Toronto, also working on stormwater contamination. These teams are now competing for \$50,000 in seed funding and placement in a start-up incubator to further refine their solution and bring it to market. Find their pitches on the OBWB’s Okanagan WaterWise Facebook page at https://bit.ly/BC-AH_semi-final_FBLive. A date for the final is still to be determined, but will also be virtual.

For more information, please visit: www.OBWB.ca