



Regional District of Okanagan-Similkameen

101 Martin Street, Penticton, BC V2A 5J9

Telephone: (250) 490-4205 Fax: (250) 492-0063

E-mail: buildinginfo@rdos.bc.ca Website: www.rdos.bc.ca

APPLICATION FOR DEMOLITION PERMIT

(must include a demolition waste Disposal Plan)

		Application Fee	Title Search \$25 if applicable	Total
<input type="checkbox"/>	Demolition Permit	\$200		
FOR OFFICE USE ONLY				
Folio #		Date Paid		Receipt #

OWNER INFORMATION

(add additional page if more than two owners)

Registered Owner:		Registered Owner:	
Address:		Address:	
Province:	Postal Code:	Province:	Postal Code:
Tel. (home)	(work)	Tel. (home)	(work)
Fax:	E-mail	Fax:	E-mail

AGENT INFORMATION (if applicable)

Name:		Name:	
Address:		Address:	
Town/Province:		Postal Code:	E-mail:
Tel. (home)	(work)	Fax:	

LAND UNDER APPLICATION

Location (civic address of property):					
If property does not have civic address, please provide legal description.			Parcel Identifier		
Lot	Block	District Lot	Plan		

APPLICATION DETAILS

Description of structure to be demolished: _____

Age of structure: _____ Year it was constructed: _____

Type of Construction

<input type="checkbox"/> Frame	<input type="checkbox"/> Log	<input type="checkbox"/> Steel	<input type="checkbox"/> Engineered
<input type="checkbox"/> Concrete	<input type="checkbox"/> Masonry	<input type="checkbox"/> Reinforced Concrete	<input type="checkbox"/> Preserved wood foundation
<input type="checkbox"/> Timber	<input type="checkbox"/> Plumbing/heating	<input type="checkbox"/> Other _____	

Are there any buildings occupying any portion of said land? Yes No

If yes, state Use: _____

(Note – all structures on the property **must** be identified on the site plan)

SUPPORTING INFORMATION

SUBMIT a recent (no older than 30 days) copy of the Certificate of Title or title search print for the subject property or properties (see information on Page 3 – RDOS can obtain this information on your behalf).

Yes No Are there any restrictive covenants registered on the subject property?

Yes No Are there any registered easements or rights-of-ways over the subject property?

Yes No Is there legal access to the subject property?

Yes No Is there a watercourse on the subject property or within 30 m of your project?

RDOS Building Bylaw 2805 (excerpt)

16.0 DEMOLITION PERMITS

16.1 Without limiting section 5.1 of this bylaw, a person must not demolish or partially demolish a building or structure without making application and receiving a valid permit.

Application Requirements

- 16.2 An application for a building permit with respect to a demolition permit must:
- a) Be made in the prescribed form and signed by the *owner*, or a signing officer if the owner is a corporation;
 - b) Pay applicable fees pursuant to the RDOS Fees and Charges Bylaw;
 - c) Provide a site plan showing all buildings and structures and servicing locations;
 - d) Provide vacancy date;
 - e) Provide a hazardous materials assessment and clearance letter for *buildings* or *structures* constructed prior to 1992;
 - f) Include a Waste Disposal Plan or a Waste Disposal Application for Demolition and Renovation Waste in a form prescribed by the Regional District
- 16.3 Applications for demolition permits will not be processed until the Disposal Plan or Waste Disposal Application is approved by the Regional District.

COMPLETION CHECKLIST:

- I have completed all relevant sections of this application form
- I have included a recent State of Title Certificate or Title Search (not more than 30 days old)
- I have included copies of all covenants, easements and right of ways registered against the title
- I have included two copies of a site plan with all required information
- I have included the Waste Disposal Plan
- All owners listed on the title have signed the application form and Owner’s Undertaking
- I have included the correct fee (\$200)

Important: Your application will **not** be considered complete unless it contains all the information above. The processing of your application will be delayed if it is incomplete. Contact a staff person for assistance.

Additional Information
 Additional material or more detailed information may be requested by the Regional District upon reviewing your application.

A note about obtaining the State of Title Certificate/Title Search and Covenants. The State of Title Certificate/Title Search and covenants may be obtained through our office or from the Land Title Office for a fee.

Please obtain copy of current title search and/or required covenants, easements and right of ways. I understand the applicable charge(s) will be applied to my permit costs.

Initial

DECLARATION

I/We, the undersigned, hereby certify that the information provided with respect to this application is full and complete and is, to the best of my knowledge, a true statement of the facts related to this application.

Signature of Owner/Agent

Date

Print name of Owner or Authorized Agent

Signature of Owner/Agent

Date

Print name of Owner or Authorized Agent

Protecting your personal information is an obligation the Regional District of Okanagan-Similkameen takes seriously. Our practices have been designed to ensure compliance with the privacy provisions of the Freedom of Information and Protection of Privacy Act (British Columbia) ("FIPPA"). Any personal or proprietary information you provide to us for this permit application, is collected, used and disclosed in accordance with FIPPA. Contact the Freedom of Information Officer at the Regional District Okanagan-Similkameen for information.



SANITARY LANDFILL REGULATION DISPOSAL PLAN

All WASTE generated from within the LOCAL SERVICE AREA shall be reused, recycled, composted or disposed of in a manner and location that is acceptable to the MINISTRY OF ENVIRONMENT, the REGIONAL DISTRICT and WORKSAFE BC.

Section 16.4 of the Building Bylaw #2805 states:

The demolition of buildings and structures shall be in accordance with Part 8 of the *Building Code* "Safety Measures at Construction and Demolition Sites".

Address of demolition:			
Material Requiring Disposal	Landfill	Alternate Disposal	Alternate Disposal Approved by
<i>(example) Concrete</i>	<i>(example) OK Falls Landfill</i>	<i>(example) sell to Acme</i>	

I/We, acknowledge that:

- I/We will review the procedures for the Landfill(s) indicated above to ensure that any necessary applications will be submitted; and
- All works undertaken are required to meet WorkSafe BC requirements for demolition of buildings or structures; and
- I/We understand that construction, renovation and demolition waste materials disposed of at RDOS operated landfills without completion of the Landfill Waste Disposal application for Demolition & Renovation Waste (WDA) and approval by RDOS Public Works employees is subject to substantially higher tipping fees.

Signature of Applicant

Date

Signature of Applicant

Date

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RDOS USE ONLY

ACCEPTANCE OF PROPOSED WASTE DISPOSAL PLAN	
Signature	Date

This Disposal Plan **must** be attached to Demolition Permit application.