



Electoral Area “D” Governance Study Committee

September 21, 2015

6:00 pm

Okanagan Falls Recreation – Zen Room

Minutes

Bob Daly, Chair
Gerry Stewart
Eleanor Walker
Sam Hancheroff
Larry Kenyon
Tom Siddon (ex-officio)
Christy Malden (RDOS)
Sarah Morden (consultant)

Navid Chaudry
Doug Lychak (Absent)
Myleen Mallach
Leslie D’Andrea
Tamara Browne
Tom Styffe (ex-officio) (Absent)
Sherry Hurst (consultant)
Juliet Anderton (consultant)

1. **Approval of Agenda**

It was Moved and Seconded

THAT the agenda for the Electoral Area “D” Governance Study Committee meeting of September 21, 2015 be approved.

CARRIED

2. **Approval of Minutes of the August 12, 2015 and August 17, 2015 Governance Study Committee**

It was Moved and Seconded

THAT the minute of the August 12, 2015 and August 17, 2015 Governance Study Committee be adopted.

CARRIED

3. **Orientation with Consultants**

Introductions

The Chair introduced the Leftside Partners consultants, Sherry Hurst, Juliet Anderton, and Sarah Morden to the committee. Each committee member provided a brief introduction of themselves.

Review of Consultants Workplan and Public Engagement Strategy

The group reviewed the workplan and discussed strategies for public education and engagement, including:

- Development of Fact Sheets which provide details on each service currently provided
- The timing for holding ‘governance forum’ open houses and roundtable exchanges. By consensus, the committee determined that three public meetings, one each in Okanagan Falls, Kaleden, and Apex, would be adequate to ensure easy access for all residents of

Electoral Area “D”

- Options for survey locations. The committee determined that the optimal course of action would be to make paper surveys available for pick up and drop off at selected local businesses and that an online survey option be made available.
- Options for distribution of Newsletters. The committee discussed costs for addressed mailouts, and the RDOS advised that a newsletter could be included in the annual utility billing in May.
- Opportunities for communication at other meetings. It was noted that the Wine Association, Apex Mountain and all Improvement/Irrigation District held annual AGMs which may present an opportunity for committee members to share the progress of the study.

Stakeholder List

The group discussed the need to develop a comprehensive stakeholder list.

ACTION ITEM: RDOS to confirm with Canada Post whether surveys may be returned somewhere at the neighbourhood superboxes or at the Canada Post outlets in those communities which have them. As well, RDOS will inquire as to whether Canada Post will provide space for the Fact Sheets at their counters.

4. **Next Meetings**

It was determined that the first Monday of each month would generally be the most suitable, although an occasional adjustment may be required. The next two meetings scheduled are:

- **Monday November 2 (consultants present)**
- **Monday December 7**

5. **Adjourn**

8:45 pm

Bob Daly, Chair

Christy Malden, Recording Secretary