



REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

REQUEST FOR QUOTATIONS

UTILITIES FLEET VEHICLES

RDOS-24-UTL-04

February 29, 2024

1. **PURPOSE:**

The Utilities department at the Regional District of Okanagan Similkameen is seeking quotations for two (2) new pick-up trucks for purchasing within a short delivery time.

2. **SUBMISSION DEADLINE**

Quotations may be provided in hardcopy or email format. All quotations must be received by the Regional District on or before the Closing Time.

Closing Time: Monday, March 18, 2024 at 2:00 PM Local time

3. **SUBMISSION METHODS**

By hardcopy to the following address:

ATTN: L. Bloomfield
Regional District of Okanagan-Similkameen
101 Martin Street
Penticton, BC V2A 5J9

By email to the following email address:

Utilities@rdos.bc.ca

with the following included the Subject line:

ATTN: L. Bloomfield – Utilities Fleet Quotation

4. **CONTACT INFORMATION**

For questions regarding the specifications, please contact:

Liisa Bloomfield, Senior Manager of Utilities

Email: lbloomfield@rdos.bc.ca

5. **QUOTATION INSTRUCTIONS**

Quotation Form

Please use one quotation form for each truck that is being submitted. If the trucks are all identical in all aspects, one copy could be filled in with that detail included. If two trucks have different specification on anything, please complete a copy of the quotation for each truck.

Unit prices, in Canadian currency, shall be shown for each unit specified and shall include all packing, crating, freight, cartage, shipping charges, cost of unloading goods at destination, and all Federal sales taxes, tariffs, excise taxes, duties and freight FOB Penticton unless requested otherwise. Prices shall include the GST and PST shown as a separate item in the Quotation.

Alternative Tenders and/or Variations to Specifications

The specifications describe what is considered necessary to meet the performance requirements of the Regional District and quotations are requested to quote in accordance with such specifications, but in addition to quoting on goods which meet the specifications, proponents can also offer alternatives which are believed to be the equivalent.

6. GENERAL INFORMATION

Units offered under this quotation shall be a new, standard production model of the latest design in current production or used vehicles as per the specifications attached.

Quotations shall include the latest printed specifications and advertising literature on the unit proposed.

Vehicle warranty servicing must be within the City of Penticton.

Award will be made based on the best value offered, and the best value will be determined by the Regional District. Written specific guarantees to cover parts delivery, warranty repairs, vehicle availability and resale value may be included. The quality of the unit to be supplied, the conformity with the specifications, the suitability to requirements, delivery timeline and guarantee clauses shall all be taken into consideration.

The Regional District reserves the right to reject any or all quotations, to waive any informality, to accept in whole or part such quotations as may be deemed in the best interest of the Regional District. The Regional District also reserves the right to cancel this RFQ at any time.

The Regional District of Okanagan-Similkameen reserves the right to negotiate on any details – including changes to specifications and price. If specifications require significant modification, all business providing quotations shall have the opportunity to adjust their quotes, as determined by the Senior Manager of Utilities.

The Regional District may test a company's product and the Regional District reserves the right to accept or reject, based on product performance, as evaluated by the Regional District. The Regional District's decision shall be final and binding upon all parties

In the event that any goods are defective in material or workmanship or otherwise not in conformity with the specifications of the contract, the Regional District shall have the right either to reject them or to require their correction.

Acceptance or rejection of the goods shall be made as promptly as practicable after delivery, but failure to inspect and accept or reject goods shall not relieve the Supplier from responsibility for such goods as are not in accordance with the specifications.

Payment for goods supplied under this Quotation will be based on the lump sum price quotation for the purchase of one or two trucks as determined by the Regional District.

All goods must conform to all necessary standards for use in Canada and the Province of British Columbia.

**Regional District of Okanagan-Similkameen
Specification Requirements for TRUCKS #1 and #2
Quotation Form**

REFERENCE	MINIMUM SPECIFICATIONS	PROVIDE MANUFACTURER'S SPECIFICATIONS *
1. Year	2023 or 2024	
2. Make	Open	
3. Model	Open	
4. Mileage	Under 20,000 km	
5. Body Style	Double or crew cab, 4 door	
6. Body Colour	White	
7. Drive System	Automatic, 4 wheel drive	
8. Engine	V6	
9. Box Size	5 foot minimum	
10. Towing / Cargo capacity	Minimum truck bed payload of 1500 lbs	
11. Tires	All season (M&S) required Full sized spare (same as others)	
12. Underbody protection	Required	
13. Floor covering	Carpet	
14. Protective rubber mats	Required on all areas	
15. Seating surfaces	Dark colour fabric	
16. Front seats	Split bench 3 passenger	
17. Power ABS Brakes	Required	
18. Power Steering	Required	
19. Rear-view camera	Required	
20. Blind spot warning	Preferred	
21. Rear cross-traffic alert	Preferred	
22. Power Windows	Required	
23. Power door locks	Key Fob Entry Required	
24. Air conditioning	Required	
25. Lamps in cargo area	Required with interior switch	
26. AM/FM Radio	Required	
27. USB, accessory port outlets and charging	Required	
28. Warranty	Provide details	
29. Delivery	Provide date	
30. Trade-in	None	

***Dealer to provide vehicle specification.**

NOTE: Please return a completed Quotation form for each trucks available in hardcopy or email form by the Closing Time as per the instructions. Utilities@rdos.bc.ca