



APPROVED APRIL 16, 2020

## REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

Minutes of the Regular Board Meeting of the Regional District of Okanagan-Similkameen (RDOS) Board of Directors held at 10:30 am on Thursday, March 19, 2020 in the Boardroom, 101 Martin Street, Penticton, British Columbia.

### MEMBERS PRESENT:

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| Chair K. Kozakevich, Electoral Area "E"        | * Director R. Knodel, Electoral Area "C"      |
| * Vice Chair D. Holmes, District of Summerland | * Director S. McKortoff, Town of Osoyoos      |
| Director M. Bauer, Village of Keremeos         | Director S. Monteith, Electoral Area "I"      |
| * Director J. Bloomfield, City of Penticton    | Director R. Obirek, Electoral Area "D"        |
| * Director T. Boot, District of Summerland     | * Director M. Pendergraft, Electoral Area "A" |
| Director G. Bush, Electoral Area "B"           | * Director F. Regehr, City of Penticton       |
| Director B. Coyne, Electoral Area "H"          | Director T. Roberts, Electoral Area "G"       |
| Director S. Coyne, Town of Princeton           | * Director J. Vassilaki, City of Penticton    |
| * Director R. Gettens, Electoral Area "F"      | * Director P. Veintimilla, Town of Oliver     |
| * Director J. Kimberley, City of Penticton     |   |

### MEMBERS ABSENT:

### STAFF PRESENT:

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|--|---|
| B. Newell, Chief Administrative Officer    | D. Francisco, Manager of Information Services   |
| G. Cramm, Legislative Services Coordinator | B. Dollevoet, Gen. Mgr. of Development Services |
| S. Vaisler, Manager of Emergency Services  | L. Bloomfield, Manager of Engineering           |

\* denotes electronic attendance by teleconference

Referencing Section 6:11 of the RDOS Board Procedure Bylaw, the Chair indicated that all voting would be conducted verbally.

### A. APPROVAL OF AGENDA

#### **RECOMMENDATION 1 (Unweighted Corporate Vote – Simple Majority)**

#### **IT WAS MOVED AND SECONDED**

THAT the Agenda for the RDOS Board Meeting of March 19, 2020 be amended by adding Items F.2., F.3., and F.4. - **CARRIED**

#### **1. Consent Agenda – Corporate Issues**

- a. Okanagan Falls Parks & Recreation Commission – February 13, 2020  
*THAT the Minutes of the February 13, 2020 Okanagan Falls Parks & Recreation Commission meeting be received.*
- b. Naramata Parks & Recreation Commission – February 24, 2020  
*THAT the Minutes of the February 24, 2020 Naramata Parks & Recreation Commission meeting be received.*

*THAT Heather Lemieux apply for the Co-op Community Spaces Funding grant application on behalf of the Naramata Watercraft Society in partnership with the RDOS for the boat storage at Manitou Park.*

*THAT the request from the Naramata Citizens Association for the removal of an invasive Siberian Elm and replacement with a memorial tree to Georgeen Janzen be approved.*

*THAT the RDOS include in planning, one of the new washroom stalls at Manitou Park to be in operation year-round.*

*THAT a natural barrier be installed on the perimeter of Spirit Park.*

- c. Electoral Area "C" Advisory Planning Commission – February 18, 2020  
*THAT the Minutes of the February 18, 2020 Electoral Area "C" Advisory Planning Commission meeting be received.*
  - d. Electoral Area "H" Advisory Planning Commission – February 18, 2020  
*THAT the Minutes of the February 18, 2020 Electoral Area "H" Advisory Planning Commission meeting be received.*
  - e. Corporate Services Committee – March 5, 2020  
*THAT the Minutes of the March 5, 2020 Corporate Services Committee meeting be received.*
  - f. Planning and Development Committee – March 5, 2020  
*THAT the Minutes of the March 5, 2020 Planning and Development Committee meeting be received.*
- THAT the Board of Directors initiate Amendment Bylaw No. 2895.*
- g. RDOS Regular Board Meeting – March 5, 2020  
*THAT the minutes of the March 5, 2020 RDOS Regular Board meeting be adopted.*

**RECOMMENDATION 2 (Unweighted Corporate Vote – Simple Majority)**

**IT WAS MOVED AND SECONDED**

THAT the Consent Agenda – Corporate Issues be adopted. - **CARRIED**

**2. Consent Agenda – Development Services**

- a. Development Variance Permit Application — 2636 Forsyth Drive, Electoral Area "F"
  - a. Permit
  - b. Representation

*THAT the Board of Directors approve Development Variance Permit No. F2019.037-DVP; and,*

*THAT prior to the issuance of Development Variance Permit No. F2019.037-DVP, statutory covenant No. S33329, which is registered on title, be amended to reduce the side parcel line setback restrictions contained therein.*

**RECOMMENDATION 3 (Unweighted Rural Vote – Simple Majority)**

**IT WAS MOVED AND SECONDED**

THAT the Consent Agenda – Development Services be adopted. - **CARRIED**

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**B. DEVELOPMENT SERVICES – Rural Land Use Matters**

1. **OCP Bylaw Amendments - Electoral Areas “A”, “C”, “D”, “E”, “F”, “G”, “H” & “I”  
Micro Cannabis Production Facilities**
  - a. Bylaw No. 2858
  - b. Representation

**RECOMMENDATION 4 (Unweighted Rural Vote – Simple Majority)****IT WAS MOVED AND SECONDED**

THAT Bylaw No. 2858, 2020, Electoral Area Official Community Plan Amendment Bylaw be read a first and second time and proceed to public hearing; and,

THAT the Board of Directors considers the process, as outlined in this report from the Chief Administrative Officer dated March 19, 2020, to be appropriate consultation for the purpose of Section 475 of the *Local Government Act*; and,

THAT, in accordance with Section 477 of the *Local Government Act*, the Board of Directors has considered Amendment Bylaw No. 2858, 2020, in conjunction with its Financial and applicable Waste Management Plans; and,

THAT the holding of a public hearing be scheduled for the Regional District Board meeting of April 16, 2020; and,

THAT staff give notice of the public hearing in accordance with the requirements of the *Local Government Act*.

**CARRIED**

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2. **Development Variance Permit Application — 2970 Allison Lake Road, Electoral Area “H”**
  - a. Permit
  - b. Representation

Director B. Coyne indicated he had a conflict and vacated the Boardroom.

**RECOMMENDATION 5 (Unweighted Rural Vote – Simple Majority)****IT WAS MOVED AND SECONDED**

THAT the Board of Directors approve Development Variance Permit No. H2019.038–DVP. - **CARRIED**

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**C. PUBLIC WORKS**

1. **Substituted Requirements Application under the Landfill Gas Management Regulation**
  - a. Application
  - b. Technical Report

**RECOMMENDATION 6 (Weighted Participant Vote –Majority)****IT WAS MOVED AND SECONDED**

THAT the Regional District submit a Substituted Requirements Application under the Landfill Gas Management Regulation to the Ministry of Environment and Climate Change Strategy to permit the use of Biocover at the Campbell Mountain Landfill. - **CARRIED**

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**D. COMMUNITY SERVICES**

1. **Community Emergency Preparedness Fund – Emergency Operations Center**
  - a. EOC Grant Budget

**RECOMMENDATION 7 (Unweighted Corporate Vote – Simple Majority)**

**IT WAS MOVED AND SECONDED**

THAT the Regional District apply to the UBCM Community Emergency Preparedness Fund (CEPF) for an Emergency Operations Center & Training Grant. - **CARRIED**

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**E. LEGISLATIVE SERVICES**

1. **Naramata Fire Service Area Petition**
  - a. Bylaw 2893

**RECOMMENDATION 8 (Unweighted Corporate Vote – Simple Majority)**

**IT WAS MOVED AND SECONDED**

THAT Bylaw No. 2893, 2020 Naramata Fire Prevention and Suppression Local Service Establishment Amendment Bylaw be adopted. - **CARRIED**

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2. **Waste Management Service Regulatory Amendment Bylaw No. 2796.01, 2020**
  - a. Bylaw 2796
  - b. Summary of Changes

**RECOMMENDATION 9 (Unweighted Corporate Vote – 2/3 Majority)**

**IT WAS MOVED AND SECONDED**

THAT Bylaw 2796.01, Waste Management Service Regulatory Amendment Bylaw, be read a first, second and third time, and be adopted. - **CARRIED**

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**F. CAO REPORTS**

1. **Verbal Update**
  - a. 2020 RDOS Business Plan

**RECOMMENDATION 10 (Unweighted Corporate Vote – Simple Majority)**

**IT WAS MOVED AND SECONDED**

THAT the 2020 business plan be adopted. - **CARRIED**

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**2. COVID 19****1. Public Meetings/Consultations/Public Hearings****RECOMMENDATION 11 (Unweighted Corporate Vote – Simple Majority)****IT WAS MOVED AND SECONDED**

- a. THAT the Board suspend S.5 of Bylaw No. 2500, 2011, being the Planning Procedure Bylaw, and that all Public Information Meetings, consultations and group meetings be cancelled concurrent with the Provincial State of Emergency; and,
- b. THAT all non-regulatory public hearings on land use matters be waived and all regulatory public hearings be postponed until further notice.

**CARRIED**Opposed: Directors Bauer, Boot

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**2. Board/Commission Meetings****RECOMMENDATION 12 (Weighted Corporate Vote – Majority)****IT WAS MOVED AND SECONDED**

THAT the regular rate of pay (as opposed to that for electronic attendance) for Directors be maintain during the Provincial State of Emergency related to COVID 19 pandemic, effective immediately. -

**CARRIED****IT WAS MOVED AND SECONDED**

- a. THAT all Commission meetings be cancelled indefinitely.
- b. THAT Board of Director meetings continue on the normal schedule, but that teleconferencing be the preferred mechanism to attend.
- d. THAT Administration be instructed to use their discretion to bring only urgent business to the Board.
- e. THAT all non-essential delegations scheduled to come before the Board be postponed indefinitely.

**CARRIED****IT WAS MOVED AND SECONDED**

- c. THAT when permission is granted, the Board close their meetings to the public indefinitely, with the exception of the press. - **CARRIED**

Opposed: Directors Bauer, Vassilaki, Boot, Pendergraft

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### 3. Closing Recreation Facilities/Programs

**RECOMMENDATION 13 (Unweighted Corporate Vote – Simple Majority)****IT WAS MOVED AND SECONDED**

- a. THAT the following Regional District facilities be closed to the public, indefinitely:
- i. Similkameen Recreation Centre
  - ii. Okanagan Falls Community Centre
  - iii. Okanagan Falls Recreation Office
  - iv. Naramata Recreation Centre
  - v. Kaleden Community Hall
- b. THAT the Regional District suspend the delivery of recreation programs and events, indefinitely.
- CARRIED**
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### 4. Access to Staff

**RECOMMENDATION 14 (Unweighted Corporate Vote – Simple Majority)****IT WAS MOVED AND SECONDED**

- a. THAT the Regional District close their corporate and satellite offices to the public, with contact to be made by phone or email.
- b. THAT applications for planning and building permits be dropped off at the office, emailed with payment or dropped off in the after-hours drop box.
- CARRIED**
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### 5. Payments

**RECOMMENDATION 15 (Unweighted Corporate Vote – Simple Majority)****IT WAS MOVED AND SECONDED**

THAT the Regional District accept payment for service only electronically, by cheque or by debit/credit cards, where available. - **CARRIED**

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### 6. Emergency Operation Centre Update - COVID 19

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### 7. Emergency Operation Centre Update – Freshet 2020

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## G. OTHER BUSINESS

### 1. Chair's Report

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**2. Board Representation**

- a. BC Grape Growers Association and Starling Control – *Bush, Monteith (Alternate)*
  - b. Municipal Finance Authority – *Kozakevich (Chair), Holmes (Vice Chair, Alternate)*
  - c. Municipal Insurance Association – *Kozakevich (Chair), Holmes (Vice Chair, Alternate)*
  - d. Okanagan Basin Water Board - *McKortoff, Boot, Knodel, Pendergraft (Alternate to McKortoff), Holmes (Alternate to Boot), Monteith (Alternate to Knodel)*
    - i. OBWB March Minutes**
  - e. Okanagan Film Commission – *Gettens, Holmes (Alternate)*
  - f. Okanagan Regional Library – *Kozakevich, Roberts (Alternate)*
  - g. Okanagan-Kootenay Sterile Insect Release Board – *Bush, Knodel (Alternate)*
  - h. South Okanagan Similkameen Fire Chief Association – *Pendergraft, Knodel, Monteith, Obirek, Roberts*
  - i. South Okanagan Similkameen Rural Healthcare Community Coalition (formerly Developing Sustainable Rural Practice Communities) – *McKortoff, Bauer (Alternate)*
  - j. Southern Interior Municipal Employers Association – *Knodel, Kozakevich (Alternate)*
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**3. Directors Motions**

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**4. Board Members Verbal Update**

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**H. ADJOURNMENT**

By consensus, the meeting adjourned at 1:21 pm.

APPROVED:



K. Kozakevich  
RDOS Board Chair

CERTIFIED CORRECT:



B. Newell  
Corporate Officer