



Acceptance Procedures

To save on landfill tipping fees, conserve landfill space and landfill longevity, RDOS encourages sorting **non-burned** demolition materials from the **burned portion of the structure**, if safe to do so.

Step 1:

IS A DEMOLITION PERMIT REQUIRED? Check with your local Municipal or Regional District Building Department if a **Demolition Permit** is required.

ARE HAZARDOUS MATERIALS PRESENT? Contact WorkSafe BC to inquire whether a **Hazardous Assessment Report** and **Clearance Letter** is required. If safe to remove, dispose of hazardous materials prior to demolition and prior to hauling the burned structure. Keep your Disposal Receipts.

DOES THE BURNED STRUCTURE CONTAIN ASBESTOS? If it is not safe to remove the asbestos-containing materials from the burned structure, the entire load must be treated as “Burned Material – Asbestos Containing”. See the *RDOS Guide to Asbestos Disposal*, the *RDOS Landfill Asbestos Disposal Checklist*. www.rdos.bc.ca/demo. Follow WorkSafeBC Guidelines and OHS Regulations.

Step 2:

If safe to do so, remove appliances, furniture, and clear all contents from drawers & cabinets.

If a large portion of the structure to be demolished is NOT burned and if safe to do so, separate the non-burned from the burned materials.

- The non-burned portion is permitted for disposal to the Okanagan Falls Landfill – DRC Sorting Site, with an Approved *RDOS Landfill Waste Disposal Application (WDA)*.
- Do not haul the non-burned portion to the Okanagan Falls Landfill – DRC Sorting Site until the WDA has been approved by RDOS.

Step 3:

BURNED MATERIAL is classified at the landfill as a CONTROLLED WASTE and is only accepted for disposal at the Campbell Mountain (Penticton) and Oliver Landfills – **this material must have been extinguished and allowed to entirely cool for no less than a two-week period.**

Burned materials are not accepted on Stat Holidays & Boxing Day. Also note that landfills cannot accept metal that is larger than 2.4 meters (8 feet) in length and/or width.

Step 4: * EMAIL NOTICE REQUIRED *

BEFORE HAULING burned material to Campbell Mountain Landfill or Oliver Landfill, they require time to prepare the disposal area for receiving.

A minimum notice of 1 full business day is required, with a confirmation email confirming your landfill appointment time.

To schedule your Landfill appointment, complete and submit the form: “BEFORE HAULING BURNED MATERIAL” (see next page).

Failure to arrive without confirmation may result in additional wait times or loads turned away.

COVER & SECURE YOUR LOAD - ALL loads arriving to the Landfill MUST be covered & secured.

HAULING ASBESTOS-CONTAINING MATERIALS? Refer to the *RDOS Guide to Asbestos Disposal Guide* for additional handling and receiving requirements.

FEES: Landfills will charge the applicable BURNED MATERIAL tipping fee.

Please note that BURNED MATERIAL is NOT accepted at the Keremeos Transfer Station nor at the Okanagan Falls Landfill. Inquire directly with Summerland, Osoyoos or Princeton Landfills for their acceptance requirements.

“**BURNED MATERIAL** means materials damaged by fire, heat, electricity or a caustic agent that have been allowed to entirely cool for no less than a two-week period, and in a manner acceptable to the MANAGER (see CONTROLLED WASTE). BURNED MATERIALS that are hot or smoldering or not entirely cooled for more than a two week period is a PROHIBITED WASTE.”




BEFORE HAULING BURNED MATERIAL - CAMPBELL MTN and OLIVER LANDFILLS

Request & Confirm Your Landfill Appointment

Accepted at the Penticton (Campbell Mountain) Landfill and Oliver Landfill

24-hour notice & email confirmation required PRIOR TO HAULING

 **Complete This Form:** Save-as to your desktop, complete, save again & attach to email (see below).

ADDRESS of Burned Structure: _____

AGE of Structure: _____

DATE Structure Burned: _____

NAME of Person submitting this REQUEST: _____

HAULER (Company Name): _____

Contact Name: _____

Phone: _____

Phone: _____

E-mail: _____

E-mail: _____

LANDFILL: Penticton (Campbell Mountain)

Oliver *Refer to Landfill Hours of Acceptance to request date/time when burned material may be accepted.*



EXPECTED HAUL DATE(S): _____

APPROXIMATE ARRIVAL TIME(S): _____

Estimated Number of Loads: _____ Type of Haul Vehicle: _____ License Plate: _____

>> INFORM SCALE ATTENDANT when hauling last load OR if additional haul dates are required. <<

Request & Confirm Your Landfill Appointment By E-Mail

- A. In your Email Subject line, state “**Burned Structure**” and include the **Burned Structure Address**.
- B. Attach the Hazard Assessment Report and if applicable, Clearance Letter.
- C. Attach Landfill disposal receipts of hazardous materials removed, if applicable.

Before sending email notification:

- D. Set email to request a Read Receipt.
- E. To set a read receipt, click on Options, and then click, **Request a Read Receipt**.

Email the notification, this form & attachments to:

Don Hamilton dhamilton@rdos.bc.ca & Wendy Bennett wbennett@rdos.bc.ca

- F. Please note: receiving a Read Receipt provides confirmation that the 24 hour notice has been received, but
- G. A **Confirmation E-mail Meeting Request** will be issued by RDOS to confirm your Landfill Appointment date & time.
- H. Click **ACCEPT** if the date and time is acceptable.

Landfill Hours Of Acceptance For Burned Material:
NOT ACCEPTED ON Stat Holidays & Boxing Day
Campbell Mountain (Penticton): Monday – Friday 9:00 a.m. to 3:00 p.m.
Oliver Landfill: March 1 st to Nov 30 th : Monday – Friday 11:00 a.m. to 3:00 p.m. Dec 1 st to Feb 29 th : Monday – Friday 1:00 p.m. to 3:00 p.m.

DO NOT ARRIVE at the Landfill until the RDOS Confirmation E-mail is received and ACCEPTED by you.