



APC MEETING AGENDA

SPECIAL MEETING - ELECTORAL AREA “D”

September 29, 2025 –12:00 p.m. to 1:00 p.m.

Location: RDOS Boardroom, 101 Martin Street

OR

Join from the webinar link

<https://rdos.webex.com/rdos/j.php?MTID=md1e76dd08036ece015a67cb72a874e75>

Join by the webinar number

Webinar number (access code): 2770 286 5345

Webinar password: RD@S (7317 from phones and video systems)

Panelist password: RD@S2025 (73172025 from phones and video systems)

DISTRIBUTION:

Director: Matt Taylor

Members:	Sue Sandford	Matthew Simard
	Alf Hartviksen	Colleen Simmons
	Leo den Boer	Grant Temple
	Kay Medland	Ethan Ribalkin
	Heather Lemieux	

Staff: Colin Martin, Planner I

Delegations: Barbara Longston (Agent/Owner)
Matt Simard (Agent/Owner)

1. ADOPTION OF AGENDA

- 1.1 That the Agenda for the Electoral Area “D” Advisory Planning Commission (APC) Special Meeting of September 29, 2025, be adopted.

2. ADOPTION OF MINUTES

- 2.1 That the Minutes of the Electoral Area “D” Advisory Planning Commission Special Meeting of August 18, 2025, be adopted.

[Electoral Area “D” APC Special Meeting Minutes of August 18, 2025](#)

3. DELEGATIONS

- 3.1 Barbara Longston (Agent/Owner) – Development Variance Application - D2025.019-DVP
- 3.2 Matt Simard (Agent/Owner) - Development Variance Application – D2025.021-DVP

4. DEVELOPMENT APPLICATIONS

- 4.1 Development Variance Permit – D2025.019-DVP
[Administrative Report submitted by Colin Martin, Planner I](#)
- 4.2 Development Variance Permit – D2025.021-DVP
[Administrative Report submitted by Colin Martin, Planner I](#)

5. OTHER

- 5.1 N/A

6. ADJOURNMENT