ADMINISTRATIVE REPORT

TO: Board of Directors

FROM: B. Newell, Chief Administrative Officer

DATE: August 6, 2020

RE: Request to Re-submit a Refused Temporary Use Permit Application – Electoral Area "A"

Administrative Recommendation:

THAT the Board of Directors not vary Section 3.12.1. of the Development Procedures Bylaw No. 2500, 2011, in relation to a proposed re-application of a temporary use permit application for a vacation rental use at 3829 37th Street (Lot 11, Plan 9792, District Lot 41, SDYD).

<u>Purpose</u>: To allow for the re-application of a temporary use permit application within 12 months of a Board

decision to deny an identical proposal

Owners: Richard and Maria Law Agent: John Redenbach Folio: A-01229.000

<u>Civic</u>: 3829 37th Street <u>Legal</u>: Lot 11, Plan 9792, District Lot 42, SDYD

OCP: Low Density Residential (LR) Zone: Residential Single Family One Zone (RS1)

Proposed Development:

The property owner of 3829 37th Street (Electoral Area "A") is requesting that the Regional District Board consider varying the restriction against a refused permit not being re-submitted for a period of 12 months immediately following the date of refusal (See Attachment No. 2).

Background:

Under Section 3.12.1 of the Regional District's Development Procedures Bylaw, re-application for permit that has been refused by the Board "shall not be considered within a twelve (12) month period immediately following the date of refusal".

Section 3.12.2 of the Development Procedures Bylaw, however, allows an applicant to appeal to the Board to vary the time limit set under Section 3.12.1 by supplying a detailed statement as to why the time limit for the reapplication should be varied.

On July 16, 2020, the Regional District received a letter from the property owner of 3829 37th Street effectively requesting that the Board consider allowing the re-application of a temporary use permit that was refused at its meeting of July 2, 2020 (and which would not otherwise be able to be resubmitted until July 3, 2021).

The temporary use permit had sought to formalize a vacation rental use for a four-bedroom single detached dwelling and allow for short-term accommodation from May-October.

The impetus of the temporary use permit application was enforcement action by the Regional District following the receipt of written complains regarding a vacation rental operating without permit.

File No: A2019.011-TUP

Although there was no Electoral Area "A" Advisory Planning Commission (APC) meeting, due to cancellation of meetings to prevent the spread of COVID-19, Electoral Area "A" APC members were invited to comment individually on the application. Of the seven responses received from Electoral Area "A" APC members, 6 did not support and one conditionally supported this TUP application (if neighbours were supportive).

On June 8, 2020, an electronic Q&A session was held on Webex and was attended by approximately 12 members of the public, the applicant (property manager, John Redenbach), RDOS staff and the Electoral Area "A" Director.

Written representations were received from 13 individuals in opposition of the application and included in the July 2, 2020, Board agenda.

At its meeting on July 2, 2020, the Regional District Board moved to deny the application and invited property manager, John Redenbach to speak. The Regional District Board subsequently resolved to deny the application.

Analysis:

In considering this request, Administration notes that there is no criteria in the Regional District's Development Procedures Bylaw that provides direction on how to consider a request to vary the 12-month period that prohibits re-submission of a refused application.

In general, prohibiting re-submission of the same application within a year of refusal achieves several important goals, as it:

- provides certainty to all involved in the original application that no action will be taken in the immediate future (i.e. within the next year);
- prevents "engagement fatigue" from the public;
- respects the outcome of the application process;
- avoids repeating an application where circumstances remain unchanged;
- allows for a "cooling off" period and time to consider alternatives or proposal improvements;
- dedicates staff resources to matters that may have already been considered by the Board; and
- limits departmental costs associated with processing applications that *may* not be fully cost-recoverable.

In considering this specific request, Administration notes that the applicant was present when the decision was made for this application and at the electronic Q&A session in advance of the Board meeting and was provided opportunity to present the merits of their proposal at both meetings.

In response to the property owner's request to re-apply, the request is not based on any procedural factors (like a decision made in the absence of the applicant).

Further, the property owner's request is based on his opinion of the best use of the property given his personal circumstances, which is not relevant to considering the merits of a TUP application.

Since the TUP application was denied by the Board on July 2, 2020, there have been no changes to evaluation criteria and no amended responses from any of the individuals that provided written comments in opposition of the proposal.

File No: A2019.011-TUP

The property owner's request includes a "petition" signed by 14 individuals, none of which previously provided comments in opposition of the proposal.

The Board is asked to be aware that the Regional District is continuing with enforcement action against the property owner in relation to vacation rental use.

Alternatives:

- THAT the Board of Directors vary Section 3.12.1. of the Development Procedures Bylaw No. 2500, 2011, in relation to a proposed re-application of a temporary use permit application for a vacation rental use at 3829 37th Street (Lot 11, Plan 9792, District Lot 41, SDYD).
- 2. THAT the Board of Directors defer consideration to vary Section 3.12.1. of the Development Procedures Bylaw No. 2500, 2011, in relation to a proposed re-application of a temporary use permit application for a vacation rental use at 3829 37th Street (Lot 11, Plan 9792, District Lot 41, SDYD) for the following reasons:

i) TBD

Respectfully submitted:

JoAnn Peachey, Planner I

Endorsed By:

C. Garrish, Planning Manager

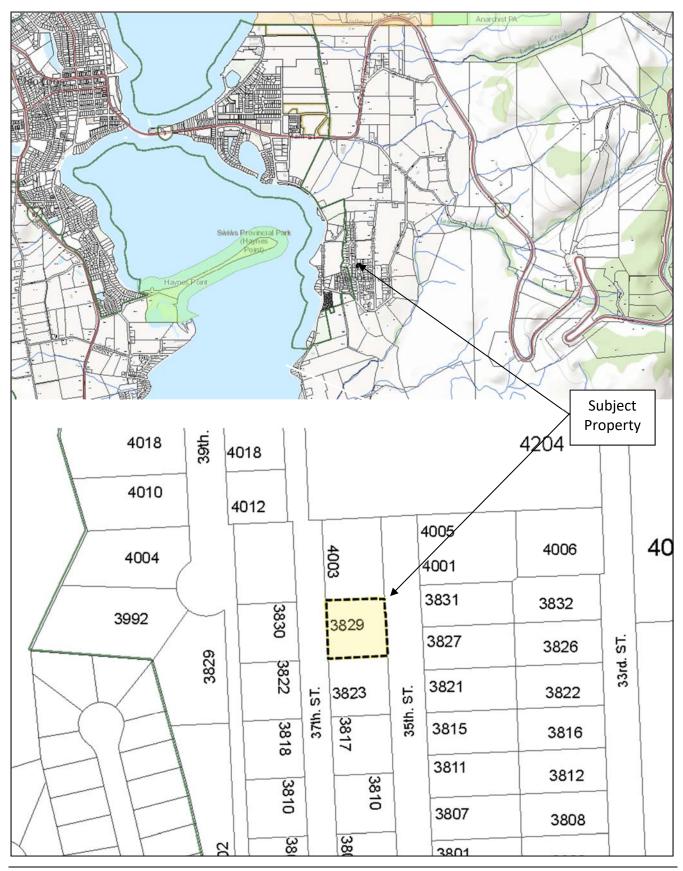
Attachments: No. 1 – Context Maps

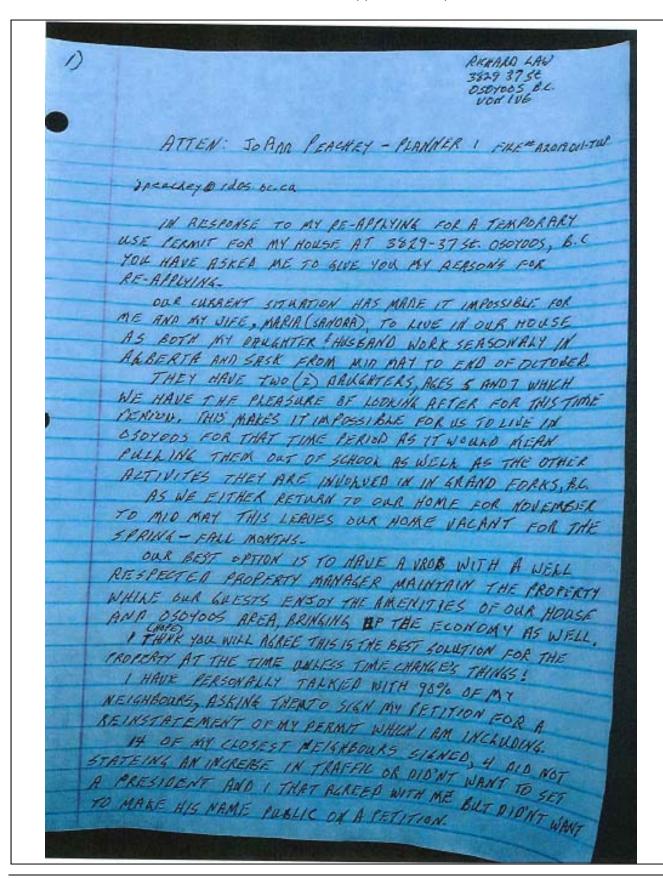
No. 2 – Applicant's Request Letter

No. 3 – Site Photo

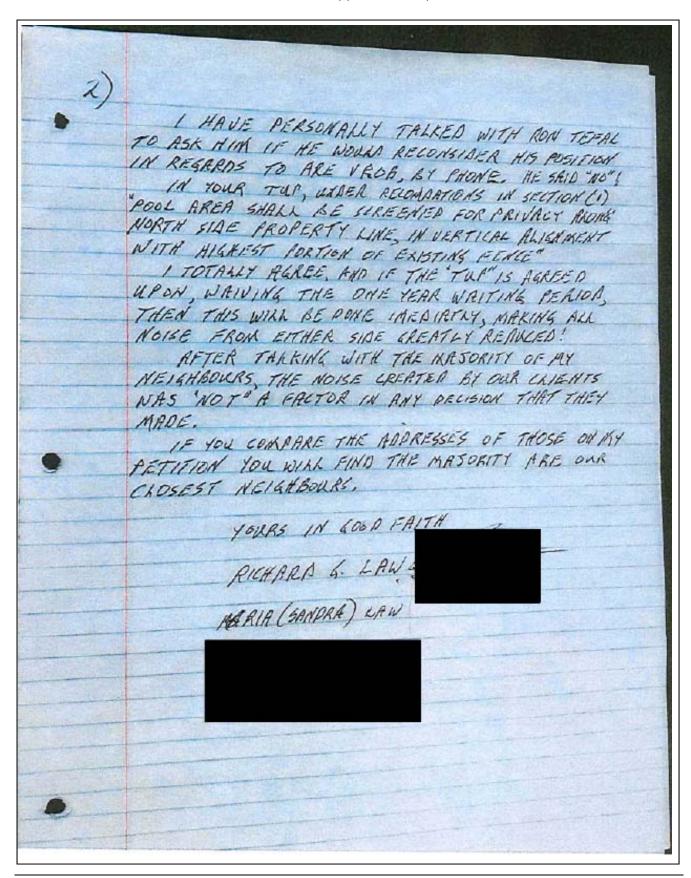
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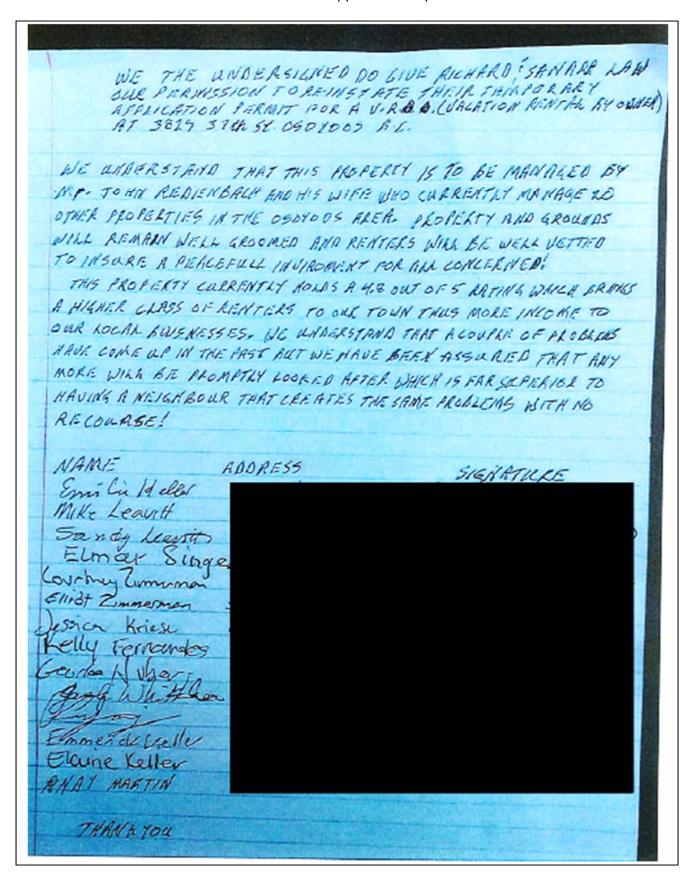
Attachment No. 1 – Context Maps



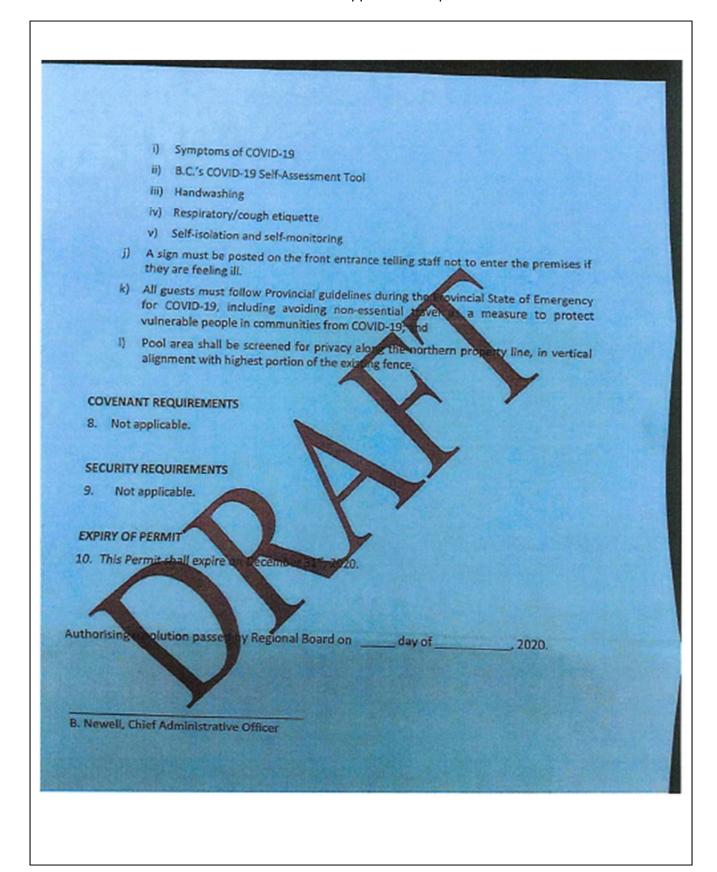


Attachment No. 2 - Applicant's Request Letter





Attachment No. 2 – Applicant's Request Letter



Attachment No. 2 – Site Photo (Google Streetview)

