



# Minutes

## Okanagan Falls Parks & Recreation Commission



Meeting of February 22, 2024, 6:30 p.m.

Okanagan Falls Community Centre, 1109 Willow  
Street, Okanagan Falls, BC

- Present:** Matt Taylor, Director, Electoral Area “D”
- Members:** Bob Daly (Chair), Judy Garner, Kelvin Hall, Jillian Johnston, Laura Setrakov, Allison Symons, Barbara Shanks
- Absent:** Mark Beaulieu
- Recording Secretary:** Heather Lemieux, Recording Secretary
- Staff:** None
- Delegates:** None

### 1. CALL TO ORDER

The meeting was called to order at 6:32 p.m. Quorum Present.

#### ADOPTION OF AGENDA

#### RECOMMENDATION

It was Moved and Seconded THAT the the Okanagan Falls Parks & Recreation Commission Agenda of February 22, 2024 be adopted as presented.

**CARRIED**

### 2. APPROVAL OF PREVIOUS MEETING MINUTES

#### 2.1 RECOMMENDATION

It was Moved and Seconded THAT the Minutes for the Okanagan Falls Parks & Recreation Commission meeting of January 25, 2024 be adopted and all presentations and reports be received as presented.

**CARRIED**

### 3. CORRESPONDENCE / DELEGATIONS

None

### 4. RDOS STAFF REPORTS

**4.1 RDOS Staff Report** — Report received from staff regarding events, projects, and the upcoming RDOS Board Parks and Recreation Advisory Commissions Symposium.

Discussed the Lamb Property on 605 Willow Street and riparian importance, retrieving and reviewing surveys, concept plans and designs in consideration of the Parks Master Plan that is currently being drafted. Discussed parkland acquisition and potential sales, assets, funds, and liabilities.

**ACTION** — K. Hall to investigate financial records of the property, J. Garner to review surveys regarding plans for the property, and L. Setrakov to prepare a flow chart for the next meeting detailing assets, liabilities, viability, and community preference to assist in providing the RDOS with a recommendation.

### 5. COMMISSION MEMBER REPORTS

**5.1 Spit Opening Ceremony** — A volunteer clean up event is being planned prior to the opening ceremony.

Discussed event funding, event clean up, permits, applying for community grants, and organization.

**ACTION** — A date is needed to be set for the Spit Opening Ceremony by RDOS Staff.

### 6. RDOS DIRECTOR'S REPORT

**6.1 M. Taylor, Director, Electoral Area "D"** — M. Taylor provided an overview of the province's recently announced Short Term Rental legislation, followed by some questions and discussion.

**6.2 Parks** — Discussed the differences between regional and local parks as assets and the implications of incorporating. The *Regional Master Parks Plan* defines the characteristics of regional and local parks.

Suggestion heard to gather and analyze operational cost data on each park in Okanagan Falls and the feasibility of obtaining the data.

#### **RECOMMENDATION**

It was Moved and Seconded THAT that a letter be sent to the RDOS questioning the classification of Lions and Kenyon Parks as Regional Parks and requesting they be reclassified as Local Parks.

**CARRIED/UNANIMOUSLY**

## 7. BUSINESS ARISING

**7.1 Volunteer Projects** — A volunteer project list was prepared and reviewed by the commission. Discussed suggested volunteer projects, additional sources of funding, and seeking donations of materials and supplies.

Clarification needed from RDOS Staff on the parameters of work and tasks that volunteers are permitted to engage in.

Discussed the seasonality of volunteer opportunities, the pressures on RDOS staff to manage vandalism, parks maintenance and asset management, operational capacity, and the importance of contractors.

Suggestion heard to promote the Volunteer Program to increase involvement and engagement.

**7.2 Capital Projects** — The commission was reminded to review capital projects to provide input and recommendations at the April meeting.

Discussed Kenyon House bookings and maintenance, the previous pavilion, and communication is underway with the ministry regarding Aster.

**7.3 Other** — Due to spring break and difficulty finding an appropriate meeting time, it was decided to cancel the March 2024 meeting.

## 8. ADJOURNMENT

### **RECOMMENDATION**

It was Moved and Seconded THAT the meeting be adjourned at 8:12 p.m.

**CARRIED**

**NEXT MEETING** – April 25, 2024 at 6:30 p.m.

### **Attachments:**

[Commission Resource Page](#)

[By Area | RDOS](#) (Recreation Fall Guide, etc.)

[RDOS Regional Connections](#) (link to Regional Connections page)

[2023 3rd Quarter Activity Report – Community Services](#)

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Bob Daly (Chair), Okanagan Falls Parks & Recreation Commission – Electoral Area “D”



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Heather Lemieux, Recording Secretary