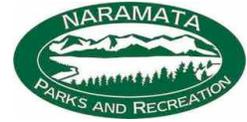


Minutes



Naramata Parks & Recreation Commission Meeting of January 26, 2026, 6:30 p.m.

Naramata Fire Hall, 1095 Lower Debeck Rd,
Naramata, BC V0H 1N1

Present:	Adrienne Fedrigo, Director, Electoral Area "E"
Members:	Jim Pearmain (Chair), Vince Boutilier, Kim Hoath, Eileen Meehan, Nicole Ensing, Dirk Groenewold, Kaolin Mallette
Absent:	None
Staff:	Matt Weller (RDOS, Sustainability Manager), Peter Skinner (RDOS, Parks & Facilities Leadhand)
Guests:	None
Recording Secretary:	Heather Lemieux (Recording Secretary)
Delegates:	None

1. CALL TO ORDER

The meeting was called to order at 6:41 p.m. Quorum present.

ADOPTION OF AGENDA

Added 6.1 Parks and Recreation Terms of Reference — Bylaw No. 2732, 2016.

RECOMMENDATION

It was Moved and Seconded THAT the Agenda for the Naramata Parks and Recreation Meeting of January 26, 2026 be adopted as amended and all presentations and reports be received as presented.

CARRIED

2. APPROVAL OF PREVIOUS MEETING MINUTES

RECOMMENDATION

It was Moved and Seconded THAT the Minutes for Naramata Parks and Recreation Commission of September 29, 2025 be approved as presented.

CARRIED

3. CORRESPONDENCE / DELEGATIONS

None

4. RDOS STAFF REPORTS — M. Weller (RDOS, Sustainability Manager), P. Skinner (RDOS, Parks & Facilities Leadhand)

4.1 Q4 & Q1 Verbal Activity Reports — P. Skinner (RDOS, Parks & Facilities Leadhand) reported on park operations and maintenance.

Discussed surveillance and privacy regulations. The RDOS is looking into public facing reporting software.

Commission members requested that the frequency of Wharf Park beach maintenance be increased and that the swim ladder on the train dock be fixed or replaced.

Maintenance concerns and/or reports can be emailed to parks@rdos.ca.

4.2 2026 Budget — 1st Reading — M. Weller (RDOS, Sustainability Manager) presented on capital projects and operating budgets.

Discussed asset management, contracted services, reserve contributions, and reserve strategy.

4.3 Projects — M. Weller (RDOS, Sustainability Manager) reported on 2026 projects and master plans.

4.4 Off-Leash Dog Park Trial — M. Weller (RDOS, Sustainability Manager) reported on the results on the recent Naramata Dog Park Survey.

Planning continues for a fenced off-leash dog park.

ACTION — M. Weller (RDOS, Sustainability Manager) to email the summary of the dog park survey to the commission.

RECOMMENDATION

It was Moved and Seconded THAT designated areas in Wharf Park be trialled as an unfenced off-leash dog park from March 1, 2026 to December 31, 2026.

CARRIED

5. RDOS DIRECTOR REPORT — A. Fedrigo, Director, Electoral Area “E”

5.1 Electoral Area Committee — A new committee has been formed and will undergo a six (6) month trial.

Discussed increased efficiency and processes.

5.2 Gas Tax — Gas tax is federal funding provided to communities. Reported on what gas tax funds can be used for.

Naramata has approximately \$200,000.00 in unused gas tax funds.

6. COMMISSION MEMBER REPORTS

6.1 [Parks and Recreation Terms of Reference — Bylaw No. 2732, 2016](#) — V. Boutilier presented on the bylaw. Commissions are to review information, provide advice, and form recommendations for the RDOS.

6.2 Train Dock — RDOS Community Heritage Register — N. Ensing presented on the procedure and benefits of registering the Train Dock.

The RDOS has tenure on the Train Dock, but it is owned by the Province. The RDOS has submitted a tenure extension application to the Province.

RECOMMENDATION

It was Moved and Seconded THAT recommend that N. Ensing form a Community Heritage Committee to look into the registering the Train Dock after tenure is extended.

CARRIED

6.3 To Do List & Projects — Reviewed the list, including projects. Discussed the purpose, origin, and benefits of the list.

Commission members and staff can review and reply completed tasks to H. Lemieux (Recording Secretary).

ACTION — H. Lemieux (Recording Secretary) to add a To Do List & Project Review on the next meetings agenda.

7. BUSINESS ARISING

7.1 Budget Planning — 2027 Project List and Priorities — Discussed the 2026 commission timeline and project suggestions for RDOS staff to begin project feasibilities.

2027 commission priorities will be determined at the next scheduled meeting in April 2026.

8. ADJOURNMENT

8.1 RECOMMENDATION

It was Moved and Seconded THAT the meeting of the Naramata Parks and Recreation Commission be adjourned at 8:30 p.m.

CARRIED

NEXT MEETING:

Monday, April 27, 2026 @ 6:30 p.m. — Naramata Fire Hall

Attachments:

[RDOS Regional Connections](#)

[Parks and Recreation Commission Reference Documents](#)

[Commission Resource Page](#)

[By Area | RDOS Recreation Guide](#)

18 - F.12 Electoral Area E.pdf

6 - Schedule E Capital Financial Plan (1).pdf

NPR To Do List-1st qtr-2026.pdf

2026 Commission Timeline.pdf

Project Request Form - (Insert Proj. Title).doc

Chair, Jim Pearmain, Naramata Parks and Recreation Commission – Electoral Area “E”



Recording Secretary, Heather Lemieux