

**REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN
BOARD POLICY**

POLICY: E911 Radio Equipment Cost Apportionment Policy

AUTHORITY: Board Resolution No. **B372/13** dated **November 21, 2013**.

POLICY STATEMENT

The Regional District of Okanagan-Similkameen (RDOS) E911 Fire Radio Communications System is responsible for providing “Public Safety” grade communications for the dispatching and support of emergency responders.

PURPOSE

To establish and maintain a Public Safety 911 Fire Radio Communications System.

DEFINITIONS

RDOS E911 Fire Radio Communications System – The Fire Radio Emergency Communication System infrastructure.

RDOS E911 Fire Radio Communications Committee – A governance Committee (made up of members of the user groups) established to regulate/protect the integrity of the communications system in its entirety.

Fire Department – A fire service group organized by a municipality, regional government, First Nations band or brigade/society.

RESPONSIBILITIES

In order to maintain the grade of service, security, and integrity of the radio system, it is necessary to clearly define the roles and responsibilities of participants in the system.

The RDOS E911 Fire Radio Communications System is responsible for providing the installations and infrastructure necessary for:

1. Notifications and emergency radio paging of participating Fire Departments
2. Communication support between the Fire Dispatch Centre and the “Incident Command.”

Participating agencies shall be responsible for providing, and maintaining, the “end-user” radio equipment to receive radio traffic and receive pages. Participating agencies are also responsible for maintaining the emergency radio equipment in accordance with accepted practices and standards as established by the RDOS E911 Fire Radio Communications Committee.

Responsibility of radio equipment costs shall be apportioned as follows:

RDOS 911 Fire Radio System	Fire Departments
Leases and Accommodations for Repeater Infrastructure	Vehicle mobile VHF Radios– Acquisition and maintenance
24X7 Response and Preventative Maintenance Agreements for Repeater Sites & Equipment	VHF Portable (handheld) Radios– Acquisition and maintenance
Network capital replacement schedules and costs	Cellular Phones– Acquisition and maintenance

Acquisition and maintenance UHF, VHF licences required for network operations	Pagers– Acquisition and maintenance
Operations and compliance to Industry Canada regulations and standards	Vehicular Repeaters – Acquisition and maintenance
Overall governance of the system with guidance and recommendations from the Radio Committee	
Backup Telephone Line and related expenses in operation of the back-up interconnect operations	
Fire Hall VHF Base Stations – Acquisition, maintenance and security monitoring of equipment storage area.	

PROCEDURES

The intent of implementation and acquisition of any interconnected communication device must meet the minimum industry standard as established by the RDOS E911 Fire Radio Communications Committee and on approval are not exempt from jurisdictional purchasing policies.