

**REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN**  
**BOARD of DIRECTORS MEETING**



**Thursday, April 7, 2022**  
**RDOS Boardroom**  
**101 Martin Street, Penticton, BC V2A 5J9**

MEMBERS PRESENT: Chair M. Pendergraft, Electoral Area "A" Director S. Monteith, Electoral Area "I"  
Vice-Chair S. Coyne, Town of Princeton Director R. Knodel, Electoral Area "C"  
Director K. Kozakevich, Electoral Area "E" Director T. Roberts, Electoral Area "G"  
Director M. Bauer, Village of Keremeos Director K. Robinson, City of Penticton  
Director G. Bush, Electoral Area "B" Director J. Sentes, City of Penticton  
Director B. Coyne, Electoral Area "H" Director E. Trainer, District of Summerland  
Director R. Gettens, Electoral Area "F" Director J. Vassilaki, City of Penticton  
Director D. Holmes, District of Summerland Director C. Watt, City of Penticton  
Director M. Johansen, Town of Oliver Alt. Director J. D'Andrea, Electoral Area "D"  
Director S. McKortoff, Town of Osoyoos

MEMBERS ABSENT: Director R. Obirek, Electoral Area "D"

STAFF PRESENT: B. Newell, Chief Administrative Officer C. Malden, Manager of Legislative Services

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The meeting was called to order at 11:47 am.

**A. APPROVAL OF AGENDA**

**MOVED and SECONDED**

That the Agenda for the RDOS Board Meeting of April 7, 2022 be adopted. - **CARRIED**

A.1 Consent Agenda – Corporate Issues

Any item removed from Consent Agenda - Corporate Issues will go to the Legislative Services section of the Agenda.

**MOVED and SECONDED**

THAT the Consent Agenda Corporate Services be adopted. – **CARRIED**

1. Advisory Planning Commissions

1. Electoral Area "A" Advisory Planning Commission  
THAT the minutes of the March 14, 2022 Electoral Area "A" Advisory Planning Commission be received.

2. Electoral Area "C" Advisory Planning Commission  
THAT the minutes of the March 15, 2022 Electoral Area "C" Advisory Planning Commission be received.

3. Electoral Area "D" Advisory Planning Commission  
THAT the minutes of the March 8, 2022 Electoral Area "D" Advisory Planning Commission be received.

4. Removal of APC Member – Electoral Area “E”  
THAT Richard Roskell be removed from the Area “E” Advisory Planning Commission, and that a letter of thanks be forwarded to him for his service on the Commission.

2. Board and Committee

1. Corporate Services Committee  
*THAT the Minutes of the March 17, 2022 Corporate Services Committee meeting be received.*

2. Environment and Infrastructure Committee  
*THAT the Minutes of the March 17, 2022 Environment and Infrastructure Committee meeting be received.*

3. Protective Services Committee  
*THAT the Minutes of the March 17, 2022 Protective Services Committee meeting be received.*

4. RDOS Regular Board Meeting  
*THAT the minutes of the March 17, 2022 RDOS Regular Board meeting be adopted.*

A.2 Consent Agenda – Development Services

Any item removed from Consent Agenda - Development Services will go to the Development Services - Rural Land Use Matters section of the Agenda.

**MOVED and SECONDED**

THAT the Consent Agenda – Development Services be adopted. - **CARRIED**

1. Temporary Use Permit Application – Electoral Area “I” (I2022.028-TUP)

THAT Temporary Use Permit I2022.028-TUP to allow for a vacation rental at 235 Linden Avenue in Kaleden be approved.

**B. DEVELOPMENT SERVICES – Rural Land Use Matters**

- B.1 Agricultural Land Commission Referral – Electoral Area “A” (A2022.003-ALC)

**MOVED and SECONDED**

THAT the Kaeden application for a “non-adhering residential use – Additional Residence for Farm Use” at 2209 107<sup>th</sup> St in Electoral Area A (Lot 1, District Lot 2450S, SDYD, Plan 6060) “be authorized” to proceed to the Agricultural Land Commission. – **CARRIED**

- B.2 Park Land Dedication Proposal – Electoral Area “E” (E2020.002-PLD)

**MOVED and SECONDED**

THAT the Board of Directors require the owner of the land described as Lot 3, Plan EPP60812, District Lot 3474, SDYD to provide cash-in-lieu of park land, in accordance with Section 510(1)(b) of the *Local Government Act*, and

THAT an amount of \$104,000.00 be paid to the Regional District as fulfillment of the requirements of Section 510(1)(b) of the *Local Government Act* for the subdivision of the property described Lot 1, Plan EPP57777, District Lot 221 & 3314, SDYD within six months. - **CARRIED**

- B.3 Development Variance Permit Application — Electoral Area “D” (D2022.008-DVP)

**MOVED and SECONDED**

THAT Development Variance Permit No. D2022.008-DVP, to allow for a deck on an accessory building at 3010 Carmi Road, be approved. – **CARRIED**

- B.4 Development Variance Permit Application — Electoral Area “E” (E2022.010-DVP)

Chair asked whether the property owner or agent was present to address the Board and the agent did so.

**MOVED and SECONDED**

THAT Development Variance Permit No. E2022.010-DVP, to allow for the construction of a deck at 2573 Workman Place, be denied. – **CARRIED**

Opposed: Director Bush

B.5 Petition to Enter Service Area – Electoral Area “H” (H2021.006-SAP)

**MOVED and SECONDED**

THAT Bylaw No. 2948, 2022, a bylaw to extend the Electoral Area “H” Fire Prevention and Suppression Service Establishment Bylaw to add 14 properties be adopted. –

**CARRIED**

B.6 OCP Bylaw Amendments – Electoral Areas “A”, “C”, “D”, “E”, “F”, “H”, & “I” (X2022.001-ZONE)

**MOVED and SECONDED**

THAT Bylaw No. 2569, 2022, being a bylaw to amend the Electoral Area “A”, “C”, “D”, “E”, “F”, “H”, and “I” Official Community Plan Bylaws to include policy statements which outline decision-making criteria with respect to the issuance of Temporary Use Permits (TUP) for temporary farm worker accommodation be read a first and second time and proceed to public hearing; AND

THAT the Board of Directors considers the process, as outlined by the Chief Administrative Officer dated April 7, 2022, to be appropriate consultation for the purpose of Section 475 of the *Local Government Act*; AND

THAT, in accordance with Section 477 of the *Local Government Act*, the Board of Directors has considered Bylaw No. 2569, 2022, in conjunction with its Financial and applicable Waste Management Plans; AND

THAT the holding of a public hearing be scheduled for the Regional District Board meeting of May 5, 2022; AND

THAT staff give notice of the public hearing in accordance with the requirements of the *Local Government Act*. – **CARRIED**

B.7 Watercourse Development Permit Area Update (X2022.002-ZONE)

**MOVED and SECONDED**

THAT Bylaw No. 2950, 2022 being a bylaw to amend the Official Community Plan Bylaws to update watercourse development permit area guidelines and exemptions, be read a first and second time and proceed to public hearing; and

THAT Bylaw No. 2500.25, 2022 being a bylaw to amend the Development Procedures

Bylaw to introduce requirements for retroactive watercourse development permits, be read a first and second time; and

THAT the Board of Directors considers the process, as outlined by the Chief Administrative Officer dated April 7, 2022, to be appropriate consultation for the purpose of Section 475 of the *Local Government Act*; and

THAT, in accordance with Section 477 of the *Local Government Act*, the Board of Directors has considered Amendment Bylaw No. 2950, 2022, in conjunction with its Financial and applicable Waste Management Plans; and

THAT the holding of a public hearing be scheduled for the Regional District Board meeting of May 5, 2022; and

THAT staff give notice of the public hearing in accordance with the requirements of the *Local Government Act*. – **CARRIED**

- B.8 Okanagan Valley Zoning Bylaw No. 2800 – Electoral Areas “A”, “C”, “D”, “E”, “F” & “I” (X2021.013-ZONE)

**MOVED and SECONDED**

THAT Bylaw No. 2954, 2022, a bylaw to amend Official Community Plans, and Bylaw No. 2800, 2022, a bylaw to consolidate Okanagan Valley Zoning, and Bylaw No. 2507.15, 2022, a bylaw to amend the Bylaw Notice Enforcement Bylaw, be read a third time. – **CARRIED**

- B.9 Official Community Plan (OCP) Amendment – Electoral Area “D” (D2021.022-ZONE)

**MOVED and SECONDED**

THAT the holding of a public hearing to clarify the types of activities which require the issuance of a Multiple Family or Industrial Development Permit for the Electoral Area "D" Official Community Plan be scheduled for the Regional District Board meeting of May 5, 2022; and

THAT staff give notice of the public hearing in accordance with the requirements of the *Local Government Act*. – **CARRIED**

- B.10 Items Removed from Consent Agenda

No items were pulled off the Consent Agenda - Development Services.

**C. PROTECTIVE SERVICES**

- C.1 Community Emergency Preparedness Fund – Emergency Operations Centre (EOC) Grant Application

**MOVED and SECONDED**

THAT the Regional District submit an application to the UBCM Community Emergency Preparedness Fund - Emergency Operations Centers & Training 2022 grant for the 2022 training and exercising program. – **CARRIED**

- C.2 Award of Contract - Emergency Operations Centre Training

**MOVED and SECONDED**

THAT the Board award the 2022 Emergency Operations Centre Web-Based Implementation and Training project to Red Dragon Consulting at a cost of \$69,000.00. – **CARRIED**

**D. FINANCE**

- D.1 Naramata Fire Truck Purchase

**MOVED and SECONDED**

THAT the purchase of a Bush Truck for the Naramata Fire Department be awarded to Commercial Emergency Equipment in the amount of \$150,000; and,

THAT Bylaw No. 2963, 2022, being a bylaw to authorize the expenditure of monies from the Naramata Fire Volunteer Department Reserve Fund, be read a first, second and third time and be adopted. – **CARRIED**

- D.2 Area “B” Community Works Gas Tax Reserve Expenditure

**MOVED and SECONDED**

THAT Bylaw No.2967, 2022, being a bylaw to expend \$75,000 from the Area “B” Community Works Reserve to complete the Similkameen Trail project in Cawston be given first, second, and third reading and adopted. – **CARRIED**

**E. LEGISLATIVE SERVICES**

- E.1 Electoral Area “G” Community Works (Gas Tax) Reserve Expenditure Bylaw No. 2961, 2022

**MOVED and SECONDED**

THAT Bylaw No. 2961, 2022, being a bylaw to authorize an expenditure of \$100,000

from the Electoral Area “G” Community Works Reserve to provide a grant to the Keremeos Irrigation District to upgrade the electrical system of the pumping stations, be read a first, second and third time and be adopted. – **CARRIED**

E.2 Items Removed from Consent Agenda

No items were pulled from the Consent Agenda - Corporate Issues.

**F. CAO REPORTS**

F.1 The CAO provided a summary of the March 22-24<sup>th</sup> UBCM Chair/CAO Forum.

**G. OTHER BUSINESS**

G.1 Chair’s Report

G.2 Directors Motions

1. Directors Motion - Knodel

**MOVED and SECONDED**

THAT the Directors Motion regarding the BC Home Owner Grant for Seniors be referred to Administration for analysis of the feasibility, legislative compliance and budget impact.

**MOVED and SECONDED**

THAT the Directors Motion be postponed to the May 5, 2022 Board of Directors meeting. – **CARRIED**

2. Directors Motion - Obirek

**MOVED and SECONDED**

THAT the Directors Motion regarding Vacation TUPs be referred to Administration for analysis of the feasibility, legislative compliance and budget impact.

**MOVED and SECONDED**

THAT the Directors Motion be postponed to the April 21, 2022 Board of Directors meeting. – **CARRIED**

G.3 Board Members Verbal Update

**H. ADJOURNMENT**

**MOVED and SECONDED**

THAT the meeting adjourn. - **CARRIED**

The meeting adjourned at 12:35 pm.

**APPROVED:**

**CERTIFIED CORRECT:**

*"Original signed by:"*

*"Original signed by:"*

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M. Pendergraft, Chair

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B. Newell, Corporate Officer