



REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

Thursday, June 20, 2019
RDOS Boardroom – 101 Martin Street, Penticton

SCHEDULE OF MEETINGS

9:00 am	-	10:00 am	Protective Services Committee (closed session)
10:00 am	-	11:00 am	Community Services Committee
11:00 am	-	11:30 am	Environment and Infrastructure Committee
11:30 am	-	12:00 pm	Protective Services Committee (reconvened; open session)
12:00 pm	-	12:30 pm	Lunch
12:30 pm	-	1:30 pm	RDOS Board
1:30 pm	-	2:30 pm	Protective Services Committee (reconvened; open session)

"Karla Kozakevich"

Karla Kozakevich
RDOS Board Chair

Advance Notice of Meetings:

July 4, 2019	RDOS Board/Committee Meetings
July 18, 2019	RDOS Board/OSRHD Board/Committee Meetings
August 1, 2019	RDOS Board/Committee Meetings
August 15, 2019	RDOS Board/OSRHD Board/Committee Meetings
September 5, 2019	RDOS Board/Committee Meetings
September 19, 2019	RDOS Board/OSRHD Board/Committee Meetings
October 3, 2019	RDOS Board/Committee Meetings
October 17, 2019	RDOS Board/OSRHD Board/Committee Meetings



REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

Protective Services Committee

Thursday, June 20, 2019

9:00 a.m.

REGULAR AGENDA

A. APPROVAL OF AGENDA

RECOMMENDATION 1

THAT the Agenda for the Protective Services Committee Meeting of June 20, 2019 be adopted.

B. CLOSED SESSION

RECOMMENDATION 2

THAT in accordance with Section 90(1)(c) of the *Community Charter*, the Committee close the meeting to the public on the basis of labour relations or other employee relations.

C. FIRE SMART PRESENTATION

Helen Malloy, Anarchist Mountain Community Society FireSmart Committee will address the Committee regarding the successes, challenges, and next steps for the FireSmart Committee.

D. FIRE COMMISSIONER

Fire Commissioner Gordon Anderson will address the Committee regarding Fire Services and the role and responsibility of the Regional District.

E. ADJOURNMENT

Anarchist Mountain Community Society FireSmart Activities

Preparing for Wildfires from the Ground Up

Introduction

Helen Malloy

Secretary of Anarchist Mountain Society FireSmart Committee

Questions so I don't waste your time....

- How knowledgeable are you about FireSmart?
- Do you live in a FireSmart community?
- How many FireSmart communities do you have in your jurisdiction?
- Do you live in a wildlife-urban interface zone?
- Is your property FireSmarted?
- How likely is a wildfire to affect your community?

Points to be made

- Background of FireSmart to provide context
- Successes of Anarchist Mountain Community Society (AMCS) FireSmart program
- Roadblocks we need support for to overcome
- Why you should be supporting FireSmart in your jurisdiction and consider funding through the RDOS Community Wildfire Protection Plan (CWPP)

What we are asking for.....

- Support of FireSmart community organization and activities in your jurisdiction
- Consideration and integration of local FireSmart initiatives into the RDOS Community Wildfire Protection Plan (RDOS CWPP)
- Funding support for fire risk assessment, training and local initiatives through the RDOS CWPP

Background of FireSmart

- Instigated at Canadian level based on a program developed in Alberta
 - Responsible for annual certification of communities as being FireSmart
- Downloaded to a provincial level leading to the BC FireSmart program
 - Provincial support to BC communities through training, publications
- Operating at a local level for implementation
- Completely volunteer

AMCS FireSmart Successes

- One of six BC communities first recognized in 2013
- Only one of those six communities fully recertified each year since
- Annual certification includes a monetary commitment and community education
- Monetary commitment in 2018: \$6,610 provided through 315 hours of volunteer work
- Community training in 2019: Annual Community Wildfire Preparedness Day
- 53 property inspections to date with 5 pending this spring
- Outreach and support to other communities
- Cooperation with the developer to use one of their properties to dump yard waste at no charge. Waste is subsequently safely burned under Fire Department supervision at the beginning of winter after snow has fallen.

FireSmart Commitment at Anarchist Mountain

- \$2 levy on each community member with funding for volunteer hours accepted
- Annual community education day
- Training for committee members to facilitate community engagement, property inspections
- Engagement of Developer and AMCS support for burn pit

Results:

- All activities have been accomplished with 2-\$500 grants from the federal FireSmart program to cover training of 2 committee members and to purchase some equipment for rental at a nominal fee. Some funds have been given by AMCS to support Burn Pit maintenance even though the Burn Pit is used by a larger clientele.
- Lesson: Process rather than destination

Roadblocks We Need Support to Overcome

- Lack of funding at national, provincial and municipal levels (note: RDOS CWPP Page 58 There is no funding available for private landowners...)
- Presence of vacant lots, conservation areas and crown lands in our community
- Need for science studies to better understand likely fire behaviour in our community
- Local Fire Department challenges
- Confusion over potential conflict between environmental considerations and FireSmart recommendations
- Normal human inertia

Costs We Face

- Training for Committee Members at approx. \$200 per person
- Fire Pit maintenance including heavy equipment management of burn loads at approx. \$500 per year
- Potential community projects such as rental of a chipper for a day

Why FireSmart is Important to All Communities in BC

- Cost efficient because of few expenses
- Focus on private property management
- Focus on individual and community action rather than responsibilities expected of municipal, provincial and federal levels
- All of us need to participate in finding solutions

Relationship to RDOS Community Wildfire Protection Plan Submitted 31 March 2011

- 7 of 38 recommendations specifically refer to FireSmart principles and guidelines
 - #4 All new developments ...should require that FireSmart guidelines be considered in the development design.
 - #8 The FireSmart manual should be referred to for general guidance on vegetation management around structures.
 - #12 Consider making it mandatory that all future developments at least follow FireSmart guidelines or the site specific recommendations of fire professionals.
 - #15 Consider amending bylaws and OCP policies to increase wildfire risk reduction and promote the development of FireSmart homes and neighbourhoods.
 - #31 Continue to make FireSmart brochures available at local government agencies.

Recommendations, continued

- #33 Consider an annual FireSmart community session prior to the fire season.
- #34 Continue to support FireSmart principles through the public education system utilizing resources from the Wildfire Management Branch.

Support for the Local Fire Department

- Recommendation #30:

Ensure the Fire Department has the necessary equipment to deal with an interface fire prior to the arrival of wildland fire crews.

Thoughts for Your Consideration

- FireSmart community initiatives add value to regional initiatives.
- Prevention costs less than mitigation.
- While awareness of future development requirements are important and the recommendations are sensible, existing communities face the same issues and need to deal with them today.
- Lack of funding limits local FireSmart community reach; inclusion into the RDOS CWPP and commensurate funding would enhance RDOS initiatives in a cost-effective manner.

Questions?

References

- FireSmart Canada: www.firesmartcanada.ca
- FireSmart BC: firesmartbc.ca
- RDOS Community Wildfire Protection Plan:
www.rdosmaps.bc.ca/min_bylaws/Community_Services/Wildfire_Protection_Program/RDOS_CWPP_final.pdf



REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

Community Services Committee

Thursday, June 20, 2019
10:00 a.m.

REGULAR AGENDA

A. APPROVAL OF AGENDA

RECOMMENDATION 1

THAT the Agenda for the Community Services Committee Meeting of June 20, 2019 be adopted.

B. Delegation - Thompson Okanagan Tourism Association
a. Kettle Valley Rail Trail Master Plan Executive Summary

Mike Overend, Destination Development Program Specialist, will address the Committee regarding the Master Plan for the Kettle Valley Rail Trail.

C. Nickel Plate Nordic Ski Club

1. Proposal to Expand Nickel Plate Provincial Park

At the February 7, 2019 Community Services Committee meeting, the following motion was moved and seconded before it was postponed to a meeting of the committee after a representative from the Ministry of Forests, Lands, and Natural Resource Operations attended as a delegation, to discuss timber operations:

RECOMMENDATION 2

It was MOVED and SECONDED

THAT the RDOS Board of Directors support the Nickel Plate Nordic Centre's proposal to expand the existing Nickel Plate Provincial Park in principle; and further,

THAT the Board send a letter to the Honourable Doug Donaldson, Minister of Forest, Land and Natural Resources, and the Honourable George Heyman, Minister of Environment, stating the Board supports, in principle, the efforts of the Nickel Plate Nordic Centre to protect the Apex Mountain recreation area from any logging, present, or future.

D. Regional Recreation Program Update

E. ADJOURNMENT



KETTLE VALLEY RAIL TRAIL MASTER PLAN

ACTIVATING THE TOURISM POTENTIAL
FROM MILE ZERO TO GLENFIR





TABLE OF CONTENTS

ACKNOWLEDGMENTS

EXECUTIVE SUMMARY

INTRODUCTION

01

BENEFITS OF TRAILS & TOURISM

10

CONTEXT

11

EXISTING TRAIL CONDITIONS

17

WHAT WE HEARD

50

MARKET READINESS, OPPORTUNITIES & CHALLENGES

56

THE BLUEPRINT

59

ROLES & RESPONSIBILITIES

106

APPENDICES

APPENDIX A - TRAIL CONDITION SUMMARY TABLE

APPENDIX B - IMPLEMENTATION PLAN

ACKNOWLEDGMENTS

The *Kettle Valley Trail Master Plan: Midway to Glenfir* was championed by the Thompson Okanagan Tourism Association and assembled by the consulting team from McElhanney Consulting Services Ltd. and RC Strategies + PERC. The plan has been prepared for the consideration of the Minister of Forests, Lands, Natural Resource Operations & Rural Development.

The project team would especially like to thank staff from the Ministry of Forests, Lands and Natural Resource Operations, British Columbia Parks, Regional District of Kootenay Boundary, Regional District of Central Okanagan, Regional District of Okanagan Similkameen, the member governments of the Okanagan Nation Alliance, all recreation and trail clubs and organizations and the thousands of tenure holders, private landowners, trails users and residents that took the time to share their stories, concerns and ideas about and help shape the future of the Kettle Valley Rail Trail.



McElhanney



P

E

R

C



EXECUTIVE SUMMARY

INTRODUCTION

The Thompson Okanagan Tourism Association (TOTA), together with many other trail advocates and stakeholders in the region, have long recognized the tourism potential of the KVR Trail and, specifically, the Midway to Glenfir segment. This 192.5 km long segment of the trail is seamlessly connected, easily accessible, contains easy grades, boasts some of the most stunning scenery available anywhere along the KVR corridor and provides immediate access to unique and inspiring visitor attractions. Within a short three-hour drive, the Midway to Glenfir segment of KVR Trail is easily accessible to nearly 602,000 people or 13% of the provincial population and an international airport. The trail's location and inherent features make it very appealing to for both local recreation enthusiasts as well as a diverse array of trails tourism markets. And, the segments strategic location allows numerous rural and Indigenous communities can easily realize the direct and indirect benefits from trails-based tourism.

Though the Thompson Okanagan region is already an international destination that generates significant

benefits to host communities, the rural communities in the Boundary and Similkameen located along the KVR Trail have yet to fully benefit from the region's visitor economy. This is due, in part, to limited tourism infrastructure and susceptibility to strong swings in visitor seasonality. Since the trains stopped running, much of the Midway to Glenfir portion of the KVR corridor has served as a relatively ad-hoc local recreational resource and an informal regional transportation corridor. Despite its well-known potential to be a world-class experience and incredible local recreation opportunity, limited attention has been focused on realizing the trail's place as a strategic provincial asset for rural economic development and diversification.

Glimpses of the full tourism potential of the trail can be experienced by those who visit the Myra Canyon in Myra Bellevue Provincial Park or enlist the services of one of the few tour operators serving the trail. However, in general, this segment of the KVR Trail is not market or export ready and is falling well short of its potential to be a world-class trail experience that generates meaningful benefits to communities along the corridor. Visitor amenities and services

are minimal, market awareness is poor, branding and positioning is limited, the brand promise is potentially misleading, tread conditions are not ideal, conflicts are too frequent and, perhaps most importantly, there are few opportunities for communities to take advantage of the benefits trails tourism can bring. As a result, communities along the corridor are largely missing out on the benefits that such a strategic asset could generate. Though it has yet to reach its tourism potential, the visitor experiences that the trail could provide are in demand.

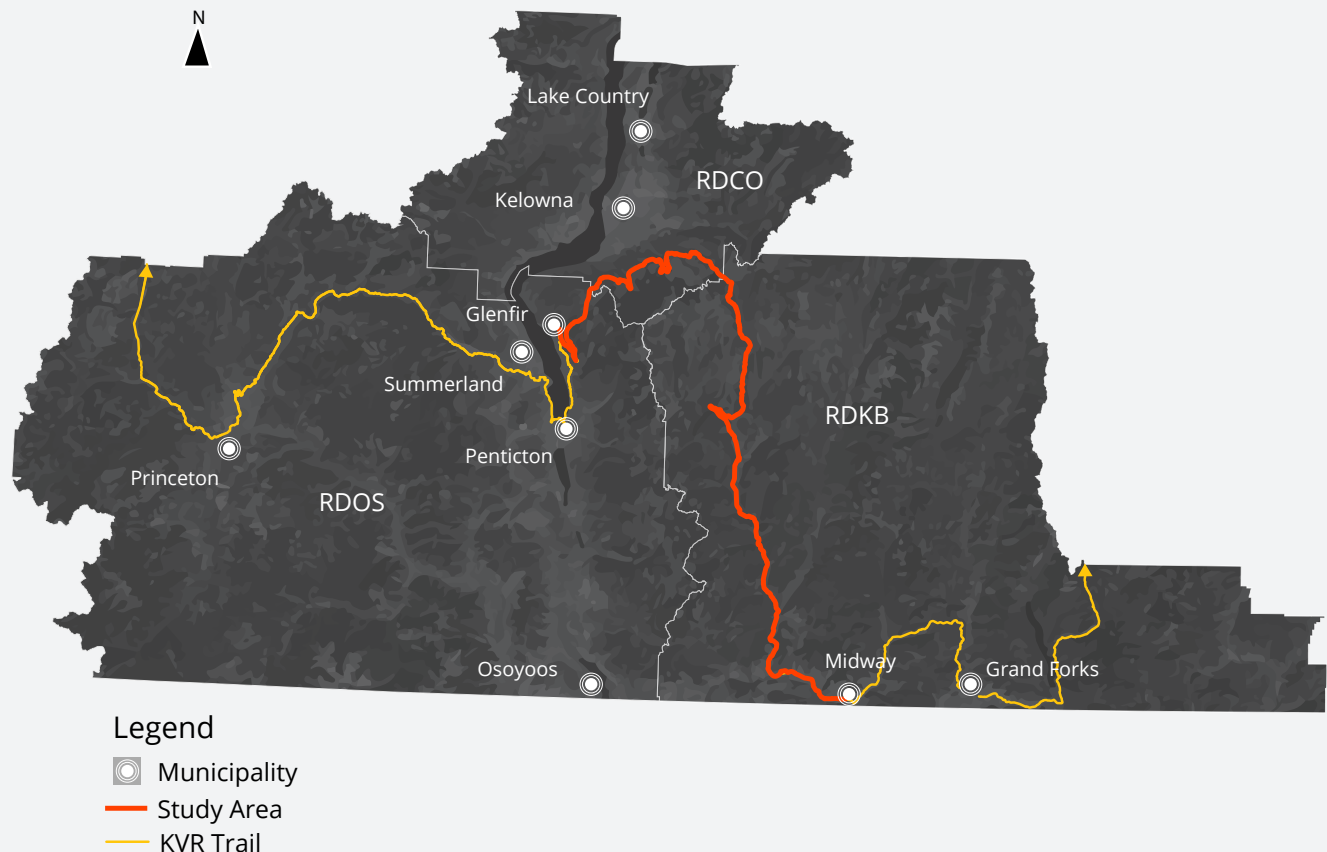
PURPOSE

Guided by the vision set in the TOTA's *Activating our Potential: Thompson Okanagan Regional Rail Trail Tourism Strategy 2016-2022*, this master plan details the priorities and actions that should be implemented to:

- Achieve a world-class export-ready trail experience and exceptional local recreation resource,
- Resolve the recreation use conflicts along the trail,
- Improve the management and integration of non-recreational use of the trail,
- Improve the trail tread, maintenance and management of the trail, and
- Mitigate the trail's potential impacts on the environment, adjacent private landowners and tenure holders.

Commissioned by TOTA, this master plan establishes a renewed direction for the future of this segment of KVR Trail. As the owner and manager of the trail, the master plan has been recommended to the Minister of Forests, Lands, Natural Resource Operations and Rural Development (FLNRORD) for adoption and implementation.

▼ **Figure 1: Study Area, Regional District Boundaries and Communities**





ENGAGEMENT BY THE NUMBERS

- 2,025** online survey submission
- 1,671** ideas and opinions expressed on Vertisee
- 185** Roving kiosk participants
- 53** tourism operator survey submissions
- 40+** workshop participants
- 32** landowner survey submissions
- 14** tenure holder questionnaire submissions
- 6** stakeholder meetings
- 4** meetings with Indigenous leaders

ENGAGEMENT

Though the corridor is first and foremost a recreational trail, investments in and potential changes to the management of the corridor can impact other users who, by default rather than design, use or rely on the corridor for non-recreation and tourism purposes. To ensure that the true tourism potential and recreation quality of the KVR Trail can be realized in a way that minimizes unintentional impacts to other users, a robust engagement process was held to ensure the range of uses, and interests in the trail were understood and considered. Thousands of trail users, residents, stakeholders, Indigenous communities, private land owners and staff from local, regional and the provincial government took part in the process.

THE BLUEPRINT

This master plan articulates a renewed vision for the Midway to Glenfir segment of the KVR Trail. At the foundation of the plan are 17 priorities with associated actions that need to be implemented if the vision and the trail's recreation and tourism potential is to be realized. If the plan is successfully implemented over the next ten years, the KVR Trail will be:

- A world-class export-ready visitor experience
- Actively managed for recreation and tourism
- Maximizing the benefits to local communities
- Resolved conflicts
- Minimizing undesirable environmental and cultural impacts
- Growing stewardship and local support for the trail

DESIRED OUTCOMES



**World-Class Export-Ready
Visitor Experience**



**Maximizing the Benefits
to Local Communities**



Resolved Conflicts



**Minimizing Undesirable
Environmental and
Cultural Impacts**



**Growing Stewardship
and Local Support**

VISION

The KVR trail is a world-class non-motorized long-distance trail experience. Recognized and cited by visitors as a must-experience destination, the trail inspires higher yield short and long-haul markets to choose the Thompson Okanagan Region in the peak and shoulder seasons. Visitors enjoy a range of experiences from multi-day long distance tours for the seasoned adventurer to shorter excursions suitable to the first timer. Delivering an exceptional experience to every visitor, the trail connects a fascinating mix of communities, beautiful landscapes, unique attractions, railway and settlement history, and Indigenous culture. Seamlessly integrated with other nearby visitor activities and attractions, visitors routinely extend their stay to take part in an endless mixture of outdoor recreation, nature observation, cultural, culinary, winery and event options. Embracing our region's Sustainable Tourism Destination accreditation, the trail is effectively and sustainably managed, well resourced and strongly supported by the local and regional communities through which it passes.

PRIORITIES

- Regulate the Use of the Trail
- Enhance Nearby Off-Road Vehicle Trail Networks
- Improve the Trail's Tread and Maintenance of the Trail
- Enhance the Major Gateways and Trailheads
- Make the Connections to Adjacent Communities & Off-Trail Experiences
- Enhance the Condition of the Primary Access Routes to the Trail
- Improve Signage & Wayfinding
- Diversify and Enhance the Supply of On-trail Accommodations
- Animate the Trail Experience
- Improve and Consistently Provide Comfort and Convenience Amenities
- Actively Manage Visitor Use, Impacts and Safety
- Improve the Universal Accessibility of the Trail
- Motivate Visitors to Experience the Trail and the Region to Support the Trail
- Minimize the Impacts of Trail Development and Use on Wildlife and the Environment
- Minimize Impacts of Trail Use on Adjacent Landowners & Tenure Holders
- Confirm the Governance Model & Enhance Local Partnerships & Stewardship
- Enhance Resourcing and Capacity



A NOTE FROM TOTA TO READERS

It is important to understand that much this segment of KVR Trail and corridor has been largely unmanaged for decades. In many cases, uses of the trail and corridor have evolved overtime by default, rather than conscious decisions or design. Some of those uses are well aligned with the original intent of establishing a long-distance recreation trail while others are not. In the absence of strong proactive management, a number of complex management issues have evolved and currently stand in the way of achieving the trail's full potential and ability to maximize benefits to local communities. The issues need to be resolved if the trail's tourism and recreation potential is to be maximized but the solutions are complex. Many of the identified priorities and actions in this plan are interrelated and interdependent. TOTA encourages all readers to review the plan in its entirety to ensure the full suite of priorities and actions are understood. There are certainly trade-offs that are made through this plan, but those trade-offs are recognized, and actions are identified to minimize the effects of the proposed changes on all interests.

Proposal to Expand Nickel Plate Provincial Park

July 5, 2018

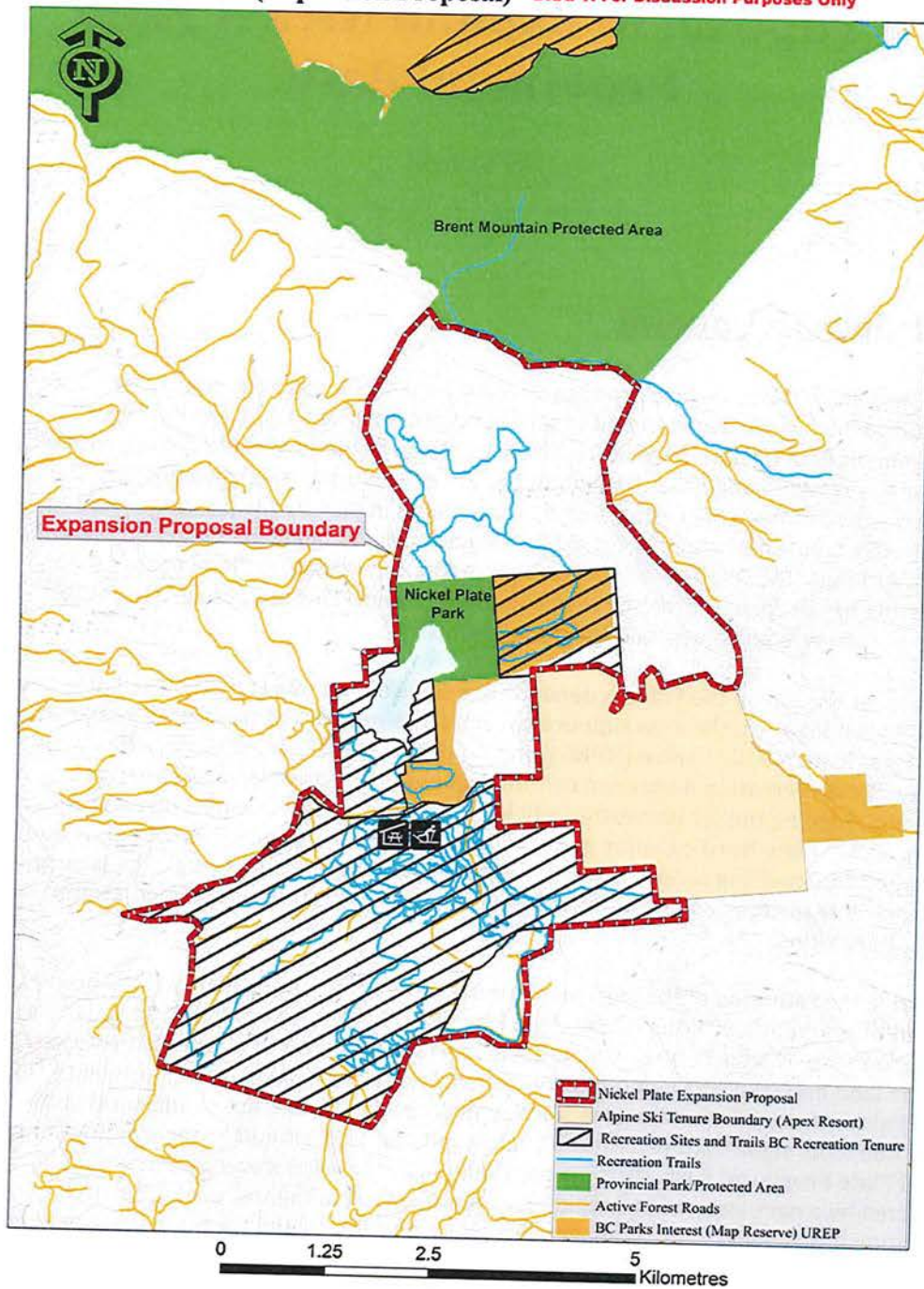
Overview of Proposal

The Apex/Nickel Plate Plateau area has very high values for year-round recreation, as was recognized during the development of the Okanagan Shuswap Land and Resource Management Plan (OSLRMP) of 2001. The area is also a source of timber, lying within the Timber Harvesting Land Base (THLB), and has been subject to extensive logging. The rate at which timber has been harvested recently, motivated in part by the province-wide outbreak of pine bark beetle and other forest pests, has had a severe negative impact on recreational values. Although the OSLRMP identified high recreation values on the plateau, timber harvesting has been a priority for resource management. This has resulted in conflict between recreational values and the timber industry.

Outdoor recreation on the Plateau depends to a large extent on retaining treed areas. As can be seen from Figure 1, the area supports an extensive network of trails used year-round. The Nickel Plate Nordic Centre (NPNC), and Apex Mountain Recreation Area lie on the plateau. Some recreational uses can continue on harvested areas, but most depend on forest retention. Ongoing timber harvesting will have a severe negative impact on recreational values. Nickel Plate Nordic Center is particularly vulnerable because Nordic skiing and associated track setting cannot happen in areas where there are no trees. That type of skiing is not possible in areas where snow drifting occurs, which is the case on land cleared by timber harvesting.

To enable the retention of the high recreational values of the Apex Plateau, it is proposed to expand the currently existing Nickel Plate Provincial Park. The expanded park will include the Nickel Plate Nordic Centre, a connecting corridor to the Brent Mountain Protected Area, and the land between NPNC and the Controlled Recreation Area of Apex Mountain. This proposal recommends that the area under consideration should not be included in the THLB due to its significant recreational values, and instead, should be incorporated into Nickel Plate Provincial Park. This proposal highlights a range of values that would be protected by a park expansion, including economic, environmental, ecological and recreational, as well as Syilx Okanagan First Nations cultural and traditional use values.

Nickel Plate Park (Expansion Proposal) **DRAFT: For Discussion Purposes Only**



Economic Values

1. Nickel Plate Nordic Centre



Please click here for a brief video description of Nickel Plate Nordic:
<https://www.youtube.com/watch?v=YX6bJS5tOsw&feature=youtu.be>

The Nickel Plate Nordic Centre (NPNC) hosts a vibrant cross country ski community and is located forty kilometres west of Penticton, B.C. NPNC is a non-profit society established in 1989. NPNC manages approximately 50 km of groomed Nordic ski trails. NPNC operates on crown land under a Partnership Agreement with Recreation Sites and Trails, part of the Ministry of Forests, Lands, Natural Resource Operations and Rural Development. The club has a membership of over 900 and receives approximately 3,000 day-use visitors each year over and above membership use. There is a growing First Nations membership including a Spirit North First Nations ski program that serves Syilx Okanagan youth and families, and ongoing visits from Outma Squixw Cultural School located at the Penticton Indian Band.

Groomed Nordic ski trails are packed and track set by a grooming machine owned by NPNC. The tracks set are parallel grooves approximately 5 cm deep that guide the skis for classic Nordic skiing. Most of NPNC's trails are bordered by timber which provides a barrier to wind. Without this barrier wind causes snow to be blown into the ski tracks making them unusable.

Recently NPNC has been actively engaged with the Ministry of Forests, Lands and Natural Resources Operations (FLNRO) as well as 3 logging companies that have identified cut blocks that they plan to harvest within NPNC's Partnership Agreement area. Discussions have been cordial and the logging companies have listened to NPNC's concerns about harvesting. At the end of the day, however, the timber remains identified as harvestable timber.

If the timber adjacent to the ski trails is logged, as is proposed, the trails become unusable due to wind blown snow filling in the ski tracks set by the grooming machine. This would mean that the Nordic Centre would no longer be viable.

While there is an economic value to harvesting the timber, NPNC believes that it would be an economic gain only once every 50 to 80 years. NPNC is at 1800m elevation so growth is slow and the timber that is harvested generally tends to be thin, short and twisted. Any economic benefit from harvesting should be more than offset by other economic gains. NPNC has annual expenses of \$194,000 and income of \$215,000 (from year end March,

2017). It is a non profit so all income is returned to the community in one form or another. This is, of course, in addition to the social benefits of having an excellent Nordic Centre for the use of the residents of the South Okanagan as well as winter visitors to the area.

NPNC has requested from FLNRO an estimate of the economic value of the timber in NPNC's agreement area; however, NPNC has not yet received a response. While NPNC recognizes the economic importance of logging, it is questioned how much economic value the timber has in the NPNC agreement area. Accordingly it has been suggested that FLNRO examine other harvesting opportunities for the affected logging companies that would offset any economic loss resulting from protecting the NPNC timber. A response to this suggestion has not yet been received.

None of this is intended to disrespect the logging companies involved or to minimize their importance. The logging companies have, in fact, been quite cooperative in delaying harvesting in NPNC's agreement area. They have, instead, been focusing operations in other areas. They cannot, however, be expected to delay harvesting in NPNC's agreement area indefinitely if it remains in the harvestable timber supply.

2. Apex Mountain Community

Apex Mountain Resort and the private homes adjacent will border the Park extension. Apex is the major downhill ski resort in the South Okanagan and attracts both local and visiting skiers. Bordering a significant Provincial Park with multiple, year round outdoor recreation options increases Apex's ability to attract visitors to the area. Those visitors provide a significant benefit to the economy of the City of Penticton and neighbouring businesses.

Apex Resort is utilized by Apex property owners, their visitors, and renters as well many from the south Okanagan communities (a population of approx 50,000).

The area includes an extensive, well established trail system (some of which has existed for over 50 years). Its alpine and subalpine environment is one that is rare in the South Okanagan and for that reason, it offers a unique experience for those accessing the existing trail system. The area is readily accessible to a number of valley communities and a good, paved, all-season road, provides ready access to many types of outdoor recreation.

The OSLRMP recognized the recreational value of this region and established it as an Intensive Recreation Zone (IRZ). Much of the IRZ is within the boundaries of this proposal. Many of the trails are within the boundaries of the proposed park expansion (see map). These trails are used extensively both in the summer, for hiking and mountain biking, and in the winter for X-C Skiing, ski touring and snowshoeing. These trail systems include the Okanagan Vista cross country/snowshoe and hiking trails, the Mt. Riordan Hiking and mountain biking trails and the upper Keremeos Creek and Hidden Valley snowshoe trails as well as the intensive trail systems established and maintained by NPNC. Incorporating these trails into the existing Nickel Plate Park and linking it with the Brent Mountain Protected Area would facilitate connecting these various trails and result in a more complete, attractive trail system.

Importantly, implementation of this expanded park proposal will contribute, in a clear and practical way, to the Intensive Recreation goal of the LRMP, namely to “manage for intensive recreational use, opportunities, and experiences”. That includes the specific OSLRMP objectives of sustaining and maintaining recreational opportunities.

Environmental and Ecological Values

Resource extraction, and specifically logging, has a significant impact on the wildlife that use the forests for shelter, protection from predators, breeding, migration and feeding. While fauna is remarkably adaptive to gradual environmental change, clear cut logging is not gradual. The result of logging is a complete disruption to the forest ecosystem. Animal populations are either eliminated or come under significant pressure due to habitat loss. The following discussion identifies the species that would be benefited by the proposed Park expansion.

The land proposed for inclusion in the expansion of Nickel Plate Provincial Park is contained within the Okanagan Range Ecoregion, Northern Cascade Ranges Ecoregion, Southern Interior Ecoprovince, as defined in Demarchi (2011).

The Southern Interior Ecoprovince provides a vital link between the Boreal Forests of Central BC, and the Montane Forests of Idaho and Montana, for movement of species, maintenance of populations, and adaptation to changing climates. Large mammals such as Bobcat, Lynx, Cougar, Marten, Fisher and Black Bear move freely across this large area, as do Mule Deer, White-tailed Deer, and Moose, and other species more typically found in valley bottoms. Because of the types of winters found in this part of the province, animals must either be capable of surviving the winters on site, or making local migrations down into the valley bottoms to winter. Not only is there a north-south connection for fauna through this area, there is also an elevational link with the Ecoprovince.

Wetlands, where they occur in warmer parts of the Ecoprovince provide habitat for a variety of amphibians, and some reptiles, and for a wide range of bird species. Over 70% of the species of birds breeding in British Columbia can be found in the Southern Interior Ecoprovince, though not all reside in the areas of this proposal. In the higher elevations of the Ecoprovince insectivorous birds, some seed eaters, owls and a range of raptors are important either for forest health, or the forest provides habitat for these species in their annual migrations. Insectivorous birds are important in helping to manage insect pests throughout, including woodpeckers and many species of Passerines that feed exclusively on insects. Seed eating birds, like crossbills, grosbeaks, jays and Clarke’s Nutcrackers help ensure seed dispersal and thus forest regeneration. Owls and raptors of note include the Horned Owl, Great Gray Owl, Boreal Owl, and Golden Eagle, as residents and migrants, and other more northern species in migration such as falcons, and Buteos like the Red Tailed Hawk, to name just a few.

The Northern Cascade Ranges Ecoregion is characterized by somewhat rounded uplands in the rain shadow of the Coast and Cascade mountain ranges. Both wetter and drier forest types can be found in this Ecoregion, and it is considered a transitional area between the wetter western forests and the dryer ones to the east. It therefore is important not only north-south and vertically, but in terms of east-west migration and species adaptation. The Okanagan Range Ecosection is characterized by high mountains to the south (Cathedral Lakes area), and more rounded hills to the north. Summers are warm and dry, and winters cool but not generally cold unless Arctic outflows are experienced. Higher elevations in this area are dominated by subalpine forests and rolling alpine tundra, while warm dry steppe habitats can be found on south slopes and into the lower adjacent valleys.

The area adjacent to Nickel Plate Provincial Park and the Brent Mountain Protected Area to be included in the park expansion proposal can be further characterized by examining the Biogeoclimatic Zone within which it lies. This classification scheme, known as Biogeoclimatic Ecosystem Classification (BEC), has been primarily used to describe vegetation. Animals generally move through many different vegetation zones throughout their life-cycles, but at a landscape level it is informative to characterize the vegetation at a larger scale. The area in question falls within the Englemann Spruce – Subalpine Fir Biogeoclimatic Zone, and contains what is known as the Very Dry Cold Subzone of that classification. According to Stevens (1995), for the purposes of animal distributions, this area is known as the Dry, and Very Dry Parkland Subzone Groups for Wildlife. Species likely to be found in the park proposal area have been identified from Stevens (1995) for those subzones and are shown in Appendix 1.

First Nations Values

The area proposed for Nickel Plate Provincial Park expansion is an area of significant Syilx Okanagan First Nation value. The area has traditionally been used for hunting and seasonal harvesting of plant resources and these uses are ongoing. This area is a significant hunting area for moose and mule deer. Syilx Okanagan have expressed concerns about maintaining moose habitat. There have also been concerns expressed about conserving White Pine areas which are known to be endangered and are significant to Syilx people. Syilx Okanagan people have a vested interest in maintaining strong ecosystems and conserving wildlife corridors. Nickel Plate Lake is a significant area for recreational activities like fishing and camping. There is a growing interest in cross country skiing among the First Nations community and a growing use of the trails for healthy recreation. The Outma Sqilxw Cultural School at Penticton Indian Band has made multiple trips to NPNC over the past several years, as has the Okanagan Nation Alliance Bridging program for youth. Penticton Indian Band and Lower Similkameen Indian Band have direct interests in this proposal. Syilx Okanagan First Nations traditional use of the land covered by the expansion of the Park would continue unimpeded. At the same time any negative impacts of resource extraction to Syilx Okanagan traditional use would be negated. It goes without saying, of course, that further input from First Nations should be sought before any final decision is made regarding the boundaries of Nickel Plate Park.

Recreational Values

"Ski areas are a valuable component of the tourism industry; they provide one of the most important motivating factors (to ski and/or snowboard) for travelling to and around British Columbia during the winter months, and in the summer provide a stunning backdrop for hiking, mountain biking and golfing." This is from a Ministry report entitled "The Value of Ski Areas to the British Columbia Economy".

(file:///C:/Users/Owner/Downloads/2014value_of_ski_areas_phase_two_final.pdf)

The entire area covered by the Park expansion is in an Intensive Recreation Area (OSLRMP). Aside from the downhill skiing tenure of Apex Mountain Resort, the area is extensively used in winter for Nordic skiing (already discussed), snow shoeing, snowmobiling and back country skiing. During the summer it is used by hikers, nature enthusiasts, mountain bikers and bird watchers. Please see the attached letter (Appendix 2) of endorsement from the Penticton and Area Cycling Association.

Action Requested

Protecting the recreational, ecological, wildlife and First Nations values in the expansion area should be seen as a high priority by the Ministries of the Environment and Forests, Lands, Natural Resource Operations and Rural Development. We believe that, on balance, there will be a net economic gain when comparing the economic gains from protecting the recreational resources to the economic loss of resource extraction. We feel that such loss, at a local level, could be easily replaced by granting the local logging companies harvesting rights in less sensitive areas.

Residents of the South Okanagan will receive a significant net economic and recreational benefit from this proposal and we believe will strongly support the Ministries in the approval process.

Additionally, The Canadian Biodiversity Strategy has suggested increasing the amount of land in protected areas in Canada from 10% (in 2013) to 17% by 2020. This proposal will assist in reaching that target. (<http://biodivcanada.ca/default.asp?lang=En&n=9B5793F6-1>)

It is respectfully requested that the Ministries approve this proposal and expand Nickel Plate Provincial Park for the benefit of the residents of the South Okanagan.

For further information please contact Rick Leslie, Vice President Nickel Plate Nordic Centre. rickjanna@gmail.com. 778-515-6577.

References

- Identification of eco-regions came from Demarchi, D. A. 2011. The British Columbia Ecoregion Classification. Third Edition, Ecosystem Information Section, Ministry of Environment, Victoria, British Columbia.
Availed at: <http://www.env.gov.bc.ca/ecology/ecoregions/index.html>
- Identification of the Biogeoclimatic Zone within which the proposed addition lies, to be found at:
ftp://ftp.for.gov.bc.ca/HRE/external/!publish/becmaps/PaperMaps/field/DPE_PenitctonSubunit_OkanaganShuswapResourceDistrict_ThompsonOkanaganRegion_field.pdf
- Identification of animals likely to found in the Subzone Group for Wildlife, as outlined in: Stevens, V. 1995. Wildlife diversity in British Columbia: distribution and habitat use of amphibians, reptiles, birds, and mammals in biogeoclimatic zones. Res. Br., B.C. Min. For., Wildl. Br., B.C. Min. Environ, Lands and Parks., Victoria, B.C. Work Pap. 04/1995., to be found at:
<https://www.for.gov.bc.ca/hfd/pubs/docs/wp/wp04.pdf>

Appendix 1.

Animals potentially to be found in the Dry and Very Dry Parkland Subzone

Animals (except birds – see below) which are known to occur in the Dry and Very Dry Parkland Subzone Groups for Wildlife (Stevens 1995), and which *may* be found in the proposal area, are shown in the following tables. Upper case letters under Occurrence indicate common to abundant, lower case rare to sporadic. Yy = yearly, Pp = Spring, Ss = Summer, Aa = Autumn, Mm = Migration.

Amphibians & Reptiles

Species	Occurrence
Long-toed Salamander	Y (only in wetlands)
Western Toad	Y (only in wetlands)
Spotted Frog	Y (only in wetlands)
Northern Alligator Lizard	Possible
Western Garter Snake	Possible
Common Garter Snake	Possible

Mammals

Species	Occurrence
Common Shrew	Y
Pygmy Shrew	y
Dusky Shrew	Y
Water Shrew	y
Vagrant Shrew	Y
Silver-haired Bat	S
Hoary Bat	S
Little Brown Myotis	S
Long-legged Myotis	S
Snowshoe Hare	Yy (cyclic; not always abundant)
Pika	Y
Southern Red-backed Vole	Y
Long-tailed Vole	Y
Meadow Vole	Y
Water Vole	Y

Muskrat	Y (only in ponds)
Heather Vole	y
Northern Bog Lemming	Y
Bushy-tailed Wood Rat	Y
Deer Mouse	Y
Porcupine	Y
Hoary Marmot	Y
Columbian Ground Squirrel	Y
Cascade Mantled Ground Squirrel	y
Least Chipmunk	Y
Coyote	Y
Grey Wolf	S (hypothetical; sightings far to the south and north)
Red Fox	Y
Cougar	S
Lynx	Y
Bobcat	Y
Wolverine	Y
Marten	Y
Short-tailed Weasel	likely
Least Weasel	likely
Long-tailed Weasel	y
Mink	Y
Black Bear	Y
Moose	Y
Mule Deer	SA
White-tailed Deer	SA

Birds

Birds which are known to occur in the proposed park expansion area are shown in the following table. Source: Apex/Hedley Christmas Bird Counts 2003 to present (considering Apex/NP area only); eBird.org data 2014 to present; and personal observations of Janna Leslie 2005 to present (compiler of confirmed sightings).

In addition, birds not specifically recorded but which *may* occur in the Dry and Very Dry Parkland Subzone Groups for Wildlife of the Engelmann Spruce Subalpine Fir BEC of Stevens (1995) area shown towards the end of the list.

Confirmed sightings

<u>Species</u>	<u>Habitat</u>
American three-toed woodpecker	Conif forests (usu spruce)
Black-backed woodpecker	Conif forests (usu spruce and fir)
Black-billed magpie	Open woodlands
Boreal chickadee	Conif and mixed conif-decid woodlands
Boreal owl	Dense conif and conif/decid forests
Brown creeper	Pine forests (esp ponderosa, yellow)
Clark's nutcracker	Conif forests
Common raven	Forests, wide variety of habitats, oft mountainous
Dark-eyed junco	Conif and decid forests
Downy woodpecker	Mixed decid-conif woodland, riparian woodland
Dusky grouse	Montane conif forests
Golden-crowned kinglet	Open conif forests
Gray jay	Conif and mixed conif-decid forests
Great gray owl	Dense conif forests
Hairy woodpecker	Decid or conif forests
Mountain chickadee	Montane conif forests
Northern pygmy-owl	Dense montane conif/decid forests, pine-oak forests
Pacific wren	Dense conif forests near water
Pileated woodpecker	Decid-conif forests
Pine grosbeak	Open conif forest
Pine siskin	Conif and mixed conif-decid forests
Red crossbill	Conif and mixed conif-decid forests
Red-breasted nuthatch	Conif (esp) and mixed conif-decid forests
Red-tailed hawk	Open woodlands
Ruffed grouse	Decid-conif forests with dense understory
Sharp-shinned hawk	Mountainous conif/decid forests, woodland
Spruce grouse	Mature conif forests
Steller's jay	Conif and mixed conif-decid forests
Townsend's solitaire	Open montane conif forest and woodlands
Varied thrush	Moist conif forest and decid forest with dense understory
White-winged crossbill	Conif and mixed conif-decid forests

Summer sightings only

Chipping sparrow	Open conif forest, woodlands
Hermit thrush	Conif, mixed or decid forest
Lincoln's sparrow	Riparian scrub in montane areas
Merlin	Open woodlands
Mountain bluebird	Open conif and decid forests
Olive-sided flycatcher	Open montane, conif-decid forests

Orange-crowned warbler	Decid and decid-conif woodland
Ruby-crowned kinglet	Conif and conif-decid forests
Rufous hummingbird	Conif forest, thickets, open woodlands
Song sparrow	Dense riparian vegetation, forest edge
Spotted sandpiper	Shorelines, alpine to sea level
Swainson's thrush	Woodland, conif forest edge
Western bluebird	Open woodlands
White-crowned sparrow	Scrub
Wilson's warbler	Scrub near water, riparian woodland
Yellow-rumped warbler	Conif and conif-decid forests

Also found in this Ecoprovince (after Stevens (1995))

American robin	sa
Bald eagle	sm
Barn swallow	s
Blue grouse	y
Cliff swallow	s
Cooper's hawk	sm
Evening grosbeak	Possible
Golden eagle	sm
Gulls	Sporadic on wetlands lake
Kestrel	sm
Loons, grebes & other waterfowl	Sporadic on wetlands lake
Merlin	sm
Northern goshawk	sm
Northern Harrier	sm
Northern shrike	a
Peregrine falcon	ps
Rosy finch	y
Rough-legged hawk	sm
Shorebirds	Sporadic on wetlands lake
Snow bunting	sm
Swainson's hawk	sm
Tree swallow	ps
Violet-green swallow	s
Waxwings	sa
White-tailed ptarmigan	y

Appendix 2.

PACA - Penticton and Area Cycling Association

The following is a letter of endorsement from the Penticton and Area Cycling Association:



Penticton and Area Cycling Association
129 Nanaimo Ave. West
Penticton, BC V2A 1N2

April 12, 2018

To: All Stakeholders

RE: Notice of Support – Proposed Nickel Plate Provincial Park Expansion

Penticton and Area Cycling Association (PACA*) has reviewed a draft copy of the “Proposal to Expand Nickle Plate Provincial Park” dated February 7, 2018. PACA is in support of this proposal for the following reasons:

- The area has high recreation value for mountain biking¹.
- Protection from logging which would decrease the recreation value of the area.
- Protection from the environmental impacts associated with logging.
- Increased economic value².

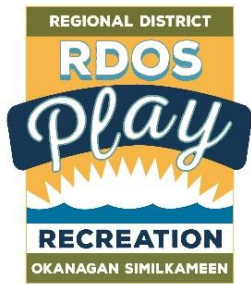
1) PACA has received funding from the Rural Dividend Fund to complete a feasibility study to create a sanctioned alpine trail in the Brent Mountain Area, which would include the existing, and proposed expanded, Nickle Plate Provincial Park area. Accordingly, the proposed expansion is in keeping with objectives of that initiative.

2) Numerous studies have been completed which numerate the economic benefits of outdoor recreation trails. The Western Mountain Bike Tourism Association has a catalogue of such studies, related to mountain biking in particular, on their website (<https://www.mbta.ca/resources/research/>). A list of those studies is attached.

*PACA was formed in 2008 with a goal of providing the south-central Okanagan with a voice for cyclists. With over 200 active members, PACA is now the prominent force in both on and

offroad trail design, maintenance and planning. PACA works with municipal and provincial governments, as well as NGOs to secure access to rural and urban landscapes, allowing residents and tourists alike to better enjoy time spent on their bikes. PACA is involved in numerous charity fundraisers, ecological restoration and cycling liaison projects. PACA is a not-for-profit organization run by a dedicated group of volunteers. PACA is very pleased to support this proposal. Please contact the undersigned with any questions.

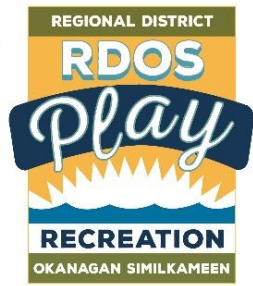
Laura Harp
PACA President
250-493-7625
laura@bikepenticton.ca



Regional Recreation Program

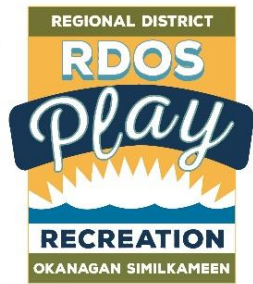
UPDATE

June 20th 2019



RDOS Play is...





Recreation an RDOS Priority

A regional approach to Recreation...

- ✓ Size and diversity of region
- ✓ Recreation services and assets
- ✓ Plan H funding



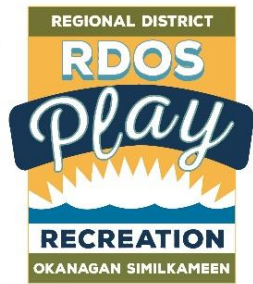
The FUN begins...

The Journey

Creating a Regional Recreation approach...

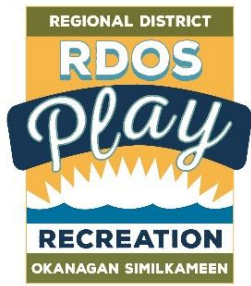
- ✓ Target priority populations
- ✓ Five strategies
- ✓ New branding
- ✓ Passionate and knowledgeable Task Force
- ✓ Training and workshops
- ✓ A Recreation Hub





Successes

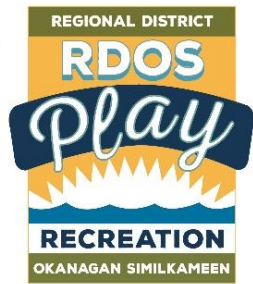
- August 2017 Plan H Grant awarded
- November 2017 – 1st meeting of Task Force
- December 2017 – RDOS Play logo and rec.rdos.bc.ca
- February 2018 – Community Physical Activity survey
- March 2018– Physical Activity Trailer (PAT's) launched at OSHLC Health Fair
- May 2018 – Regional Walk Week, Play Boxes for 4 First Nation schools
- Leadership training
- March – Sept 2018 – PAT's summer tour included over 80 visits
- Support and sustain Recreation in the service areas – PLAY on



So what, now what?

- Recreation is valued and a priority
- Recreation approach and framework
- Sustaining successful initiatives:
(PAT, Play Boxes, Rec website)
- Expanding recreation service in electoral areas – enhanced programs, registration software, recreation framework, insurance portal, agreements with SDs

**New opportunity and adventure – PL4C



PL4C Project

- RDOS awarded a Sport for Life initiative – Physical Literacy for Communities (PL4C) in March 2018
- In “state of readiness” – sustain momentum of RDOS Play
- Objective: Improve Physical Literacy

Long Term Athlete Development

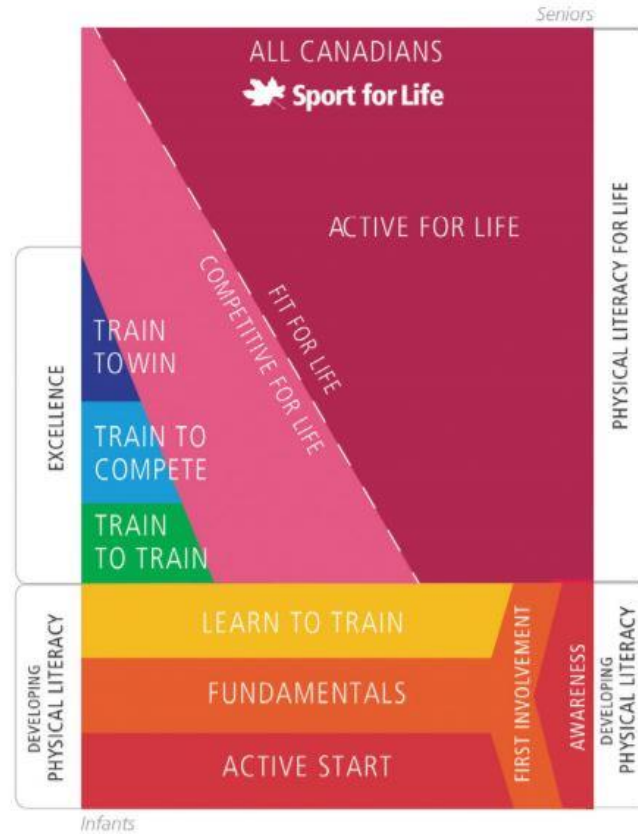
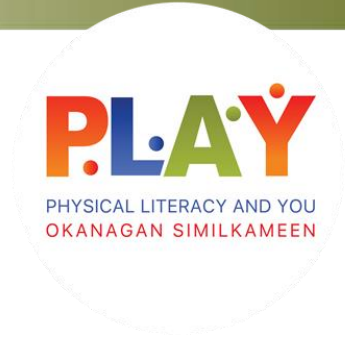


FIGURE 1
 LONG-TERM ATHLETE DEVELOPMENT
 credit: Sport for Life, 2016

What exactly is PL?



Why do we care?

**THIS GENERATION IS
AT RISK OF A SHORTER LIFE
SPAN THAN THEIR PARENTS
IF WE DON'T
ACT NOW**

Help kids develop
physical literacy
and they will be
Active for Life.



Active kids are healthier,
more confident, and do
better in school.



PLAY
PHYSICAL LITERACY AND YOU
OKANAGAN SIMILKAMEEN

PL4C - PLAY OS

PL4C project provided access to online and educational materials/tools, workshops, mentor from Sport for Life and templates for key sector players and communities.

RDOS Play has...

- ✓ Hosted a Launch to share project
- ✓ Facilitated the formation of a Leadership Team
- ✓ Branded as PLAY OS
- ✓ Leadership Teams has created Milestones
- ✓ Hosted a PL 101 Workshop
- ✓ Community Action Teams (CATs) to implement and collaborate



Physically literate Okanagan Similkameen

Less of this...



and more of this...





Regional Recreation Program

Shona Schleppe, Recreation Manager
Janet Black, Recreation Coordinator
Laura McCarron, Recreation Coordinator

Questions?



REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

Environment and Infrastructure Committee

Thursday, June 20, 2019

11:00 a.m.

REGULAR AGENDA

A. APPROVAL OF AGENDA

RECOMMENDATION 1

THAT the Agenda for the Environment and Infrastructure Committee Meeting of June 20, 2019 be adopted.

B. Discussion Regarding Plastic Bag Ban in Okanagan

RECOMMENDATION 2

THAT the RDOS Board of Directors express their support to the Province and Federal governments for a single use plastics ban.

C. ADJOURNMENT

ADMINISTRATIVE REPORT

TO: Environment and Infrastructure Committee

FROM: B. Newell, Chief Administrative Officer

DATE: June 20, 2019

RE: Discussion Regarding Plastic Bag Ban in Okanagan

Administrative Recommendation:

THAT the RDOS express their support to the Province and Federal governments for a single use plastics ban

Purpose:

To support the Province or Federal governments creating a ban on single use plastics rather than having local governments create a patchwork of regulations across BC.

Reference:

[RDNO Makes Progress in Regulating Plastic Checkout Bags](#)

Background:

On March 21st, 2019, the Environment and Infrastructure Committee resolved 'THAT staff work with Central Okanagan and North Okanagan Regional Districts to combine efforts to ban the use of single use plastic bags.'

In May, RDOS Staff held a conference call with the Regional District of Central Okanagan (RDCO) and Regional District of North Okanagan (RDNO).

- The RDCO Board has committed \$30,000 in 2019 to allow for work on a potential ban of single use plastics. How these monies will be spent in 2019 is still in development by RDCO Staff.
- RDNO Staff presented a comprehensive review of local government powers to ban single use plastic materials in early May (see report linked in Reference section). The RDNO Board has conducted first reading of a Regional ticketing bylaw that would regulate the use of single use bags in participating municipalities and Electoral Areas. This bylaw has recently been sent for legal review.

RDOS Staff have also participated in conference calls with multiple jurisdictions across BC discussing plastic bag bans. RDOS Staff have example bylaws and education materials from jurisdictions that have implemented or are considering implementing a plastic bag ban. These bylaws can be shared with member Municipalities by request.

Analysis:

The RDNO is the only jurisdiction in BC that has brought a Regional ticketing bylaw that bans plastic bags to legal review. All other bans have come through municipal business licensing. RDOS Staff would like to wait for the results of their legal review before considering any such bylaw within the RDOS.

In May 2019, the Canadian Plastic Bag Association appealed a ruling of the BC Supreme Court that allowed the City of Victoria to ban plastic bags. This followed litigation in 2018 which allowed the City of Victoria to proceed with their bylaw. RDOS Staff would like to wait for the results of this appeal before recommending any bylaws applicable to municipal business licenses. As Regional Districts cannot issue business licenses, these bylaws would only be applicable for municipalities.

Other municipal and Regional Districts across BC continue to look at or implement single use plastic bag bans or restrictions. There is no one method or bylaw being used to regulate plastic bags across the Province. A Provincial or Federal level ban of single use plastic bags would be more efficient for businesses as there would be one set of rules to follow across BC. The Federal government has stated that they would like to see this ban be put in place. Several Provinces have already implemented single use plastic bans.

The 2012 RDOS Solid Waste Management Plan (SWMP), in Appendix A, calls for public consultation before implementing any bans of single use plastic bags. The SWMP recognizes that multiple methods, such as public education and increased recycling programs, could be implemented instead of a ban.

No funds have been allocated for public consultation in 2019. The Board may consider funding for consultation through 2020 budget discussions. Consultation on banning plastic bags could take place as a stand alone project or in conjunction with a full review of the RDOS Solid Waste Management Plan scheduled for 2020.

Communication Strategy:

If the Administrative Recommendation is adopted by the Board, a letter from the Chair will be sent to applicable Provincial and Federal Ministries.

Respectfully submitted:

Cameron Baughen

C. Baughen, Solid Waste Management Coordinator



REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BOARD of DIRECTORS MEETING

Thursday, June 20, 2019

12:30 p.m.

REGULAR AGENDA

A. APPROVAL OF AGENDA

RECOMMENDATION 1 (Unweighted Corporate Vote – Simple Majority)

THAT the Agenda for the RDOS Board Meeting of June 20, 2019 be adopted.

1. Consent Agenda – Corporate Issues

a. Naramata Parks & Recreation Commission – May 27, 2019

THAT the Minutes of the May 27, 2019 Corporate Services Committee meeting be received.

THAT the RDOS to explore the feasibility of a septic easement on Wharf Park including a value assessment, along with public consultation.

b. Electoral Area “C” Advisory Planning Commission – May 21, 2019

THAT the Minutes of the May 21, 2019 Electoral Area “C” Advisory Planning Commission meeting be received.

c. Corporate Services Committee – June 6, 2019

THAT the Minutes of the June 6, 2019 Corporate Services Committee meeting be received.

d. Environment and Infrastructure Committee – June 6, 2019

THAT the Minutes of the June 6, 2019 Environment and Infrastructure Committee meeting be received.

e. Planning and Development Committee – June 6, 2019

THAT the Minutes of the June 6, 2019 Planning and Development Committee meeting be received.

THAT Amendment Bylaw Nos. 2849 & 2858 proceed to first reading;

AND THAT prior to first reading of Amendment Bylaw Nos. 2849 & 2858, public information meetings regarding the proposed amendments contained in the bylaws be held in Oliver, Naramata, Kaleden and Princeton.

- f. **Protective Services Committee – June 6, 2019**
THAT the Minutes of the June 6, 2019 Protective Services Committee meeting be received.
- g. **RDOS Regular Board Meeting – June 6, 2019**
THAT the minutes of the June 6, 2019 RDOS Regular Board meeting be adopted.

RECOMMENDATION 2 (Unweighted Corporate Vote – Simple Majority)
THAT the Consent Agenda – Corporate Issues be adopted.

B. DEVELOPMENT SERVICES – Rural Land Use Matters

1. **Request for Letter of Support – Development of an Okanagan Lake Protection Strategy**
- a. Request for Expression of Support
 - b. Draft Letter of Support

To consider a request for support to develop an Okanagan Lake Protection Strategy in collaboration with the Regional Districts of Central Okanagan, North Okanagan, the Okanagan Basin Water Board (OBWB), the Okanagan Nation Alliance (ONA), the Okanagan Collaborative Conservation Program (OCCP), the South Okanagan Similkameen Conservation Program (SOSCP), and the Ministry of Forests, Lands, Natural Resource Operations, and Rural Development (FLNRORD).

RECOMMENDATION 3 (Unweighted Corporate Vote – Simple Majority)
THAT the Board of Directors provide a Letter of Support for the development of an Okanagan Lake Protection Strategy.

C. PUBLIC WORKS

1. **Award of Campbell Mountain Landfill, Oliver Landfill and Keremeos Transfer Station Entrance Infrastructure Upgrades**

RECOMMENDATION 4 (Weighted Corporate Vote –Majority)
THAT the RDOS award the consulting services contract for the expenditure of up to \$420,193 to AECOM Canada Ltd. for entrance reconfiguration, scale twinning and scale house replacement at Campbell Mountain Landfill (CML); replacement of the scale and scale house at Oliver Landfill (OLF); and, replacement of the scale house at Keremeos Transfer Station (KTS).

2. Campbell Mountain Landfill Phase 2 Leachate Collection and Management

To authorize the 2019 work to our Engineer of Record with the Contaminated Site Regulations with the installation of up to four additional leachate extraction wells at the Campbell Mountain Landfill

RECOMMENDATION 5 (Weighted Corporate Vote –Majority)

THAT the RDOS approve the expenditure of up to \$197,451 to Western Water Associated Ltd., Engineer of Record for the Contaminated Site Regulations, for the purposes of carrying out 2019 work on the phase 2 Leachate Collection and Management work at the Campbell Mountain Landfill.

D. FINANCE

1. Apex Mountain Waste Transfer Station Temporary Borrowing Bylaw 2861, 2019 a. Bylaw No. 2861

RECOMMENDATION 6 (Weighted Corporate Vote – 2/3 Majority)

THAT Bylaw No. 2861, 2019 being a bylaw of the Regional District of Okanagan Similkameen for the temporary borrowing of up to \$700,000 for the construction of the Apex Mountain Waste Transfer Station be read a first, second, third time and be adopted.

2. Keremeos Fire Truck Acquisition – Temporary Borrowing Bylaw 2863 a. Bylaw No. 2863

RECOMMENDATION 7 (Weighted Corporate Vote – 2/3 Majority)

THAT Bylaw No. 2863, 2019 being a bylaw of the Regional District of Okanagan Similkameen for the temporary borrowing of up to \$350,000 to purchase a fire truck for the Keremeos Fire Protection Service Area be read a first, second, third time and be adopted.

3. Area A Community Works (Gas Tax) Reserve Expenditure Bylaw 2859 a. Bylaw No. 2859

RECOMMENDATION 8 (Weighted Corporate Vote – 2/3 Majority)

THAT Bylaw No. 2859, 2019, being a bylaw of the Regional District of Okanagan Similkameen to authorize the expenditure of up to \$47,000 from the Electoral Area "A" Community Works Program Reserve Fund for the completion of a park washroom be read a first, second and third time and be adopted.

4. **Area D Community Works (Gas Tax) Reserve Expenditure Bylaw 2860**
 - a. **Bylaw No. 2860**

RECOMMENDATION 9 (Weighted Corporate Vote – 2/3 Majority)

THAT Bylaw No. 2860, 2019 being, a bylaw of the Regional District of Okanagan Similkameen to authorize the expenditure of up to \$20,000 from the Electoral Area “D” Community Works Program Reserve Fund for the completion of the KVR trail project be read a first, second and third time and be adopted.

E. LEGISLATIVE SERVICES

1. **State of Local Emergency Extension**

RECOMMENDATION 10 (Unweighted Corporate Vote – Simple Majority)

THAT the Board of Directors request the Minister of State for Emergency Preparedness to extend the Declaration for the State of Local Emergency for the area surrounding Electoral Area “C” due to expire 07 June 2019, at midnight for a further seven days to 14 June, at midnight.

THAT the Board of Directors request the Minister of State for Emergency Preparedness to extend the Declaration for the State of Local Emergency for the area surrounding Electoral Area “C” due to expire 14 June 2019, at midnight for a further seven days to 21 June, at midnight.

2. **2019 UBCM Convention – for information only**

To identify issues the Board of Directors would like to pursue at the Union of BC Municipalities convention taking place September 23-27, 2019. The deadline to request meetings is July 17, 2019.

3. **Finance Policies**

- a. Community Works Gas Tax Funding Policy
- b. Regional Grant in Aid Policy
- c. Electoral Area Community Grant in Aid Policy

RECOMMENDATION 11 (Unweighted Corporate Vote – Simple Majority)

THAT the Board of Directors amend the Community Works Gas Tax Policy, the Regional Grant in Aid Policy, and the Electoral Area Grant in Aid Policy, as presented at Corporate Services Committee on June 6, 2019.

F. CAO REPORTS**1. Verbal Update**

G. OTHER BUSINESS**1. Chair's Report**

2. Board Representation

- a. BC Grape Growers Association and Starling Control – *Bush, Monteith (Alternate)*
 - b. BC Rural Centre (formerly Southern Interior Beetle Action Coalition) – *Gettens, Obirek (Alternate)*
 - c. Municipal Finance Authority – *Kozakevich (Chair), Bauer (Vice Chair, Alternate)*
 - d. Municipal Insurance Association – *Kozakevich (Chair), Bauer (Vice Chair, Alternate)*
 - e. Okanagan Basin Water Board - *McKortoff, Boot, Knodel, Pendergraft (Alternate to McKortoff), Holmes (Alternate to Boot), Monteith (Alternate to Knodel)*
 - f. Okanagan Film Commission – *Gettens, Holmes (Alternate)*
 - g. Okanagan Nation Alliance Steering Committee – *Kozakevich, Monteith (Alternate)*
 - h. Okanagan Regional Library – *Kozakevich, Roberts (Alternate)*
 - i. Okanagan-Kootenay Sterile Insect Release Board – *Bush, Knodel (Alternate)*
 - j. Okanagan-Similkameen Regional Hospital District – *Veintimilla, Boot (Alternate)*
 - k. South Okanagan Similkameen Rural Healthcare Community Coalition (formerly Developing Sustainable Rural Practice Communities) – *McKortoff, Bauer (Alternate)*
 - l. Southern Interior Municipal Employers Association – *Knodel, Kozakevich (Alternate)*
-

3. Directors Motions

4. Board Members Verbal Update

H. ADJOURNMENT



MINUTES

Naramata Parks & Recreation Commission
Monday May 27, 2019 at 6:30 p.m.
Naramata Fire Hall

Members Present: Jeff Gagnon (as Chair), Maureen Balcaen, Nicole Verpaelst, Bob Coulter, Jacqueline Duncan, Lyle Resh

Absent: Dennis Smith (Chair), Richard Roskell

Area 'E' Director: Karla Kozakevich (RDOS Area 'E' Director)

Staff & Contractors: Adrienne Fedrigo (NPR Recreation Coordinator), Heather Lemieux (Recording Secretary)

Guests: None

Delegations: None

1. Approval of Agenda – Quorum present

RECOMMENDATION

IT WAS MOVED AND SECONDED

That the Agenda for the Naramata Parks & Recreation Meeting of May 27, 2019 be adopted as presented and all presentations and reports be received.

CARRIED

2. Approval of Last Meeting Minutes – April 29, 2019

RECOMMENDATION

IT WAS MOVED AND SECONDED

That the minutes for the Naramata Parks & Recreation Meeting of April 29, 2019 be adopted as presented.

CARRIED

3. Correspondence/Delegations – None
-

4. RDOS Director Report – Karla Kozakevich reported:

- 4.1. Wharf Park – Consultations continue. Feedback has been requested in writing from neighbouring residents. Plan revisions will be completed based on feedback.



MINUTES

Naramata Parks & Recreation Commission

Monday May 27, 2019 at 6:30 p.m.
Naramata Fire Hall

RECOMMENDATION

IT WAS MOVED AND SECONDED

THAT the RDOS to explore the feasibility of a septic easement on Wharf Park including a value assessment, along with public consultation.

CARRIED

- 4.2. Boat Storage – Planning is ongoing. Discussed budget, site clean-up and insurance. Accretion is being looked into to obtain foreshore authority for 2020.
- 4.3. Creek Park – Preliminary planning will be completed with a trail consultant.
- 4.4. Manitou Washrooms – Site plan edits are being completed based on commission member feedback.
- 4.5. Swim Platform – A large tree has been removed from the lake floor under the platform. Discussed goose deterrents and movable ladder to be secured.

ACTION – Justin Shuttleworth to secure movable ladder on swim platform.

- 4.6. Spirit Park – Backstop sports court is being built. Discussed that it be designed and painted by Naramata Child Development Centre. The design should include the words “Peacock Playground” and should be completed before July 2019.

ACTION – Adrienne Fedrigo to contact the Naramata Child Development Centre about the backstop painting project.

- 4.7. Electric Car Charging Station – A Memorandum of Understanding has been submitted for a Fortis BC Program that provides communities with a free electric car station and installation.
- 4.8. Manitou Vendors – Two ice cream vendors interested in selling at Manitou Park this summer. Discussed Temporary Use Permits.

ACTION – Justin Shuttleworth to look into process and if Temporary Use Permits are required by park vendors.

-
- 5. RDOS Staff Reports – Staff Report included in RDOS Director Report
-

- 6. Recreation Coordinator Report – Adrienne Fedrigo (NPR Recreation Coordinator) reported:

- 6.1. May Day – Event was successful.

ACTION – Adrienne Fedrigo to provide May Day royalty with engraved bracelets.

- 6.2. Pickleball and Tennis Courts – Consultations continue with the pickleball league, tennis players and Naramata Elementary school regarding schedule



MINUTES

Naramata Parks & Recreation Commission Monday May 27, 2019 at 6:30 p.m. Naramata Fire Hall

planning. Discussed wind reducing netting, benches and covered sitting area.

6.3. Spirit Park - A Port-o-potty is needed for Spirit Park.

ACTION – Justin Shuttleworth to request Jordan Taylor to arrange a port-o-potty for Spirit Park.

6.4. Recreation Programs – Discussed swimming lessons, sailing camp, youth programming, including the PAT trailer and bus trips for regional activities.

6.5. Naramata Market – The Naramata Market Society will be organizing weekly markets at Wharf Park.

ACTION – Adrienne Fedrigo to ask Shona Schleppe (RDOS Recreation Manager) about park usage agreements, booking forms - including bookings for events on MOTI roads.

7. Commission Member Reports

7.1. Woodwackers Report – Lyle Resh presented a verbal report. There are a few potholes on the KVR, otherwise the trail is in good shape. Discussed the RDOS heritage division and planning department regarding marking off the old railroad camps and obtaining heritage status.

ACTION – Lyle Resh to contact Justin Shuttleworth about marking off the camps.

8. Business Arising

9. Adjournment – 8:01 p.m.

NEXT MEETING: Next NPR Meeting
 June 24, 2019 at 6:30 p.m.
 Naramata Fire Hall

Recreation Commission, Jeff Gagnon, as Chair

Recording Secretary, Heather Lemieux



Minutes

Electoral Area 'C' Advisory Planning Commission

Meeting of: *Tuesday, May 21, 2019*

Community Centre, Oliver BC

Present:

Members:

Rick Knodel, Director, Electoral Area 'C'

Sara Bunge, Chair

Jessica Murphy

Randy Houle, Vice-Chair

Ed Machial

David Janzen

Jack Bennest

Louise Conant

Absent:

Terry Schafer, Alternate Director, Electoral Area "C"

Staff:

Chris Garrish, RDOS Planning Manager

Cory Labreque, RDOS Planner II

Sofia Cerqueira, Recording Secretary

Delegates:

Naomi Garrish

Terry Feeny

Harman Dhaliwal & Nirmaljeet Dhaliwal

1. CALL TO ORDER

The meeting was called to order at 7:00p.m.

ADOPTION OF AGENDA

MOTION

It was Moved and Seconded that the Agenda be adopted.

CARRIED

2. DELEGATIONS

- 2.1 Garrish, Naomi for Zoning Bylaw Amendment Application
C06475.010 / C2019.004-ZONE
- 2.2 Avro Oil Ltd. for Agricultural Land Commission Referral Application
Agent: Feeny, Terry
C05223.000 / C2019.008-ALC
- 2.3 Harman Dhaliwal & Nirmaljeet Dhaliwal for Agricultural Land Commission Referral Application
C05451.000 / C2019.009-ALC

3. DEVELOPMENT APPLICATIONS

- 3.1 C06475.010 / C2019.004-ZONE– Zoning Bylaw Amendment Application
Administrative Report submitted by Cory Labrecque, Planner II

MOTION

THAT the APC recommends to the RDOS Board of Directors that the subject development application be approved.

CARRIED

4. Referrals

- 4.1 C05223.000 / C2019.008-ALC – Agricultural Land Commission Referral Application
Administrative Report submitted by Christopher Garrish, Planning Manager

Louise Conant recused herself at 7:07pm

MOTION

THAT the APC recommends to the RDOS Board of Directors that the proposed “non-farm use” application be denied.

CARRIED

Louise Conant returned to the meeting at 7:35pm

- 4.2 C05451.000 / C2019.009-ALC – Agricultural Land Commission Referral Application
Administrative Report submitted by Christopher Garrish, Planning Manager

MOTION

THAT the APC recommends to the RDOS Board of Directors that the proposed “non-farm use” application be approved with the following conditions:

1. That the RDOS ensures that the building in question conforms to the BC Building Code and the BC Health Act

CARRIED

5. Other

- 5.1 C2019.006-CROWN – Integrated Land Management Bureau – For Information Only

6. Adjournment

MOTION

It was Moved and Seconded that the meeting be adjourned at 8:25pm.

CARRIED

Sara Bunge
Advisory Planning Commission Chair

Sofia Cerqueira
Recording Secretary



REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

Corporate Services Committee

Thursday, June 6, 2019
10:30 a.m.

Minutes

MEMBERS PRESENT:

Chair K. Kozakevich, Electoral Area "E"	Director S. McKortoff, Town of Osoyoos
Vice Chair M. Bauer, Village of Keremeos	Director S. Monteith, Electoral Area "I"
Director J. Bloomfield, City of Penticton	Director R. Knodel, Electoral Area "C"
Director T. Boot, District of Summerland	Director M. Pendergraft, Electoral Area "A"
Director G. Bush, Electoral Area "B"	Director R. Obirek, Electoral Area "D"
Director B. Coyne, Electoral Area "H"	Director F. Regehr, City of Penticton
Director S. Coyne, Town of Princeton	Director T. Roberts, Electoral Area "G"
Director R. Gettens, Electoral Area "F"	Director J. Vassilaki, City of Penticton
Director D. Holmes, District of Summerland	Director P. Veintimilla, Town of Oliver
Director J. Kimberley, City of Penticton	

MEMBERS ABSENT:

STAFF PRESENT:

B. Newell, Chief Administrative Officer
C. Malden, Manager of Legislative Services

A. APPROVAL OF AGENDA

RECOMMENDATION 1

It was MOVED and SECONDED

THAT the Agenda for the Corporate Services Committee Meeting of June 6, 2019 be adopted. - **CARRIED**

B. Delegation – Municipal Insurance Association (MIA)

Tom Barnes, Chief Executive Officer, and Sherman Chow, Director of Claims, provided an overview on services provided by MIA.

C. Board Policy Review – Community Works (Gas Tax) Funding Policy

1. Community Works Gas Tax Funding Policy (mark up)

RECOMMENDATION 2**It was MOVED and SECONDED**

THAT the Board resolve to amend the Community Works (Gas Tax) Funding Policy as outlined in Attachment 1 of the Administrative Report dated June 6, 2019 from B. Newell regarding Community Works (Gas Tax) Funding Policy. - **CARRIED**

D. Board Policy Review – Electoral Area Grant in Aid Policy

1. Electoral Area Grant in Aid Policy (mark up)

RECOMMENDATION 3**It was MOVED and SECONDED**

THAT the Board resolve to amend the Electoral Area Grant in Aid Policy as outlined in Attachment 1 of the Administrative Report dated June 6, 2019 from B. Newell regarding Electoral Area Grant in Aid Policy. - **CARRIED**

E. Board Policy Review – Regional Grant in Aid Policy

1. Regional Grant in Aid Policy (mark up)

RECOMMENDATION 4**It was MOVED and SECONDED**

THAT the Board resolve to amend the Regional Grant in Aid Policy as outlined in Attachment 1 of the Administrative Report dated June 6, 2019 from B. Newell regarding Regional Grant in Aid Policy. - **CARRIED**

F. ADJOURNMENT

By consensus, the Corporate Services Committee meeting adjourned at 11:36 a.m.

APPROVED:

CERTIFIED CORRECT:

K. Kozakevich
Committee Chair

B. Newell
Chief Administrative Officer



REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN Environment and Infrastructure Committee

Thursday, June 6, 2019
9:35 a.m.

MINUTES

MEMBERS PRESENT:

Chair G. Bush, Electoral Area "B"	Director K. Kozakevich, Electoral Area "E"
Vice Chair R. Gettens, Electoral Area "F"	Director S. McKortoff, Town of Osoyoos
Director M. Bauer, Village of Keremeos	Director S. Monteith, Electoral Area "I"
Director J. Bloomfield, City of Penticton	Director R. Obirek, Electoral Area "D"
Director T. Boot, District of Summerland	Director M. Pendergraft, Electoral Area "A"
Director B. Coyne, Electoral Area "H"	Director F. Regehr, City of Penticton
Director S. Coyne, Town of Princeton	Director T. Roberts, Electoral Area "G"
Director D. Holmes, District of Summerland	Director J. Vassilaki, City of Penticton
Director J. Kimberley, City of Penticton	Director P. Veintimilla, Town of Oliver
Director R. Knodel, Electoral Area "C"	

MEMBERS ABSENT:

STAFF PRESENT:

B. Newell, Chief Administrative Officer
C. Malden, Manager of Legislative Services

A. APPROVAL OF AGENDA

RECOMMENDATION 1

It was MOVED and SECONDED

THAT the Agenda for the Environment and Infrastructure Committee Meeting of June 6, 2019 be adopted. - **CARRIED**

B. Delegation – Ministry of Transportation

[Presentation](#)

Steve Sirett, District Program Manager, and Jeff Wiseman, Operations Manager, provided an update on ongoing projects

C. ADJOURNMENT

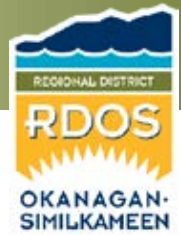
By consensus, the Environment and Infrastructure Committee meeting adjourned at 10:21 a.m.

APPROVED:

CERTIFIED CORRECT:

G. Bush
Committee Chair

B. Newell
Chief Administrative Officer



REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

Planning and Development Committee

Thursday, June 6, 2019
9:02 a.m.

Minutes

MEMBERS PRESENT:

Chair M. Pendergraft, Electoral Area "A"
Vice Chair R. Knodel, Electoral Area "C"
Director M. Bauer, Village of Keremeos
Director K. Kozakevich, Electoral Area "E"
Director J. Bloomfield, City of Penticton
Director T. Boot, District of Summerland
Director G. Bush, Electoral Area "B"
Director B. Coyne, Electoral Area "H"
Director S. Coyne, Town of Princeton
Director R. Gettens, Electoral Area "F"

Director D. Holmes, District of Summerland
Director J. Kimberley, City of Penticton
Director S. McKortoff, Town of Osoyoos
Director S. Monteith, Electoral Area "I"
Director R. Obirek, Electoral Area "D"
Director F. Regehr, City of Penticton
Director T. Roberts, Electoral Area "G"
Director J. Vassilaki, City of Penticton
Director P. Veintimilla, Town of Oliver

MEMBERS ABSENT:

STAFF PRESENT:

B. Newell, Chief Administrative Officer
C. Malden, Manager of Legislative Services

B. Dollevoet, General Manager of Development Services
C. Garrish, Manager of Planning

A. APPROVAL OF AGENDA

RECOMMENDATION 1

It was MOVED and SECONDED

THAT the Agenda for the Planning and Development Committee Meeting of June 6, 2019 be adopted. - **CARRIED**

B. Cannabis Production Facilities

1. Draft Bylaw No. 2849
2. Draft Bylaw no. 2858

[PowerPoint](#)

RECOMMENDATION 2

It was MOVED and SECONDED

THAT Amendment Bylaw Nos. 2849 & 2858 proceed to first reading;

AND THAT prior to first reading of Amendment Bylaw Nos. 2849 & 2858, public information meetings regarding the proposed amendments contained in the bylaws be held in Oliver, Naramata, Kaleden and Princeton. - **CARRIED**

C. ADJOURNMENT

By consensus, the Planning and Development Committee meeting adjourned at 9:35 a.m.

APPROVED:

CERTIFIED CORRECT:

M. Pendergraft
Committee Chair

B. Newell
Chief Administrative Officer



REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

Protective Services Committee

Thursday, June 6, 2019
12:32 p.m.

MINUTES

MEMBERS PRESENT:

Chair D. Holmes, District of Summerland
Vice Chair T. Roberts, Electoral Area "G"
Director M. Bauer, Village of Keremeos
Director J. Bloomfield, City of Penticton
Director T. Boot, District of Summerland
Director G. Bush, Electoral Area "B"
Director B. Coyne, Electoral Area "H"
Director S. Coyne, Town of Princeton
Director R. Gettens, Electoral Area "F"
Director J. Kimberley, City of Penticton

Director R. Knodel, Electoral Area "C"
Director K. Kozakevich, Electoral Area "E"
Director S. McKortoff, Town of Osoyoos
Director S. Monteith, Electoral Area "I"
Director M. Pendergraft, Electoral Area "A"
Director R. Obirek, Electoral Area "D"
Director F. Regehr, City of Penticton
Director J. Vassilaki, City of Penticton
Director P. Veintimilla, Town of Oliver

MEMBERS ABSENT:

STAFF PRESENT:

B. Newell, Chief Administrative Officer
M. Woods, Gen. Manager of Community Services

C. Malden, Manager of Legislative Services
S. Vaisler, Manager of Emergency Services

A. APPROVAL OF AGENDA

RECOMMENDATION 1

It was MOVED and SECONDED

THAT the Agenda for the Protective Services Committee Meeting of June 6, 2019 be adopted. - **CARRIED**

B. Closed Session

RECOMMENDATION 2

It was MOVED and SECONDED

THAT in accordance with Section 90.(1)(g)&(k) and 90.(2)(b) of the Community Charter, the Committee close the meeting to the public on the basis of litigation or potential litigation affecting the Regional District; negotiations and related discussions respecting the proposed provision of a service that are at their preliminary stages and that, in the view of the committee, could reasonably be expected to harm the interests of the Regional District if they were held in public; and the consideration of information received and held in confidence relating to negotiations between the Regional District and the provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party. - **CARRIED**

The meeting was closed to the public at 12:32 p.m.

The meeting was opened to the public at 1:32 p.m.

C. ADJOURNMENT

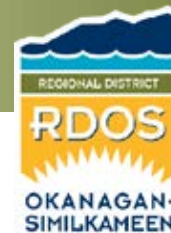
By consensus, the Protective Services Committee meeting adjourned at 1:32 p.m.

APPROVED:

CERTIFIED CORRECT:

D. Holmes
Protective Services Committee Chair

B. Newell
Chief Administrative Officer



REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN BOARD of DIRECTORS MEETING

Minutes of the Regular Board Meeting of the Regional District of Okanagan-Similkameen (RDOS) Board of Directors held at 1:33 p.m. Thursday, June 6, 2019 in the Boardroom, 101 Martin Street, Penticton, British Columbia.

MEMBERS PRESENT:

Chair K. Kozakevich, Electoral Area "E"	Director R. Knodel, Electoral Area "C"
Vice Chair M. Bauer, Village of Keremeos	Director S. McKortoff, Town of Osoyoos
Director J. Bloomfield, City of Penticton	Director S. Monteith, Electoral Area "I"
Director T. Boot, District of Summerland	Director M. Pendergraft, Electoral Area "A"
Director G. Bush, Electoral Area "B"	Director R. Obirek, Electoral Area "D"
Director B. Coyne, Electoral Area "H"	Director F. Regehr, City of Penticton
Director S. Coyne, Town of Princeton	Director T. Roberts, Electoral Area "G"
Director R. Gettens, Electoral Area "F"	Director J. Vassilaki, City of Penticton
Director D. Holmes, District of Summerland	Director P. Veintimilla, Town of Oliver
Director J. Kimberley, City of Penticton	

MEMBERS ABSENT:

STAFF PRESENT:

B. Newell, Chief Administrative Officer	B. Dollevoet, Gen. Manager of Development Services
C. Malden, Manager of Legislative Services	L. Miller, Manager of Building and Enforcement Services
M. Woods, Gen. Manager of Community Services	C. Garrish, Manager of Planning
C. Labrecque, Planner	

A. APPROVAL OF AGENDA

RECOMMENDATION 1 (Unweighted Corporate Vote – Simple Majority)

IT WAS MOVED AND SECONDED

THAT the [Agenda](#) for the RDOS Board Meeting of June 6, 2019 be adopted. - CARRIED

1. Consent Agenda – Corporate Issues

a. Environment and Infrastructure Committee – May 23, 2019

THAT the Minutes of the May 23, 2019 Environment and Infrastructure Committee meeting be received.

b. Planning and Development Committee – May 23, 2019

THAT the Minutes of the May 23, 2019 Planning and Development Committee meeting be received.

THAT the Environmentally Sensitive Development Permit (ESDP) Area designations in the Okanagan Electoral Area Official Community Plan Bylaws be amended;

AND THAT the Development Procedures Bylaw No. 2500, 2011, be amended in order to update the requirements related to ESDPs.

THAT staff separate Amendment Bylaw No. 2849 into two separate bylaws regarding 1) the prohibition of cannabis production facilities in all non-Industrial zones and 2) introducing micro cannabis production facilities as a permitted use in certain zones, and bring these bylaws forward to committee for consideration.

- c. Naramata Parks & Recreation Commission – April 29, 2019
THAT the Minutes of the April 29, 2019 Naramata Parks & Recreation Commission meeting be received.
- d. Area “F” Parks and Recreation Commission – May 7, 2019
THAT the Minutes of the May 7, 2019 Area “F” Parks and Recreation Commission meeting be received.

That the Commission endorse the use of Mariposa Park for the 2019 Cyclocross Race in October.

- e. Similkameen Recreation Commission – May 7, 2019
THAT the Minutes of the May 7, 2019 Similkameen Recreation Commission meeting be received.
- f. Electoral Area “I” Advisory Planning Commission – May 15, 2019
THAT the Minutes of the May 15, 2019 Electoral Area “I” Advisory Planning Commission meeting be received.

Application I01674.200 / I2019.004-TUP – Temporary Use Permit Renewal Application:

THAT the APC recommends to the RDOS Board that the subject Temporary Use Permit Renewal Application be approved with the following conditions: 1) Applicant to post signage indicating the campground washrooms are available for use by trail users. 2) Applicant to ensure septic systems are properly maintained and routinely serviced with documented proof to be submitted to the RDOS on an annual basis.

- g. Willowbrook Volunteer Fire Department Roster
THAT the Willowbrook Fire Department Roster be adopted as amended.
- h. RDOS Regular Board Meeting – May 23, 2019
THAT the minutes of the May 23, 2019 RDOS Regular Board meeting be adopted.

RECOMMENDATION 2 (Unweighted Corporate Vote – Simple Majority)

IT WAS MOVED AND SECONDED

THAT the Consent Agenda – Corporate Issues be adopted. - CARRIED

-
2. Consent Agenda – Development Services
 - a. Temporary Use Permit (TUP) Renewal Application — Banbury Green Campground, Electoral Area “I”
 - i. Permit
 - ii. Representations

THAT the Board of Directors approve Temporary Use Permit No. I2019.004-TUP

RECOMMENDATION 3 (Unweighted Rural Vote – Simple Majority)

IT WAS MOVED AND SECONDED

THAT the Consent Agenda – Development Services be adopted. - **CARRIED**

B. DEVELOPMENT SERVICES – Rural Land Use Matters

1. Agricultural Land Commission Referral (“non-adhering residential use”) – 5526 Primrose Lane, Electoral Area “C”

To allow for an accessory dwelling on a parcel in the Agricultural Land Reserve

RECOMMENDATION 4 (Unweighted Rural Vote – Simple Majority)

It was MOVED and SECONDED

THAT the RDOS “authorize” the application for a “non-adhering residential use – additional residence for farm use” at 5526 Primrose Lane (Lot 148, Plan KAP1728, District Lot 2450S, SDYD) in Electoral Area “C” to proceed to the Agricultural Land Commission;

AND THAT the Agricultural Land Commission be advised that the Board of Directors supports the use of a statutory covenant registered under Section 219 of the *Land Title Act* in order to require that:

- the use of the dwelling unit is restricted to farm labour only; and
- the dwelling unit be decommissioned once an on-going need for farm labour no longer exists.

CARRIED

2. Agricultural Land Commission Referral (“non-farm” use) – 7910 Highway 97, Electoral Area “C”

To undertake an outdoor storage use within the Agricultural Land Reserve (ALR)

The property owner addressed the Board regarding the application.

RECOMMENDATION 5 (Unweighted Rural Vote – Simple Majority)

It was MOVED and SECONDED

THAT the Board of Directors not “authorize” the application to undertake a “non-farm” use at 7910 Highway 97 (Lot 15, Plan KAP5631B, District Lot 2450S, SDYD, Portion Plan 1729, Except Plan 14334) in Electoral Area “C” to proceed to the Agricultural Land Commission.- **DEFEATED**

Opposed: Directors Coyne, Gettens, Monteith, Bush, Roberts, Kozakevich

It was MOVED and SECONDED

THAT the Board of Directors “authorize” the application to undertake a “non-farm” use at 7910 Highway 97 (Lot 15, Plan KAP5631B, District Lot 2450S, SDYD, Portion Plan 1729, Except Plan 14334) in Electoral Area “C” to proceed to the Agricultural Land Commission. - **CARRIED**

Opposed: Directors Knodel, Pendergraft

3. OCP & Zoning Bylaw Amendment – 793 Secrest Hill Road, Electoral Area “C”

- a. Bylaw No.2452.21
- b. Bylaw No. 2453.36
- c. Representations

To allow for the construction of a winery

RECOMMENDATION 6 (Unweighted Rural Vote – Simple Majority)

It was MOVED and SECONDED

THAT Bylaw No. 2452.21, 2019, Electoral Area “C” Official Community Plan and Bylaw No. 2453.36, 2019, Electoral Area “C” Zoning Amendment Bylaw be read a first and second time and proceed to a public hearing;

AND THAT the holding of the public hearing be delegated to Director Knodel or delegate;

AND THAT staff schedule the date, time, and place of the public hearing in consultation with Director Knodel;

AND THAT staff give notice of the public hearing in accordance with the requirements of the *Local Government Act*.

CARRIED

C. COMMUNITY SERVICES – Rural Projects

1. Heritage Hills Park Naming
 - a. Corporate Donations and Naming Rights Policy

It was MOVED and SECONDED

THAT the matter of Heritage Hills Park Naming be postponed to a date no later than June 2020 to allow for a public engagement process to take place and to allow for the parties to work toward consensus on a name. - **CARRIED**

D. LEGISLATIVE SERVICES

1. Bylaw Notice Enforcement Bylaw Amendment No. 2507.09, 2019
 - a. Bylaw No. 2507.09

To amend the current Bylaw Notice Enforcement Bylaw (No. 2507) to include offences under Building Bylaw No. 2805, 2018, Electoral Area Official Community Plans, and the Electoral Areas “D”, “F” and “I” Fireworks Regulation and Prohibition Bylaw No. 2854, 2019, all of which have been recently amended or adopted by the Board

RECOMMENDATION 7 (Unweighted Corporate Vote – 2/3 Majority)**It was MOVED and SECONDED**

THAT Bylaw Notice Enforcement Bylaw Amendment No. 2507.09, 2019 be read a first time, a second time, a third time and be adopted. - **CARRIED**

2. Electoral Area “F” Parks and Recreation Commission Appointment

To appoint a new community volunteer member to the Electoral Area “F” Parks and Recreation Commission

RECOMMENDATION 8 (Unweighted Corporate Vote – Simple Majority)**It was MOVED and SECONDED**

THAT the Board of Directors appoint Darryl Dietrich as a member of the Electoral Area “F” Parks and Recreation Commission for a two-year term, ending December 31, 2020. - **CARRIED**

3. Declaration of State of Local Emergency Approval

RECOMMENDATION 9 (Unweighted Corporate Vote – Simple Majority)

It was MOVED and SECONDED

THAT the Board of Directors request the Minister of State for Emergency Preparedness to extend the Declaration for the State of Local Emergency for the area surrounding Electoral Area “C” due to expire 24 May 2019, at midnight for a further seven days to 31 May, at midnight.

THAT the Board of Directors request the Minister of State for Emergency Preparedness to extend the Declaration for the State of Local Emergency for the area surrounding Electoral Area “C” due to expire 31 May 2019, at midnight for a further seven days to 07 June, at midnight.

CARRIED

4. Apex Mountain Waste Transfer Station Loan Authorization Bylaw No. 2843
a. Bylaw No. 2843, 2019

RECOMMENDATION 10 (Unweighted Corporate Vote – Simple Majority)

It was MOVED and SECONDED

THAT Bylaw No. 2843, 2019 Apex Mountain Waste Transfer Station Loan Authorization Bylaw be adopted. - **CARRIED**

5. Okanagan Regional Library
a. Letter from D. Nettleton, Chief Executive Officer, Okanagan Regional Library

RECOMMENDATION 11 (Unweighted Corporate Vote – Simple Majority)

IT WAS MOVED AND SECONDED

THAT the Regional District of Okanagan Similkameen does hereby:

1. Support the Canadian Urban Libraries Council in its efforts to increase access to digital publications for library users in the Regional District of Okanagan Similkameen and across Canada;
2. Call on the Federal government to investigate barriers faced by libraries in acquiring digital publications and the problems that poses for vulnerable demographic groups in Canada; and
3. Petition the Federal government to develop a solution that increases access to digital publications across Canada and assist libraries in meeting the cost requirements to acquire digital publications

CARRIED

E. CAO REPORTS

1. Verbal Update
-

F. OTHER BUSINESS

1. Chair’s Report
-

2. Directors Motions
 - a. Legislative Structure
 - i. Administrative Report

IT WAS MOVED AND SECONDED

THAT staff investigate the feasibility of an Electoral Area Committee and the creation of an administration staff position for the 2020 Budget. - **CARRIED**

3. Board Members Verbal Update
-

G. ADJOURNMENT

By consensus, the meeting adjourned at 2:33 p.m.

APPROVED:

CERTIFIED CORRECT:

K. Kozakevich
RDOS Board Chair

B. Newell
Corporate Officer

ADMINISTRATIVE REPORT

TO: Board of Directors

FROM: B. Newell, Chief Administrative Officer

DATE: June 20, 2019

RE: Request for Letter of Support – Development of an Okanagan Lake Protection Strategy

Administrative Recommendation:

THAT the RDOS provide a Letter of Support for the development of an Okanagan Lake Protection Strategy.

Purpose:

To consider a request for support to develop an Okanagan Lake Protection Strategy in collaboration with the Regional Districts of Central Okanagan, North Okanagan, the Okanagan Basin Water Board (OBWB), the Okanagan Nation Alliance (ONA), the Okanagan Collaborative Conservation Program (OCCP), the South Okanagan Similkameen Conservation Program (SOSCP), and the Ministry of Forests, Lands, Natural Resource Operations, and Rural Development (FLNRORD).

Background:

On June 7, 2019, Administration received a letter (Attachment No. 1) jointly addressed from the OCCP and the SOSCP requesting all Okanagan local governments for either a resolution or a letter of support for the development of a Okanagan Lake Protection Strategy. The Strategy would be to identify policies, regulations, and best practices to enhance multi-jurisdictional shoreline management to protect water quality and the environmental values of Okanagan Lake.

The call for this type of multi-jurisdictional Strategy is the result of recommendations stemming from a 2016 Foreshore Inventory and Mapping (FIM) project for Okanagan Lake. This project completed a survey of all 290 km of shoreline of Okanagan Lake and the results identified that 59% of the lake's natural shoreline area has been altered or lost to development.

A follow up workshop was held in November 2018, with the goal to build on the results of the foreshore inventory and highlighted the need to develop an Okanagan Lake Management Plan.

In addition, SOSCP and OCCP coordinated a public information campaign in June 2018 to all Okanagan lakeshore private property owners titled "Lakeshore Living" that identified best management practices and other lakeshore information for homeowners to help maintain the lakeshore areas surrounding Okanagan Lake.

For a first phase (2019) of the Strategy development process, SOSCP and OCCP proposes the following:

- Engage with all applicable agencies, First Nations, and partners to gather input, build consensus, and establish support for developing an approach/model for a region-wide protection strategy for Okanagan Lake.
- Formalize a Terms of Reference.
- Review existing policies, discussion papers, and other previous works related to shoreline development for Okanagan Lake, and review shoreline management plans that have been developed in other jurisdictions in British Columbia.
- Conduct a high-level gap analysis and create recommendations for policy and direction to effectively manage shoreline development.
- Establish a Communications Strategy for public engagement.
- Develop a framework for the Okanagan Lake Protection Strategy.

Analysis:

The South Okanagan Regional Growth Strategy and *Keeping Nature in our Future* provide a number of policies supporting the development of an Okanagan Lake Protection Strategy.

It makes sense to have consistency across all management authorities (local and provincial) that manage the Okanagan lakeshore so that all lakeshore property owners are subject to the same regulations or best management practices. Furthermore, any strategies developed from Okanagan Lake for new policy implementation can be considered for other South Okanagan lakes (i.e. Skaha, Vasaux, Osoyoos) if of interest to the Board. SOSCP has indicated a willingness to explore this following the development of a protection strategy of Okanagan Lake.

Administration expects there will be a commitment of staff time to attend Strategy working group meetings, and funds are available in the Regional Growth Strategy budget.

Alternatives:

1. Do not provide a Letter of Support to the development of an Okanagan Lake Protection Strategy.

Respectfully submitted:



B. Dollevoet, Development Services General Manager

Attachments: Attachment No. 1: Request for Support – Okanagan Lake Protection Strategy (June 7, 2019)
Attachment No. 2: Draft Letter of Support to OCCP

June 7, 2019



Re: Request for Expression of Support - Okanagan Lake Protection Strategy

The Okanagan Collaborative Conservation Program and the South Okanagan Similkameen Conservation Program are requesting an expression of support for the Okanagan Lake Protection Strategy from your organization. At the workshop in November 2018, participants identified the need for formal support by way of council resolution or a letter of support from their respective agencies, local government, or First Nations to help foster regional collaboration, commitment and communication for this project. Formal support will enable elected officials and decision makers with the opportunity to discuss and address local water challenges and the importance of protecting Okanagan Lake.

The Project

The goal of the Okanagan Lake Protection Strategy is to identify policies, regulations, and best practices to enhance multi-jurisdictional shoreline management to protect water quality and environmental values of Okanagan Lake.

Background

In 2016, an updated Foreshore Inventory and Mapping (FIM) project for Okanagan Lake identified significant, cumulative losses of natural shoreline areas. Increased development and loss of natural areas impacts the ecological functioning of the lake and has negative consequences for the health and well-being of our communities, including reducing the ability of the lake to provide safe drinking water and habitat for fish and wildlife. The loss of natural areas also negatively impacts recreation values and opportunities to attract investment to the region.

Findings from the 2016 FIM reinforced the importance of previous foreshore assessment recommendations, including the development of a collaborative Shoreline Management Plan, and an education program to increase public awareness of the lake's critical importance. Currently, an outreach initiative is being coordinated by Okanagan Collaborative Conservation Program and the South Okanagan Similkameen Conservation Program to provide practical information on best practices for lakeshore landowners.

What is needed now is enhanced collaboration to improve effective shoreline management through the participation of all agencies, local and provincial government, First Nations, environmental organizations, and community groups.

Foundations for Collaborative Management

This initiative is supported by the objectives and policies of all three Regional Growth Strategies in the Okanagan with regards to water stewardship, ecosystems, and natural lands and additionally aligns with both the 2016 *State of the Basin Report*, and the ongoing implementation of *Keeping Nature in Our Future – A Biodiversity Conservation Strategy for the Okanagan Region*.

Deliverables for Phase 1 (2019)

As supported by OCCP and SOSCP, the collaborative working group will:

- Engage with all applicable agencies, First Nations, and partners to gather input, build consensus, and establish support for developing an approach/model for a region-wide protection strategy for Okanagan Lake.
- Formalize a Terms of Reference.
- Review existing policies, discussion papers, and other previous works related to shoreline development for Okanagan Lake, and review shoreline management plans that have been developed in other jurisdictions in British Columbia.
- Conduct a high-level gap analysis and create recommendations for policy and direction to effectively manage shoreline development.
- Establish a Communications Strategy for public engagement.
- Develop a framework for the Okanagan Lake Protection Strategy.

Respectfully,



Scott Boswell BA, MEdes
OCCP Program Manager



Bryn White, BA
SOSCP Program Manager

For more information regarding the project, please contact:

Okanagan Collaborative Conservation Program
1450 KLO Road, Kelowna, BC V1W3Z4
Office: 250-469-6292
Brittany Lange, Project Coordinator: occpprojects@gmail.com
www.okcp.ca

June 21, 2019

Okanagan Collaborative Conservation Program
1450 KLO Road,
Kelowna, BC
V1W 3Z4

Attention: Brittany Lange, Project Coordinator

RE: Request for Expression of Support – Okanagan Lake Protection Strategy

At its meeting of June 20, 2019, the Board of the Regional District of Okanagan-Similkameen resolved to provide a letter of support for the development of an Okanagan basin-wide strategy for Okanagan Lake.

The Regional Board believes that it is important to improve shoreline management of Okanagan Lake, and that the best way to achieve better management is a consistent and collaborative approach with all agencies, first nations, local governments, and the provincial government that collectively, manage the lake and its environmental values. The Regional District is pleased that the two Conservation programs in the Okanagan region: Okanagan Collaborative Conservation Program (OCCP), and South Okanagan Similkameen Conservation Program (SOSCP), are taking the lead on the development of an Okanagan Lake Protection Strategy on behalf of all managing organizations.

The Regional District is prepared to provide some in-kind support with the development of this strategy and would support the application for grant funding for strategy development if a need arises. For additional details on this, please contact Brad Dollevoet, General Manager of Development Services at 250-490-4109 or bdollevoet@rdos.bc.ca.

Kind Regards,

Karla Kozakevich,
Board Chair
Regional District of Okanagan-Similkameen

Cc: Bryn White, South Okanagan Similkameen Conservation Program
Bill Newell, Chief Administrative Officer
Brad Dollevoet, General Manager, Development Services

ADMINISTRATIVE REPORT

TO: Board of Directors

FROM: B. Newell, Chief Administrative Officer

DATE: June 20, 2019

RE: Award of Campbell Mountain Landfill, Oliver Landfill and Keremeos Transfer Station Entrance Infrastructure Upgrades

Administrative Recommendation:

THAT the RDOS award the consulting services contract for the expenditure of up to \$420,193 to AECOM Canada Ltd. for entrance reconfiguration, scale twinning and scale house replacement at Campbell Mountain Landfill (CML); replacement of the scale and scale house at Oliver Landfill (OLF); and, replacement of the scale house at Keremeos Transfer Station (KTS).

Reference:

In accordance with the purchasing and Sales Policy, the Board of Directors shall approve all purchases over \$50,000.

Background:

The Regional District operates the Campbell Mountain Landfill, Oliver Landfill and Keremeos Transfer Station. All three sites are experiencing aging scale and/or scale house infrastructure that is impacting the level of service currently offered to the public.

Campbell Mountain Landfill (CML)

In recent years, CML has seen customer wait times to enter and exit the landfill steadily increase. Queues entering the landfill continually reach back onto Reservoir Road. This significantly impacts the safety of all traffic using this narrow and winding road, including residents who reside above CML, public who use the hiking trails east of CML and the public travelling to and from CML itself. The numerous complaints from the public on this matter require a resolution.

The existing 40' scale is undersized and is rapidly approaching the end of its functional life. The increasing traffic volume and the frequency of large trucks with trailers accessing the landfill suggests that a reconfiguration of the entrance to include double scales 60' or 80' in length is required to effectively manage traffic and reduce customer wait times. With the addition of double scales, the single kiosk scale house will need to be replaced or an additional scale house put into service to monitor the second scale.

Oliver Landfill (OLF)

The OLF scale house no longer serves the needs of the landfill and a new larger structure is required to effectively serve customers. The 40' scale has seen several repairs in recent years and service technicians are unable to effectively perform further repairs.

Currently, the scale weight read-outs are reporting inconsistent weights resulting in the over and under charging of customers. This has resulted in several customer complaints. A new 60' scale is required to report accurate and reliable weights and to accommodate the increased truck and trailer traffic.

Keremeos Transfer Station (KTS)

The existing KTS scale house was inherited from the OLF in 2007 and further repairs are unlikely to improve the working conditions within the structure. The KTS will again receive the existing OLF scale house, which is in significantly better condition and can serve the needs of the transfer station for a longer period.

Analysis:

The Request for Proposals (RFP) generated receipt of two proposals by the closing time. A team of 4 (four) RDOS personnel analyzed the proposals. The analysis focused on the innovative methodologies presented by the consultant for the CML, their proposed cost saving measures and their past experience working on and solving similar traffic challenges at other landfill sites.

AECOM scored the highest with all RDOS evaluation personnel. The firm demonstrated a high level of experience with common landfill challenges and a familiarity of landfill operations. The proposal suggested innovative methodologies outlining key design considerations for solving traffic challenges over the long term.

Construction and commissioning of the new infrastructure at the OLF and KTS is expected to be complete by the end of 2019. A complete design and tender package for the CML is expected to be completed by the end of 2019 with tendering, construction and commissioning occurring in 2020.

An overview of the fee breakdown for AECOM's scope of work is included in the following table.

Fee Breakdown:

Fee Breakdown	Fee
Overall Project Management	\$15,864
Campbell Mountain Landfill	\$275,672
Oliver Landfill	\$104,190
Keremeos Transfer Station	\$24,467
Total Fee:	\$420,193

Funding for Project:

CML: The design work for a revised access routes, scalehouse and scales were not anticipated in the 2019 budget cycle. Since the budget was adopted, the replacement of the scale was determined to

be necessary as soon as possible. In the 2019 budget, an amount of \$250,000 was included in the Consulting Services and \$250,000 in the Capital Expenditures for the leachate and drainage treatment components. In a separate board report brought forward today, the proposed budget would utilize approximately \$200,000 of this \$500,000. The remainder for 2019 is being recommended to be reallocated to the above proposed work. The construction of this work at CML will occur in 2020 after the next approved budget cycle.

OSL: In the 2019 budget, the amount allocated for the new scalehouse and scale along with any entranceway upgrades was \$105,000 in 2019 and \$80,000 in 2020. The deterioration of the scale has made this work a higher urgency and the full project is expected to be completed in 2019, instead of over a two year period. All of the funds are to be from the Capital Reserve and are available at this time for the entire project.

KTS: In the 2019 budget, the amount allocated for the relocation and installation of the old Oliver scalehouse was \$40,000. The proposed scope of work from AECOM has been refined however an expense of \$25,000 is expected for all the engineering and inspection components of the work. Staff will strive to minimize the consultant costs when possible as the project proceeds. Once a contractor is retained to complete the relocation work, staff will have a total budget available.

Respectfully submitted:

Liisa Bloomfield

L. Bloomfield, Manager of Engineering

Approved:

Neil Webb

N. Webb, Public Works Manager

ADMINISTRATIVE REPORT

TO: Board of Directors

FROM: B. Newell, Chief Administrative Officer

DATE: June 20, 2019

RE: Campbell Mountain Landfill Phase 2 Leachate Collection and Management

Administrative Recommendation:

THAT the RDOS approve the expenditure of up to \$197,451 to Western Water Associated Ltd., Engineer of Record for the Contaminated Site Regulations, for the purposes of carrying out 2019 work on the phase 2 Leachate Collection and Management work at the Campbell Mountain Landfill;

Purpose:

To authorize the 2019 work to our Engineer of Record with the Contaminated Site Regulations with the installation of up to four additional leachate extraction wells at the Campbell Mountain Landfill.

Reference:

In accordance with the purchasing and Sales Policy, the Regional Board of Directors shall approve all purchases over \$50,000.

Background:

On November 7, 2015, our consultant, Western Water Associates Ltd.(WWAL), advised that a downgradient monitoring well confirmed that leachate had passed beyond the property line at the Campbell Mountain Landfill (CML). As mandated by Provincial regulatory requirements and the Operational Certificate, the Regional District is required to collect and manage the leachate leaving the site.

Our consultant, who confirmed the leachate migration, was required by law to report the results and prepare the various protocol documents according to the Contaminated Site Regulation (CSR). By November 20, the 4 adjacent properties to the landfill and the City of Penticton were notified. A letter was also sent to the Ministry of Environment to advise of the leachate and to initiate the CSR protocols by our Engineer of Record, Western Water Associates Ltd. (WWAL)

In February 2016, the Board approved the \$135,000 work plan to comply with the initial requirements of the CSR. This work identified the extent of leachate migration with the installation of two more monitoring wells. Additionally, the downstream impacts were analyzed that included soil investigation and sampling events.

To begin the reduction and capture of leachate, phase 1 of environmental upgrades were completed

in 2018 with the installation of a network of drainage diversion and leachate collection ditches, a leachate retention pond and one leachate extraction well. Since this infrastructure was completed, the RDOS and WWAL have regularly collected data on quality and quantity of leachate throughout the network system in preparation of phase 2.

Phase 2 in the CSR requirements is to complete a Contaminated Site Assessment that will include additional drilling, soil analysis and surface water sampling at surrounding properties. The hydrogeological professional engineer from WWAL, has been preparing all the required documentation and notifications to meet the CSR requirements to date.

Analysis:

WWAL have proposed a detailed plan to implement phase 2 of the environmental upgrades in 2019. The plan includes the drilling of three new boreholes with the intention of locating the underground plume(s) of migrating leachate on the landfill site.

If these boreholes produce significant volumes of leachate, they will be converted into extraction wells and pumped into the leachate retention pond. Additionally, the domestic well located at the 1655 Reservoir Road property (purchased by the RDOS in 2015) will be converted into another extraction well. Following completion of the extraction wells, RDOS and WWAL will continue to evaluate the quality and quantity of leachate collected to work towards capturing the maximum volume.

Due to their long history and intimate knowledge of the Campbell Mountain Landfill hydrogeology, ongoing monitoring of the leachate migration and development and expertise with complex groundwater migration challenges, it would warrant a sole-sourced contract to WWAL.

WWAL is the Engineer of Record for the Contaminated Site Regulation requirements pertaining to Campbell Mountain Landfill and are obligated to continue performing the required reporting.

Construction and commissioning of the new leachate extraction wells is expected to be complete by September 2019. Subsequent phase(s) of the environmental upgrades project beginning in 2020 will focus on the treatment of the collected leachate.

The table below summarizes the proposed costs for completing this phase of work for the leachate issue. The total cost is estimated at \$197,451 that includes a 30% contingency.

In the 2019 budget, an amount of \$250,000 was included in the Consulting Services and \$250,000 in the Capital Expenditures. All of these funds will not be spent in 2019.

Proposed Fee Breakdown – Contaminated Site Regulation Phase 2:

Fee Breakdown	Fee
1. Conversion of domestic well at 1655 Reservoir Road	\$15,230
2. Road construction into gully southeast of leachate pond for borehole installation	\$6,250
3. Drilling three boreholes & installing three extraction wells	\$62,025

4. Pump installation for three extraction wells	\$30,900
5. WWAL consulting fee	\$37,480
6. 30% Contingency	\$45,566
Total Fee:	\$197,451

Alternatives:

Compete the project.

Communication Strategy:

Western Water Associates Ltd. has been in contact with the homeowners of the affected parcels in the past work and we will continue to communicate and discuss our remediation plans moving forward. The goal is to determine the best outcome for all of the property owners moving forward.

Respectfully submitted:

Liisa Bloomfield

L. Bloomfield, Manager of Engineering

Approved:

Neil Webb

N. Webb, Public Works Manager

ADMINISTRATIVE REPORT

TO: Board of Directors

FROM: B. Newell, Chief Administrative Officer

DATE: June 20, 2019

RE: Apex Mountain Waste Transfer Station Temporary Borrowing Bylaw 2861, 2019

Administrative Recommendation:

THAT Bylaw No. 2861, 2019 being a bylaw of the Regional District of Okanagan Similkameen for the temporary borrowing of up to \$700,000 for the construction of the Apex Mountain Waste Transfer Station be read a first, second, third time and adopted.

Reference:

Bylaw No. 2843, 2019 Apex Mountain Waste Transfer Station Loan Authorization Bylaw

Bylaw No. 2861, 2019 Apex Mountain Waste Transfer Station Temporary Borrowing Bylaw

Background:

At the February 25, 2016 Board Meeting, the Board adopted Bylaw 2727, 2016 Apex Mountain Waste Transfer Station Temporary Borrowing Bylaw for up to \$265,000 for a waste transfer station.

Bylaw 2861, 2019 Apex Mountain Waste Transfer Station Temporary Borrowing Bylaw will replace the Apex Mountain Waste Transfer Station Temporary Borrowing Bylaw No. 2727, 2016 and increase the maximum borrowing amount from \$265,000 to \$700,000.

At the June 6th, 2019 Board meeting, the Board adopted Bylaw 2843, Apex Mountain Waste Transfer Station Loan Authorization Bylaw. The bylaw authorizes borrowing to not exceed seven hundred thousand (\$700,000) dollars for the establishment of a garbage and recycling depot for Apex Alpine Ski Area.

Municipal Finance Authority long term borrowing intakes only occur in April and October. To fund the project until such time as the project is complete and long term borrowing can be secured, short term borrowing will be required.

In order to access short term borrowing, a temporary borrowing bylaw is required.

Analysis:

The loan authorization bylaw and temporary borrowing bylaw outline a maximum borrowing amount of \$700,000. Only the amount needed to fund final actual project costs will be drawn under the loan authorization, temporary borrowing and subsequent security issuing bylaw.

Alternatives:

Status quo – Short-term financing of project funded by internal cashflow.

Respectfully submitted:

"John Kurvink, Manager of Finance/CFO"

J. Kurvink, Finance Manager

REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BYLAW NO. 2861, 2019

A bylaw to authorize temporary borrowing pending the sale of debentures

WHEREAS it is provided by section 409 of the *Local Government Act* that the Regional Board may, where it has adopted a loan authorization bylaw, without further assents or approvals, borrow temporarily from any person under the conditions therein set out;

AND WHEREAS the Regional Board has adopted Bylaw No. 2843, 2019 cited as "Apex Mountain Waste Transfer Station Loan Authorization Bylaw" in the amount of seven hundred thousand dollars (\$700,000);

AND WHEREAS the sale of debentures has been temporarily deferred;

NOW THEREFORE, the Board of the Regional District of Okanagan-Similkameen in open meeting assembled enacts as follows:

1. The Regional Board is hereby authorized and empowered to borrow an amount or amounts not exceeding the sum of seven hundred thousand dollars (\$700,000), as the same may be required.
2. The form of obligation to be given as acknowledgement of the liability shall be a promissory note or notes bearing the corporate seal and signed by the Chair and the Financial Administration Officer.
3. The money so borrowed shall be used solely for the purposes set out in said Bylaw No. 2843, 2019.
4. The proceeds from the sale of debentures or so much thereof as may be necessary shall be used to repay the money so borrowed.
5. This bylaw may be cited as the "Apex Mountain Waste Transfer Station Temporary Borrowing Bylaw No. 2861, 2019

READ A FIRST, SECOND, THIRD TIME and **ADOPTED** this day of ,

RDOS Board Chair

Corporate Officer

ADMINISTRATIVE REPORT

TO: Board of Directors

FROM: B. Newell, Chief Administrative Officer

DATE: June 20, 2019

RE: Keremeos Fire Truck Acquisition – Temporary Borrowing Bylaw 2863

Administrative Recommendation:

THAT Bylaw No. 2863, 2019 being a bylaw of the Regional District of Okanagan Similkameen for the temporary borrowing of up to \$350,000 to purchase a fire truck for the Keremeos Fire Protection Service Area be read a first, second, third time and adopted.

Reference:

Bylaw No. 2802, 2018 Keremeos Fire Truck Acquisition Loan Authorization Bylaw
Bylaw No. 2863, 2019 Keremeos Fire Truck Temporary Borrowing Bylaw

Background:

At the December 6, 2018 Board Meeting, the Board adopted Bylaw 2802, 2018 Keremeos Fire Truck Acquisition Loan Authorization Bylaw

Municipal Finance Authority long term borrowing intakes only occur in April and October. To fund the truck acquisition until such time as the project is complete and long term borrowing can be secured, short term borrowing will be required.

In order to access short term borrowing, a temporary borrowing bylaw is required.

Analysis:

The loan authorization bylaw and temporary borrowing bylaw outline a maximum borrowing amount of \$350,000. Only the amount needed to fund final actual project costs will be drawn under the loan authorization, temporary borrowing and subsequent security issuing bylaw.

Alternatives:

Status quo – Short-term financing of the truck acquisition funded by internal cashflow.

Respectfully submitted:

"John Kurvink, Manager of Finance/CFO"

J. Kurvink, Finance Manager

REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BYLAW NO. 2863, 2019

A bylaw to authorize temporary borrowing pending the sale of debentures

WHEREAS it is provided by section 409 of the *Local Government Act* that the Regional Board may, where it has adopted a loan authorization bylaw, without further assents or approvals, borrow temporarily from any person under the conditions therein set out;

AND WHEREAS the Regional Board has adopted Bylaw No. 2802, 2018 cited as "Keremeos Fire Truck Acquisition Loan Authorization Bylaw" in the amount of three hundred and fifty thousand dollars (\$350,000);

AND WHEREAS the sale of debentures has been temporarily deferred;

NOW THEREFORE, the Board of the Regional District of Okanagan-Similkameen in open meeting assembled enacts as follows:

1. The Regional Board is hereby authorized and empowered to borrow an amount or amounts not exceeding the sum of three hundred and fifty thousand dollars (\$350,000), as the same may be required.
2. The form of obligation to be given as acknowledgement of the liability shall be a promissory note or notes bearing the corporate seal and signed by the Chair and the Financial Administration Officer.
3. The money so borrowed shall be used solely for the purposes set out in said Bylaw No. 2802, 2018.
4. The proceeds from the sale of debentures or so much thereof as may be necessary shall be used to repay the money so borrowed.
5. This bylaw may be cited as the "Keremeos Fire Truck Temporary Borrowing Bylaw No. 2863, 2019

READ A FIRST, SECOND, THIRD TIME AND ADOPTED this day of ,

RDOS Board Chair

Corporate Officer

ADMINISTRATIVE REPORT

TO: Board of Directors

FROM: B. Newell, Chief Administrative Officer

DATE: June 20, 2019

RE: Area A Community Works (Gas Tax) Reserve Expenditure Bylaw 2859

Administrative Recommendation:

THAT Bylaw No. 2859, 2019 being a bylaw of the Regional District of Okanagan Similkameen to authorize the expenditure of up to \$47,000 from the Electoral Area "A" Community Works Program Reserve Fund for the completion of a park washroom be read a first, second and third time and be adopted.

Reference:

- Bylaw 2400, 2006 - Regional District Okanagan Similkameen Electoral Area "A" Community Works Program Reserve Fund Establishment Bylaw.

Background:

In 2006, the RDOS Board created the Electoral Area "A" Community Works Program Reserve Fund for the purpose of expenditures for or in respect of environmentally sustainable municipal infrastructure to support environmental sustainability objectives under the New Deal for Cities and Communities.

Analysis:

The expenditure required from the fund is up to \$47,000.00. This will provide for the completion of a park washroom. The expenditure meets the criteria set out by the UBCM for the Community Works Program.

After deducting the expenditures already committed in 2019, the balance in the Area A Community Works Reserve Fund is \$249,846.62.

Alternatives:

Status quo – expenditure does not move forward and work does not take place.

Respectfully submitted:

"John Kurvink, Manager of Finance/CFO"

REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BYLAW NO. 2859, 2019

A bylaw to authorize the expenditure of monies from the Electoral Area 'A' Community Works Program Reserve Fund for the completion of a washroom for Park.

WHEREAS Section 377 of the Local Government Act, and Section 189 of the Community Charter authorises the Board, by bylaw adopted by at least 2/3 of its members, to provide for the expenditure of any money in a reserve fund and interest earned on it;

AND WHEREAS the 'Electoral Area 'G' Community Works Program Reserve Funds' have sufficient monies available for community capital projects;

NOW THEREFORE, the Board of the Regional District of Okanagan-Similkameen in open meeting assembled enacts as follows:

1 Citation

1.1 This Bylaw shall be cited as the "Electoral Area 'A' and Community Works Program Reserve Fund Expenditure Bylaw No. 2859, 2019"

2. The expenditure of up to \$47,000 from the Electoral Area 'A' Community Works Program Reserve Funds are hereby authorized for the completion of a park washroom

READ A FIRST, SECOND, AND THIRD TIME this ____ day of ____, 2019

ADOPTED this ____ day of ____, 2019

RDOS Board Chair

Corporate Officer

ADMINISTRATIVE REPORT

TO: Board of Directors

FROM: B. Newell, Chief Administrative Officer

DATE: June 20, 2019

RE: Area D Community Works (Gas Tax) Reserve Expenditure Bylaw 2860

Administrative Recommendation:

THAT Bylaw No. 2860, 2019 being, a bylaw of the Regional District of Okanagan Similkameen to authorize the expenditure of up to \$20,000 from the Electoral Area "D" Community Works Program Reserve Fund for the completion of the KVR trail project be read a first, second and third time and be adopted.

Reference:

Bylaw 2403, 2006 - Regional District Okanagan Similkameen Electoral Area "D" Community Works Program Reserve Fund Establishment Bylaw.

Background:

In 2006, the RDOS Board created the Electoral Area "D" Community Works Program Reserve Fund for the purpose of expenditures for or in respect of environmentally sustainable municipal infrastructure to support environmental sustainability objectives under the New Deal for Cities and Communities.

Analysis:

The expenditure being requested from the fund is up to \$20,000.00. This will provide for the completion of the Area D section of the KVR trail project. This expenditure meets the criteria set out by the UBCM for the Community Works Program.

After deducting the expenditures already committed in 2019, the balance in the Area D Community Works Reserve Fund is \$502,375.78.

Alternatives:

Status quo – work does not take place.

Respectfully submitted:

"John Kurvink, Manager of Finance/CFO"

REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BYLAW NO. 2860, 2019

A bylaw to authorize the expenditure of monies from the Electoral Area 'D' Community Works Program Reserve Fund for completion of the KVR trail project.

WHEREAS Section 377 of the Local Government Act, and Section 189 of the Community Charter authorises the Board, by bylaw adopted by at least 2/3 of its members, to provide for the expenditure of any money in a reserve fund and interest earned on it;

AND WHEREAS the 'Electoral Area 'D' Community Works Program Reserve Funds' have sufficient monies available for community capital projects;

NOW THEREFORE, the Board of the Regional District of Okanagan-Similkameen in open meeting assembled enacts as follows:

1 Citation

1.1 This Bylaw shall be cited as the "Electoral Area 'D' Community Works Program Reserve Fund Expenditure Bylaw No. 2860, 2019"

2. The expenditure of up to \$20,000 from the Electoral Area 'D' Community Works Program Reserve Funds are hereby authorized for the completion of the KVR trail project.

READ A FIRST, SECOND, AND THIRD TIME this ___ day of ___, 2019

ADOPTED this ___ day of ___, 2019

RDOS Board Chair

Corporate Officer

ADMINISTRATIVE REPORT

TO: Board of Directors
FROM: B. Newell, Chief Administrative Officer
DATE: June 20, 2019
RE: Declaration of State of Local Emergency Approval

Enabling Legislation:

The Emergency Program Act provides:

12(1) A local authority or the head of the local authority, may, at any time that the local authority of the head of the local authority, as the case may be, is satisfied that an emergency exists or is imminent in the jurisdictional area for which the local authority has responsibility, declare a state of local emergency relating to all or any part of the jurisdictional area.

12(3) The head of a local authority must, before making a declaration under subsection (1), use best efforts to obtain the consent of the other members of the local authority to the declaration and must, as soon as practicable after making a declaration under subsection (1), convene a meeting of the local authority to assist in directing the response to the emergency.

Administrative Recommendation:

Electoral Area "C":

THAT the Board of Directors request the Minister of State for Emergency Preparedness to extend the Declaration for the State of Local Emergency for the area surrounding Electoral Area "C" due to expire 07 June 2019, at midnight for a further seven days to 14 June, at midnight.

THAT the Board of Directors request the Minister of State for Emergency Preparedness to extend the Declaration for the State of Local Emergency for the area surrounding Electoral Area "C" due to expire 14 June 2019, at midnight for a further seven days to 21 June, at midnight.

Reference:

Emergency Program Act, Section 12

Background:

2018 Spring Freshet Flooding

The State of Local Emergency for Electoral Area "B" was **cancelled** on May 28th 2018.
The State of Local Emergency for Electoral Area "E" was **cancelled** on May 28th 2018.
The State of Local Emergency for Electoral Area "H" was **cancelled** on May 28th 2018.
The State of Local Emergency for Electoral Area "F" was **cancelled** on July 13th 2018.
The State of Local Emergency for Electoral Area "G" was **cancelled** on July 18th 2018.
The State of Local Emergency for Electoral Area "A" was **cancelled** on July 23rd 2018.
The State of Local Emergency for Electoral Area "D" was **cancelled** on November 20th, 2018

Inclement weather conditions on March 22nd 2018, coupled with significant snowpack, higher than average seasonal ground water levels and rain on snow events led to extensive Freshet flooding in the RDOS. The RDOS Emergency Operations Centre (EOC) was activated on March 22nd 2018 to support emergency responders and residents dealing with issues related to the flooding. The EOC remained active on a daily basis, offering support to our partners throughout the region, until Friday June 15, 2018, when operations began scaling back and shortly after, wildfires became active. The EOC was active for support to wildfires through the summer and scaled back in mid-September. Now the EOC continues to provide support for response work and recovery efforts in the region. State of Local Emergency remains in Electoral Area "C" until emergency response works are completed that necessitate the use of SOLE authority for access onto private lands to effect the work and due to the continued imminent risk of flooding in Park Rill Creek.

Respectfully submitted:

Bill Newell

Emergency Operations Centre Director

ADMINISTRATIVE REPORT

TO: Board of Directors

FROM: B. Newell, Chief Administrative Officer

DATE: June 20, 2019

RE: 2019 UBCM Convention – For Information Only

The Union of BC Municipalities (UBCM) convention will take place September 23 through 27 in Vancouver. Cabinet Ministers and provincial staff will be available at the convention to meet with delegates.

The typical process involves the Board identifying issues they would like to discuss with the Province. Administration will then submit the list and prepare a Briefing Note for the Board and the Minister. Shortly before the convention, we will be advised of a meeting time and location, if our meeting request has been approved.

The Deadline to request meetings is July 17, 2019. This matter will be placed on the Corporate Services Agenda for July 4th for discussion, but Members with an interest in having issues considered should provide those to the Manager of Legislative Services prior so they can be distributed with the report.

In 2018, meetings were requested with Ministers and/or Senior Provincial Staff on the following topics:

Ministry of Agriculture

- Siting Cannabis Production Facilities

Ministry of Education

- Funding to Support Rural Libraries

Ministry of Citizen Services

- Funding to Support the Provision of Fibre Optic Cable in Rural Communities

Ministry of Forests, Lands, Natural Resource Operations & Rural Development

- Flood Water Management
- Okanagan-Similkameen Kettle Valley Rail Trail
- Naramata Diversion Flume Decommissioning
- Flood Recovery Permitting

Ministry of Municipal Affairs & Housing

- Funding for Sage Mesa Water System

Ministry of Public Safety & Solicitor General

- Park Rill Watershed and Similkameen Dikes

Ministry of Attorney General

- Prolific Offender Sentencing

Ministry of Transportation & Infrastructure

- Alternative Public Transportation Services on Highway 3 Corridor
- Greyhound Working Group

Canadian Red Cross

- Managing the New Normal

All Directors who confirm their attendance at the 2019 Convention will receive their registration notification by email in early July, which includes "Additional Options", "Photo Release", "Partner/Guest Information, and "Partners Programs".

Respectfully submitted:

"Gillian Cramm"

G. Cramm, Legislative Services Coordinator

Endorsed by:

"Christy Malden"

C. Malden, Manager of Legislative Services

ADMINISTRATIVE REPORT

TO: Board of Directors

FROM: B. Newell, Chief Administrative Officer

DATE: June 20, 2019

RE: Board Policy Review

Administrative Recommendation:

THAT the Board of Directors amend the Community Works Gas Tax Policy, the Regional Grant in Aid Policy, and the Electoral Area Grant in Aid Policy, as presented at Corporate Services Committee on June 6, 2019.

Reference:

Administrative report to June 6, 2019 Corporate Services Committee on Community Works Gas Tax Policy

Administrative report to June 6, 2019 Corporate Services Committee on Regional Grant in Aid Policy

Administrative report to June 6, 2019 Corporate Services Committee on Electoral Area Grant in Aid Policy

Business Plan Objective:

Goal 1.1 To be an Effective, Fiscally Responsible Organization

Objective 1.1.1 – By achieving a high standard of financial management and reporting

Background:

Board policies should be reviewed on a regular basis to ensure they remain relevant and consistent with the Board's intent.

At the June 6th Corporate Services Committee meeting, the Committee reviewed the Community Works Gas Tax Policy. The policy has been amended to allow for funding of projects not owned or leased by the Regional District.

At the June 6th Corporate Services Committee, the Committee reviewed the Regional Grant in Aid policy. The policy was amended with some minor editorial changes.

At the June 6th Corporate Services Committee, the Committee reviewed the Electoral Area Grant in Aid policy. The policy was amended to allow submission of projects from Local Improvement/Water Districts.

Respectfully submitted:

“John Kurvink, Manager of Finance/CFO”

J. Kurvink, Finance Manager

**REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN
BOARD POLICY**

POLICY: Community Works Gas Tax Funding Policy

AUTHORITY: Board Resolution June 4, 2015.

ADMINISTRATIVE REVIEW: May 31, 2019

POLICY STATEMENT

Overseeing the effective use of Community Works Gas Tax funding to ensure compliance with the Community Works Fund (CWF) Agreement and meet the needs of Regional District services is a key responsibility of the Regional District

PURPOSE

To outline that CWF funding will only be used for infrastructure projects meeting the eligibility requirements of the CWF agreement.

DEFINITIONS

Community Works Fund Agreement means the 2014 to 2024 Community Works Fund Agreement signed between the Regional District and the Union of BC Municipalities (UBCM).

RESPONSIBILITIES

Boards of Directors shall:

1. Adopt the Community Works Gas Tax Funding Policy
2. Approve funding of CWF projects during the annual budget approval process or by reserve expenditure bylaw

Manager of Finance shall:

1. Confirm the infrastructure meets the eligibility criteria established by the UBCM
2. Bring funding requests to the Board in one of the following methods:
 - a) as part of the annual budget approval process
 - b) as a separate reserve expenditure bylaw if received after the annual budget has been approved
3. Report annually to the Board a summary of all CWF projects approved during the year
4. Ensure an annual summary of all CWF projects is posted on the RDOS website to be available to the public

PROCEDURES

In consultation with Electoral Area Directors, Community Works Gas Tax Funding projects are brought forward by managers during the annual budget process.

Finance will ensure the infrastructure project meets the eligibility requirements of the UBCM.

Eligible CWF projects will be incorporated into the annual budget or, if received after budget approval, brought forward to the Board for approval as individual expenditure bylaws.

Annual reporting will be made to the Board on all projects receiving Community Works Gas Tax funding.

**REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN
BOARD POLICY**

POLICY: Regional Grant in Aid Policy

AUTHORITY: Board Resolution dated June 4, 2015.

ADMINISTRATIVE REVIEW: May 31, 2019

POLICY STATEMENT

This policy shall apply to all grant requests from organizations serving the Regional District who demonstrate their efforts are regional in nature. Grants to organizations that do not demonstrate their efforts are regional in nature may be considered under Electoral Area Community Grants in Aid Program.

PURPOSE

To provide some financial assistance to organizations providing cultural, charitable, sporting, recreational or service activities that benefit the Regional District.

DEFINITIONS

Application form means the application attached as Appendix "A" for review and as amended from time to time

Organization means a registered non-profit organization

GENERAL

Grants will not be provided to subsidize activities that are the responsibility of senior levels of government

Preference will be given to those events or initiatives that have not received assistance from other local government funding

No organization will receive more than two Regional grants in a four year period

Annual maximum grant allocation to an organization will be \$ 50,000

To be considered for a grant under this policy applicants must demonstrate:

- Organization is locally based and their efforts are regional in nature
- Benefits of event or initiative are significant in at least three Electoral Areas and/or member municipalities
- Event or initiative fills a need in the community
- Support from sources other than local, provincial or federal governments
- Alignment with at least one of the Regional District's strategic goals as identified in the annual Strategic Plan

Grant funding is not permitted to be used for the following expenses:

- Remuneration including wages and consulting fees
- Capital improvements to rented or leased premises
- Operating or capital deficits
- Tax payments

Grant recipients must:

- Acknowledge the Regional District as a funding partner in any promotional materials about the event or initiative
- Provide a report on how the grant funds were spent within 12 months of receipt of funding. The report must include a financial accounting of how the funds were used as well as information on how the community benefited.
- Return grant funding not spent within 12 months of receipt of funds

RESPONSIBILITIES

Boards of Directors shall:

1. At their sole discretion, evaluate and allocate Regional grant in aid funding during the annual budget process
2. At their sole discretion, consider Regional grant in aid funding requests during the year to be funded from discretionary regional grant in aid funds should funds be included in the annual budget.

Manager of Finance shall:

1. Review applications to determine eligibility based on the criteria outlined in this policy.
2. Bring eligible applications to the Board of Directors for consideration during the annual budget process
3. Bring forward a funding amount annually for discretionary regional grant in aid funds for consideration during the budget process
4. Ensure an annual listing of all grant recipients is posted on the RDOS website by December 31 to be available for public review

PROCEDURES

Applicants complete and submit application form by deadline posted on the RDOS website. Applications received after the deadline may be considered for funding from the discretionary regional grant in aid funds, if available

Board approves regional grant funding requests and establishes a level of funding for the discretionary grant reserve fund annually during the budget process.

Board approves discretionary regional grant funding requests as they arise throughout the year

Unless specifically requested by the applicant and approved by the Chief Administrative Officer, grant funding will not be distributed before August

All applicants will be notified in writing of the Board's decision regarding their applications.

The following related documents are applicable:

Regional Grant in Aid Application Form

**REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN
BOARD POLICY**

POLICY: Electoral Area Grant in Aid Policy

AUTHORITY: Board Resolution dated June 4, 2015.

ADMINISTRATIVE REVIEW: May 31, 2019

POLICY STATEMENT

This policy shall apply to all grant requests from organizations serving the Regional District but whose efforts are not regional in nature but benefit one or more individual Electoral Areas. Grants to organizations that demonstrate efforts of a regional nature, may be considered under the Regional Grant in Aid Program.

PURPOSE

To support the establishment and the operations of non-profit organizations serving the residents of the Regional District of Okanagan Similkameen

DEFINITIONS

Application form means the application attached as Appendix "A" for review and as amended from time to time

Organization means a registered non-profit organization, improvement/irrigation district **or** a Community organization that has an established set of working rules/regulations and a bank account in the organization's name

GENERAL

Organizations that are applying for a grant should demonstrate in their application that:

- Event or initiative fills a need in the community
- Use innovative approaches and techniques in addressing community issues
- Exercise coordination and cooperation with other groups to prevent duplication of projects, programs, services or events
- Seek funding from a variety of sources
- Apply a "user pay" philosophy, where applicable
- Have clearly defined their priorities and purpose in seeking funding

Grant recipients must:

- Provide a report detailing how the grant funds were spent within 12 months of receipt of funding. The report must include a financial accounting of how the funds were used
- If requested, provide the Regional District copies of receipts and/or satisfactory evidence regarding the disposition of grant funds

Exclusion

- Applications from individuals, industrial, commercial or business undertakings are not permitted

Reporting:

- A public report will be made available annually of all Electoral Area Grant recipients and funding amounts

RESPONSIBILITIES

Boards of Directors shall:

1. Approve the level of Electoral Area grant in aid funding annually during the annual budget process

Electoral Area Directors shall:

2. At their sole discretion, and up to the maximum funding approved in the annual budget, allocate funds to qualified applicants

Manager of Finance (or staff designate) shall:

1. Review applications to determine eligibility based on the criteria outlined in this policy.
2. Forward eligible applications to the appropriate Electoral Area Director for their review and consideration
3. Ensure an annual listing of all grant recipients is posted on the RDOS website for public review

PROCEDURES

Board approves an annual budget for Electoral Area Grant in Aid funding annually during the budget process

Applicants complete and submit application form by deadline date posted on RDOS Website

Qualifying applications are sent to the Electoral Area Director for consideration and allocation of funding

Unless specifically requested and approved by the Electoral Area Director, applicants approved will not receive funding before August 1

The following related documents are applicable:

- a) Electoral Area Community Grant Guidelines
- b) Electoral Area Community Grant Application
- c) Guidelines for Individual Electoral Area Directors for the Issuance of Community Grants