



REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

Thursday, April 4, 2019
RDOS Boardroom – 101 Martin Street, Penticton

SCHEDULE OF MEETINGS

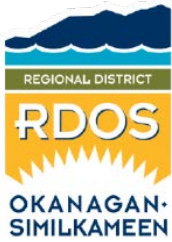
9:00 am	-	9:15 am	Public Hearing: Electoral Area “D” Official Community Plan Bylaw and Zoning Bylaw Amendments, 781 Highway 97, Okanagan Falls
9:15 am	-	10:45 am	Protective Services Committee
10:45 am	-	11:15 am	Community Services Committee
11:15 am	-	12:15 pm	Environment and Infrastructure Committee
12:15 pm		12:45 pm	Lunch
12:45 pm	-	3:00 pm	RDOS Board

"Karla Kozakevich"

Karla Kozakevich
RDOS Board Chair

Advance Notice of Meetings:

April 18, 2019	RDOS Board/OSRHD Board/Committee Meetings
May 9, 2019	RDOS Board/Committee Meetings
May 23, 2019	RDOS Board/OSRHD Board/Committee Meetings
June 6, 2019	RDOS Board/Committee Meetings
June 20, 2019	RDOS Board/OSRHD Board/Committee Meetings
July 4, 2019	RDOS Board/Committee Meetings
July 18, 2019	RDOS Board/OSRHD Board/Committee Meetings
August 1, 2019	RDOS Board/Committee Meetings



NOTICE OF PUBLIC HEARING

Electoral Area “D” Official Community Plan Bylaw and Zoning Bylaw Amendments

781 Highway 97, Okanagan Falls

Notice is hereby given by the Regional District of Okanagan-Similkameen (RDOS) that all persons who believe that their interest in property is affected by the **Electoral Area “D” Official Community Plan Amendment Bylaw No. 2603.18, 2019, and Zoning Amendment Bylaw No. 2455.32, 2019**, will be afforded a reasonable opportunity to be heard or to present written submissions respecting matters contained in the proposed bylaws at a delegated public hearing to be held on:

Date: Thursday, April 4, 2019

Time: 9:00 a.m.

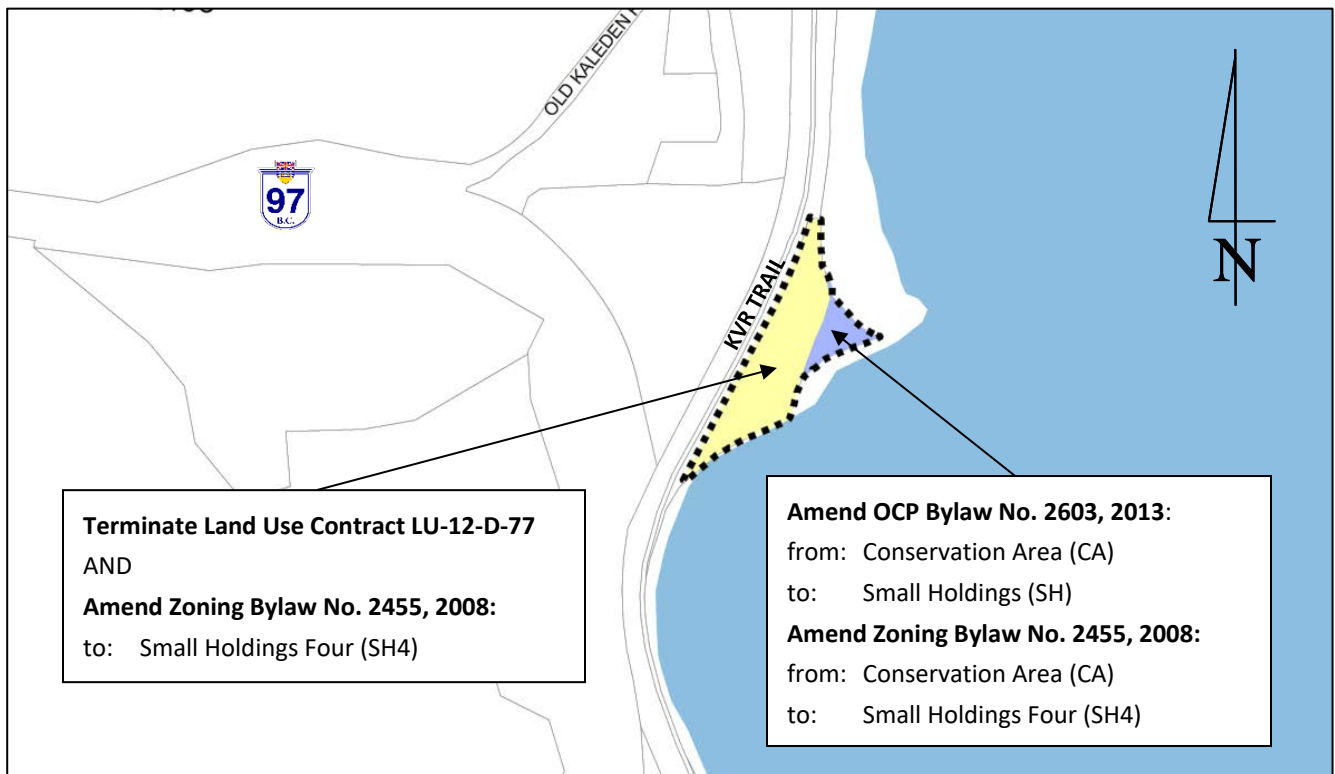
Location: RDOS, Board Room, 101 Martin Street, Penticton

The proposed amendments to the Electoral Area “D” Official Community Plan (OCP) Bylaw No. 2603, 2013, and Zoning Bylaw No. 2455, 2008, are related to an “Early Termination” of Land Use Contract No. LU-12-D-76, which is registered against title of the property at 781 Highway 97, and legally described as Lot A, Plan KAP28126, District Lot 2193, SDYD in accordance with Section 548 of the *Local Government Act*. Specifically:

Amendment Bylaw No. 2603.18, 2019, proposes to amend the OCP Bylaw Map, being Schedule ‘B’ of the Electoral Area “D” OCP Bylaw No. 2603, 2013, by changing the land use designation of an approximately 1,091 m² area of the subject property from Conservation Area (CA) to Small Holdings (SH).

Amendment Bylaw No. 2455.32, 2019, proposes to terminate Land Use Contract No. LU-12-D-76 and to amend the Official Zoning Map, being Schedule ‘2’ of the Electoral Area “D” Zoning Bylaw No. 2455, 2008, as follows:

- by zoning an approximately 5,423 m² area of land Small Holdings Four (SH4); and
- by changing the land use designation of an approximately 1,091 m² area of land from Conservation Area (CA) to Small Holdings Four (SH4).



For further information about the content of the **Official Community Plan Amendment Bylaw No. 2603.18, 2019, and Zoning Amendment Bylaw No. 2455.32, 2019**, and the land affected by it, persons are encouraged to inspect a copy of the proposed Bylaws at the Regional District of Okanagan-Similkameen office at 101 Martin Street, Penticton, BC, on weekdays (excluding statutory

holidays) between the hours of 8:30 a.m. to 4:30 p.m.

Basic information related to this proposal is also available at: www.rdos.bc.ca (Departments → Development Services → Strategic Projects → Early Termination of Land Use Contracts → Land Use Contract No. LU-12-D-76).

Anyone who considers themselves affected by **Official Community Plan Amendment Bylaw No. 2603.18, 2019, and Zoning Amendment Bylaw No. 2455.32, 2019**, can present written information to the Regional District prior to or at the public hearing and may also speak at the public hearing. No letter, report or representation from the public will be received after the conclusion of the public hearing.

NOTE: Protecting your personal information is an obligation the Regional District of Okanagan-Similkameen takes seriously. Our practices have been designed to ensure compliance with the privacy provisions of the *Freedom of Information and Protection of Privacy Act* (British Columbia) (“FIPPA”). Any personal or proprietary information you provide to us is collected, used and disclosed in accordance with FIPPA.

Postal: 101 Martin St, Penticton, BC, V2A-5J9 | **Tel:** 250-490-4101 | **Fax:** 250-492-0063 | **Email:** planning@rdos.bc.ca



REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

Protective Services Committee

Thursday, April 4, 2019

9:15 a.m.

REGULAR AGENDA

A. APPROVAL OF AGENDA

RECOMMENDATION 1

THAT the Agenda for the Protective Services Committee Meeting of April 4, 2019 be adopted.

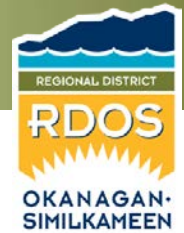
B. Closed Session

RECOMMENDATION 2

THAT in accordance with Section 90(1)(c) of the *Community Charter*, the Committee close the meeting to the public on the basis of labour relations or other employee relations.

- C. Emergency Services and Emergency Operations Centre Overview – For Information Only**
Sean Vaisler, Manager of Emergency Services, will present an overview of the Emergency Management Program, Board notification process, activation levels and obligations to the municipalities.
-

D. ADJOURNMENT



REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

Community Services Committee

Thursday, April 4, 2019

10:45 a.m.

REGULAR AGENDA

A. APPROVAL OF AGENDA

RECOMMENDATION 1

THAT the Agenda for the Community Services Committee Meeting of April 4, 2019 be adopted.

B. DELEGATION – Okanagan Boys and Girls Club

a. Presentation

Jennifer Anderson - Area Director, South Okanagan

Laurene Sloboda - Centre Director

Ms Anderson and Ms. Sloboda will provide an overview of the Okanagan Boys & Girls Club services and programs in the South Okanagan area.

C. ADJOURNMENT



Regional District of Okanagan-Similkameen
REQUEST TO APPEAR AS A DELEGATION

Preferred Meeting Date: Thursday April 4th/19

Name(s) of person(s) making presentation: Jennifer Anderson
Laurene Sloboda

What organization are you representing (if any): Okanagan Boys and Girls Clubs

Contact information:

Phone:

Details of Presentation:

Our Presentation will be an overview of Okanagan Boys and Girls Clubs services & programs in the South Okanagan area.

Will you be presenting a PowerPoint presentation? Yes No

Will you be providing handouts (24 copies required)? Yes No *↳ maybe - that's a lot of handouts!*

PowerPoint presentations must be provided to the Manager of Legislative Services 1 week in advance of the meeting and will be distributed to the Directors (and public) when the agenda is published. If this is a concern, please contact the Manager of Legislative Services cmalden@rdos.bc.ca or 250-490-4146.

Desired action of the Board/Committee:

With increased knowledge of the importance of our programs for each community we are hoping future applications for support will be approved.

Are you seeking funding from the RDOS? Yes No not at this time

With whom (if anyone) have you been in contact at the Regional District regarding this matter?

Debra Paulhus regarding meeting time. We are requesting an early time (10am if possible)



Okanagan
Boys & Girls Clubs

Community Presentation 2019



A good place to be



Okanagan
Boys & Girls Clubs

Okanagan Boys & Girls Clubs

Our Vision

All children and youth discover and achieve their dreams and grow up to be healthy, successful and active participants in society.



Okanagan
Boys & Girls Clubs

Okanagan Boys & Girls Clubs

Our Mission

To provide a safe, supportive place where children and youth can experience new opportunities, overcome barriers, build positive relationships and develop confidence and skills for life.



Okanagan
Boys & Girls Clubs

Core Values

- Belonging
- Respect
- Encouragement and Support
- Working Together
- Speaking Out





Okanagan
Boys & Girls Clubs

History

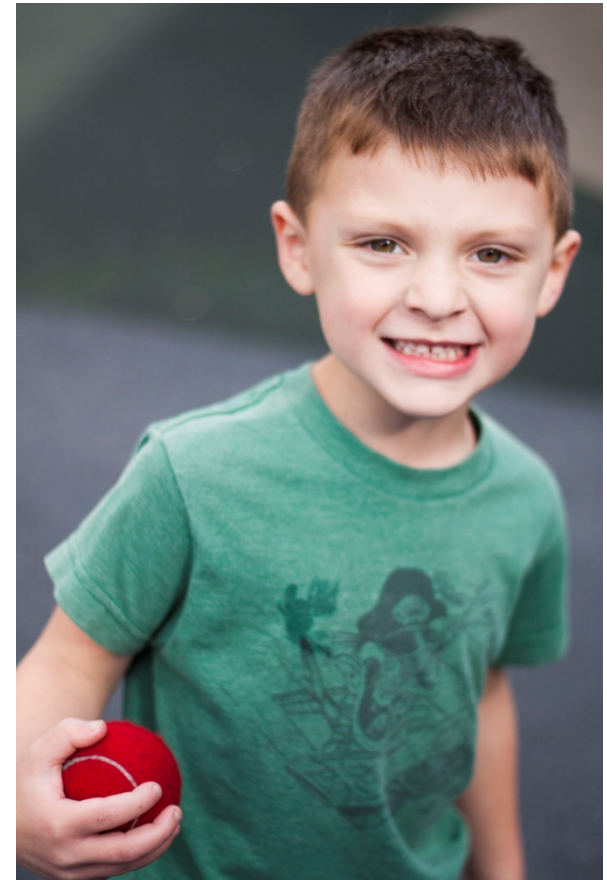
- Kelowna Boys Club founded in 1959
- In 2002, 10 small agencies & societies amalgamated as Okanagan Boys and Girls Clubs
- Services have grown and evolved with our communities



Okanagan
Boys & Girls Clubs

Regional Organization

- Today serving over 1000 members daily
- 44 locations in 15 communities
- Spans the Valley from Enderby to Osoyoos
- Allows us to serve rural communities more effectively

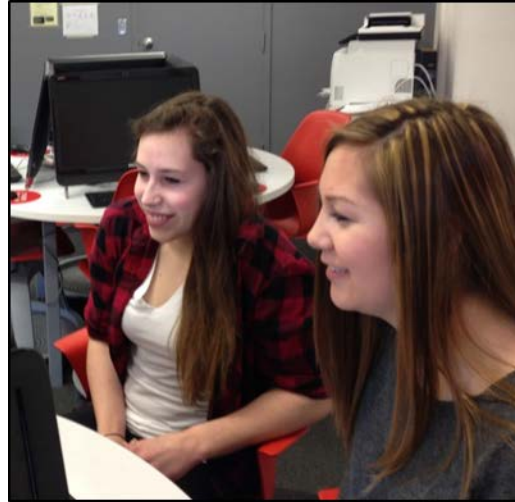




Okanagan
Boys & Girls Clubs

Types of Service

- Early Childhood Programs
- Middle Childhood Programs
- Youth Recreation
- Youth Specialized Services
- Family Support





Okanagan
Boys & Girls Clubs

Services in South Okanagan

- Summerland
- Naramata
- Penticton
- OK Falls
- Oliver
- Osoyoos
- Keremeos/Cawston





Okanagan
Boys & Girls Clubs

Community Approach

- Doing the work together differently in each community
- Based on each community's needs
- Working with community partners & businesses
- 390 Volunteers
- Regional/local leadership





Okanagan
Boys & Girls Clubs

Diversity of Funding

- All levels of government
- Program Fees
- Donations
- Grants
- Community Supporters
- Businesses
- Fundraising Events



Box Mechanical **BOX**
MECHANICAL

Golf 4 Kids

Supporting
Okanagan Boys and Girls Clubs
in the South

Date:
Wednesday,
June 19, 2019

Sumac Ridge Golf Club
(just seconds north of Summerland off Hwy 97)

\$75 per person* / Golf only - \$35 / Dinner only - \$40
*Registration includes 9 holes of golf & a dinner of steak, ribs, chicken or salmon.

RBC **Royal Bank**
\$5000 Putting Contest

Registration: 1:00 pm
Shotgun Start: 2:00 pm

Register online at:
<http://birdeasepro.com/OBGC-southcharitygolf4kids>

For more information,
email or phone:
south@obgc.ca
250-493-0512

**50/50, Silent Auction
and great Prizes!**
Space is Limited!
Register today!

 Okanagan
Boys & Girls Clubs
A good place to be



Okanagan
Boys & Girls Clubs

Social Return on Investment

- An investment in youth can assist young people to move towards stability & self-sufficiency
- Young people who successfully transition to adulthood become productive, contributing community members





Okanagan
Boys & Girls Clubs

Challenges

- Finding sustainable funding to operate programs.
- All of our youth drop-in programs are funded by OBGC fundraising and community grants.
- Without ongoing funding, there is a risk of having to close down a program.





Okanagan
Boys & Girls Clubs

Opportunities

- With sustainable funding, we can expand our programs
- Offer more social and recreational programs for all ages
- Enhance community partnerships to offer programs that meet the needs of each community



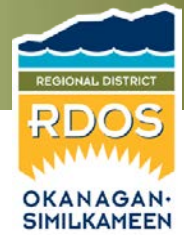


Okanagan
Boys & Girls Clubs

Thank you!

Questions?





REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

Environment and Infrastructure Committee

Thursday, April 4, 2019

11:15 a.m.

REGULAR AGENDA

A. APPROVAL OF AGENDA

RECOMMENDATION 1

THAT the Agenda for the Environment and Infrastructure Committee Meeting of April 4, 2019 be adopted.

B. DELEGATION

Neda Joss, Carmi Recreation Trails Group

Andrew Drouin, South Okanagan Trail Alliance

Ms. Joss and Mr. Drouin will present their vision to create a community forest in the Carmi area. RDOS signature of support is required for the application. RDOS participation on a society board may be required once the process is underway.

C. ADJOURNMENT



Regional District of Okanagan-Similkameen
REQUEST TO APPEAR AS A DELEGATION

Preferred Meeting Date: Feb. 7th, or Feb. 21

Name(s) of person(s) making presentation: Neda Jass, Andrew Drouin

What organization are you representing (if any): Cosmi Recreation Trails Group,
South Okanagan Trail Alliance

Contact information:

Details of Presentation:

See attached

Will you be presenting a PowerPoint presentation? Yes No
Will you be providing handouts (24 copies required)? Yes No

PowerPoint presentations must be provided to the Manager of Legislative Services 1 week in advance of the meeting and will be distributed to the Directors (and public) when the agenda is published. If this is a concern, please contact the Manager of Legislative Services cmalden@rdos.bc.ca or 250-490-4146.

Desired action of the Board/Committee:

See attached

Are you seeking funding from the RDOS? Yes No

With whom (if anyone) have you been in contact at the Regional District regarding this matter?

Ron Orbicek

* meeting w/ BCTS @ end of month.

Details of Presentation:

We would like to make application for the Carmi Recreation Trails, and the surrounding Intensive Recreation Area, to become a community forest. A community forest is an area that is managed by a non-profit organization (society). Logging is a requirement of the agreement, but it is our vision to practice sustainable and small-scale logging, and recreational use through the maintenance and enhancement of the trails, will be the main directive for the area's development plan. A long-term plan will be developed to ensure future generations recreation use in this area.

Desired action of the Board:

It is necessary for RDOS support for this plan. RDOS signature of support is required for the application. Once the process is under way, we would require RDOS participation on the Society board to give input to the direction of the Community forests development plans.



REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BOARD of DIRECTORS MEETING

Thursday, April 4, 2019
12:45 p.m.

REGULAR AGENDA

A. APPROVAL OF AGENDA

RECOMMENDATION 1 (Unweighted Corporate Vote – Simple Majority)

THAT the Agenda for the RDOS Board Meeting of April 4, 2019 be adopted.

1. Consent Agenda – Corporate Issues

a. Environment and Infrastructure Committee – March 21, 2019

THAT the Minutes of the March 21, 2019 Environment and Infrastructure Committee meeting be received.

THAT the Regional District require residential homes to supply their own reusable container for curbside recycling collection.

THAT staff work with Central Okanagan and North Okanagan Regional Districts to combine efforts to ban the use of single use plastic bags.

b. Planning and Development Committee – March 21, 2019

THAT the Minutes of the March 21, 2019 Planning and Development Committee meeting be received.

THAT the Board of Directors initiate Zoning Amendment Bylaw No. 2849.

THAT the Okanagan Electoral Area Zoning Bylaws be amended to introduce a Water Use Zone in order to regulate the development of commercial docks with amendment for 100 m zone.

c. Protective Services Committee – March 21, 2019

THAT the Minutes of the March 21, 2019 Protective Services Committee meeting be received.

d. RDOS Regular Board Meeting – March 21, 2019

THAT the minutes of the March 21, 2019 RDOS Regular Board meeting be adopted.

e. Electoral Area “E” Advisory Planning Commission – March 11, 2019

THAT the minutes of the March 21, 2019 RDOS Regular Board meeting be received.

- f. **Town of Osoyoos Community Services Advisory Committee Appointments**
i. Community Services Advisory Committee Terms of Reference
THAT the Board of Directors appoint Carol Nesdoly, Brian Lobb and Fred Hamilton as members to the Town of Osoyoos Community Services Advisory Committee for a four year term, expiring October 31, 2022.
- g. **Naramata Fire Rescue Member List**
THAT the Naramata Fire Rescue roster be adopted as amended.

RECOMMENDATION 2 (Unweighted Corporate Vote – Simple Majority)
THAT the Consent Agenda – Corporate Issues be adopted.

2. Consent Agenda – Development Services

- a. Development Variance Permit Application — 300 Jones Way, Electoral Area “C”
i. Permit
To legalise the construction of an equestrian centre/livestock shelter within a parcel line setback area.

THAT the Board of Directors approve Development Variance Permit No. C2019.004-DVP.
- b. Agricultural Land Commission Referral (“non-farm” use) – 2860 Arawana Road Electoral Area “E”
To undertake a cannabis production facility with a concrete floor system

THAT the Board of Directors “authorize” the application to undertake a “non-farm” use at 2680 Arawana Road (Lot 13, Plan KAP576, District Lot 207, SDYD, Except Plan A62 B5981 KAP81407 EPP30242) in Electoral Area “E” to proceed to the Agricultural Land Commission.

RECOMMENDATION 3 (Unweighted Rural Vote – Simple Majority)
THAT the Consent Agenda – Development Services be adopted.

B. DEVELOPMENT SERVICES – Rural Land Use Matters

1. **Early Termination of a Land Use Contract – 781 Highway 97, Okanagan Falls Electoral Area “D”**
 - a. Bylaw No. 2455.32
 - b. Bylaw No. 2603.18
 - c. Responses Received

To replace Land Use Contract No. LU-12-D-76 with a Small Holdings Four (SH4) Zone

RECOMMENDATION 4 (Unweighted Rural Vote – Simple Majority)

THAT Bylaw No. 2603.18, 2019, Electoral Area “D” Official Community Plan Amendment Bylaw and Bylaw No. 2455.32, 2019, Electoral Area “D” Zoning Amendment Bylaw be read a third time.

C. PUBLIC WORKS

1. **Award of the Helicopter Flight Services for Mosquito Control Program**

To authorize the award of a five-year Services Agreement to provide Helicopter Flight Services for the Mosquito Control Program.

RECOMMENDATION 5 (Weighted Corporate Vote – Majority)

THAT the Board of Directors award the contract for the provision of Helicopter Flight Services for the Mosquito Control Program to Eclipse Helicopters Ltd. at a cost of \$35,000.00.

2. **Award of the Contract Services Agreement for the Landfill Organic Materials Grinding Services**

To authorize the award of a four year Services Agreement to grind collected organic waste materials at Regional District administered Landfills.

RECOMMENDATION 6 (Weighted Corporate Vote – Majority)

THAT the Board of Directors award the contract for the provision of Landfill Organic Materials Grinding Services to Huska Holdings Ltd. for a cost of up to \$589,560.

D. COMMUNITY SERVICES – Rural Projects**1. Area ‘A’ Park Naming**

- a. Anarchist Mountain Community Society, Board meeting Minutes; January 9, 2019
- b. Anarchist Mountain Community Society, letter of support; March 20, 2019
- c. Anarchist Mountain Fire Department, letter of support; March 22, 2019

RECOMMENDATION 7 (Unweighted Corporate Vote – Simple Majority)

THAT the RDOS Board endorse the name “Jamie Soule Memorial Park” park parcel located on Lot A, Plan EPP23874, District Lot 2709, Land District Similkameen Div. of Yale, PID: 029-041-520.

2. Kelowna – Penticton Bus Service Expansion

RECOMMENDATION 8 (Weighted Corporate Vote – Majority)

THAT the Board of Directors endorse the recommended Fare Option #1 for the Kelowna – Penticton regional transit expansion as contained within the April 4, 2019 report to the Board.

E. LEGISLATIVE SERVICES**1. RDOS Fees and Charges Bylaw No. 2848, 2019**

- a. Bylaw No. 2848, 2019

RECOMMENDATION 9 (Weighted Corporate Vote – Majority)

THAT Regional District of Okanagan-Similkameen Fees and Charges Bylaw No. 2848, 2019 be read a third time, and be adopted.

2. Declaration of State of Local Emergency Approval

RECOMMENDATION 10 (Unweighted Corporate Vote – Simple Majority)

THAT the Board of Directors request the Minister of State for Emergency Preparedness to extend the Declaration for the State of Local Emergency for Electoral Area “C” that expired 18 March 2019, at midnight for a further seven days to 25 March 2019, at midnight.

THAT the Board of Directors request the Minister of State for Emergency Preparedness to extend the Declaration for the State of Local Emergency for Electoral Area “C” that expired 25 March 2019, at midnight for a further seven days to 01 April 2019, at midnight.

THAT the Board of Directors declare a State of Local Emergency for Electoral Area “C”, to expire 10 April 2019, at midnight.

3. Fire Services Regulatory System

At the regular meeting of 21 March 2019, the Board requested that Corporate Counsel appear at the next meeting to provide an update and seek instruction on the development of a Fire Services Regulatory Bylaw

RECOMMENDATION 11

THAT in accordance with Section 90(1)(i) of the *Community Charter*, the Board close the meeting to the public on the basis of receipt of advice subject to lawyer-client privilege.

F. CAO REPORTS

1. Verbal Update

G. OTHER BUSINESS

1. Chair’s Report

2. Directors Motions

3. Board Members Verbal Update

H. ADJOURNMENT



REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN Environment and Infrastructure Committee

Thursday, March 21, 2019
9:54 a.m.

MINUTES

MEMBERS PRESENT:

Chair G. Bush, Electoral Area "B"	Director K. Kozakevich, Electoral Area "E"
Vice Chair R. Gettens, Electoral Area "F"	Director S. McKortoff, Town of Osoyoos
Director M. Bauer, Village of Keremeos	Director S. Monteith, Electoral Area "I"
Director J. Bloomfield, City of Penticton	Director R. Obirek, Electoral Area "D"
Director T. Boot, District of Summerland	Director M. Pendergraft, Electoral Area "A"
Director B. Coyne, Electoral Area "H"	Director F. Regehr, City of Penticton
Director S. Coyne, Town of Princeton	Director T. Roberts, Electoral Area "G"
Director D. Holmes, District of Summerland	Director J. Vassilaki, City of Penticton
Director J. Kimberley, City of Penticton	Director P. Veintimilla, Town of Oliver
Director R. Knodel, Electoral Area "C"	

MEMBERS ABSENT:

STAFF PRESENT:

B. Newell, Chief Administrative Officer	C. Baughen, Solid Waste Management Coordinator
C. Malden, Manager of Legislative Services	

A. APPROVAL OF AGENDA

RECOMMENDATION 1

It was MOVED and SECONDED

THAT the Agenda for the Environment and Infrastructure Committee Meeting of March 21, 2019 be adopted as amended to bring forward Items D and E (delegations) before Item B - **CARRIED**

D. DELEGATION – Ministry of Forests, Lands and Natural Resource Operations

1. Ray Crampton – Regional Executive Director
2. Colin Johnston - Timber Sales Manager

[Presentation – BC Timber Sales](#)

[Presentation – Apex area](#)

Mr. Crampton and Mr. Johnston addressed the Committee regarding forestry practices.

E. DELEGATION – Apex Property Owners Association

1. Jeff Brown – Forestry Committee Member
[Presentation](#)

Mr. Brown addressed the Committee regarding concerns about the upcoming changes to the Forest and Range Practices Act.

B. SURVEY RESULTS FOR ALTERNATIVES FOR BLUE BAGS

To meet the contract obligation with RecycleBC requiring the phasing out of blue bag collection by July 2020.

RECOMMENDATION 2**It was MOVED and SECONDED**

THAT the Regional District require residential homes to supply their own reusable container for curbside recycling collection. - **CARRIED**

C. SINGLE USE PLASTICS – For Information Only

To review the powers of the Regional District of Okanagan-Similkameen in supporting municipal efforts to ban the use of single use plastic bags.

It was MOVED and SECONDED

THAT staff work with Central Okanagan and North Okanagan Regional Districts to combine efforts to ban the use of single use plastic bags. - **CARRIED**

F. ADJOURNMENT

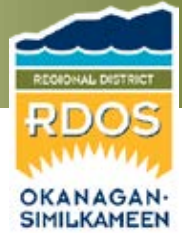
By consensus, the Environment and Infrastructure Committee meeting adjourned at 11:14 a.m.

APPROVED:

CERTIFIED CORRECT:

G. Bush
Committee Chair

B. Newell
Chief Administrative Officer



REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

Planning and Development Committee

Thursday, March 21, 2019
9:04 a.m.

Minutes

MEMBERS PRESENT:

Chair M. Pendergraft, Electoral Area "A"	Director D. Holmes, District of Summerland
Vice Chair R. Knodel, Electoral Area "C"	Director J. Kimberley, City of Penticton
Director M. Bauer, Village of Keremeos	Director S. McKortoff, Town of Osoyoos
Director K. Kozakevich, Electoral Area "E"	Director S. Monteith, Electoral Area "I"
Director J. Bloomfield, City of Penticton	Director R. Obirek, Electoral Area "D"
Director T. Boot, District of Summerland	Director F. Regehr, City of Penticton
Director G. Bush, Electoral Area "B"	Director T. Roberts, Electoral Area "G"
Director B. Coyne, Electoral Area "H"	Director J. Vassilaki, City of Penticton
Director S. Coyne, Town of Princeton	Director P. Veintimilla, Town of Oliver
Director R. Gettens, Electoral Area "F"	

MEMBERS ABSENT:

STAFF PRESENT:

B. Newell, Chief Administrative Officer	B. Dollevoet, General Manager of Development Services
C. Malden, Manager of Legislative Services	C. Garrish, Manager of Planning

A. APPROVAL OF AGENDA

RECOMMENDATION 1

It was MOVED and SECONDED

THAT the Agenda for the Planning and Development Committee Meeting of March 21, 2019 be adopted. - **CARRIED**

B. ELECTORAL AREA ZONING BYLAW AMENDMENTS – CANNABIS PRODUCTION FACILITIES

a. Bylaw No. 2849, 2019

To present proposed amendments to the Electoral Area zoning bylaws regarding cannabis production (in response to a previous direction provided by the Board).

RECOMMENDATION 2

It was MOVED and SECONDED

THAT the Board of Directors initiate Zoning Amendment Bylaw No. 2849. - **CARRIED**

C. FORESHORE REGULATIONS (i.e. Docks and Moorage)

Further to the direction provided by the Planning and Development (P&D) Committee of the Board at its meeting of May 3, 2018, the purpose of this report is to present a proposed new "Water Use Zone" (W1) to be applied along the major lakes in the Okanagan Electoral Areas.

RECOMMENDATION 3**It was MOVED and SECONDED**

THAT the Okanagan Electoral Area Zoning Bylaws be amended to introduce a Water Use Zone in order to regulate the development of commercial docks with amendment for 100 m zone. - **CARRIED**

Opposed: 2

D. ADJOURNMENT

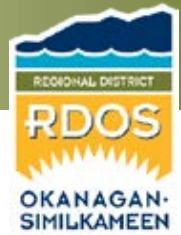
By consensus, the Planning and Development Committee meeting adjourned at 9:52 a.m.

APPROVED:

CERTIFIED CORRECT:

M. Pendergraft
Committee Chair

B. Newell
Chief Administrative Officer



REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

Protective Services Committee

Thursday, March 21, 2019
11:20 a.m.

MINUTES

MEMBERS PRESENT:

Chair D. Holmes, District of Summerland
Vice Chair T. Roberts, Electoral Area "G"
Director M. Bauer, Village of Keremeos
Director J. Bloomfield, City of Penticton
Director T. Boot, District of Summerland
Director G. Bush, Electoral Area "B"
Director B. Coyne, Electoral Area "H"
Director S. Coyne, Town of Princeton
Director R. Gettens, Electoral Area "F"
Director J. Kimberley, City of Penticton

Director R. Knodel, Electoral Area "C"
Director K. Kozakevich, Electoral Area "E"
Director S. McKortoff, Town of Osoyoos
Director S. Monteith, Electoral Area "I"
Director M. Pendergraft, Electoral Area "A"
Director R. Obirek, Electoral Area "D"
Director F. Regehr, City of Penticton
Director J. Vassilaki, City of Penticton
Director P. Veintimilla, Town of Oliver

MEMBERS ABSENT:

STAFF PRESENT:

B. Newell, Chief Administrative Officer

C. Malden, Manager of Legislative Services

A. APPROVAL OF AGENDA

RECOMMENDATION 1

It was MOVED and SECONDED

THAT the Agenda for the Protective Services Committee Meeting of March 21, 2019 be adopted. - CARRIED

B. CLOSED SESSION

RECOMMENDATION 2

IT was MOVED and SECONDED

THAT in accordance with Section 90(1)(c) of the *Community Charter*, the Committee close the meeting to the public on the basis of labour relations or other employee relations. - CARRIED

The meeting was closed to the public at 11:21 a.m.

The In Camera session recessed at 12:45 p.m. and reconvened at 3:00 p.m.

The meeting was opened to the public at 3:17 p.m.

C. ADJOURNMENT

By consensus, the Protective Services Committee meeting adjourned at 3:17 p.m.

APPROVED:

CERTIFIED CORRECT:

D. Holmes
Protective Services Committee Chair

B. Newell
Chief Administrative Officer



REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN BOARD of DIRECTORS MEETING

Minutes of the Regular Board Meeting of the Regional District of Okanagan-Similkameen (RDOS) Board of Directors held at 1:47 p.m. Thursday, March 21, 2019 in the Boardroom, 101 Martin Street, Penticton, British Columbia.

MEMBERS PRESENT:

Chair K. Kozakevich, Electoral Area "E"	Director R. Knodel, Electoral Area "C"
Vice Chair M. Bauer, Village of Keremeos	Director S. McKortoff, Town of Osoyoos
Director J. Bloomfield, City of Penticton	Director S. Monteith, Electoral Area "I"
Director T. Boot, District of Summerland	Director M. Pendergraft, Electoral Area "A"
Director G. Bush, Electoral Area "B"	Director R. Obirek, Electoral Area "D"
Director B. Coyne, Electoral Area "H"	Director F. Regehr, City of Penticton
Director S. Coyne, Town of Princeton	Director T. Roberts, Electoral Area "G"
Director R. Gettens, Electoral Area "F"	Director J. Vassilaki, City of Penticton
Director D. Holmes, District of Summerland	Director P. Veintimilla, Town of Oliver
Director J. Kimberley, City of Penticton	

MEMBERS ABSENT:

STAFF PRESENT:

B. Newell, Chief Administrative Officer	B. Dollevoet, General Manager of Development Services
C. Malden, Manager of Legislative Services	L. Miller, Manager of Building and Enforcement Services
J. Kurvink, Manager of Finance	

A. APPROVAL OF AGENDA

RECOMMENDATION 1 (Unweighted Corporate Vote – Simple Majority)

IT WAS MOVED AND SECONDED

THAT the [Agenda](#) for the RDOS Board Meeting of March 21, 2019 be adopted. - **CARRIED**

1. Consent Agenda – Corporate Issues

a. Area "B" Kobau Park Recreation Commission Appointment

THAT the Board of Directors appoint Deanna Gibbs as a member to the Area "B" Kobau Parks and Recreation Commission for a two-year term expiring December 31, 2020.

b. Naramata Parks & Recreation Commission – February 25, 2019

THAT the Minutes of the February 25, 2019 Naramata Parks & Recreation Commission meeting be received.

c. Community Services Committee – March 7, 2019

THAT the Minutes of the March 7, 2019 Community Services Committee meeting be received.

d. Corporate Services Committee – March 7, 2019

THAT the Minutes of the March 7, 2019 Corporate Services Committee meeting be

received.

THAT the Board of Directors approve the following local governments as matches for benchmarking of current salaries for exempt and unionized positions:

<i>District of Summerland</i>	<i>Central Kootenay Regional District</i>
<i>Village of Keremeos</i>	<i>Columbia Shuswap Regional District</i>
<i>Town of Oliver</i>	<i>Comox Valley Regional District</i>
<i>Town of Osoyoos</i>	<i>East Kootenay Regional District</i>
<i>City of Penticton</i>	<i>North Okanagan Regional District</i>
<i>Town of Princeton</i>	

That the Board of Directors directs Administration to proceed with a complaint-based only Animal Control service for Electoral Areas 'A', 'B', 'C', and 'G', while continuing with active patrols (to be adjusted seasonally) for Electoral Areas 'D', 'E', 'F', and 'I'

- e. Environment and Infrastructure Committee – March 7, 2019

THAT the Minutes of the March 7, 2019 Environment and Infrastructure Committee meeting be received.

THAT the Regional District proceed with a formal petition to take ownership of the Chute Lake Dam, with adoption of a Borrowing Bylaw for the project as a collateral process.

- f. Planning and Development Committee – March 7, 2019

THAT the Minutes of the March 7, 2019 Planning and Development Committee meeting be received.

THAT the Okanagan Electoral Area Official Community Plan Bylaws and Zoning Bylaws be amended to allow accessory dwelling units as a permitted use in the Small Holdings and Low Density Residential zones.

- g. RDOS Regular Board Meeting – March 7, 2019

THAT the minutes of the March 7, 2019 RDOS Regular Board meeting be adopted.

RECOMMENDATION 2 (Unweighted Corporate Vote – Simple Majority)

IT WAS MOVED AND SECONDED

THAT the Consent Agenda – Corporate Issues be adopted. - CARRIED

2. Consent Agenda – Development Services
 - a. Development Variance Permit Application – 2439 Workman Place, Electoral Area “E”
 - i. Permit No. E2018.210-DVP
 - ii. [Responses received](#)

To allow for the construction of a new single detached dwelling.

THAT the Board of Directors approve Development Variance Permit No. E2018.210-DVP.

- b. Agricultural Land Commission Referral (“Non-Adhering Residential Use – Additional Residence for Farm Use”) – 890 Tillar Road, Electoral Area “E”

To allow for an “accessory dwelling” in the Agricultural Land Reserve (ALR).

THAT the Regional District of Okanagan-Similkameen “authorize” the application for a “non-adhering residential use – additional residence for farm use” at 890 Tillar Road (Lot A, Plan KAP28676, District Lot 209, SDYD, Except Plan KAP49097) in Electoral Area “E” to proceed to the Agricultural Land Commission.

- c. Agricultural Land Commission Referral (Exclusion) – 257 Dogwood Avenue, Electoral Area “I”
 - i. Responses Received

To exclude an approximately 2.1 ha parcel from the Agricultural Land Reserve (ALR).

THAT the Regional District Board “authorize” the application to exclude 257 Dogwood Lane, Kaleden (Lot 138, Plan KAP719, District Lot 106S, SDYD), in Electoral Area “I” to proceed to the Agricultural Land Commission.

RECOMMENDATION 3 (Unweighted Rural Vote – Simple Majority)

IT WAS MOVED AND SECONDED

THAT the Consent Agenda – Development Services be adopted. - **CARRIED**

B. DEVELOPMENT SERVICES – Bylaw Enforcement

1. Bylaw Notice Enforcement Bylaw Amendment No. 2507.08, 2019
 - a. Bylaw No. 2507.08, 2019

To update Bylaw No. 2507 due to amendments made to-date to Electoral Area Zoning Bylaws and the Building Bylaw.

RECOMMENDATION 4 (Unweighted Corporate Vote – 2/3 Majority)

It was MOVED and SECONDED

THAT Bylaw Notice Enforcement Bylaw Amendment No. 2507.08, 2019 be read a first time, a second time, a third time and be adopted. - **CARRIED**

C. DEVELOPMENT SERVICES – Rural Land Use Matters

1. Zoning Bylaw Amendment – 79 Twin Lakes Road, Electoral Area “I” (Twin Lakes Golf Resort Ltd.)
 - a. Bylaw No. 2457.20, 2018
 - b. Section 219 Covenant (No Build) Agreement
 - c. Letter from Golder Associates Ltd. dated March 11, 2019
 - d. Responses Received
 - e. [Representations received after 1st reading](#)

To allow for the development of a phased multi-use development resort at the Twin Lakes Golf Course.

RECOMMENDATION 5 (Unweighted Rural Vote – Simple Majority)**It was MOVED and SECONDED**

THAT Bylaw No. 2457.20, 2018, Electoral Area “I” Zoning Amendment Bylaw be read a second time and proceed to public hearing. - **CARRIED**

RECOMMENDATION 6 (Unweighted Corporate Vote – Simple Majority)**It was MOVED and SECONDED**

THAT the holding of the public hearing be delegated to Director Monteith or delegate; and

THAT staff schedule the date, time, and place of the public hearing in consultation with Director Monteith; and

THAT staff give notice of the public hearing in accordance with the requirements of the *Local Government Act*; and

THAT prior to third reading of Amendment Bylaw No. 2457.20, 2018, the property owner enter into a servicing agreement with the Regional District in order to ensure that the proposed community water system and community sanitary system is designed and built in accordance with RDOS Bylaws including Subdivision Servicing Bylaw 2000, 2002, and for water system design, Development Variance Permit D2016.051-DVP (as shown on Attachment No. 7) and must include terms and conditions on how the systems will subsequently be turned over the Regional District.

CARRIED

2. Official Community Plan (OCP) & Zoning Bylaw Amendments – Electoral Area “D”
 - a. Bylaw No. 2455.40, 2019
 - b. Bylaw No. 2603.17, 2019

The proposed amendments to the Electoral Area “D” Official Community Plan (OCP) Bylaw and Zoning Bylaw are related to the introduction of a Parks and Recreation (PR) Zone over the parcel at 176 Chadwell Place in the “Heritage Hills” community of Electoral Area “D”. The Regional District has recently acquired this parcel for parkland purposes.

RECOMMENDATION 7 (Unweighted Rural Vote – Simple Majority)

It was MOVED and SECONDED

THAT Bylaw No. 2603.17, 2019, Electoral Area “D” Official Community Plan Amendment Bylaw and Bylaw No. 2455.40, 2018, Electoral Area “D” Zoning Amendment Bylaw be read a first and second time and proceed to public hearing; and

THAT the Board of Directors considers the process, as outlined in the report from the Chief Administrative Officer dated March 21, 2019, to be appropriate consultation for the purpose of Section 475 of the *Local Government Act*; and

THAT, in accordance with Section 477 of the *Local Government Act*, the Board of Directors has considered Amendment Bylaw No. 2603.17, 2019, in conjunction with its Financial and applicable Waste Management Plans; and

THAT the holding of a public hearing be scheduled for the Regional District Board meeting of April 18, 2019; and

THAT staff give notice of the public hearing in accordance with the requirements of the *Local Government Act*.

CARRIED

D. LEGISLATIVE SERVICES

1. RDOS Fees and Charges Bylaw No. 2848, 2019
 - a. Bylaw No. 2848, 2019 – Marked-Up Copy
 - b. Bylaw No. 2848, 2019 – Clean Copy

RECOMMENDATION 8 (Weighted Corporate Vote – 2/3 Majority)

It was MOVED and SECONDED

THAT Regional District of Okanagan-Similkameen Fees and Charges Bylaw No. 2848, 2019 be read a third time, and be adopted.

It was MOVED and SECONDED

THAT consideration of Bylaw No. 2848 be deferred to the April 4 meeting. - **CARRIED**

2. 2018-2022 Strategic Plan

It was MOVED and SECONDED

THAT the Board adopt the 2018-2022 Strategic Plan - **CARRIED**

3. 2019 Corporate Business Plan

It was MOVED and SECONDED

THAT the Board adopt the 2019 Business Plan. - **CARRIED**

4. Declaration of State of Local Emergency Approval

RECOMMENDATION 9 (Unweighted Corporate Vote – Simple Majority)

It was MOVED and SECONDED

THAT the Board of Directors request the Minister of State for Emergency Preparedness to extend the Declaration for the State of Local Emergency for the area surrounding Electoral Area "C" due to expire 4 March 2019, at midnight for a further seven days to 11 March 2019, at midnight.

THAT the Board of Directors request the Minister of State for Emergency Preparedness to extend the Declaration for the State of Local Emergency for the area surrounding Electoral Area "C" due to expire 11 March 2019, at midnight for a further seven days to 18 March 2019, at midnight.

CARRIED

E. CAO REPORTS

1. Verbal Update

F. OTHER BUSINESS

1. Chair's Report

a. RDOS Board Chair/Vice Chair Regional Tour

2. Board Representation

- a. BC Grape Growers Association and Starling Control – *Bush, Monteith (Alternate)*
 - b. BC Rural Centre (formerly Southern Interior Beetle Action Coalition) – *Gettens, Obirek (Alternate)*
 - c. Intergovernmental First Nations Joint Council - *Kozakevich, Bauer, Pendergraft*
 - d. Municipal Finance Authority – *Kozakevich (Chair), Bauer (Vice Chair, Alternate)*
 - e. Municipal Insurance Association – *Kozakevich (Chair), Bauer (Vice Chair, Alternate)*
 - f. Okanagan Basin Water Board - *McKortoff, Boot, Knodel, Pendergraft (Alternate to McKortoff), Holmes (Alternate to Boot), Monteith (Alternate to Knodel)*
 - a) OBWB Report – March 8, 2019
 - g. Okanagan Film Commission – *Gettens, Holmes (Alternate)*
 - h. Okanagan Nation Alliance Steering Committee – *Kozakevich, Monteith (Alternate)*
 - i. Okanagan Regional Library – *Kozakevich, Roberts (Alternate)*
 - j. Okanagan-Kootenay Sterile Insect Release Board – *Bush, Knodel (Alternate)*
 - k. South Okanagan Similkameen Fire Chief Association – *Pendergraft, Knodel, Monteith, Obirek, Roberts*
 - l. South Okanagan Similkameen Rural Healthcare Community Coalition (formerly Developing Sustainable Rural Practice Communities) – *McKortoff, Bauer (Alternate)*
 - m. Southern Interior Municipal Employers Association – *Knodel, Kozakevich (Alternate)*
 - n. UBCO Water Research - Chair Advisory Committee – *Holmes, Bauer (Alternate)*
-

3. Directors Motions

Director Knodel advised that he was withdrawing his Notice of Motion regarding the proposed national park, made at the March 7, 2019 Board Meeting.

4. Board Members Verbal Update

The meeting recessed at 3:00 p.m. in order to reconvene the In Camera Protective Services Committee meeting that had recessed earlier in the day.

The open Board meeting reconvened at 3:18 p.m.

G. CLOSED SESSION

RECOMMENDATION 10 (Unweighted Corporate Vote – Simple Majority)

It was MOVED and SECONDED

THAT in accordance with Section 90(1)(c) of the *Community Charter*, the Committee close the meeting to the public on the basis of labour relations or other employee relations. - **CARRIED**

The meeting was closed to the public at 3:18 p.m.

The meeting was opened to the public at 3:30 p.m.

H. ADJOURNMENT

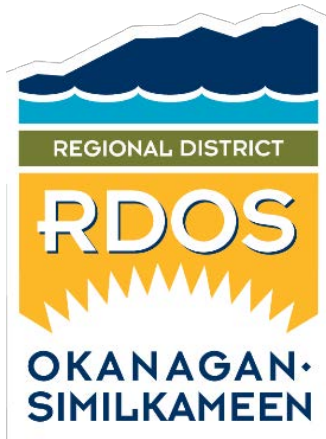
By consensus, the meeting adjourned at 3:30 p.m.

APPROVED:

CERTIFIED CORRECT:

K. Kozakevich
RDOS Board Chair

B. Newell
Corporate Officer



Minutes

Electoral Area 'E' Advisory Planning Commission

Meeting of Monday, March 11th, 2019 at 7:30 p.m.

OAP Hall, 330 - 3rd Street, Naramata, BC

Present:

Members: Bruce Clough (Chair, Electoral Area 'E' APC), Tom Hoenisch, Phil Janzen, Don Mancell, Richard Roskell

Absent: Heather Fleck

Staff: Evelyn Reichert (RDOS Planner)

Guests: Karla Kozakevich (RDOS Area 'E' Director)

Recording Secretary: Heather Lemieux via transcription

Delegates: Rene Vanderroest left meeting at 8:19 p.m., Jeff Chong left meeting at 8:19 p.m., Doug Mathias left meeting at 8:38 p.m., Sean Kimberly (Landform Architecture) left meeting at 8:38 p.m., Chris Allen (Landform Architecture) left meeting at 8:38 p.m., Karolina Born left meeting at 8:38 p.m.

1. ADOPTION OF AGENDA

The meeting was called to order at 7:40 p.m. Quorum Present.

Added 5.2 Renumeration for Recording Secretary

MOTION

It was Moved and Seconded THAT the Agenda be adopted as amended.

CARRIED (UNANIMOUSLY)

2. APPROVAL OF MINUTES

MOTION

It was Moved and Seconded by the APC THAT the Minutes of October 15th, 2018 be approved.

CARRIED (UNANIMOUSLY)

3. DELEGATIONS

- 3.1 Vanderroest, Rene for Development Variance Permit Application Agent:
Chong, Jeff
E02025.230 (E2018.210-DVP)
- 3.2 Mathias, Doug & Born, Karolina for Development Variance Permit Application
Agent: Allen, Chris and Kimberly, Sean of Landform Architecture
E01947.010 (E2019.002-DVP)

4. DEVELOPMENT APPLICATIONS

- 4.1 E02025.230 (E2018.210-DVP) - Development Variance Permit Application
Administrative Report submitted by Evelyn Riechert, Planner

MOTION

It was Moved and Seconded in favour of Option 1. THAT the APC recommends to the RDOS Board of Directors that the subject development application be approved.

CARRIED (UNANIMOUSLY)

- 4.2 E01947.010 (E2019.002-DVP) - Development Variance Permit Application
Administrative Report submitted by Evelyn Riechert, Planner

MOTION

It was Moved and Seconded in favour of Option 3. THAT the APC recommends to the RDOS Board of Directors that the subject development application be approved.

CARRIED (UNANIMOUSLY)

5. OTHER

- 5.1 APC Bylaw No. 2339 5.1 - Chair of the Commission
Election of the Chair, Vice-Chair and Secretary (to be performed at the first
meeting of each new year - Section 5.1; Bylaw No. 2339)

Tom Hoenisch called for Nominations for Chair. Bruce Clough nominated,
seconded.

Bruce Clough elected Chair of the Area 'E' APC via acclamation.

Tom Hoenisch call for Nominations for Vice Chair. Don Mancell nominated,
seconded.

Don Mancell elected Vice Chair via acclamation.

Tom Hoenisch is retiring from the Area 'E' APC. Members extended thanks for his many years of good service to the commission.

5.2 Renumeration for Recording Secretary

MOTION

It was Moved and Seconded THAT the Area 'E' APC Meeting be moved in-camera.

CARRIED (UNANIMOUSLY)

MOTION

It was Moved and Seconded THAT Heather Lemieux, Area 'E' APC Recording Secretary's hourly wage be increased to \$25.00 per hour starting March 11th, 2019

CARRIED (UNANIMOUSLY)

MOTION

It was Moved and Seconded THAT the Area 'E' APC Meeting be moved out of camera.

CARRIED (UNANIMOUSLY)

5.3 Date of next meeting - Monday, April 8, 2019

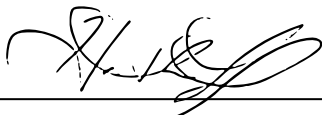
6. ADJOURNMENT

MOTION

It was Moved and Seconded that the meeting be adjourned at 8:47 p.m.

CARRIED (UNANIMOUSLY)

Bruce Clough, Chair of the Area 'E' Advisory Planning Commission



Advisory Planning Commission Recording Secretary / minute taker

ADMINISTRATIVE REPORT

TO: Board of Directors

FROM: B. Newell, Chief Administrative Officer

DATE: April 4, 2019

RE: Town of Osoyoos Community Services Advisory Committee Appointments

Administrative Recommendation:

THAT the Board of Directors appoint Carol Nesdoly, Brian Lobb and Fred Hamilton as members to the Town of Osoyoos Community Services Advisory Committee for a four year term, expiring October 31, 2022.

Purpose:

To appoint Carol Nesdoly, Brian Lobb and Fred Hamilton as members of the Town of Osoyoos Community Services Advisory Committee as per the Community Services Advisory Committee Terms of Reference.

Reference:

Town of Osoyoos, Community Services Advisory Committee Terms of Reference.

Background:

The RDOS through the Area A Recreation Service Area, contributes annually to the Town of Osoyoos for indoor and outdoor recreational and leisure services. The Community Services Advisory Committee, advises Town of Osoyoos staff and council regarding the delivery of these services. The committee is comprised of six voting members, three of which are residents of RDOS Electoral Area 'A' and are appointed by the RDOS Board.

Analysis:

The Electoral Area Director has reviewed the applications, and recommends the following members for Board appointment to the Community Services Advisory Committee.

Alternatives:

That the Board not appoint the new members to the Community Services Advisory Committee.

Respectfully submitted:

Justin Shuttleworth

J. Shuttleworth, Parks & Facilities Manager

COMMUNITY SERVICES ADVISORY COMMITTEE

TERMS OF REFERENCE

1. PURPOSE

- 1.1 To provide an objective view in the public interest and to give impartial and informed higher level advice to municipal staff and Council on matters related to the provision and delivery of indoor and outdoor recreation and leisure opportunities, and development of environmental programs designed to raise community awareness and achieve greater sustainability of the community.

2. ROLE AND MANDATE

- 2.1 The Community Services Advisory Committee (CSAC) is an advisory body authorized only to make recommendations to municipal staff and Council. It does not have the authority to approve or refuse projects and/or initiatives.
- 2.2 The guiding framework for the CSAC will be defined by the goals, objectives and policies of senior municipal documents such as but not limited to the Town of Osoyoos *Official Community Plan*, the *Community Services Master Plan*, the *Integrated Community Sustainability Plan* as well as deliverables identified in the *Business Plan*.
- 2.3 The intent of the CSAC is to provide higher level feedback and direction to staff on recreation and leisure opportunities, and development of environmental programs designed to raise community awareness and achieve greater sustainability of the community as guided by 2.2 above.
- 2.4 The CSAC will be involved with the Healthy Living Coalition and will be responsible to discuss and bring forward ideas and mandates related to the five pillars being physical activity, healthy eating, smoking cessation, healthy built environments, and priority populations.
- 2.5 The CSAC will be responsible for the Age Friendly program through the province of BC. This will include following the steps outlined by the province to become eligible for age friendly grant opportunities. These steps include: conducting an age friendly assessment, developing an action plan, and monitoring the plan.
- 2.6 CSAC recommendations to Council and staff are to strive towards or further embed in our culture the following core values:
- a) Residents and visitors of all ages and abilities are able to enjoy activities year-round that encourage healthy living, learning and a sense of community;
 - b) The Osoyoos lifestyle includes recreation and leisure, and all community members are able and encouraged to participate;
 - c) Visitors are aware of and have access to a variety of recreation and leisure offerings at a range of price points;

- d) The resort community is globally recognized as a leader in innovative recreation products and services;
- e) Recreational experiences reflect an appropriate balance between adventure, challenge and safety, and exist within the comfortable carrying capacity of the amenity;
- f) Quality recreation and leisure activities are delivered with exceptional service;
- g) A collaborative and comprehensive approach to developing amenities and offerings, and to resolving user conflicts is used by local and regional stakeholders;
- h) Recreation and leisure infrastructure and practices minimize the degradation of natural areas and are transitioning toward sustainable use of energy and materials;
- i) Recreation and leisure is a core contributor to the Osoyoos economy;
- J) The Sun Bowl Arena, the Sonora Community Center, Desert Park; and "community parks, trails and parks properties now or hereafter acquired by the Regional District of Okanagan Similkameen and the Town of Osoyoos are very important to the sustainability in the community and will be given due priority when needed.

2.7 CSAC recommendations are to be supported by relevant documents such as but not limited to feasibility studies, business concepts or plans, surveys, and/or user metrics that demonstrate a good return on investment and/or a high degree of "public good" for the resort community. Ideally, all CSAC recommendations should be strategic in nature and have the support of Town staff.

3. COMPOSITION

3.1 The Committee shall be comprised of at least six (6) voting members.

3.2 Six voting community members whose qualifications, interests, and background cover two or more of the following areas, thereby providing an appropriate balance of interests within the CSAC. The interest areas are:

- a) representatives of the youth/young adult and ageing populations in the community;
- b) a member at large representing Osoyoos families;
- c) environmental matters as they relate to community sustainability;
- d) accessibility;
- e) outdoor recreation;
- f) indoor recreation;
- g) arts, culture, and history;

3.3 The Committee may have additional partner members who are representatives of the following organizations, at the discretion of each organization, as follows:

- a) Interior Health
- b) High school youth representative.

3.4 An employee of the Town of Osoyoos is not eligible to be a voting member of the Committee.

4. APPOINTMENTS

- 4.1 All members shall be appointed by municipal Council.
- 4.2 Osoyoos Town Council, School District #53 and the RDOS shall appoint one member each to attend the meetings of the CSAC in an "ex-officio" non-voting capacity to serve as a resource and to improve communication with their respective governing bodies.
- 4.3 Council shall appoint the Director of Community Services or his/her designate(s) to serve as a non-voting liaison member of the CSAC.
- 4.4 The remaining members shall be selected from nominees submitted by the general public respecting the interested areas listed in 3.2 above.
- 4.5 Council shall appoint 3 members from the Town and the RDOS shall appoint 3 members from Area "A". Each community member will serve for a four year term, coinciding with the term of Council and the RDOS board.
- 4.6 Each member may be appointed for not more than two consecutive terms, unless otherwise authorized by Council.
- 4.7 All members are expected to:
 - a) Attend a minimum of 50% of meetings each year to maintain membership eligibility, unless otherwise approved by Municipal Council.
 - b) Review distributed material before the meeting.
 - c) RSVP to whether or not they will attend the meeting.
- 4.8 Individuals missing three consecutive meetings without due cause will be asked to resign from the Committee.

5. PROCEDURES

- 5.1 Chairperson
 - a) The CSAC shall elect a Chairperson and a vice-chair from among its members by a majority silent vote of the committee members at its first meeting.
 - b) The Chairperson and vice-chair shall be elected for a term of four years.
 - c) Following the resignation or absence of the Chairperson or vice-chair, the CSAC shall elect a successor to complete the term.
 - d) The Chairperson shall be a full voting member of the CSAC.
 - e) In the absence of the Chairperson the vice-chair shall act on his/her behalf.

- 5.2 Meeting Quorum
- a) Meeting quorum shall consist of **four (4)** voting members with representation from the Town of Osoyoos and the RDOS - electoral Area "A".
 - b) Recommendations of the CSAC shall be made by a majority of members in attendance at a meeting, and provided a quorum is present at that meeting.
- 5.3 Meetings
- a) The Committee shall convene once every two months. Time of day is to be decided by the majority of Committee members. Additional meetings may be scheduled as circumstances warrant.
 - b) Notice of meeting may be waived by the consent of a majority of the members of the Committee.
 - c) All meetings of the CSAC are open to Members of Council, the general public, and those others as invited by the Chairperson as ex-officio members. All are without voting privileges.
 - d) Periodically, or on an as need basis, the CSAC may meet with other Committees of Council to discuss topics relevant to both Committees.
 - e) Meetings shall be held in Osoyoos.
- 5.4 All appointed members of the CSAC, (3) from the Town of Osoyoos and (3) from the RDOS - Area "A" shall have voting privileges. All others will be non-voting members.
- 5.5 Formal minutes of the proceedings shall be prepared by Community Services staff.
- 5.6 Upon review by the Chairperson and once ratified by the Committee, the minutes shall be placed on a Council agenda for receipt by Council, circulated to relevant staff, and made available to the interested parties and the general public on request.
- 5.7 Conflict of Interest
- a) A Committee member who is involved in a topic under review by the Committee must declare his/her conflict and not take part in the discussion of the topic or vote on any question in respect of the topic;
 - b) Must leave the meeting for the period of time during which the topic is under consideration; and
 - c) Must not attempt in any way, whether before, during or after the meeting to influence the voting on any question in relation to the topic.

6. COMMITTEE REIMBURSEMENTS

- 6.1 All members of the Recreation and Leisure Advisory Committee shall serve without financial remuneration.
- 6.2 Members expenses will not be reimbursed unless pre-approved by Council/RDOS Board.

**NARAMATA FIRE RESCUE MEMBER LIST 2019
(MARCH12)**

Fire Officer Positions

Tony Trovao	Fire Chief	
Kon Oh	Deputy Fire Chief	
Don Baker	Assistant Fire Chief	(promoted from Captain)
Paul Tithecott	Training Officer	(promoted from Fire Fighter)
Clay Smith	Fire Captain	
Dan Mercier	Fire Captain	(promoted from Lieutenant)
Larry Harris	Lieutenant	
John Fleishman	Lieutenant	
Kevin Ronaghan	Lieutenant	(promoted from Fire Fighter)
Aldo Castagna	Lieutenant	(promoted from Fire Fighter)
Jon Ferebee	Lieutenant	(promoted from Fire Fighter)
Chris Heisler	Lieutenant	(promoted from Fire Fighter)
Vince Boutillier	Lieutenant	
Vacant	Administrative Assistant	

**NARAMATA FIRE RESCUE MEMBER LIST 2019
(MARCH12)**

Firefighter Positions

Hugo Beaumier-Martin	Firefighter
Shawn Belsher	Firefighter
Chase Davies	Junior Firefighter
Scott Desilets	Firefighter
Daniel Doroshuk	Firefighter
Bruce Gowe	Firefighter
Cam Gunning	Firefighter
Sharlene Hamilton	Chaplain
Bruce Harries	Junior Firefighter
Chris Knol	Firefighter
Dawson Loveridge	Junior Firefighter
Jeff Luesink	Firefighter
Dean Madsen	Firefighter
Kaolin Mallette	Firefighter/EVT Mechanic
Adrien Michaud	Firefighter
Rick Morgan	Firefighter
James Nemes	Firefighter
Steve Nield	Firefighter
Skylar Noe-Vack	Firefighter
Erik Pedersen	Firefighter
Kathy Richardson	Firefighter
Kelynd Rudolph	Firefighter
Riley Smith	Firefighter
Ethan Trovao	Firefighter
Brenda Young	Firefighter
Dan Zeller	Firefighter

ADMINISTRATIVE REPORT



TO: Board of Directors
FROM: B. Newell, Chief Administrative Officer
DATE: April 18, 2019
RE: Development Variance Permit Application — Electoral Area “C”

Administrative Recommendation:

THAT the Board of Directors approve Development Variance Permit No. C2019.004-DVP

Purpose: To legalise the construction of an equestrian centre/livestock shelter within a parcel line setback area

Owners: Scott & Carley Johnstone Agents: Scott & Carley Johnstone Folio: C-01152.250

Civic: 300 Jones Way Legal: Lot 21, Plan KAP1435, District Lot 28, SDYD

OCP: Agriculture (AG) Zone: Agriculture One (AG1)

Variance Request: To reduce the minimum interior side parcel line setback for an equestrian centre/livestock shelter from 15.0 metres to 7.3 metres.

Proposed Development:

This application is seeking to legalise the construction of an equestrian centre/livestock shelter within an interior parcel line setback area.

Specifically, it is being proposed to reduce the prescribed 15.0 metres setback for such structures in the Agriculture One (AG1) Zone to 7.3 metres.

In support of this request, the applicant has stated, amongst other things, that “this was the best place for the building because if we did have it closer to our property [line] then we would be using the indoor entrance to where my neighbours are, but where the building is placed [now] our clients are able to haul around our stable and [park] the trailer on the opposite side of all neighbours. So, [our neighbours] are not distracted by people coming and going.”

The applicant has also stated that they placed the structure where it is due to “aesthetics of our other outbuildings, also to save a few out-door paddocks to our horses, and not impact on our hayfields”, and that its current location is not in close proximity to any adjacent dwelling units.

Site Context:

The subject property is approximately 5.00 ha in area and is located on the south side of Jones Way, and is approximately 10.0 kilometres north of the Town of Oliver.

The surrounding pattern of development is predominantly agricultural with a rural residential subdivision immediately to the east and adjoining Johnson Crescent.

Background:

The subject property was created by a plan of subdivision prepared on July 30, 1914, while available Regional District records indicate Building Permit have previously been issued for a horse barn (2010) and an addition to a hay shed (2014).

Under the Electoral Area "C" Official Community Plan (OCP) Bylaw No. 2452, 2008, the property is designated Agriculture (AG) and is partially within a Watercourse Development Permit (WDP) Area designation along its rear boundary.

Under the Electoral Area "C" Zoning Bylaw No. 2453, 2008, the property is zoned Agriculture One (AG1) Zone, which establishes a minimum parcel line setback of 15.0 metres for livestock shelters, equestrian centre, generator sheds, boilers or walls with fans, and on-farm soil-less medium production facilities from all parcel lines.

On September 5, 2018, Regional District staff noted the construction of a large building occurring on the subject property and placed a Stop Work Order requiring that all construction cease.

On September 21, 2018, Regional District staff noted that work was continuing on the building and, on October 3, 2018, a Bylaw Offence Notice (BON) was sent to the property owners for failing to obey a Stop Work Order.

At its meeting of January 3, 2019, the Board resolved that a Section 302 Notice on Title be filed against the subject property and that injunctive action be commenced.

On January 21, 2019, the property owner submitted a Development Variance Permit (DVP) to the Regional District. Resolving the encroachment of the equestrian centre/livestock building into the parcel line setback is required prior to a building permit for the structure being issued.

Public Process:

Adjacent property owners will have received notification of this application with written comments regarding the proposal being accepted until the commencement of the regular Board meeting. Any comments will be on the agenda as a separate item.

Analysis:

The current requirement that equestrian centres and livestock shelters be setback not less than 15.0 metre setback from a parcel line is based on guidelines produced by the Ministry of Agriculture to mitigate the potential for conflict between agricultural and residential uses.

The Ministry advises that appropriate setback distances are seen to mitigate against such conflicts as they "can help prevent nuisance [complaints], protect natural resources, and safeguard human health. On the other hand, excessive setbacks can present serious challenges to farming operations. The [Ministry's standards] seek to strike a balance by recommending setbacks that are large enough to reduce conflict between uses while still being reasonable and economical for farm operations."

Of note, the Regional District has been applying the Ministry standards through its Electoral Area Zoning Bylaws since 1998 and undertook a major update in 2017. These amendments resulted in the setbacks for equestrian centres and livestock shelters being reduced from 30.0 metres to the current 15.0 metres – in accordance with revised standards published by the Ministry.

In the context of the subject property, it is noted that the use of adjacent parcels is for agricultural purposes and that the nearest dwelling unit (other than the applicant's) is over 200 metres from the

equestrian centre/livestock shelter. Accordingly, a reduced setback to 7.3 metres is unlikely to adversely affect human health, safety or residential amenity.

It is further noted that reducing the setback has allowed the applicant to maintain additional space for the purposes of a paddock and to construct the structure along the same building line as an existing storage shed and barn.

Conversely, there do not appear to be any limiting physical features (i.e. steep topography or watercourse) that would warrant the structure being constructed within 7.3 metres of the western side parcel line.

In summary, Administration considers the requested variance to be reasonable and recommends that the development variance permit be approved.

Alternatives:

1. That the Board deny Development Variance Permit No. C2019.004-DVP.
2. That the application be referred to the Electoral Area "C" Advisory Planning Commission.

Respectfully submitted



C. Garrish, Planning Manager

Endorsed by:



B. Dollevoet, General Manager of Dev. Services

Attachments: No. 1 – Site Photos

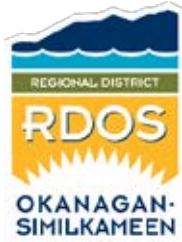
No. 2 – Site Photos

Attachment No. 1 – Site Photos



Attachment No. 2 – Site Photos





Development Variance Permit

FILE NO.: C2019.004-DVP

Owner: Scott & Carley Johnstone
300 Jones Way
Oliver, BC, V0H-1T5

GENERAL CONDITIONS

1. This Development Variance Permit is issued subject to compliance with all of the bylaws of the Regional District of Okanagan-Similkameen applicable thereto, except as specifically varied or supplemented by this Permit.
2. The land described shall be developed strictly in accordance with the terms and conditions and provisions of this Permit, and any plans and specifications attached to this Permit that shall form a part thereof.
3. Where there is a conflict between the text of the permit and permit drawings or figures, the drawings or figures shall govern the matter.
4. This Development Variance Permit is not a Building Permit.

APPLICABILITY

5. This Development Variance Permit is substantially in accordance with Schedules 'A', 'B', 'C', and 'D', and applies to and only to those lands within the Regional District described below, and any and all buildings, structures and other development thereon:

Legal Description: Lot 21, Plan KAP1435, District Lot 28, SDYD

Civic Address: 300 Jones Way, Willowbrook

Parcel Identifier (PID): 011-629-517 Folio: C-01152.250

CONDITIONS OF DEVELOPMENT

6. The land specified in Section 5 may be developed in accordance with the following variances to the Electoral Area "C" Zoning Bylaw No. 2453, 2008, in the Regional District of Okanagan-Similkameen:
 - a) the minimum interior side parcel line setback for a livestock shelter or equestrian centre in the Agriculture One (AG1) zone, as prescribed in Section 10.2.6(b)(iii), is varied:
 - i) from: 15.0 metres
 - to: 7.3 metres to the outermost projection as shown on Schedule 'B'.

7. **COVENANT REQUIREMENTS**

- a) Not Applicable

8. **SECURITY REQUIREMENTS**

- a) Not applicable

9. **EXPIRY OF PERMIT**

The development shall be carried out according to the following schedule:

- a) In accordance with Section 504 of the *Local Government Act* and subject to the terms of the permit, if the holder of this permit does not substantially start any construction with respect to which the permit was issued within two (2) years after the date it was issued, the permit lapses.
- b) Lapsed permits cannot be renewed; however, an application for a new development permit can be submitted.

Authorising resolution passed by the Regional Board on _____, 2019.

B. Newell, Chief Administrative Officer

Regional District of Okanagan-Similkameen

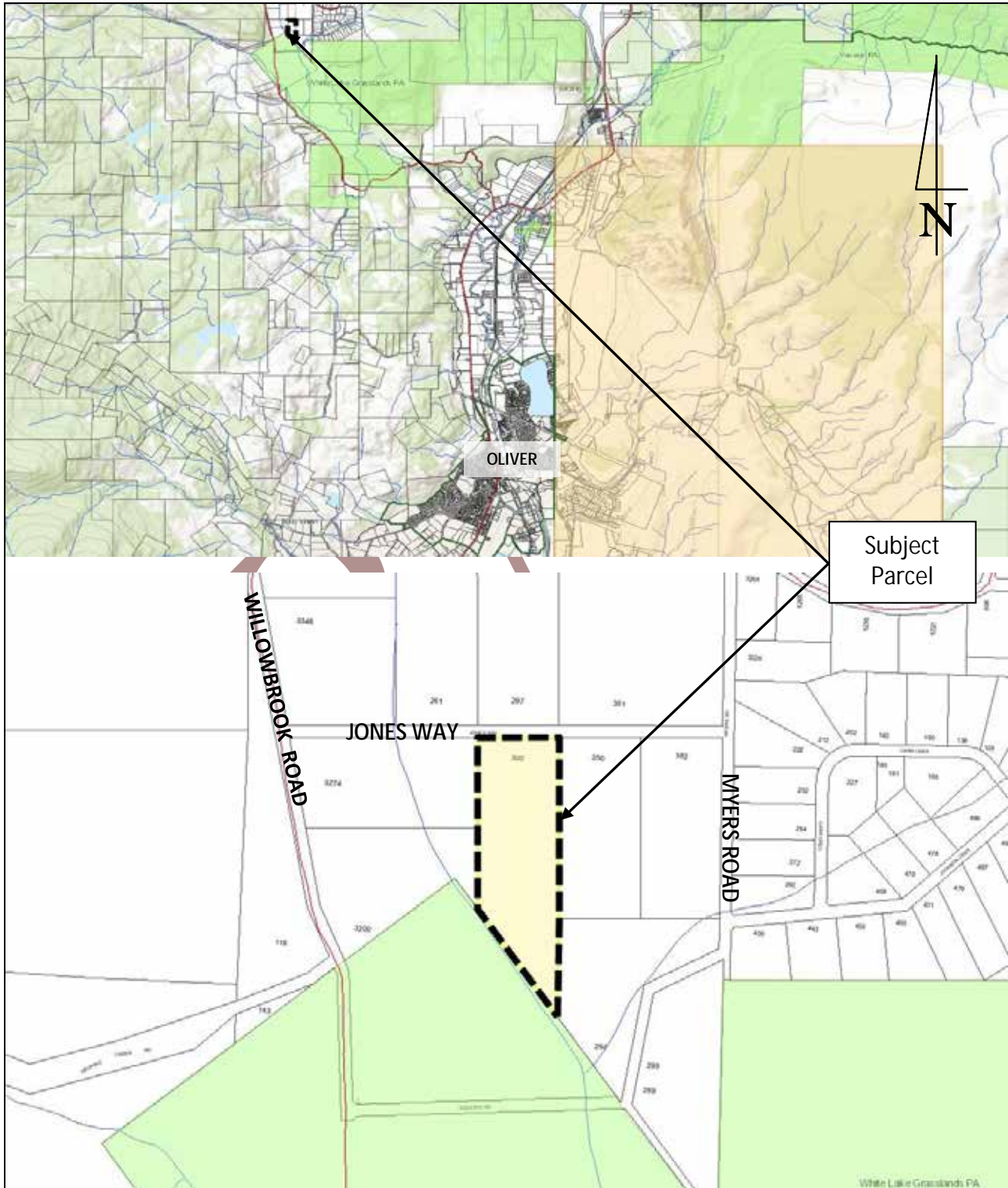
101 Martin St, Penticton, BC, V2A-5J9
Tel: 250-492-0237 Email: planning@rdos.bc.ca



Development Variance Permit

File No. C2019.004-DVP

Schedule 'A'



Regional District of Okanagan-Similkameen

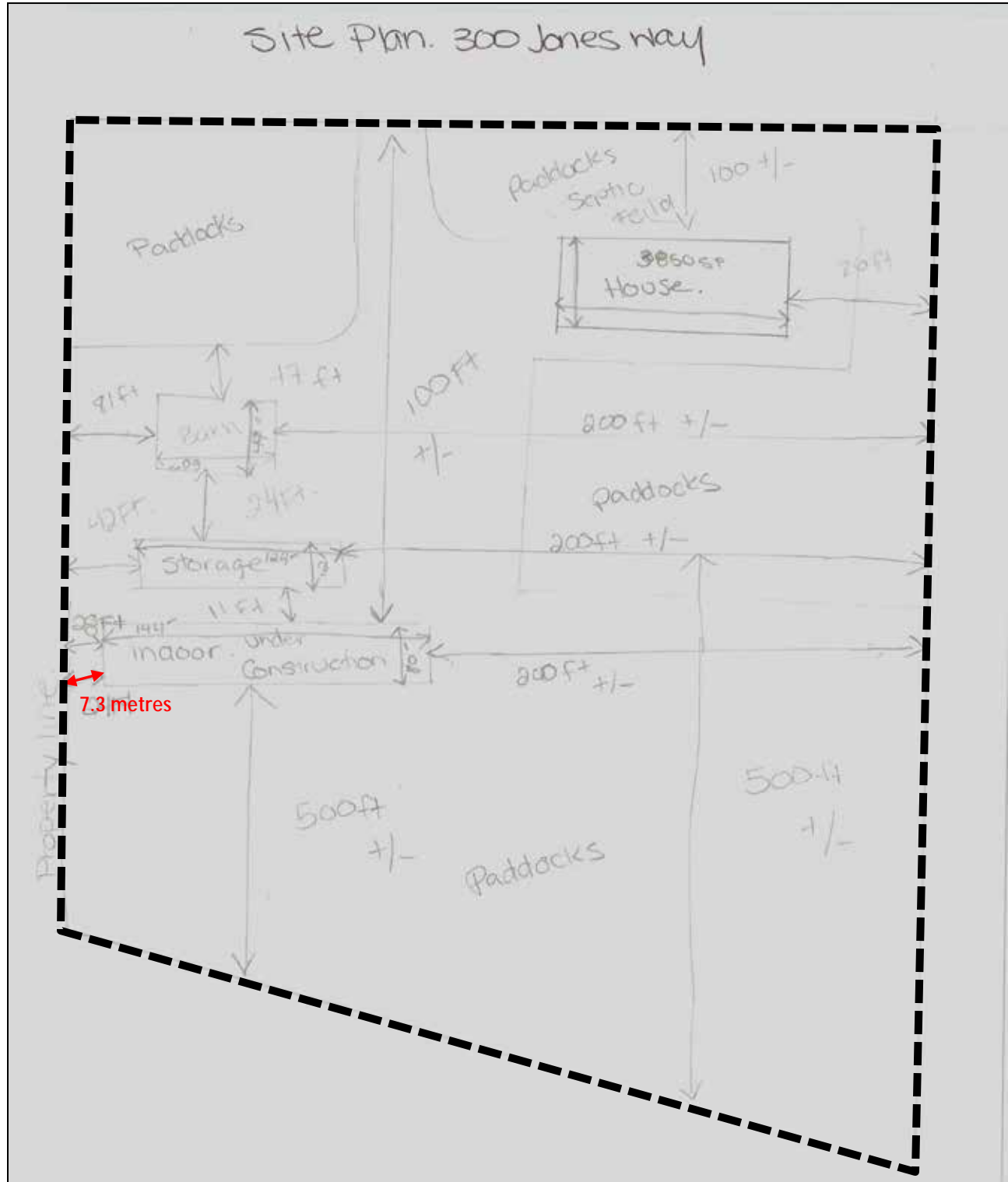
101 Martin St, Penticton, BC, V2A-5J9
Tel: 250-492-0237 Email: planning@rdos.bc.ca



Development Variance Permit

File No. C2019.004-DVP

Schedule 'B'



Regional District of Okanagan-Similkameen

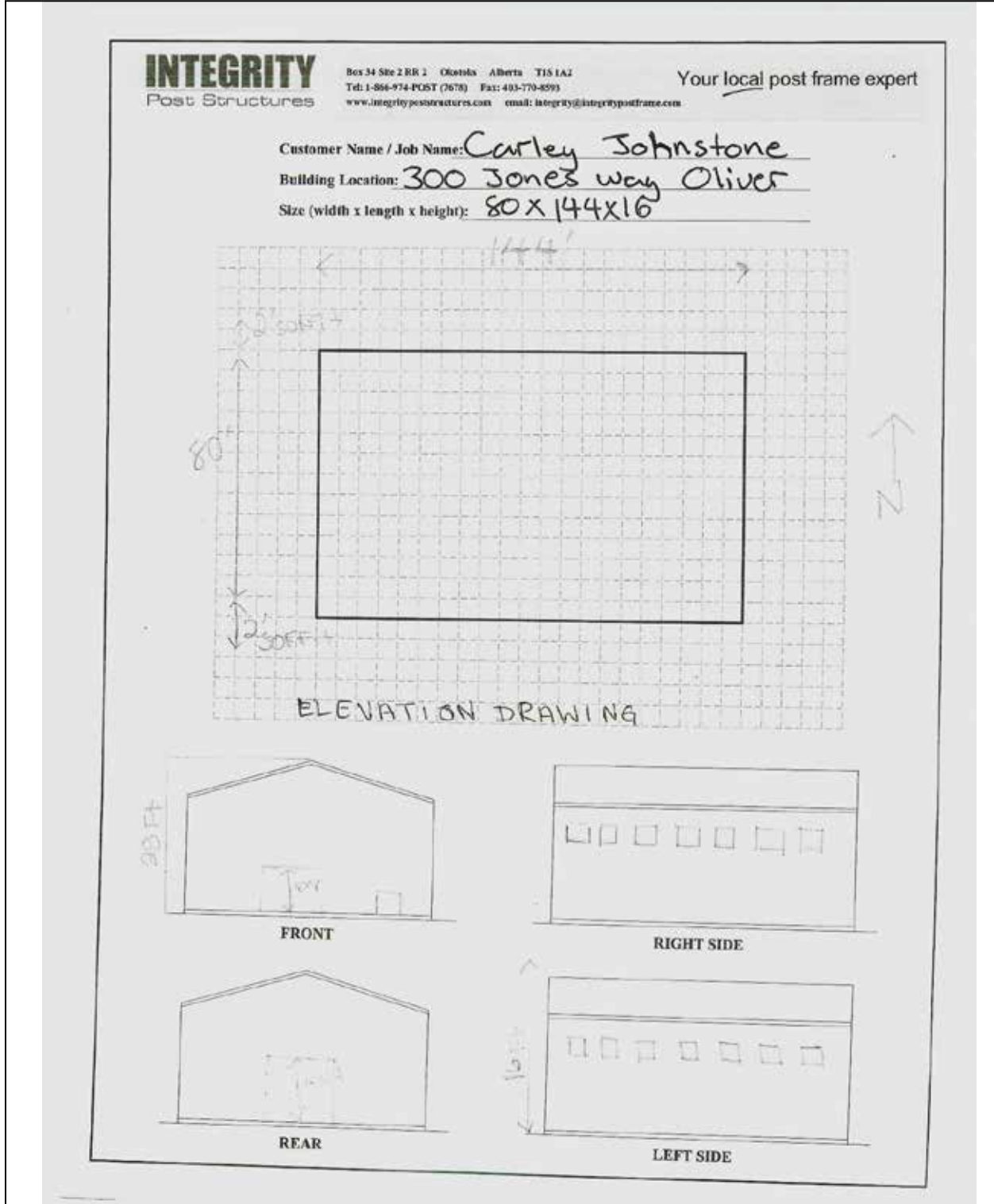
101 Martin St, Penticton, BC, V2A-5J9
Tel: 250-492-0237 Email: planning@rdos.bc.ca



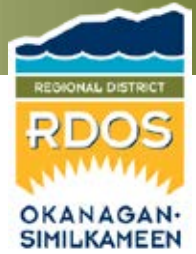
Development Variance Permit

File No. C2019.004-DVP

Schedule 'C'



ADMINISTRATIVE REPORT



TO: Board of Directors
FROM: B. Newell, Chief Administrative Officer
DATE: April 4, 2019
RE: Agricultural Land Commission Referral ("non-farm" use) – Electoral Area "E"

Administrative Recommendation:

THAT the Board of Directors "authorize" the application to undertake a "non-farm" use at 2680 Arawana Road (Lot 13, Plan KAP576, District Lot 207, SDYD, Except Plan A62 B5981 KAP81407 EPP30242) in Electoral Area "E" to proceed to the Agricultural Land Commission.

Purpose: To undertake a cannabis production facility with a concrete floor system.

Owner: Lawrence Josey

Agent: N/A

Folio: E-02088.000

Legal: Lot 13, Plan KAP576, District Lot 207, SDYD, Except Plan A62 B5981 KAP81407 EPP30242

Civic: 2860 Arawana Road

OCP: Agriculture (AG)

Zone: Agriculture One (AG1)

Proposed Development:

An application to the Agricultural Land Commission (ALC) under Section 20(2) of the *Agricultural Land Commission Act* (the Act) has been lodged with the Regional District in order to allow the placement of fill within the Agricultural Land Reserve (ALR).

Specifically, the applicant is seeking to develop a cannabis production facility with a concrete floor whereas the ALR Use, Subdivision and Procedure Regulation requires that cannabis either be grown in a field or in structure "that has a base consisting entirely of soil."

The applicant states in the proposal package that they are seeking approval for a micro-cultivation license from Health Canada and that the size of the proposed greenhouse will not exceed 200 m² and is being situated on a part of the property that is comprised of bedrock.

Statutory Requirements:

Under Section 34 of the *Agricultural Land Commission Act*, the Regional District of Okanagan-Similkameen (RDOS) must "review the application, and ... forward to the commission the application together with [its] comments and recommendations", unless Section 25(3) applies wherein the Board has the ability to refuse to "authorize" an application.

In this instance, Section 25(3) is seen to apply as the property "is zoned by bylaw to permit [an] agricultural or farm use".

Site Context:

The subject property is approximately 4.4 ha in area and is located on the east side of Arawana Road near its intersection with Debeck Road in Naramata. The applicant has indicated that development of the property comprises a single detached dwelling and an accessory dwelling.

The surrounding pattern of development is generally characterised by low density residential development to the north, south and east and agricultural lands in the ALR to the west.

Background:

The current boundaries of the subject property date to a plan of subdivision that received by the Land Titles Office on June 10, 2013, while available Regional District records indicate that Building Permits have previously been issued for a storage shed (1979), roof extension and deck (1997), renovation (2014) and a new accessory dwelling (2016).

Under the Electoral Area "E" Official Community Plan (OCP) Bylaw No. 2458, 2008, the subject property is designated as Agriculture (AG), an objective of which is "to preserve agricultural land with continuing value for agriculture for current and future production, and to protect this land from uses which are inconsistent with agricultural use or are incompatible with existing agricultural uses in the area."

The south-east section of the property is also shown as possessing important ecosystem areas, but has not been designated as an Environmentally Sensitive Development Permit (ESDP) Area under the OCP due to being within the ALR.

Under the Electoral Area "E" Zoning Bylaw No. 2459, 2008, the property is zoned Agriculture One (AG1), which, amongst other things, lists "home industry" as a permitted accessory use.

At its meeting of March 21, 2019, the Regional District Board directed staff to initiate Amendment Bylaw No. 2849 in order to allow the micro-cultivation of cannabis production as a permitted type of home industry use.

The property has been classed as Residential (01) and Farm (09) by BC Assessment and has a geotechnical hazard classification of "limited or no hazard of slumps and slides. No development problems anticipated."

Analysis:

In considering this proposal, Administration notes that the applicant is proposing to limit the scale of the production facility to no more than 200 m² in order to qualify for consideration for a federal micro-cultivation license and to locate the facility on a part of the property that they have indicated is comprised of bedrock and is not otherwise suitable for agricultural production.

Accordingly, allowing a cannabis facility with a concrete floor is, in this instance, unlikely to result in the alienation of productive agricultural lands and will allow for the type of diversification and enhancement of farm income that the OCP seeks to encourage.

In addition, the proposal is consistent with the direction provided by the Board at its meeting of March 21, 2019, to allow small-scale production facilities as a form of "home industry".

Of concern, the proposed location of the production facility is on the same part of the property that is indicated as possessing high and very high environmental values, while the OCP speaks to supporting "the preservation of environmental values, and where possible conserved providing they do not interfere with agricultural practices ..."

Nevertheless, Administration also recognises that the lands were not formally designated as a development permit area in order to not impede the agricultural use of lands in the ALR.

Alternatives:

1. THAT the Board of Directors not “authorize” the application to undertake a “non-farm” use at 2680 Arawana Road (Lot 13, Plan KAP576, District Lot 207, SDYD, Except Plan A62 B5981 KAP81407 EPP30242) in Electoral Area “E” to proceed to the Agricultural Land Commission.
2. THAT the Board of Directors defers making a decision and directs that the proposal be considered by the Electoral Area “E” Advisory Planning Commission (APC).

Respectfully submitted



C. Garrish, Planning Manager

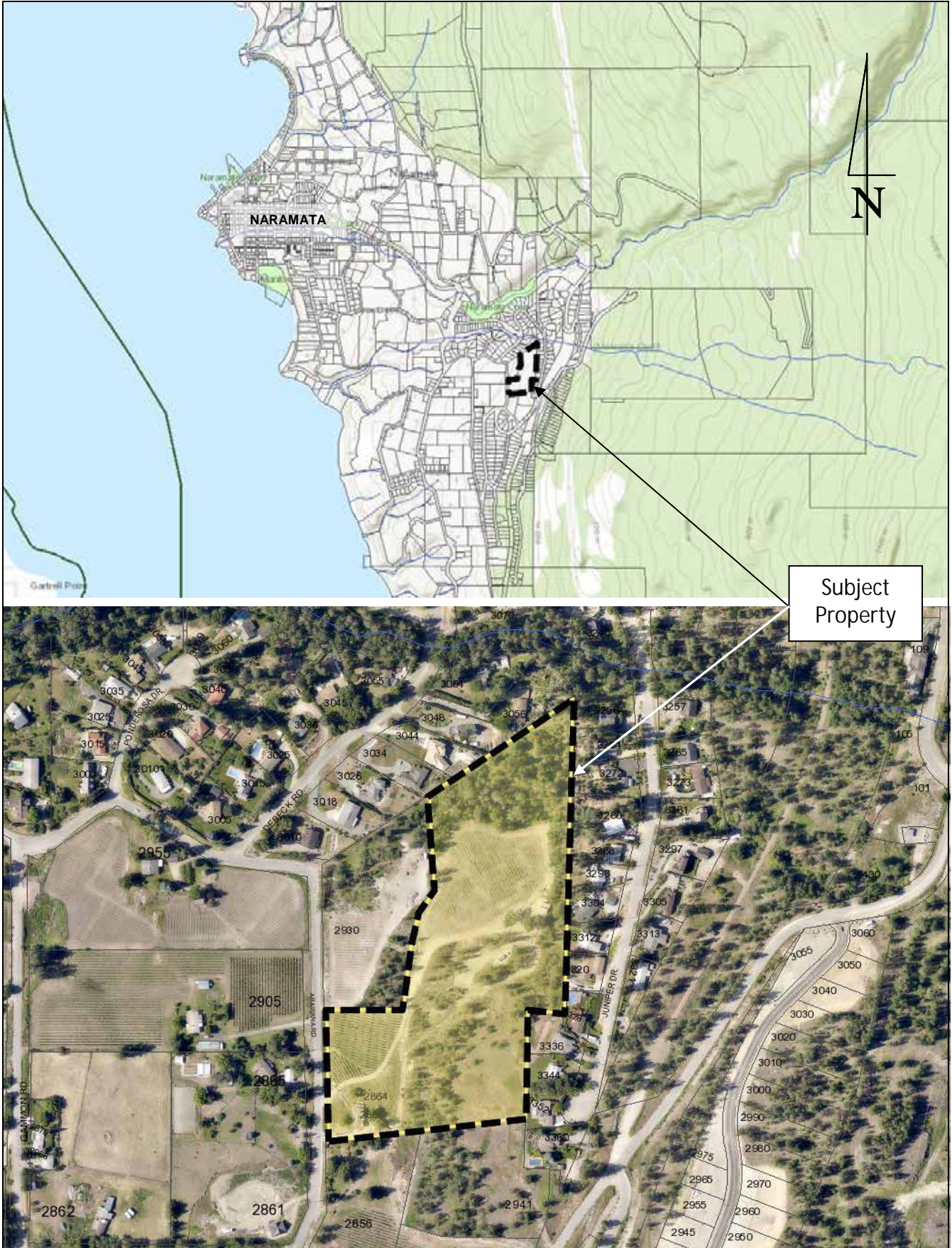
Endorsed by:



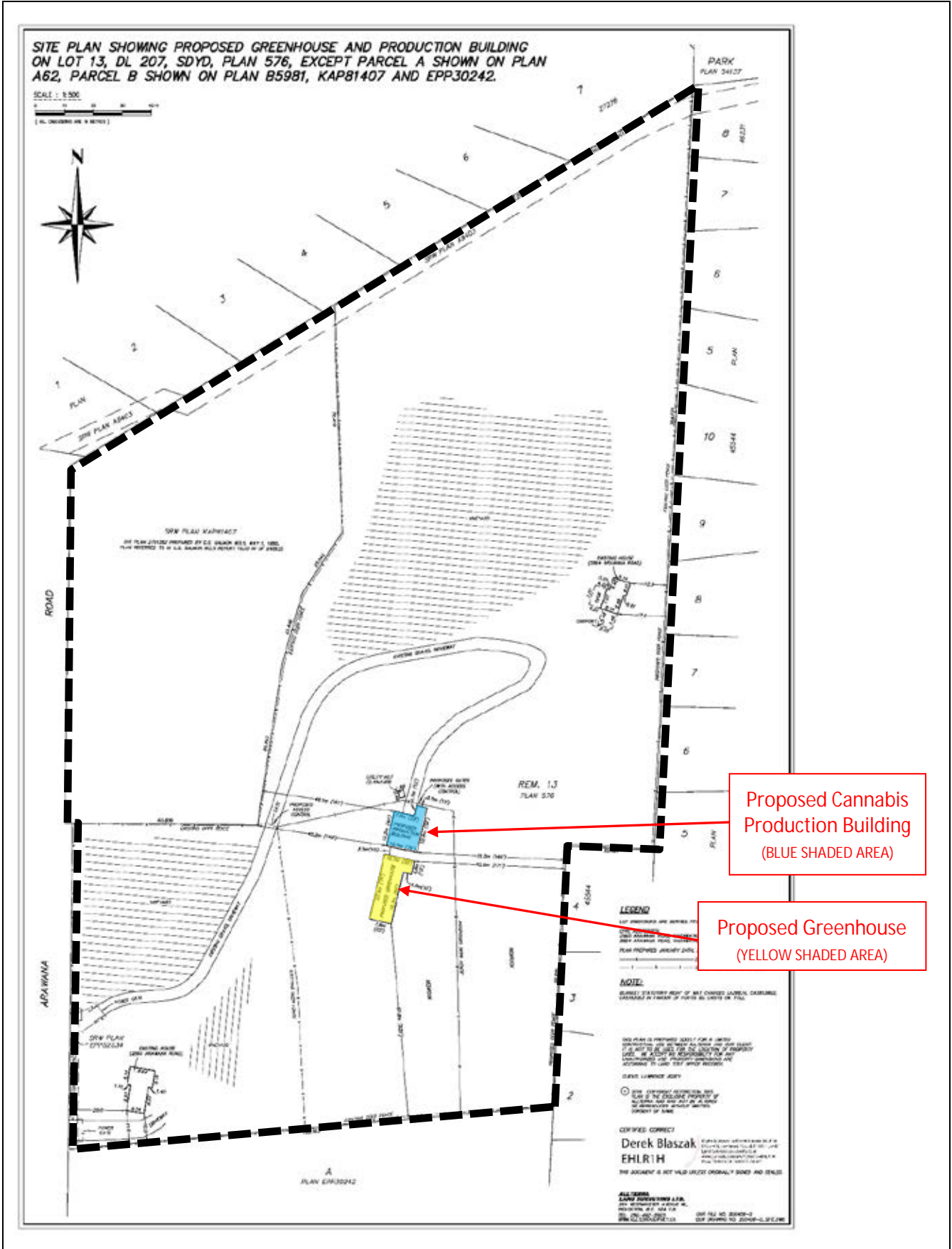
B. Dollevoet, General Manager of Dev. Services

- Attachments: No. 1 – Context Maps
No. 2 – Applicant’s Site Plan
No. 3 – Applicant’s Floor Plan
No. 4 – Aerial Photo

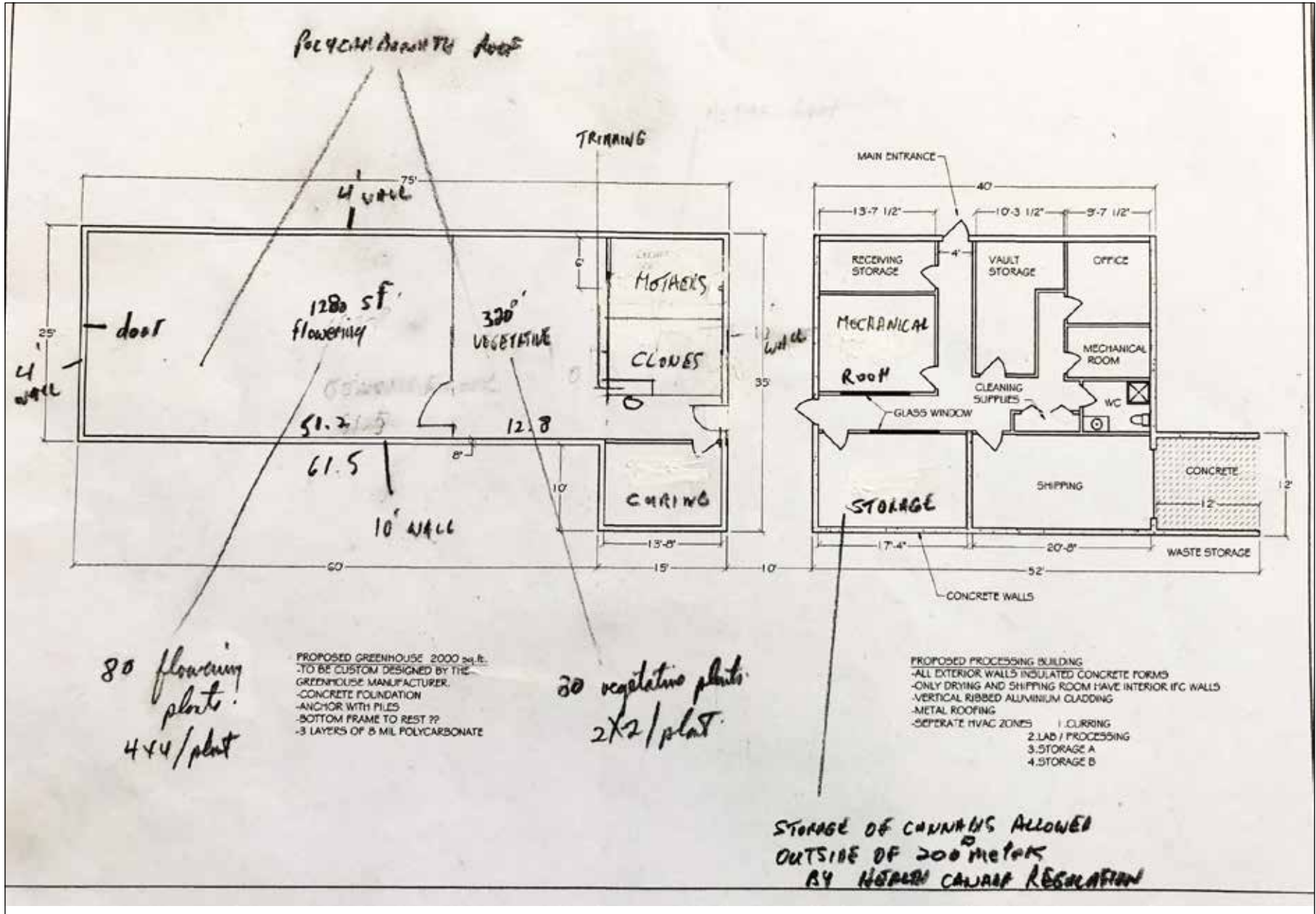
Attachment No. 1 – Context Maps



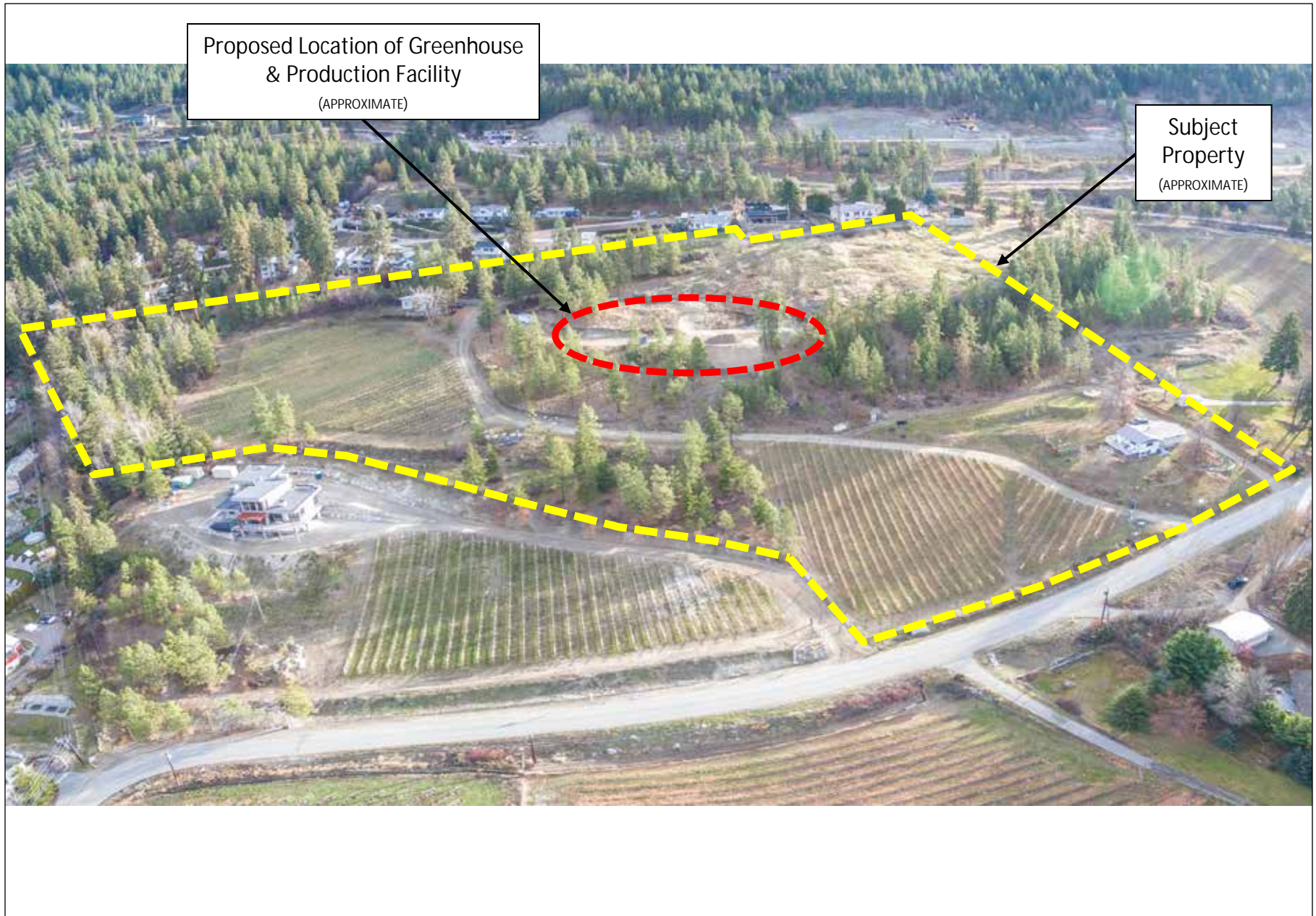
Attachment No. 2 – Applicant's Site Plan



Attachment No. 3 – Applicant's Floor Plan



Attachment No. 4 – Aerial Photo



ADMINISTRATIVE REPORT



TO: Board of Directors
FROM: B. Newell, Chief Administrative Officer
DATE: April 4, 2019
RE: Early Termination of a Land Use Contract – Electoral Area “D”

Administrative Recommendation:

THAT Bylaw No. 2603.18, 2019, Electoral Area “D” Official Community Plan Amendment Bylaw and Bylaw No. 2455.32, 2019, Electoral Area “D” Zoning Amendment Bylaw be read a third time.

Purpose: To replace Land Use Contract No. LU-12-D-76 with a Small Holdings Four (SH4) Zone.

Owners: William Lewis & David Ward Agent: Not applicable Folio: D-05095.000

Civic: 781 Highway 97, OK Falls Legal: Lot A, Plan KAP28126, District Lot 2193, SDYD

Zone: Not applicable (Land Use Contract) Proposed Zoning: Small Holdings Four (SH4)

Proposed Development:

Administration is proposing that the Regional District Board resolve to initiate an amendment bylaw in order to terminate Land Use Contract No. LU-12-D-76 (being Bylaw No. 304) from the the property at 781 Highway 97 (being Lot A, Plan KAP28126, District Lot 2193, SDYD) and to zone the property Small Holdings Four (SH4) under the Electoral Area “D-2” Zoning Bylaw No. 2455, 2008.

Due to a recent amendment to the title of the property to incorporate a land accretion, it is further being proposed to amend the OCP land use designation and zoning of this accreted area from Conservation Area (CA) to Small Holdings (SH) and Small Holdings Four (SH4) to be consistent with the remainder of the parcel.

Site Context:

The subject property is approximately 5,422 m² in area and is situated on the east side of the former CPR right-of-way and is bounded by Skaha Lake to the east and is approximately 1,000 metres north of the Okanagan Falls townsite. It is understood that the parcel is comprised of a single detached dwelling and an accessory structure (i.e. boat house).

The surrounding pattern of development is generally characterised by large agricultural properties in the Agricultural Land Reserve (ALR) to the west, Skaha Lake to the east and a couple of residential parcels and fishery to the north.

Background:

A Public Information Meeting was held on March 13, 2018, at the Community Centre in Okanagan Falls and approximately six (6) members of the public were in attendance.

At its meeting of March 13, 2018, the Electoral Area “D” Advisory Planning Commission (APC) was schedule to consider this proposal, but failed to achieve quorum.

At its meeting of March 7, 2019, the Regional District Board resolved to approve first and second reading of the amendment bylaws and directed that a public hearing occur at the Board meeting of April 4, 2019.

All comments received through the public process are compiled and included as a separate item on the Board Agenda.

Approval from the Ministry of Transportation and Infrastructure (MoTI) is required prior to adoption as the subject property is situated within 800 metres of a controlled area (i.e. Highway 97).

Analysis:

Administration considers that the principal challenge associated with the termination of a Land Use Contract is going to be the transition of a parcel into the zoning bylaw, given its use under the provisions of the LUC may be completely incongruous with available zonings.

In resolving this, two options are seen to be available and these include:

1. recreating the provisions of the LUC in the form of a new zone; or
2. applying an existing zone, which *may* result in the use of the land becoming lawfully non-conforming use under section 528 of the *Local Government Act*.

In this instance, Administration believes this question can best be resolved through the introduction of a Small Holdings Four (SH4) Zone that generally recreates the same regulations as currently contained within LUC No. LU-12-D-76.

For reference purposes, a summary comparison of LU-12-D-76 versus the proposed SH4 Zone is included at Attachment No. 1.

Alternatives:

1. THAT first and second reading of the Electoral Area "D" Official Community Plan (OCP) Amendment Bylaw No. 2603.18, 2019, and the Electoral Area "D" Zoning Amendment Bylaw No. 2455.32, 2019, be rescinded and the bylaws abandoned.
2. THAT third reading of the Electoral Area "D" Official Community Plan (OCP) Amendment Bylaw No. 2603.18, 2019, and the Electoral Area "D" Zoning Amendment Bylaw No. 2455.32, 2019, be deferred.

Respectfully submitted:



C. Garrish, Planning Manager

Endorsed by:



B. Dollevoet, General Manager of Development Services

Attachments: No. 1 – Summary comparison of LU-12-D-76 & Proposed SH4 Zone
No. 2 – Site Photo

Attachment No. 1 – Summary comparison of LU-12-D-76 & Proposed SH4 Zone

CURRENT LUC No. LU-12-D-76	PROPOSED SMALL HOLDINGS FOUR (SH4) ZONE
Permitted Uses: agriculture; single family dwelling; home occupation; accessory buildings and structures.	Permitted Uses: <u>Principal Uses:</u> agriculture; single detached dwelling; <u>Secondary Uses:</u> secondary suite; home occupation; bed and breakfast; and accessory buildings and structures.
Minimum Parcel Size: 1.0 acre (4,040 m ²)	Minimum Parcel Size: 5,000 m ²
Minimum Parcel Width: Not applicable	Minimum Parcel Width: Not less than 25% of the parcel depth
Maximum Number of Dwellings Per Parcel: one (1) single family dwelling;	Maximum Number of Dwellings Per Parcel: one (1) principal dwelling unit; one (1) secondary suite.
Minimum Setbacks: Skaha Lake: 7.62 metres	Minimum Setbacks: <u>Principal Buildings and Structures:</u> Front parcel line: 7.5 metres Rear parcel line: 7.5 metres Interior side parcel line: 4.5 metres Exterior side parcel line: 4.5 metres <u>Accessory Principal Buildings and Structures:</u> Front parcel line: 7.5 metres Rear parcel line: 4.5 metres Interior side parcel line: 4.5 metres Exterior side parcel line: 4.5 metres <u>livestock shelters, generator sheds, boilers or walls with fans, and on-farm soil-less medium production facilities:</u> Front parcel line: 15.0 metres Rear parcel line: 15.0 metres Interior side parcel line: 15.0 metres Exterior side parcel line: 15.0 metres <u>Incinerator or compost facility:</u> Front parcel line: 30.0 metres Rear parcel line: 30.0 metres Interior side parcel line: 30.0 metres Exterior side parcel line: 30.0 metres
Maximum Height: Not applicable	Maximum Height: 10.0 metres (principal) / 7.5 metres (accessory)
Maximum Parcel Coverage: Not applicable	Maximum Parcel Coverage: 15%
Minimum Building Width: Not applicable	Minimum Building Width: Principal Dwelling Unit: 5.0 metres, as originally designed and constructed

Attachment No. 2 – Site Photo



Subject
Property

REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BYLAW NO. 2455.32, 2018

A Bylaw to terminate Land Use Contract No. LU-12-D-77 and to amend the Electoral Area "D" Zoning Bylaw No. 2455, 2008

WHEREAS pursuant to s. 548 of the *Local Government Act*, a local government may, by bylaw, terminate a land use contract that applies to land within the jurisdiction of the local government;

The REGIONAL BOARD of the Regional District of Okanagan-Similkameen in open meeting assembled, ENACTS as follows:

1. This Bylaw may be cited for all purposes as the "Electoral Area "D" Land Use Contract LU-12-D-77 Termination and Zoning Amendment Bylaw No. 2455.32, 2018."
2. The Land Use Contract No. LU-12-D-77, registered in the Kamloops Land Title Office under charge number M42703 against title to the land described as Lot A, Plan KAP28126, District Lot 2193, SDYD, and shown shaded yellow on the attached Schedule 'A' (which forms part of this Bylaw), is terminated.
3. The land described as Lot A, Plan KAP28126, District Lot 2193, SDYD, and shown shaded yellow on the attached Schedule 'A' (which forms part of this Bylaw) is zoned Small Holdings Four (SH4) in Regional District Okanagan-Similkameen, Electoral Area "D" Zoning Bylaw No. 2455, 2008 and the Zoning Map, being Schedule '2' of the Electoral Area "D" Zoning Bylaw No. 2455, 2008, is amended accordingly.
4. The Zoning Map, being Schedule '2' of the Electoral Area "D" Zoning Bylaw No. 2455, 2008, is amended by changing the land use designation of an approximately 1,091 m² area of land shown shaded blue on Schedule 'A', which forms part of this Bylaw, from Conservation Area (CA) to Small Holdings Four (SH4).
5. Sections 2 & 3 of this Bylaw shall come into force on the day that is one year and one day after the date this Bylaw is adopted.

READ A FIRST AND SECOND TIME this 7th day of March, 2019.

PUBLIC HEARING held on this 4th day of April, 2019.

READ A THIRD TIME this ____ day of _____, 2019.

I hereby certify the foregoing to be a true and correct copy of the "Electoral Area "D" Land Use Contract LU-12-D-77 Termination and Zoning Amendment Bylaw No. 2455.32, 2019" as read a Third time by the Regional Board on this ____ day of ____, 2019.

Dated at Penticton, BC this __ day of ____, 2019.

Corporate Officer

Approved pursuant to section 52(3)(a) of the *Transportation Act* this ____ day of _____, 2019.

For Minister of Transportation & Infrastructure

Approved pursuant to Section 546(4) of the *Local Government Act* this ____ day of _____, 2019.

For Minister of Transportation & Infrastructure

ADOPTED this ____ day of _____, 2019.

Board Chair

Corporate Officer

Regional District of Okanagan-Similkameen

101 Martin St, Penticton, BC, V2A-5J9

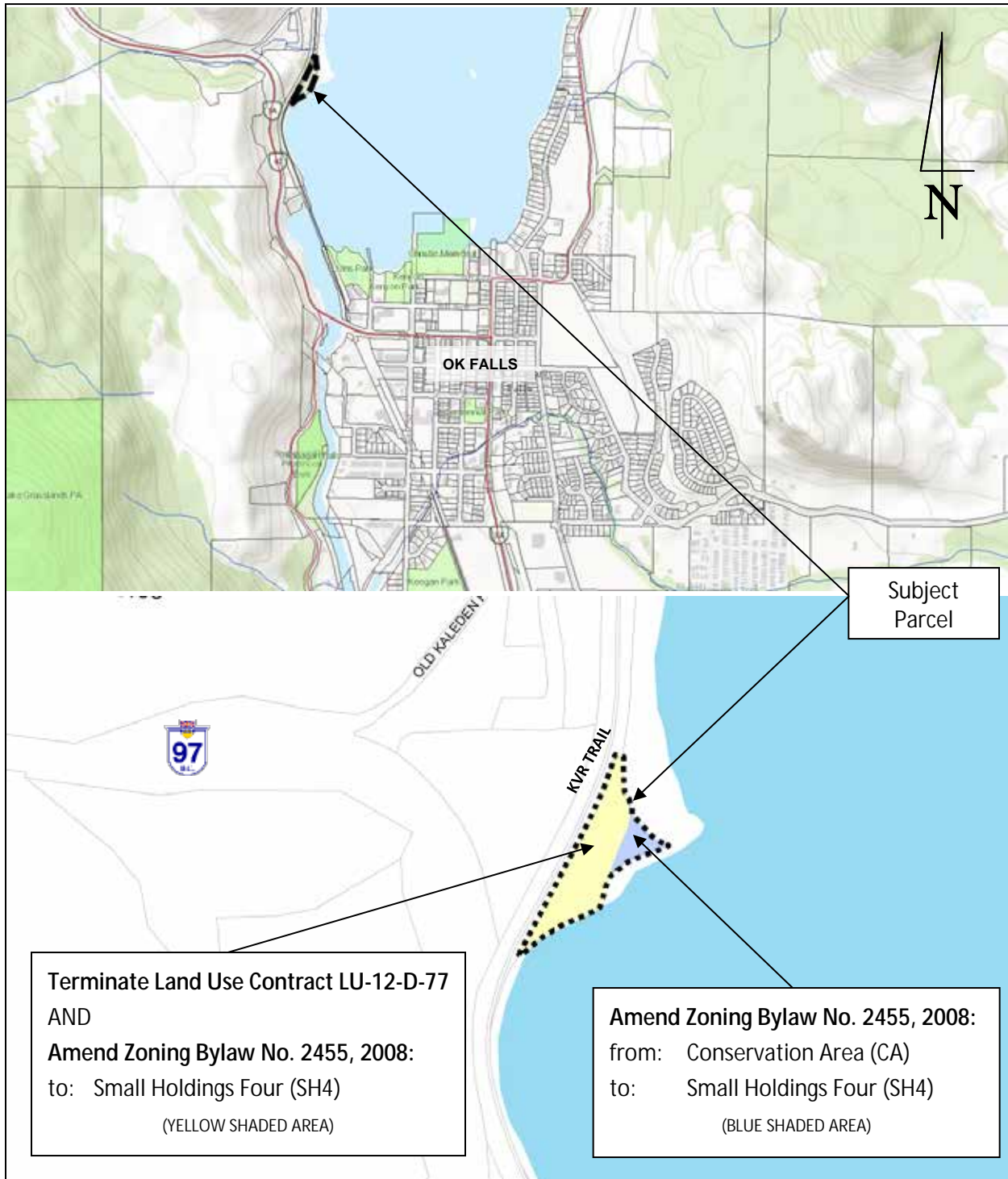
Telephone: 250-492-0237 Email: info@rdos.bc.ca



Amendment Bylaw No. 2455.32, 2019

File No. D2018.013-ZONE

Schedule 'A'



REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BYLAW NO. 2603.18, 2019

A Bylaw to amend the Electoral Area "D" Official Community Plan Bylaw No. 2603, 2013

The REGIONAL BOARD of the Regional District of Okanagan-Similkameen in open meeting assembled ENACTS as follows:

1. This Bylaw may be cited for all purposes as the "Electoral Area "D" Official Community Plan Amendment Bylaw No. 2603.18, 2019."
2. The Official Community Plan Map, being Schedule 'B' of the Electoral Area "D" Official Community Plan Bylaw No. 2603, 2013, is amended by changing the land use designation of an approximately 1,091 m² area of shown shaded yellow on Schedule 'A', which forms part of this Bylaw, from Conservation Area (CA) to Small Holdings (SH).

READ A FIRST AND SECOND TIME this 7th day of March, 2019.

PUBLIC HEARING held on this 4th day of April, 2019.

READ A THIRD TIME this ____ day of _____, 2019.

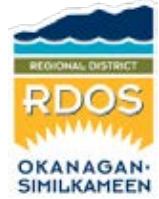
ADOPTED this ____ day of _____, 2019.

Board Chair

Chief Administrative Officer

Regional District of Okanagan-Similkameen

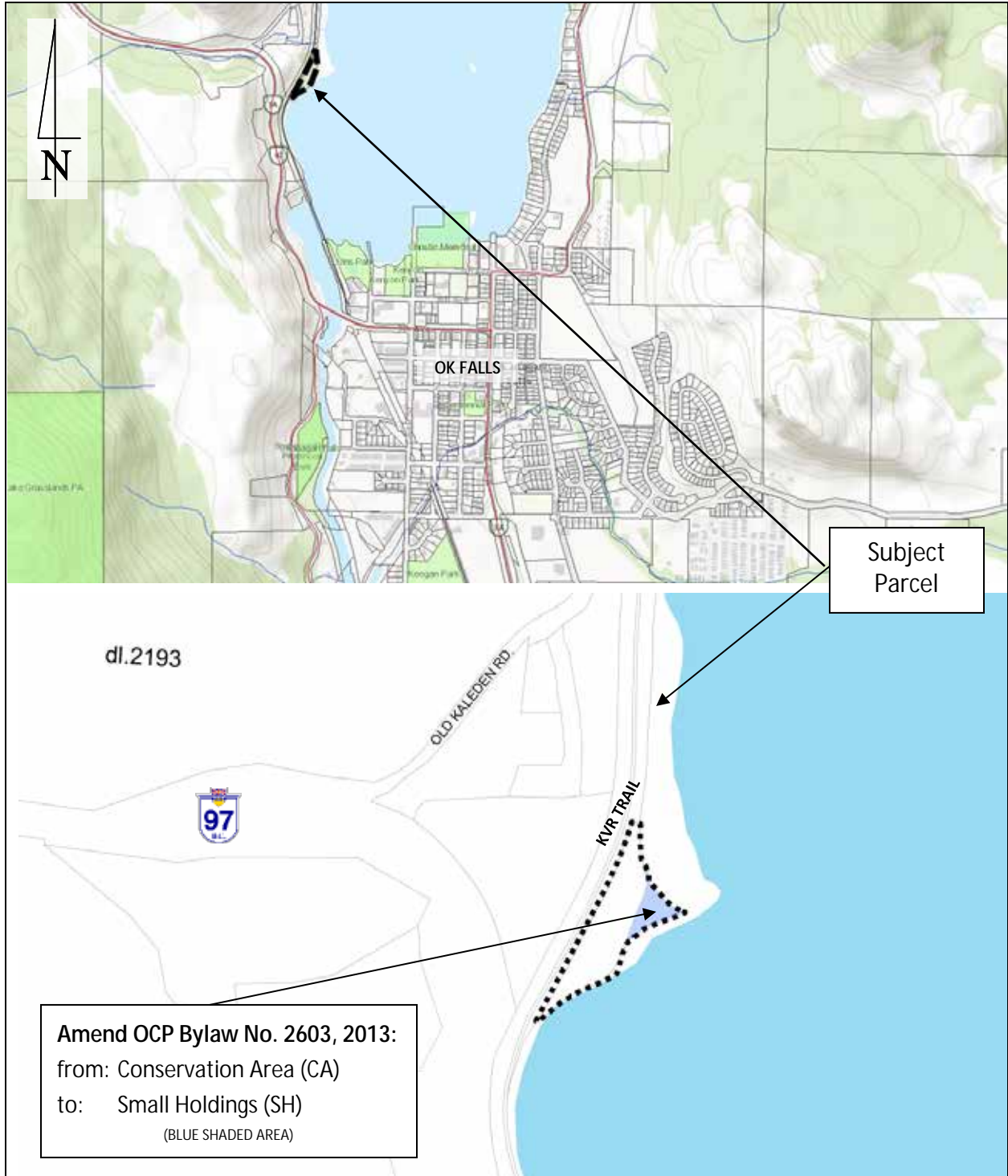
101 Martin St, Penticton, BC, V2A-5J9
Telephone: 250-492-0237 Email: info@rdos.bc.ca



Amendment Bylaw No. 2603.18, 2019

Project No: D2018.013-ZONE

Schedule 'A'



Amendment Bylaw No. 2603.18, 2019
(D2018.013-ZONE)

Lauri Feindell

From: Danielson, Steven <Steven.Danielson@fortisbc.com>
Sent: February 13, 2019 11:46 AM
To: Planning
Subject: Highway 97, 781 Elec D RDOS (D2018.013-ZONE)

With respect to the above noted file,

There are FortisBC Inc (Electric) ("FBC(E)") primary distribution facilities along Highway 97. The subject property appears to be serviced via an extension along the adjacent property's eastern boundary. The applicant is responsible for costs associated with any change to the subject property's existing service, if any, as well as the provision of appropriate land rights where required.

For more information, please refer to FBC(E)'s overhead and underground design requirements:

FortisBC Overhead Design Requirements

<http://fortisbc.com/ServiceMeterGuide>

FortisBC Underground Design Specification

<http://www.fortisbc.com/InstallGuide>

In order to initiate the design process, the customer must call 1-866-4FORTIS (1-866-436-7847). Please have the following information available in order for FBC(E) to set up the file when you call.

- Electrician's Name and Phone number
- [FortisBC Total Connected Load Form](#)
- Other technical information relative to electrical servicing

Otherwise, FBC(E) has no concerns with this circulation.

It should be noted that additional land rights issues may arise from the design process but can be dealt with at that time, prior to construction.

If you have any questions or comments, please contact me at your convenience.

Best Regards,

*Steven Danielson,
Contract Land Agent for:*

**Nicholas Mirsky, B.Comm., AACI, SR/WA
Supervisor | Property Services | FortisBC Inc.**

2850 Benvoulin Rd
Kelowna, BC V1W 2E3
Office: 250.469.8033
Mobile: 250.718.9398
Fax: 1.866.636.6171
nicholas.mirsky@fortisbc.com

From: [Cooper, Diana FLNR:EX](#)
To: [Planning](#)
Subject: D2018.013-ZONE (781 Hwy 97)
Date: January 29, 2019 2:11:33 PM
Attachments: [image001.png](#)

Hello RDOS planners,

Thank you for your referral regarding an early termination of Land Use Contract (LUC) No. LU12-D-77 from the property at 781 Highway 97 and replace it with a Small Holdings Four (SH4) Zone.

There are no known archaeological sites recorded on 781 Highway 97, PID 004628705, LOT A DISTRICT LOT 2193 SIMILKAMEEN DIVISION YALE DISTRICT PLAN 28126 NOTE: SEE PLAN 28126 AS TO LIMITED ACCESS. However, the property is located in an area with high potential to contain **unknown/unrecorded archaeological deposits**.

Archaeological sites (both recorded and unrecorded, disturbed and intact) are protected under the *Heritage Conservation Act* and must not be altered or damaged without a permit from the Archaeology Branch.

In the absence of a confirmed archaeological site, the Archaeology Branch cannot require the proponent to conduct an archaeological study or obtain a permit prior to development. In this instance it is a risk management decision for the proponent.

Prior to any land alterations (*e.g.*, addition to home, property redevelopment, extensive landscaping, service installation), an eligible consulting archaeologist should be contacted to review the proposed activities and, where warranted, conduct a walk over and/or detailed study of the property to determine whether the work may impact protected archaeological materials.

An eligible consulting archaeologist is one who is able to hold a Provincial heritage permit that allows them to conduct archaeological studies. Ask an archaeologist if he or she can hold a permit, and contact the Archaeology Branch (250-953-3334) to verify an archaeologist's eligibility. Consulting archaeologists can be contacted through the BC Association of Professional Archaeologists (www.bcapa.ca) or through local directories.

If the archaeologist determines that development activities will not impact any archaeological deposits, then a permit is not required. Occupying an existing dwelling or building without any land alterations does not require archaeological study or permitting.

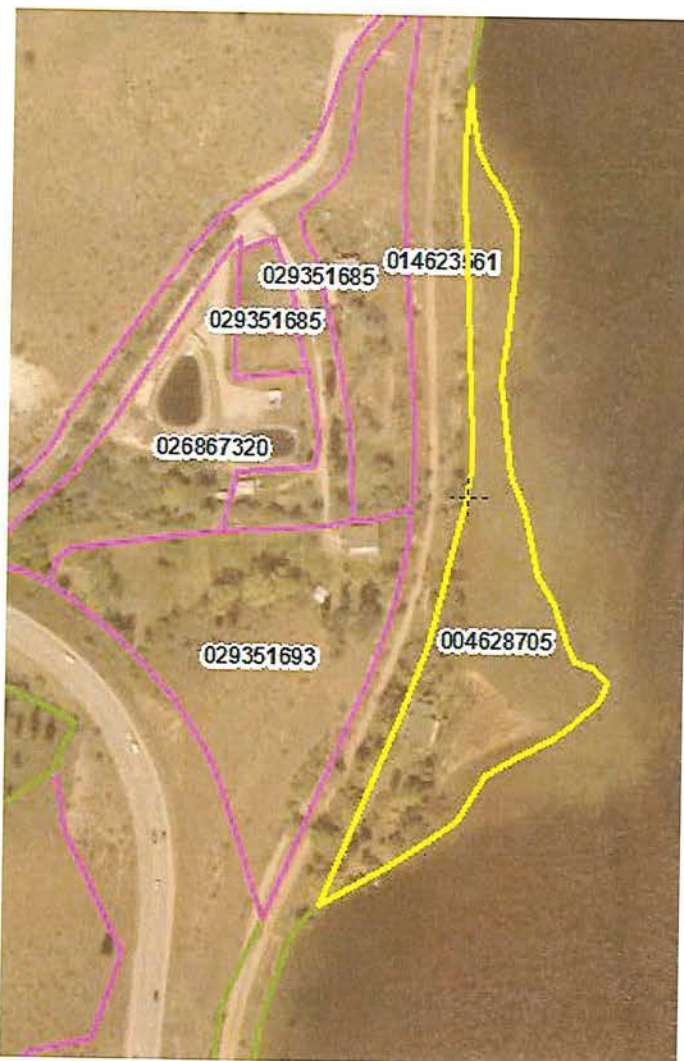
If any land-altering development is planned and proponents choose not to contact an archaeologist prior to development, owners and operators should be notified that if an archaeological site is encountered during development, activities **must** be halted and the Archaeology Branch contacted at 250-953-3334 for direction. If an archaeological site is encountered during development and the appropriate permits are not in place, proponents will be in contravention of the *Heritage Conservation Act* and likely experience development delays while the appropriate permits are obtained.

Please review the screenshot of the property below (outlined in yellow). If this does not represent the property listed in the referral, please contact me.

Please let me know if you have any questions regarding this information.

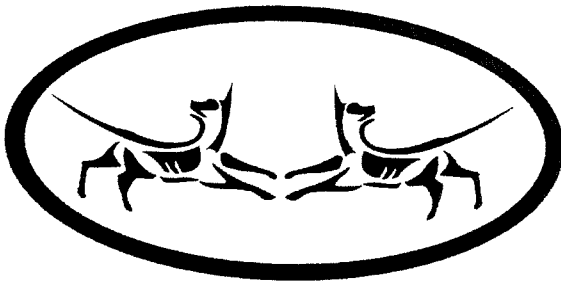
Kind regards,

Diana



Diana Cooper | Archaeologist/Archaeological Site Inventory Information and Data Administrator

Archaeology Branch | Ministry of Forests, Lands, Natural Resource Operations and Rural Development
Unit 3 – 1250 Quadra Street, Victoria, BC V8W2K7 | PO Box 9816 Stn Prov Govt, Victoria BC V8W9W3
Phone: 250-953-3343 | Fax: 250-953-3340 | Website: <http://www.for.gov.bc.ca/archaeology/>



Penticton Indian Band

Natural Resources Department
841 Westhills Drive | R.R. #2, Site 80, Comp.19
Penticton, B.C. CAN
V2A 0E8
Referrals@pib.ca | www.pib.ca
Telephone: 250-492-0411 Fax: 250-493-2882

January 28, 2019

**WITHOUT PREJUDICE AND NOT TO
BE CONSTRUED AS CONSULTATION**

Regional District of Okanagan Similkameen
101 Martin Street
Penticton, BC V2A 5J9

RTS ID: 3635

Referral ID: BL2603.18/2455.32

Referral Date: January 24, 2019

Reference ID: D2018.013-ZONE

Summary: Early termination of Land Use Contract (LUC) No. LU-12-D-77 from the property at 781 Highway 97 in Electoral Area "D-2" and to replace it with a Small Holdings Four (SH4) Zone

ATTENTION: Christopher Garrish

We are in receipt of the above referral. The proposed activity is located within Okanagan Nation Territory and the PIB Area of Responsibility. All lands and resources within the vicinity of this referral are subject to our unextinguished Aboriginal Title and Rights.

The Supreme Court of Canada in the *Tsilhqot'in* case has confirmed that the province and Canada have been applying an incorrect and impoverished view of Aboriginal Title, and that Aboriginal Title includes the exclusive right of Indigenous People to manage the land and resources as well as the right to benefit economically from the land and resources. The Court therefore concluded that when the Crown allocates resources on Aboriginal title lands without the Indigenous peoples' consent, it commits a serious infringement of constitutionally protected rights that will be difficult to justify.

Penticton Indian Band has specific referral processing requirements for both government and proponents which are integral to the exercise of our Rights to manage our lands and resources and to ensuring that the Crown can meet its duty to consult and accommodate our Rights, including our Aboriginal Title and management Rights. There is a cost associated with PIB referral processing and engagement. In accordance with PIB policy, proponents are required to pay a processing fee for each referral.

This fee must be paid within 30 days. Proper consultation and consideration of potential impacts cannot occur without the appropriate resources therefore it is only with payment that proper consultation can begin and the proposed activity/development can be fully reviewed.

Upon receipt of the processing fee, we will commence our review. You may then expect to receive a letter from us notifying you of the results of our review of potential impacts of the project within 30 to 90 days.

¹The area over which PIB asserts Aboriginal Rights and Title under Section 35 of the Constitution Act, 1982



If the proposed activity requires a more in-depth review, Penticton Indian Band will notify the proponent and all parties will negotiate a memorandum of agreement regarding a process for review of the proposed activity.

Please note that our participation in the referral and consultation process does not define or amend PIB's Aboriginal Rights and Title, or limit any priorities afforded to Aboriginal Rights and Title, nor does it limit the positions that we may take in future negotiations or court actions.

If you require further information or clarification, please do not hesitate to contact me.

Invoice Number: 1254

	SubTotal	Tax	Total
Referral Processing	\$ 500.00	\$ 0.00	\$ 500.00
Total	\$ 500.00	\$ 0.00	\$ 500.00

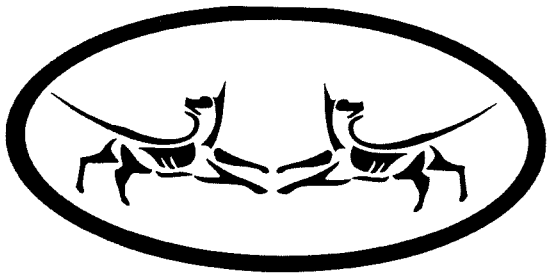
INVOICE AMOUNT FOR PRELIMINARY OFFICE REVIEW \$500.00

Please make cheque payable to Penticton Indian Band. re: P.C.132 RTS #3635

liml̩mt,

Natasha Slack
Referrals Administrator
P: 250-492-0411
Referrals@pib.ca

RTS ID: 3635 CC: Osoyoos Indian Band (Referrals@oib.ca), ONA (nrmanager@syilx.org)



Penticton Indian Band

Natural Resources Department
841 Westhills Drive | R.R. #2, Site 80, Comp.19
Penticton, B.C. CAN
V2A 0E8
Referrals@pib.ca | www.pib.ca
Telephone: 250-492-0411 Fax: 250-493-2882

**WITHOUT PREJUDICE AND NOT TO
BE CONSTRUED AS CONSULTATION**

January 28, 2019

Regional District of Okanagan Similkameen
101 Martin Street
Penticton BC V2A 5J9

RTS ID: 3635

Referral Date: January 24, 2019

Referral ID: BL2603.18/2455.32

Reference ID: D2018.013-ZONE

Summary: Early termination of Land Use Contract (LUC) No. LU-12-D-77 from the property at 781 Highway 97 in Electoral Area "D-2" and to replace it with a Small Holdings Four (SH4) Zone

Attention: Christopher Garrish

RE: Request for a 60 (sixty) day extension

Thank you for the above application that was received on January 28, 2019. This letter is to inform you that due to current levels of internal capacity, we are unable to review your referral in your proposed timeline. With additional time, Penticton Indian Band will be able to ensure that an informed review process will occur. We are setting the new timeline to be 60 days from the existing timeline.

Most recently, the Supreme Court of Canada in the Tsilquot'in case confirmed that the province has been applying an incorrect and restrictive test to the determination of Aboriginal Title, and that Aboriginal Title includes the exclusive right of a First Nation to decide how that land is used and the right to benefit economically from those uses.

Please note that not receiving a response regarding a referral from Penticton Indian Band in the pre-application, current or post-application stage does not imply our support for the project.

I appreciate your co-operation.

Liml̓əmt,
Natasha Slack
Referrals Administrator

RTS ID: 3635 CC: Osoyoos Indian Band (Referrals@oib.ca), ONA (nrmanager@syilx.org)



Your File #: LU-12-D-76
(Termination)
D2603.18 -
2455.32

eDAS File #: 2019-00458

Date: January 28, 2019

Regional District Okanagan Similkameen
101 Martin Street
Penticton, BC V2A 5J9

Attention: Lauri Feindell, Planning Secretary

**Re: Proposed Zoning Amendment Bylaw 2455.32, 2018 for:
Lot A, District Lot 2193, SDYD, Plan KAP28126
781 Highway 97, Okanagan Falls, BC**

Preliminary Approval is granted for the rezoning for one year pursuant to section 52(3)(a) of the *Transportation Act*, subject to the following condition:

- The removal of the signature block for the Minister of Transportation & Infrastructure made pursuant to Section 546(4) of the Local Government Act. Approval pursuant to Section 546(4) is not required when the Local Government proceeds with an "Early Termination" under Section 548 of the Local Government Act.

If you have any questions please feel free to call Rob Bitte at (250) 490-2280.

Yours truly,

Rob Bitte
District Development Technician

Local District Address
Penticton Area Office 102 Industrial Place Penticton, BC V2A 7C8 Canada Phone: (250) 712-3660 Fax: (250) 490-2231

From: Referral Apps REG8 FLNR:EX <ReferralAppsREG8@gov.bc.ca>
Sent: March 29, 2018 11:42 AM
To: Lauri Feindell <lfeindell@rdos.bc.ca>
Subject: Response - MFLNRO - Neild

Hi Lauri,

The Ecosystems Senior Biologist, Lora Nield, with the Ecosystems Section of the Ministry of Forest, Lands, Natural Resource Operations and Rural Development has reviewed the above noted referral and has "No Comment".

Thank you

Cathy Lacey
Admin Support
MFLNRO Penticton

Lauri Feindell

From: Cooper, Diana FLNR:EX <Diana.Cooper@gov.bc.ca>
Sent: February 19, 2018 9:19 AM
To: Planning
Cc: Lauri Feindell
Subject: RE: Bylaw Referral - Project No. D2018.013-ZONE

Hello Christopher and the other fantastic planners at RDOS!

Thank you for your referral regarding 781 Highway 97, PID 004628705, L A DL 2193 SIMILKAMEEN DIVISION YALE DISTRICT PL 28126 NOTE SEE PL 28126 AS TO LIMITED ACCESS. According to Provincial records there are no known archaeological sites recorded on the subject property. However, archaeological potential modeling for the area indicates there is the possibility for unknown/unrecorded archaeological sites to exist on the property.

Archaeological sites (both recorded and unrecorded, disturbed and intact) are protected under the *Heritage Conservation Act* and must not be altered or damaged without a permit from the Archaeology Branch.

Prior to any land alterations (*e.g.*, addition to home, property redevelopment, extensive landscaping, service installation), an Eligible Consulting Archaeologist should be contacted to review the proposed activities and, where warranted, conduct a walk over and/or detailed study of the property to determine whether the work may impact protected archaeological materials. An Eligible Consulting Archaeologist is one who is able to hold a Provincial heritage permit that allows them to conduct archaeological studies. Ask an archaeologist if he or she can hold a permit, and contact the Archaeology Branch (250-953-3334) to verify an archaeologist's eligibility. Consulting archaeologists can be contacted through the BC Association of Professional Archaeologists (www.bcapa.ca) or through local directories.

If the archaeologist determines that development activities will not impact any archaeological deposits, then a permit is not required. Occupying an existing dwelling or building without any land alterations does not require archaeological study or permitting.

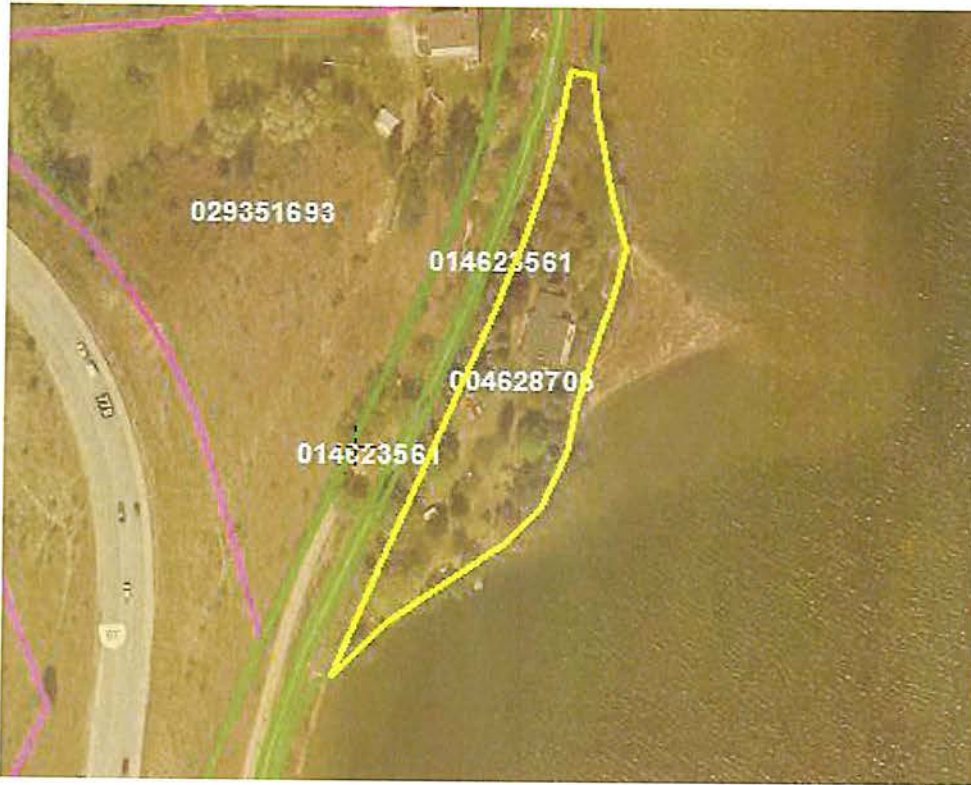
In the absence of a confirmed archaeological site, the Archaeology Branch cannot require the proponent to conduct an archaeological study or obtain a permit prior to development. In this instance it is a risk management decision for the proponent.

If any land-altering development is planned and proponents choose not to contact an archaeologist prior to development, owners and operators should be notified that if an archaeological site is encountered during development, activities **must** be halted and the Archaeology Branch contacted at 250-953-3334 for direction. If an archaeological site is encountered during development and the appropriate permits are not in place, proponents will be in contravention of the *Heritage Conservation Act* and likely experience development delays while the appropriate permits are obtained.

Please review the screenshot of the property below (outlined in yellow) in relation to the archaeological potential. In this case, the entire area within which the property is located has high potential for unknown/unrecorded archaeological materials, as indicated by the brown/orange colouration of the screenshot. If this does not represent the property listed in the referral, please contact me.

Kind regards,

Diana



Diana Cooper | Archaeologist/Archaeological Site Inventory Information and Data Administrator

Archaeology Branch | Ministry of Forests, Lands, Natural Resource Operations and Rural Development
Unit 3 – 1250 Quadra Street, Victoria, BC V8W2K7 | PO Box 9816 Stn Prov Govt, Victoria BC V8W9W3
Phone: 250-953-3343 | Fax: 250-953-3340 | Website: <http://www.for.gov.bc.ca/archaeology/>

From: Lauri Feindell [mailto:lfeindell@rdos.bc.ca]
Sent: Thursday, February 1, 2018 2:56 PM
To: HBE@interiorhealth.ca; 'fbclands@fortisbc.com'; Cooper, Diana FLNR:EX; Referral Apps REG8 FLNR:EX
Cc: Christopher Garrish
Subject: Bylaw Referral - Project No. D2018.013-ZONE

Re: Project No. D2018.013-ZONE (LUC-12-D)
Bylaw No. 2455.32

Please find a bylaw Referral for an early termination of a Land Use Contract. Please review the Referral and the link will take you to a copy of the Amendment bylaw No. 2455.32

<http://www.rdos.bc.ca/departments/development-services/planning/current-applications-decisions/electoral-area-d1/d2018013-zone/>

If you have any questions, please do not hesitate to contact Christopher Garrish,

Kind Regards,

Lauri



February 25, 2019

File: 2019008
Your File: D2018-.013-ZONE

Regional District of Okanagan Similkameen
101 Martin St,
Penticton BC V2A 5J9

Attention: Christopher Garrish

Re: Termination of Land Use Contract and rezoning for Lot A, Plan KAP28126, DL2193, SDYD located at 781 Hwy 97 in Okanagan Falls, B.C.

The Ecosystems Section of the Ministry of Forests, Lands, Natural Resource Operations & Rural Development has reviewed the above noted referral. We understand that the application is for termination of land use contract LU-12-D-76 and rezoning of a portion of the property from Conservation Area (CA) to Small Holdings 4 (SH4).

According to our records, the proposed development area contains several red-listed and federally listed species and ecosystems at risk, including:

- black cottonwood – water birch community (red-listed)
- antelope brush – needle-and-thread grass community (red-listed)
- water birch – rose community (red-listed)
- desert nightsnake occurrence in 2014 (Endangered in Canada)
- potential Lewis's woodpecker critical habitat (Threatened in Canada)

With that in mind, we recommend against re-zoning that portion of the property currently zoned CA, or suggest placing a covenant on that highly sensitive and valuable piece of habitat.

We recommend that the proponent retain a qualified professional (QP) to conduct an assessment of the site prior to re-zoning in order to evaluate the environmental values present, determine the potential for adverse effects to environmental values as a result of development, and develop value-specific mitigation measures to avoid or limit adverse effects. The results of this assessment should be submitted to the undersigned for review using the attached *Thompson Okanagan Region Qualified Professional Checklist for Environmental Values*. The submitted Checklist must be based on the final development proposal. QPs are encouraged to contact the undersigned directly for further information

if necessary. We will notify the referring agency of any outstanding recommendations for consideration in the approving the application following review of the Checklist. In rare instances, a more detailed assessment (e.g., environmental impact assessment (EIA)) may be required based on our review of the completed Checklist.

We appreciate the opportunity to contribute to this application as part of the Ministry's One Land Manager model. Please contact the undersigned if you cannot follow the recommendations provided in this referral response. It is the proponent's responsibility to ensure his/her activities are in compliance with all relevant legislation, including the *Water Sustainability Act* and the *Wildlife Act*. The undersigned may be reached at Jamie.Leathem@gov.bc.ca or 250-490-8294 if you have further questions or require additional information.

Sincerely,



Jamie Leathem, M.Sc.
Ecosystems Biologist
For the Referral Committee

JL/jl

Attachment: *Thompson Okanagan Region Qualified Professional Checklist for Environmental Values*

Thompson Okanagan Region Qualified Professional Checklist for Environmental Values

Foreword

The following Qualified Professional Checklist for Environmental Values (the Checklist) is to be submitted by a Qualified Professional (QP) when requested by the approving agency. The Checklist is required to provide additional information to Thompson Okanagan Region (TOR) Ecosystems biologists who have reviewed a proposal and determined that there are known or potential environmental values present that could be impacted by the proposed activities. The Checklist provides a clear summary of the environmental values present at the proposed project location and the potential for direct and/or indirect impacts to those values. TOR Ecosystems biologists require this information to provide inclusive recommendations for a proposed project.

The submitted checklist must be based on the final development proposal. Ecosystems biologists may have discussion with the QP in order to fully understand the values present and/or potential impacts. In rare instances a more detailed environmental impact assessment (EIA) may be required based on the Ecosystems biologists' review of the completed checklist.

Environmental Values provided by TOR Ecosystems Biologists

Known (i.e., mapped) environmental values identified by Ecosystems biologists that should be considered in the completed checklist:	
Note: The completed checklist should include <u>all environmental values</u> that could occur within the proposed project footprint (See Part B #2 below)	

Checklist

Part A: General Project Information

Approving Agency				
Approving Agency File #				
Project Name				
Proponent Name and Contact	Name: E-mail: Telephone:			
Location	Zone	NAD	Easting	Northing

Location Description			
Property Description	PID Number	Legal Description (if no PID #) <input type="checkbox"/> private <input type="checkbox"/> crown	
BEC Subzone and Variant			
Size of Project Footprint (ha)			
Time to Complete Works			
Project Description Included with Application (Yes/No). If no, provide here			

Part B: Biological Assessment Information

The Qualified Professional Confirms that:	Yes, No, or N/A	Explanation
General/Background Information		
1) The proposal conforms to all Federal and Provincial legislation and regulation (e.g., <i>Migratory Birds Convention Act</i> , <i>Wildlife Act</i> , <i>Water Sustainability Act</i>)		
2) The QP has a general knowledge of local environmental values including Species and Ecosystems at Risk (SEAR) in project footprint (e.g., Develop with Care Sec. 5.7, Land and Resource Management Plans, etc.)		
3) A review of known /potential environmental values within the project footprint has occurred (See Table 1 for data sources). Provide a list of all values identified.		
4) Local "fact sheets" and Best Management Practices (BMPs) were used if applicable (See Table 2 for BMP sources)		
Biological Field Assessment		
5) A biological field assessment occurred within the project footprint. Provide dates.		

6) Inventories were conducted following provincial standards (e.g., RISC) to confirm presence/absence of environmental values identified above in #3. List any deviations. Provide list of all values inventoried for.		
7) Have any of the following been identified within or adjacent to (within 200 m) the project footprint.	Federal or Provincial SEAR (list all identified)	
	Habitat Features: (e.g., burrow, den, nest, lek, mineral lick, wildlife tree)	
	Sensitive Ecosystems (SEI Inventory)	
	Rocky Outcrops or Talus Slopes	
	Cottonwood /Aspen Stands	
	Riparian communities (List all communities identified)	
	Streams, lakes, wetlands (including ephemeral wetlands)	
8) SEAR findings have been provided to the WSI and CDC in an appropriate data submission format.		
Impact Assessment		
9) A map is provided showing all environmental values identified in #6 and #7. The map depicts the location of all proposed activities relative to the values.		
10) Pictures are provided of all environmental values found in #6 and #7.		
11) Can direct and/or indirect impacts to environmental values be avoided? Provide brief explanation.		
12) Can direct or indirect impacts to environmental values be minimized, mitigated, or restored on-site? If yes, provide suggested mitigation below		

(Part C). Use hierarchy and procedures from the Environmental Mitigation Policy (See Table 2 for source)		
--	--	--

Part C: Proposed Mitigation

Please provide the measures that in the QP’s professional opinion will contribute to the avoidance, mitigation, or restoration of direct and/or indirect impacts from the proposed activities on environmental values identified in Part B. Ecosystems biologists will determine which mitigation measures are provided to the decision maker and may provide additional measures if deemed applicable.

Part D: Risk Assessment on Final Submission

This assessment requires the professional judgment of the QP. It requires a complete understanding of the environmental values and the project scope. The risk assessment as determined by the QP will provide valuable environmental information necessary to provide inclusive recommendations to the decision maker.

The Qualified Professional Confirms that:	Yes, No, or N/A	Explanation
In the QP’s professional opinion, will the proposed mitigation maintain the integrity of the environmental value?		
Are there residual impacts after avoidance, mitigation, and restoration have been applied as in the Environmental Mitigation Policy? If yes, provide details.		

In the QP's professional opinion, is the mitigation not sufficient or likelihood of success unclear?		
--	--	--

- All information provided in this checklist is to the best of my professional knowledge true and complete.

Name of Qualified Professional: _____

Professional Association and Number: _____

Date: _____

Data Sources for SEAR and BMPs

Table 1. Data sources for Environmental Values

Environmental Values	Available Data Sources
Conservation Data Centre (CDC) Species at Risk	BC Species and Ecosystems Explorer: http://www.env.gov.bc.ca/atrisk/toolintro.html Habitat Wizard: http://www.env.gov.bc.ca/habwiz/ DataBC Catalogue: http://catalogue.data.gov.bc.ca/dataset?download_audience=Public DataBC iMapBC: http://www.data.gov.bc.ca/dbc/geographic/view_and_analyze/imapbc/index.page
Wildlife Species Inventory (WSI) Species at Risk Data	WSI Homepage: http://www.env.gov.bc.ca/wildlife/wsi/index.html Habitat Wizard, DataBC Catalogue, DataBC iMapBC: See links above
Conservation Lands	Information Page and Maps: http://www.env.gov.bc.ca/fw/habitat/conservation-lands/ Spatial Layers: Habitat Wizard, DataBC Catalogue, DataBC iMapBC: See links above
Kamloops, Lillooet and Okanagan Land and Resource Management Plans (LRMP)	Kamloops: https://www.for.gov.bc.ca/tasb/slrp/plan46.html Okanagan: https://www.for.gov.bc.ca/tasb/slrp/plan70.html Lillooet: https://www.for.gov.bc.ca/tasb/slrp/plan58.html Spatial Layers: DataBC Catalogue, DataBC iMapBC: See links above
Approved Ungulate Winter Ranges (UWR)	Orders and Maps: http://www.env.gov.bc.ca/wld/frpa/uwr/index.html Spatial Layers: Habitat Wizard, DataBC Catalogue, DataBC iMapBC: See links above
Approved Wildlife Habitat Areas (WHA)	Orders and Maps: http://www.env.gov.bc.ca/wld/frpa/iwms/wha.html Spatial Layers: Habitat Wizard, DataBC Catalogue, DataBC iMapBC: See links above
Old Growth Management Areas (OGMA)	Spatial Layers: Habitat Wizard, DataBC Catalogue, DataBC iMapBC: See links above
Environment and Climate Change Canada: Critical Habitat in BC	http://donnees.ec.gc.ca/data/species/developplans/critical-habitat-for-species-at-risk-british-columbia/?lang=en
Fisheries and Aquatic Species Information	Fisheries Information Summary System: http://www.env.gov.bc.ca/fish/fiss/index.html Flood Plain Mapping: http://www.env.gov.bc.ca/wsd/data_searches/fpm/reports/region3.html Spatial Layers: Habitat Wizard, DataBC Catalogue, DataBC iMapBC: See links above
Terrestrial Ecosystem Mapping (TEM)	Information Page: http://www.env.gov.bc.ca/ecology/tem/manuals.html Spatial Layers: Habitat Wizard, DataBC Catalogue, DataBC iMapBC: See links above
Sensitive Ecosystems Inventory (SEI)	http://www.env.gov.bc.ca/sei/ Spatial Layers: Habitat Wizard, DataBC Catalogue, DataBC iMapBC: See

	links above
Other Resources for All Values:	Ecological Reports Catalogue: Ecocat http://www.env.gov.bc.ca/ecocat/ Biogeoclimatic Ecosystem Classification: https://www.for.gov.bc.ca/hre/becweb/ E-fauna: http://ibis.geog.ubc.ca/biodiversity/efauna/ E-flora: http://ibis.geog.ubc.ca/biodiversity/eflora/

Table 2. Sources of Provincial BMPs and Guidance Documents

Provincial BMPs & Guidance Documents	Source
Provincial guidelines and BMP documents.	http://www.env.gov.bc.ca/wld/BMP/bmpintro.html#first
RISC Standards	https://www.for.gov.bc.ca/hts/risc/pubs/
Develop with Care Environmental Guidelines	http://www.env.gov.bc.ca/wld/documents/bmp/devwithcare/index.html
Environmental Mitigation Policy for BC	http://www.env.gov.bc.ca/emop
Riparian Area Regulation	http://www2.gov.bc.ca/gov/content/environment/plants-animals-ecosystems/fish/riparian-areas-regulation
Working Around Water	http://www2.gov.bc.ca/gov/content/environment/air-land-water/water/water-licensing-rights/working-around-water
Standards & Best Practices for Instream Works	http://www.env.gov.bc.ca/wld/documents/bmp/iswstdsbpsmarch2004.pdf
Shoreline Management Guidelines for Shuswap Lake Area	http://www.fraserbasin.bc.ca/Library/TR_SLIPP/SLIPP_Shoreline_Mgmt_Guidelines_Shuswap_Mara_Lakes.pdf
Instream Works Timing Windows	http://www.env.gov.bc.ca/wld/instreamworks/regionaltimingwindows.htm

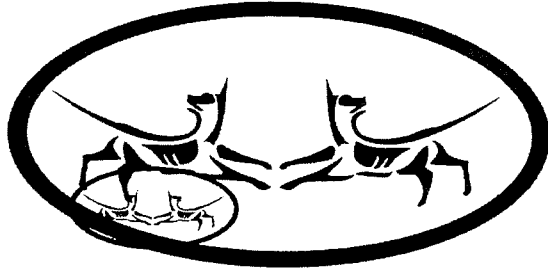
Table 3. Sources for Local Government Guidelines

Guidance Document	Source
TNRD Lakeshore Development Guidelines	https://tnrd.civicweb.net/document/17913/Lakeshore%20Development%20Guidelines.pdf
Shuswap Watershed Mapping	http://www.csr.bc.ca/services/development-planning/maps

Table 4. DFO and other Federal Resources

Guidance Description	Source
Fisheries & Oceans Canada - projects near water	http://www.dfo-mpo.gc.ca/pnw-ppe/index-eng.html
Environment and Climate Change Canada: Critical Habitat in BC	http://donnees.ec.gc.ca/data/species/developplans/critical-habitat-for-species-at-risk-british-columbia/?lang=en

Water Survey Canada - hydrometric data	http://www.ec.gc.ca/rhc-wsc/default.asp?lang=En
Species at Risk Public Registry	https://www.registrelep-sararegistry.gc.ca/default.asp?lang=En&n=24F7211B-1
Incidental Take of Migratory Birds	https://www.ec.gc.ca/paom-itmb/



Penticton Indian Band

Natural Resources Department

841 Westhills Drive | R.R. #2, Site 80, Comp.19

Penticton, B.C. CAN

V2A 0E8

Referrals@pib.ca | www.pib.ca

Telephone: 250-492-0411 Fax: 250-493-2882

**WITHOUT PREJUDICE AND NOT TO
BE CONSTRUED AS CONSULTATION**

September-14-18

Regional District of Okanagan Similkameen
101 Martin Street
Penticton, BC V2A 5J9

RTS ID: 2972

Referral Date: February-01-18

Referral ID: 2018-02-01 ZON 2972

Reference ID: BL2455.32 D2018.013-Zone

Summary: Please find a bylaw Referral for an early termination of a Land Use Contract. Please review the Referral and the link will take you to a copy of the Amendment bylaw No. 2455.32.

Attention: Christopher Garrish

Re: RTS Invoice #938

We write regarding your failure to pay invoice #938 to conduct a review to obtain additional information in the area of the above referral. To date, no payment has been received and we have therefore been unable to conduct a review of this referral; we must therefore put you on notice that we do not consent, agree or otherwise approve of the activity / development referred to by you in your letter to us dated February-01-18.

Please make cheque payable to Penticton Indian Band. re: P.C. 132 RTS #2972

The Okanagan Nation holds unextinguished aboriginal title to the land and resources within our traditional territory. The above-noted activity / development is within PIB's Area of Responsibility within Okanagan territory and as such, is subject to Okanagan title, jurisdiction, rights and interests, and PIB decision making and responsibility.

Over the last two decades, the Supreme Court of Canada has clarified the law respecting the rights of aboriginal people in British Columbia, which includes the Penticton Indian Band, Okanagan Nation. The Court has clarified that Aboriginal title continues to exist in British Columbia, and is protected by s. 35 of the *Constitution Act, 1982*.

Most recently, in June 2014, the Supreme Court of Canada in the *Tsilhqot'in* case set out the following characteristics and implications of Aboriginal title:

- ◆ Aboriginal title is not limited to intensively used sites; it extends to lands physically occupied and lands over which Indigenous peoples exercised control. Regular use of territories for hunting, fishing, trapping and foraging, with an intention and capacity to control the lands, grounds Aboriginal title.



- ◆ The Crown has no beneficial interest (the right to use, enjoy and profit from the economic development of lands) in Aboriginal title lands and resources; the beneficial interest is held by the Aboriginal title holding group. Allocations of Aboriginal title lands or resources to third parties are serious infringements of Aboriginal title.
- ◆ Aboriginal title includes the right to proactively use and manage the resources.
- ◆ Once Aboriginal title is “established”, the constitution prohibits incursions without the consent of the Aboriginal title holders unless the Crown can justify the infringement, which in turn requires a compelling and substantial public purpose as well as consistency with the Crown’s fiduciary duty to the Aboriginal title holders, requiring the involvement of the Aboriginal title holding group in decisions.
- ◆ Before Aboriginal title is “established”, the only way to ensure certainty is to obtain consent; in the absence of consent, the Crown must consult and accommodate. If consultation or accommodation is inadequate, the Crown decision can be suspended or quashed. Moreover, fulfilling the duty to consult and accommodate does not provide the certainty that consent provides; once Aboriginal title is established, the Crown may be required to cancel projects where there was no consent and the justification test noted above cannot be met.

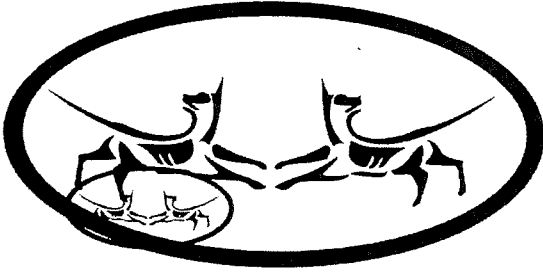
At this time there has been no reconciliation of our interests with those of the Province of British Columbia and Canada and no process in place to adequately recognize and negotiate co-existence or accommodation of our jurisdiction and title. The Province continues to act as though we have no beneficial interest or authority, and it takes for itself the revenues derived from our lands and resources. The payment of the referral fee is necessary in order for us to assess your proposal, assess potential impacts and determine whether it should be approved and if so, on what conditions. Because we are unable to undertake such an assessment, we must at this time advise you that we are opposed to your proposed development/activity.

If you require further information or clarification, please do not hesitate to contact me.

limlæmt,

Lavonda Nelson
Referrals Administrator
P: 250-492-0411
Referrals@pib.ca

RTS ID: 2972 CC: Osoyoos Indian Band (Referrals@oib.ca),Penticton Indian Band (jpepper@pib.ca),ONA (nrmanager@syilx.org)



Penticton Indian Band

Natural Resources Department
841 Westhills Drive | R.R. #2, Site 80, Comp.19
Penticton, B.C. CAN
V2A 0E8
Referrals@pib.ca | www.pib.ca
Telephone: 250-492-0411 Fax: 250-493-2882

**WITHOUT PREJUDICE AND NOT TO
BE CONSTRUED AS CONSULTATION**

September-14-18

Regional District of Okanagan Similkameen
101 Martin Street
Penticton, BC V2A 5J9

RTS ID: 2972

Referral Date: February-01-18

Referral ID: 2018-02-01 ZON 2972

Reference ID: BL2455.32 D2018.013-Zone

Summary: Please find a bylaw Referral for an early termination of a Land Use Contract. Please review the Referral and the link will take you to a copy of the Amendment bylaw No. 2455.32.

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March 2, 2018

File: 58000-20/2018015
Your File: D2018.013-ZONE

Regional District of Okanagan Similkameen
101 Martin Street
Penticton BC V2A 5J9

Attention: Christopher Garrish

Re: Early termination of Land Use Contract (LUC) No. LU-12-D-76 from the property at 781 Highway 97 in Electoral Area "D-2" and replace with a Small Holdings Four (SH4) Zone

The Ecosystems Section of the Ministry of Forests, Lands and Natural Resource Operations (FLNRO) provides the following response to the above noted referral.

To ensure proposed activities are planned and carried out with minimal impacts to the environment and in compliance with all relevant legislation, the proponent and approving agency are advised to adhere to guidelines in the provincial best management practices (BMP's) document: Develop with Care: Environmental Guidelines for Urban & Rural Land Development (<http://www.env.gov.bc.ca/wld/BMP/bmpintro.html>) .

It is the proponent's responsibility to ensure their activities are in compliance with all relevant legislation.

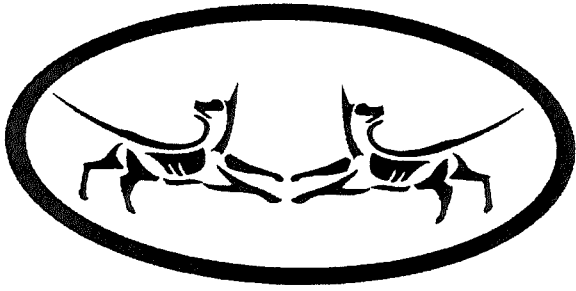
If you have any other questions or require further information please feel free to contact me.

Yours truly,

A handwritten signature in black ink, appearing to read "Brian Robertson". The signature is fluid and cursive, written over a white background.

Brian Robertson
Ecosystems Officer

BR/cl



Penticton Indian Band

Natural Resources Department

R.R. #2, Site 80, Comp.19

Penticton, B.C. CAN

V2A 6J7

Referrals@pib.ca | www.pib.ca

Telephone: 250-492-0411 Fax: 250-493-2882

February-07-18

**WITHOUT PREJUDICE AND NOT TO
BE CONSTRUED AS CONSULTATION**

Regional District of Okanagan Similkameen
101 Martin Street
Penticton, BC V2A 5J9

RTS ID: 2972

Referral ID: 2018-02-01 ZON 2972

Referral Date: February-01-18

Reference ID: BL2455.32 D2018.013-Zone

Summary: Please find a bylaw Referral for an early termination of a Land Use Contract. Please review the Referral and the link will take you to a copy of the Amendment bylaw No. 2455.32.

ATTENTION: Christopher Garrish

We are in receipt of the above referral. The proposed activity is located within Okanagan Nation Territory and the PIB Area of Responsibility. All lands and resources within the vicinity of this referral are subject to our unextinguished Aboriginal Title and Rights.

The Supreme Court of Canada in the *Tsilhqot'in* case has confirmed that the province and Canada have been applying an incorrect and impoverished view of Aboriginal Title, and that Aboriginal Title includes the exclusive right of Indigenous People to manage the land and resources as well as the right to benefit economically from the land and resources. The Court therefore concluded that when the Crown allocates resources on Aboriginal title lands without the Indigenous peoples' consent, it commits a serious infringement of constitutionally protected rights that will be difficult to justify.

Penticton Indian Band has specific referral processing requirements for both government and proponents which are integral to the exercise of our Rights to manage our lands and resources and to ensuring that the Crown can meet its duty to consult and accommodate our Rights, including our Aboriginal Title and management Rights. There is a cost associated with PIB referral processing and engagement. In accordance with PIB policy, proponents are required to pay a processing fee for each referral.

This fee must be paid within 30 days. Proper consultation and consideration of potential impacts cannot occur without the appropriate resources therefore it is only with payment that proper consultation can begin and the proposed activity/development can be fully reviewed.

Upon receipt of the processing fee, we will commence our review. You may then expect to receive a letter from us notifying you of the results of our review of potential impacts of the project within 30 to 90 days.

¹The area over which PIB asserts Aboriginal Rights and Title under Section 35 of the Constitution Act, 1982



If the proposed activity requires a more in-depth review, Penticton Indian Band will notify the proponent and all parties will negotiate a memorandum of agreement regarding a process for review of the proposed activity.

Please note that our participation in the referral and consultation process does not define or amend PIB's Aboriginal Rights and Title, or limit any priorities afforded to Aboriginal Rights and Title, nor does it limit the positions that we may take in future negotiations or court actions.

If you require further information or clarification, please do not hesitate to contact me.

Invoice Number: 938

	SubTotal	Tax	Total
Admin (12%)	\$ 52.50	\$ 0.00	\$ 52.50
G.I.S. Tracking and Review (GIS Project Technician)	\$ 110.00	\$ 0.00	\$ 110.00
R.T.S. Data Entry (Technical Services)	\$ 80.00	\$ 0.00	\$ 80.00
Referral Assessment (Band Administrator)	\$ 67.50	\$ 0.00	\$ 67.50
Referral Coordination (Referrals Coordinator)	\$ 190.00	\$ 0.00	\$ 190.00
Total	\$ 500.00	\$ 0.00	\$ 500.00

INVOICE AMOUNT FOR PRELIMINARY OFFICE REVIEW \$500.00

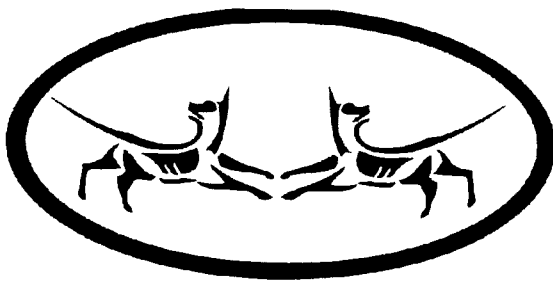
Please make cheque payable to Penticton Indian Band. re: P.C.132 RTS #2972

limlɛmt,

Lavonda Nelson
Referrals Administrator
P: 250-492-0411
Referrals@pib.ca

RTS ID: 2972

CC: Osoyoos Indian Band (Referrals@oib.ca), Penticton Indian Band (jpepper@pib.ca), ONA (nrmanager@syilx.org)



Penticton Indian Band

Natural Resources Department
773 Westhills Drive | R.R. #2, Site 80, Comp. 19
Penticton, British Columbia
Canada V2A 6J7

Referrals@pib.ca | www.pib.ca
Telephone: 250-492-0411 Fax: 250-493-2882

**WITHOUT PREJUDICE AND NOT TO
BE CONSTRUED AS CONSULTATION**

February-07-18

Regional District of Okanagan Similkameen
101 Martin Street
PentictonBC V2A 5J9

RTS ID: 2972

Referral Date: February-01-18

Referral ID: 2018-02-01 ZON 2972

Reference ID: BL2455.32 D2018.013-Zone

Summary: Please find a bylaw Referral for an early termination of a Land Use Contract. Please review the Referral and the link will take you to a copy of the Amendment bylaw No. 2455.32.

Attention: Christopher Garrish

RE: Request for a 60 (sixty) day extension

Thank you for the above application that was received on February-07-18. This letter is to inform you that due to current levels of internal capacity, we are unable to review your referral in your proposed timeline. With additional time, Penticton Indian Band will be able to ensure that an informed review process will occur. We are setting the new timeline to be 60 days from the existing timeline.

Most recently, the Supreme Court of Canada in the Tsilquot'in case confirmed that the province has been applying an incorrect and restrictive test to the determination of Aboriginal Title, and that Aboriginal Title includes the exclusive right of a First Nation to decide how that land is used and the right to benefit economical from those uses.

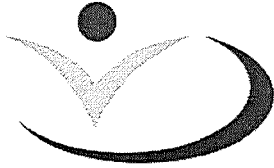
Please note that not receiving a response regarding a referral from Penticton Indian Band in the pre-application, current or post-application stage does not imply our support for the project.

I appreciate your co-operation.

Limlɛmt,
Lavonda Nelson
Referrals Administrator

RTS ID: 2972

CC: Osoyoos Indian Band (Referrals@oib.ca), Penticton Indian Band (jpepper@pib.ca), ONA (nrmanager@syilx.org)



Interior Health

Every person matters

February 13, 2018

Christopher Garrish, MCIP RPP
Regional District of Okanagan-Similkameen
Planning Department
101 Martin Street
Penticton BC V2A 5J9

<mailto:planning@rdos.bc.ca>

Dear Mr. Garrish:

**RE: File #: BL# 2455-32
Our interests are unaffected**

The IH Healthy Built Environment (HBE) Team has received the above captioned referral from your agency. Typically we provide comments regarding potential health impacts of a proposal. More information about our program can be found at [Healthy Built Environment](#).

An initial review has been completed and no health impacts associated with this proposal have been identified. As such, our interests are unaffected by this development proposal.

However, should you have further concerns, please return the referral to hbe@interiorhealth.ca with a note explaining your new request, or you are welcome to contact me directly at 1-855-744-6328 then choose HBE option.

Sincerely,

Janelle Rimell, CPHI(C)
Environmental Health Officer
Interior Health
Phone: 250-540-8380
Email: hbe@interiorhealth.ca

~ We are committed to being a trusted leader in creating the healthiest and the safest environments in which we live, work, learn and play ~

Bus: 250-549-5758
janelle.rimell@interiorhealth.ca
www.interiorhealth.ca

POPULATION HEALTH
1440 14th Avenue
Vernon BC V1B 2T1

ADMINISTRATIVE REPORT

TO: Board of Directors

FROM: B. Newell, Chief Administrative Officer

DATE: April 4, 2019

RE: Award of the Helicopter Flight Services for Mosquito Control Program

Administrative Recommendation:

THAT the Board of Directors award the contract for the provision of Helicopter Flight Services for the Mosquito Control Program to Eclipse Helicopters Ltd. at a cost of \$35,000.00.

Purpose:

To authorize the award of a five year Services Agreement to provide Helicopter Flight Services for the Mosquito Control Program.

Reference:

In accordance with the purchasing and Sales Policy, the Regional Board of Directors shall approve all purchases over \$50,000.

Background:

The Regional District has carried out the Mosquito control program since 1974 from March to September each year. The program was designed to control nuisance mosquito populations throughout the Similkameen and South Okanagan. All site services are upon request of individual property owners, exclusively. They are eligible to receive treatment for standing water bodies too large for them to drain. The RDOS continues to adapt and incorporate new tools in order to stay relevant and effective.

The majority of the treatments are carried out on foot by the Mosquito Control staff however there are locations of prime mosquito breeding areas that can only be reached by helicopter. There are over 400 identified sites that get treated with pesticide each year. In 2018, there were five helicopter flights carried out due to the higher groundwater and flooding levels. In past years the number of flights was typically three or four. In order to ensure consistency for the program for pesticide storage and application and the provision of helicopter flight service, a RFP was released to provide for a five year contract.

Analysis:

The RFP generated three proposals, one was received past the deadline however I have included it for comparison in the cost calculations. For a comprehensive analysis, the experience and capacity of each company was examined. There were several factors that were provided by Eclipse Helicopters but not Valhalla Helicopters as part of the mandatory components of the submission.

These included information on the hoppers available and the carrying capacity of the proposed helicopter. In order to fairly compare the proposed helicopters, staff completed calculations on the maximum pesticide that could be used at one time. The Bell 206B has a much lower maximum payload in comparison to the AS350 B helicopter. The tables below provide the information obtained by staff in the comparison.

Bell 206B			AS350 B2		
Base weight	860	kg	Base weight	1174	kg
Fuel weight	250	kg	Fuel weight	400	kg
Hopper	100	kg	Hopper	100	kg
Pilot & staff	150	kg	Pilot & staff	150	kg
Total before pesticide	1360	kg	Total before pesticide	1824	kg
Max Takeoff Weight	1451	kg	Max Takeoff Weight	2250	kg
Pesticide - MAX per load	91	kg	Pesticide - MAX per load	426	kg
	5.0	bags		23.5	bags

Based on this comparison, the Bell 206B is only able to lift about 5 bags of pesticide at a time. If the hopper weighs less than 100 kg, one or two more bags may be added. The AS350 B2 has the capacity to take 23 bags at a time. The hopper will only hold about 15 bags.

The typical plan for a helicopter flight involves flying through the Similkameen and South Okanagan in a circular path. There are four predetermined places where the helicopter lands so the hopper can be reloaded for the next section. A typical flight may take between 3 to 6 hours with this method using the AS350B helicopter.

In the analysis to compare costs of each helicopter performing the typical circuit, the lower load capacity must be considered with the Bell 206B. It has been estimated that a typical helicopter flight circuit will use about 50 bags of pesticide. If we assume the Bell 206B is able to carry about five to six bags at a time, this will require an additional six or seven landings to fill the hopper. Backtracking of the routes will be required to an authorized landing location that will result in additional flight hours to each circuit. If it is assumed that each landing and path backtracking takes 15-20 minutes, the Bell 206B will require roughly 1.5-2.5 hours, on average, of extra flying time in comparison to the AS350B.

The table below estimates what a typical year would cost given an average number of flights with average flight times; with the additional 2 hours of flight time for the Bell 206B.

Valhalla Helicopters	Bell 206B	\$38,500
Eclipse Helicopters	AS350 B	\$35,000

The Regional District has an approved helicopter application budget of \$36,000 for the 2019 season. The exact charge out rate per hour is not provided in this evaluation as it is protected as it may affect their individual businesses. A third company provided a quote but was disqualified due to the submission being late. For cost comparison, the hourly rate for their helicopter fleet was used in the calculations. The estimated cost for their Bell 206B was \$59,000 and AS350B was \$46,000.

Eclipse Helicopter will also provide a base of operations, including pesticide storage, in Penticton as requested. Valhalla Helicopters will be transporting the pesticide from their base in West Kelowna in a trailer. Eclipse Helicopters also has worked with the Mosquito Control crew for many years and the pilot is familiar with all of the areas requiring treatment.

Based on the cost analysis and all the information considered in the proposal evaluation, it is recommended that Eclipse Helicopters Ltd be awarded the five year contract for Helicopter flight services. There is an option in the contract to extend for another two years.

Alternative Recommendation:

The Board may decide to award the contract to Valhalla Helicopters.

Respectfully submitted:

Liisa Bloomfield

L Bloomfield, Manager of Engineering

Approved:

N. Webb, General Manager of Public Works

ADMINISTRATIVE REPORT

TO: Board of Directors

FROM: B. Newell, Chief Administrative Officer

DATE: April 4, 2019

RE: Award of the Contract Services Agreement for the Landfill Organic Materials Grinding Services

Administrative Recommendation:

THAT the Board of Directors award the contract for the provision of Landfill Organic Materials Grinding Services to Huska Holdings Ltd. for a cost of up to \$589,560.

Purpose:

To authorize the award of a four year Services Agreement to grind collected organic waste materials at Regional District administered Landfills.

Reference:

In accordance with the purchasing and Sales Policy, the Regional Board of Directors shall approve all purchases over \$50,000.

Background:

The Regional District of Okanagan-Similkameen has been grinding organic materials since the late 1990's and was one of the first Regional Districts in the province to commit to improving air quality by discontinuing burning at landfills. Currently the RDOS administers four Solid Waste Management Facilities, The Campbell Mountain, Okanagan Falls and Oliver Landfills and the Keremeos Transfer Station. The Landfill Organic Materials Grinding Service reduces an average of 68,800 cubic meters of collected yard waste, stumps and kiln dried dimensional scrap wood waste per annum. Organic materials are ground to meet specifications for Landfill operational use, compost amendment, animal bedding and co-generation.

Analysis:

The RDOS has budgeted \$589,560 for Wood Chipping at Landfills in 2019 (Line items 3525 & 3526). Cost adjustments (+/-) per m3 of ground material are made semi-annually based upon the cost of diesel fuel. The Contract is extendable for a period of up to 3 years at the discretion of the District.

The Request for Proposals (RFP) generated receipt of Proposals from four Grinding Service Providers by the February 28th closing time. RDOS Staff evaluated the proposals with a focus on the Proponents proffered cost, experience, methodology and capacity. The recommended proposal, though not the lowest contract price per cubic meter of ground material, was rated as superior with regard to Landfill grinding experience (confirmed by reference checks), personnel and equipment resources. The Bio Central Proposal project experience focused upon grinding of land clearing

generated materials, composting and biosolids management. Huska Holdings displayed extensive experience in the management of Landfill generated green waste and kiln dried dimensional lumber. Further, the Huska Holdings Proposal listed extensive equipment resources specifically; multiple large landfill capable grinders. This is extremely important with regard to the sensitive servicing deadlines required at Landfills with respect to storage capacity and seasonal stockpile reduction.

The following table provides the overall ranking of received proposals:

SERVICE PROVIDER	COST BASED UPON 68,800 m3	COST 30 POINTS	EVALUATION TOTAL POINTS
Huska Holdings Ltd.	\$405,920	28	86
BioCentral	\$383,904	30	84
Wildstone Environmental Ltd.	\$516,000	22	69
Frazer Excavation Ltd.	\$705,200	16	65

Respectfully submitted:

Andrew Reeder

A. Reeder, Manager of Operations

Approved:

Neil Webb

N. Webb, General Manager of Public Works

ADMINISTRATIVE REPORT

TO: Board of Directors
FROM: B. Newell, Chief Administrative Officer
DATE: April 4, 2019
RE: Area 'A' Park Naming

Administrative Recommendation:

THAT the RDOS Board endorse the name “Jamie Soule Memorial Park” park parcel located on Lot A, Plan EPP23874, District Lot 2709, Land District Similkameen Div. of Yale, PID: 029-041-520.

Reference:

1. RDOS Corporate Donations and Naming Rights Policy, May 3, 2018
2. Anarchist Mountain Community Society, Board meeting Minutes; January 9, 2019;
3. Anarchist Mountain Community Society, letter of support; March 20, 2019
4. Anarchist Mountain Fire Department, letter of support; March 22, 2019



Background:

Through the subdivision and development of Anarchist Mountain the RDOS acquired a 2.5 hectare park parcel in 2010. Informally known as Sasquatch Park, this undeveloped park parcel, is located north of Highway 3, adjacent to a pond that serves source of water for the Anarchist Mountain Fire Department.

Jamie Soule was the Deputy Fire Chief of the Anarchist Mountain Fire Department (AMFD), who passed away suddenly January 1, 2019. Jamie was an active community volunteer who served on the fire department since 2012, taking on a variety of tasks while acting in a leadership capacity for the AMFD.

Analysis:

At the January 9th 2019, the Anarchist Mountain Community Society (AMCS) meeting the Board of Directors, agreed to support the application to the RDOS Board to name the park in memory of Jamie. Letters from the Community Society and Fire Department have been subsequently received, requesting the park be named "Jamie Soule Memorial Park".

Alternatives:

Not endorse the name "Jamie Soule Memorial Park" and direct staff to research addition naming options.

Communication Strategy:

1. Work with the community and associated park groups to carry out a formal recognition event at the site
2. Press Release
3. Install park signage and a bench with a memorial plaque.

Respectfully submitted:

Justin Shuttleworth

J. Shuttleworth, Parks & Facilities Manager

Anarchist Mountain Community Society Board Meeting

January 9, 2019 Minutes

Board members in attendance:

1. Jamie Wright
2. Jim Gray
3. Alex Giovannelli
4. Giselle LeClair
5. Stan Teichroew
6. Eileen Langlois

Election of Officers:

President: Jamie Wright

Vice President: Giselle LeClair

Treasurer/Membership: Stan Teichroew

Secretary: Eileen Langlois

Financial Update:

Stan to be third signature at bank.

Financial report from Jamie reviewed and accepted as read.

Bank as of Jan 9th, 2019 - \$15,500.77

Holding for AMFD - \$5301.77

AMCS available- \$10,199.00

Discussion Re: Summit Centre

Jamie to meet with Ron Palmer re continued use and possible removal of sofa and chair.

Next steps re possible new building: general population not in favor so continue as before.

Discussion Re: Membership

104 households so far. Stan to send out membership forms by email to newcomers.

Mark McKenney and John Nett to do membership drive.

Discussion Re: Website

Community Pamphlets requested from realtors, Jamie to do draft and request realtors to pay for printing. A reminder to business advertisers to pay arrears.

Discussion Re: Snow removal at Summit Centre.

James Paisley (Snowballs Snow Removal) 13.25 hours work so far this winter.

Discussion Re: Live at Summit

Two more concerts this season and Giselle looking into next year's bookings. Ideas requested.

Discussion Re: Fortis Rate Hearing

No news from Nick Marty, Alex to contact Nick to provide a status update to the community via our website.

Communication with Committees:

Fire Smart: Alex

Summer BBQ: Jim

Silent Auction: Giselle

Discussion Re: Lecture Series

Jim to put out questionnaire on website

Discussion Re: Political Candidates meet and greets

Conservative candidate will be Feb 7 at 7:00pm

Jamie to invite other candidates for other dates.

Discussion Re: Jamie Soule

Agreement to apply to RDOS to re-name the Sasquatch Park in honor of Jamie Soule ("Jamie Soule Memorial Park"), erect a sign at the entrance of the park and place a park bench with a memorial plaque within the park.

Discussion Re: RCMP Mini Forum

Jim to request an evening meeting. Invite community watch committee members to co-host.

2019 Objectives/Projects/Priorities: Jamie to solicit input from the community.

Dates for 2019 meetings/events:

Next AMCS meeting: March 13

Spring AMCS meeting: May 15

Spring cleanup: May 18

BBQ/Silent Auction: July 6

Market on Mountain: Aug 3

Fall AMCS meeting: Oct 16

Fall cleanup: Oct 19

AMCS AGM: Nov 19

Christmas Pot Luck: Dec 15

Next Meeting: March 13, 7:00pm at the Summit Centre.



March 20, 2019

Dear Director Pendergraft &
the RDOS Board of Directors
Penticton, BC

Dear Directors;

I am writing this brief history of the Anarchist Mountain Community. The Anarchist Mountain Community Society (AMCS) endorsed and approved, supporting the renaming of the RDOS Sasquatch Pond park (currently un-named) to the **Jamie Soule Memorial Park** at its Directors meeting on Jan 9, 2019. As past President of the AMCS, the Society has asked me to provide some background history of the Society and its role in our community.

Our Community

The Anarchist Mountain Community began many decades ago as some land was subdivided and homes began to be built east of Osoyoos. Prior to 2001, about 30 residential properties were occupied on Anarchist Mountain. In 2002 / 2003 a development company called Regal Ridge purchased substantial land holdings and commenced subdivision, and residential lot construction. In total this company built and offered for sale over 300 residential building lots. The Regal Ridge company ceased operation in 2009, and its assets were assumed by its creditors. Approximately 150 new homes have been built on Anarchist Mountain since 2002; with an estimated 160 – 180 homes, now in the area. All these properties are in the RDOS.

Community Society

The Anarchist Mountain Community Society (AMC) is a not-for-profit society, incorporated in 2007, under the British Columbia Societies Act. Currently there are about 100 families that are members of the AMCS. The purpose of the AMCS is to further the conservation and preservation of the natural environment, and to further the enjoyment of living in the community. As such AMCS supports community programs including lectures, nature treks, community gatherings (Christmas, summer BBQ), fundraising to support of local Fire dept (\$26,000 donated in the past 4 years), concerts, community watch, Emergency Communications notification, and a Fire Smart program. The majority of residents on Anarchist Mountain are members, however, events of the AMCS are open to all residents and their guests..

Endorsement

Jamie was always helping friends and neighbours in the community. He regularly plowed snow for several neighbours, helped build a handicap ramp for disabled people in need; was a regular volunteer and builder assisting the Rock Creek Fair build new grandstands. He volunteered his time to operate an excavator for our Fire Smart program to handle brush debris for supervised burning. Jamie and another Fire Dept member built a pumphouse control shed at Sasquatch Pond, to allow rehabilitation of the pond in the park. Jamie spent countless hours upgrading a variety of projects at our local Fire Hall. Jamie was always there to help.

As past President of the AMCS for 11 years, and endorsed by the Board of Directors of the AMCS; I add my support to RDOS renaming the Sasquatch Pond park (currently un-named) to the **Jamie Soule Memorial Park**. Mr. Soule was a dedicated supporter of our community not only through his volunteer work as Deputy Fire Chief, but also as a volunteer for the AMCS.

A handwritten signature in black ink that reads "Mark McKenney".

Mark McKenney, Past President



Region District of Okanagan – Similkameen
Board of Directors

March 22, 2019

Re: Dedication of **Jamie Soule Memorial Park**

Dear Regional Directors,

I am writing as Fire Chief of the Anarchist Mountain Fire Department to endorse the naming of the RDOS Sasquatch Pond park (currently un-named) to the **Jamie Soule Memorial Park**.

Jamie Soule, unexpectedly passed away on January 1, 2019. Jamie was a member of our Fire Department since 2012 and our Deputy Fire Chief from November 2015 until his untimely death on New Years Day this year. Jamie was an integral part of our volunteer Fire Department. His life experience, his managerial skills and his ability to mentor new recruits and seasoned Fire Department members made his presence a positive force for many years.

Jamie was our "go-to" person for maintaining our fleet of fire fighting apparatus and equipment. As a retired millwright and carpenter, he was always part of our work projects to repair equipment or take on construction projects for the Department.

His role as Deputy Fire Chief meant that he was the senior officer of our Department, in my absence. Jamie acted as Incident Commander on many of our calls. His experience with breathing apparatus, vehicle extraction, wildland fire fighting, vehicle and structural fire fighting were evident in every incident he attended. Firefighters were well served and kept safe under his guidance.

Jamie was very dedicated to our community. He helped organize many community functions, where he always representing the Fire Department in a most professional manner.

This former member of the Anarchist Mountain Fire Department is sorely missed by us and by the entire Anarchist Mountain Community. This request has been reviewed within the Fire Department and all members and officers unanimously agree that this would be a fitting tribute to Jamie.

I believe that a dedication of the RDOS Sasquatch Pond park, naming it **Jamie Soule Memorial Park** would be an appropriate legacy to a man that served his community so unselfishly.

Yours Truly,

Urs Grob
Fire Chief
Anarchist Mountain Fire Dept.

ADMINISTRATIVE REPORT

TO: Board of Directors

FROM: B. Newell, Chief Administrative Officer

DATE: April 4, 2019

RE: Kelowna – Penticton Bus Service Expansion

Administrative Recommendation:

THAT the Board of Directors endorse the recommended Fare Option #1 for the Kelowna – Penticton regional transit expansion as contained within the April 4, 2019 report to the Board.

Reference:

- March 7th, 2019 BC Transit Presentation: Penticton to Kelowna Transit Service Change

Business Plan Objective:

KSD #2 Goal 2.2: To meet public needs through the continuous improvement of key services by implementing the 2019 phase of the regional transit future plan.

Objective 2.2.1: Implement the Penticton – Kelowna Service.

Background:

Regional transit service between Penticton and Kelowna was identified as an immediate priority outlined within the 2015 Okanagan-Similkameen Transit Future Plan. Additionally, the proposal aligns with the 2017 Regional Growth Strategy (*Objective 3-E: Protect and improve Highway 97 as a key transportation corridor*) by servicing communities along Highway 97. On April 5th, 2018, the Board of Directors carried a motion that endorsed the service plan expansion's Memorandum of Understanding. With the prerequisite research, public engagement, and various other logistics concluded, the project requires guidance going forward concerning fare structure and integration with regional partners. This proposed service expansion is expected to be implemented by September 2019.

Analysis:

The service expansion proposal designates two fare options. The recommended Fare Option #1 (Table 1) results in comprehensive fare integration with regional partners which would allow riders to transfer from the Kelowna – Penticton Service to local bus services untethered and have a \$5 top up for customers travelling from the local to regional service (Table 2). This provision would also allow the use of UPASS which would promote student ridership and requires approval by the RDOS, Kelowna Regional Transit System and South Okanagan-Similkameen local partners. This recommended fare option is expected to generate \$120k in revenue.

Table 1: Recommended Fare Option #1

Fare Type	Riders	Fare
Cash	All	\$8.00
Tickets	All	\$72.00
Monthly Passes	Adult	\$160.00
	Student/Senior	\$136.00

*Tickets price includes ten fares

Table 2: Elaboration on proposed service integration transfer from local services to regional Kelowna-Penticton bus service

System	Fare Type	Kelowna Regional	Route 70	S. Okanagan-Similkameen
Kelowna Regional	Cash/Tickets w/ Transfer	Transferable to Route 70 with a top-up of \$5.00		
	DayPASS	Transferable to Route 70 with a top-up of \$5.00		
	Monthly/Semester Pass	Transferable to Route 70 with a top-up of \$5.00		
	UBCO U-PASS	Valid on the Route 70		
Route 70	Cash/Tickets w/ Transfer	Transferable to KRTS		Transferable to SOS
	Monthly Pass	Valid on the KRTS		Valid on SOS
South Okanagan-Similkameen	Cash/Tickets w/ Transfer		Transferable to Route 70 with a top-up of \$5.00	
	DayPASS		Transferable to Route 70 with a top-up of \$5.00	
	Monthly Pass		Transferable to Route 70 with a top-up of \$5.00	

The alternative Fare Option #2 (Table 3) would feature no integration between UPASS, Kelowna Regional, or South Okanagan-Similkameen Transit systems. Riders would be required to pay a separate fare upon transferring between regional and local bus services. This alternative fare option is anticipated to generate approximately \$75k in revenue.

Table 3: Alternative Fare Option #2

Fare Type	Riders	Fare
Cash	All	\$5.00
Tickets	All	\$45.00
Monthly Passes	Adult	\$100.00
	Student/Senior	\$85.00

Alternatives:

The Board can choose to the unintegrated regional bus service proposed by the alternative Fare Option #2.

Communication Strategy:

RDOS Staff will continue to work with BC Transit, regional municipalities and external partners to finalize implementation.

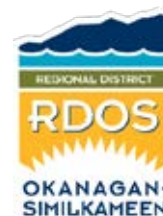
Respectfully submitted:

Apollo Figueiredo

A. Figueiredo, Planner

ADMINISTRATIVE REPORT

TO: Board of Directors
FROM: B. Newell, Chief Administrative Officer
DATE: April 4, 2019
RE: RDOS Fees and Charges Bylaw No. 2848, 2019



Administrative Recommendation:

THAT Regional District of Okanagan-Similkameen Fees and Charges Bylaw No. 2848, 2019 be read a third time, and be adopted.

Reference:

Local Government Act
February 7, 2019 Corporate Services Committee report

Background:

Through the *Local Government Act*, the Regional District has the authority to impose fees and charges for services that are provided. Prior to 2010, the Regional District fees and charges were located within a number of different bylaws; however, in that same year an all-encompassing Fees and Charges Bylaw was brought in for ease of reference and review on an annual basis.

Although the bylaw can be amended throughout the year, administration brings the bylaw forward for review and amendment in conjunction with the budget process.

Analysis:

Bylaw 2848, 2019 will repeal Bylaw 2787, 2018 and provides the following change, after second reading, in accordance with the 2019 budget:

SCHEDULE 5 (PUBLIC WORKS AND ENGINEERING SERVICES FEES)

Section 2- Development Cost Charges and Capital Cost Charges

Development Cost Charges for the Willowbrook Water System have been removed as no current bylaw exists and any fee charges for development are not automatically transferred with the transfer of ownership from a private water system.

Section 3, 4 -Water Systems and Sewer Systems

The user fees for all of the water and sewer systems have been modified to match the approved March 7th budget. Further, the metered water rates for the West Bench Water system have been raised from \$0.325 per cubic meter to \$0.370 per cubic meter and \$0.162 per cubic meter to \$0.185 per cubic meter for residential and irrigation connections respectively. The rates were raised in order to match the water user rates currently being charged by the City of Penticton.

Section 6 – Curbside Solid Waste Collection and Drop off Services

Upon review of the February 7, 2019 Fees and Charges draft bylaw, the Area “G” director has requested that administration reduce the increase from \$160 per home per annum to \$155 for the Curbside refuse and recycling service. The current cost for the service is \$150 per home per annum. Administration can confirmed that balancing of the budget will be achieved with the \$155 per home per annum, but further increases are likely in 2020 in order to meet contractual increases for the curbside service.

Communication Strategy:

The Regional District of Okanagan-Similkameen Fees and Charges bylaw is posted annually on the RDOS Website and will be the topic of a future Regional Reflections article to help citizens understand the various fees and charges they may be subject to.

Respectfully submitted:

“Christy Malden”

C. Malden, Manager of Legislative Services

REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BYLAW NO. 2848, 2019

A bylaw to set fees and charges for Regional District services and information.

WHEREAS the *Local Government Act* provides that the Board may by bylaw establish fees and charges for various Regional District services and information;

AND WHEREAS in accordance with Section 397 [imposition of fees and charges] and Section 462 [fees related to applications and inspections] of the *Local Government Act*; the Regional Board wishes to establish fees and charges which reflect cost recovery for services and information provided;

NOW THEREFORE, the Board of the Regional District of Okanagan-Similkameen in open meeting assembled enacts as follows:

1 - Citation

1.1 This Bylaw shall be cited as the **Regional District of Okanagan-Similkameen Fees and Charges Bylaw No. 2848, 2019**.

2 – Fees and Charges

2.1 Wherever this Bylaw sets out fees and charges with respect to other Regional District bylaws and such other bylaws contain similar fees and charges, the Fees and Charges Bylaw shall prevail.

2.2 Wherever this Bylaw sets out fees and charges for work done or services provided to land or improvements, the Regional District may recover the costs of undertaking the work in the same manner and with the same remedies as property taxes.

2.3 The schedule of fees to be imposed for the provision of goods, services and information as specified in Appendix 'A' Schedules 1 to 7 attached hereto, and forming part of this bylaw, is hereby established.

3 – Effective Date

3.1 This bylaw shall come into effect on April 15, 2019.

4 - Repeal

4.1 Bylaw No. 2787, 2018 is repealed as of April 15, 2019.

READ A FIRST AND SECOND TIME this 21st day of February, 2019.

READ A THIRD TIME AND ADOPTED this ___ day of ___, 2019.

RDOS Board Chair

Corporate Officer

Schedule 1 – Corporate Services Fees

1.0 - Photocopies

8.5" x 11"	\$0.25/page
8.5" x 14"	\$0.35/page
11" x 17"	\$0.50/page
24" x 36"	\$2.50/page

2.0 - Finance Fees and Charges

2.1 Utility Search Fee – \$20.00

2.2 Utility rates will be billed as set out in this bylaw and if remain unpaid after the due date, a percentage addition of ten percent of the amount thereof shall be added on the following working day.

In default of any such owner making any such payment or payments as in such agreement made and provided, the Collector for the Regional District shall add such amount in default to the taxes of such lot or parcel of land on the Collector's Real Property Tax Roll and thereafter such amount shall be deemed to be taxes against the said property and shall be dealt with in the same manner as taxes against the said property would be dealt with under the provisions of the *Local Government Act* and *Community Charter*.

2.3 Processing fee for payments returned by the financial institution – \$30.00

3.0 - Mapping

3.1 Legal, civic and zoning 1:5,000 scale maps are available to the public in the following formats:

- Hardcopy maps at a price of \$15 per map.
- Digital format (Adobe PDF) set of maps for price of \$30 per CD.

3.2 Cost for miscellaneous hard copy maps in GIS warehouse directory is \$35 per map.

3.3 Cost for creation of custom maps is \$80/hr. A minimum charge of \$140 is required with a minimum notice of 15 working days by the applicant.

4.0 - Digital Data

4.1 RDOS will provide GIS data available at no charge on the RDOS FTP site as per Item 1.0 of Enterprise Unit Data and Services Policy.

5.0 - GIS Services for Municipalities, Provincial and Federal Government

5.1 Access to existing RDOS internet mapping application will be \$3,096 /year.

5.2 Specific GIS services as per items 2.2 and 2.3 of Enterprise Unit Data and Services Policy will be available at a cost of \$48.47 /hr for the GIS Assistant, \$59.59/hr for GIS Analyst/Programmer \$88.17 /hr for IS Manager, \$55.71/hr for the Systems Administrator and \$46.70/hr for the IT Technician/Programmer.

- 5.3 GIS Services will be available to the public at a cost of \$ 100/hr with a minimum payment of 2 hours provided the Information Services Manager determines the RDOS has the resources to complete the project.

6.0 - Human Resources Services for Municipalities

- 6.1 Human Resources services will be available to municipalities as per items 3.1 and 3.2 of Enterprise Unit Data and Services Policy. Services will be available at a cost of \$71.19/hr for the HR Manager and \$48.38/hr for HR Coordinator.

7.0 - IT Services for Municipalities

- 7.1 IT services will be available to municipalities as per items 4.1 and 4.2 of the Enterprise Unit Data and Services Policy will be available at a cost of \$55.71 /hr for the Systems Administrator and \$ 46.70/hr for IT Technician/Programmer, \$48.47/hr for the GIS Assistant and \$88.17/hr for the IS Manager.

1.0 - Plan Processing Fee

- 1.1 The fee for plan processing shall be \$150.00 for projects with an estimated construction value less than \$100,000. The fee for plan processing for projects valued over \$100,000.00 shall be \$500.00.

2.0 - Building Permit – to be determined as follows:

- 2.1 \$12.00 for each \$1,000.00 of construction value up to \$500,000.00;
\$10.00 for each \$1,000.00 of construction value between \$500,000.01 and \$1,000,000.00; and
\$6.00 for each \$1,000.00 of construction value after \$1,000,000.01
- 2.2 The minimum permit fee for a permit, or a series of permits on the same parcel of land, issued at the same time is \$150.00 (with the exception of a permit for a solid fuel-fired appliance).
- 2.2 using Table A-1 for detached single family dwellings, duplex dwellings where one dwelling is not located above the other dwelling and buildings that are accessory to these buildings; or,
- 2.3 using the declared contract value for all construction other than that work included in paragraph 1. above, except that if the declared value is contested by the building official the value will be established using the Marshal & Swift Residential Cost Hand Book or the RS Means Square Foot Costs Handbook.

Table A-1

Proposed <i>construction</i>	Value per square meter	Value per square foot
One storey*	\$1453	\$135
Finished basement	\$538	\$50
Each Additional Storey	\$807	\$75
Enclosed structure or Garage**	\$430	\$40
Sundeck (no roof)	\$323	\$30
Roof only	\$215	\$20
Unenclosed structure or carport	\$269	\$25
Pool	\$377	\$35

*The fee covers slab on grade, crawlspaces and unfinished basements

**The minimum permit fee for a structure over 55 m² shall be \$300

3.0 - Permit fees for temporary buildings and siting permits **\$150.00**

4.0 - Permit fees for farm buildings (relevant to Building Bylaw #2805) **\$250.00**

5.0 - Plan Review Fee

- 5.1 Submissions of revised drawings once a zoning or building code review has been completed will result in a minimum charge of \$100. In addition, an hourly rate of \$50 will be charged if the revised drawings require more than 1 hour of review.

6.0 - Locating/Relocating a Building

- 6.1 The fee for a permit authorizing the locating or relocating of a building or *structure* including the value of any additions or modifications, shall be calculated at 0.7 of the fees set out in Table A-1.
- 6.2 A modular home or manufactured home installed in accordance with Z-240.10.1, including the value of any additions or modifications shall be calculated at 0.5 of the fees set out in Table A-1.

7.0 - Demolishing a Building or Structure

- 7.1 The fee for a permit authorizing the demolition of a building or structure shall be \$150.00.

8.0 - Plumbing Permits

- 8.1 The permit fee for each plumbing fixture shall be \$10.00 per fixture, when the plumbing permit is issued in conjunction with a building permit, and \$10.00 per fixture plus an administration fee of \$100 when a plumbing permit is issued separately.
- 8.2 The plumbing permit fee may be reduced up to 25% (minimum fee \$150) with submission and approval of plumbing system layout drawings by a TQ certified tradesperson (plumber) for single family new construction and renovation projects.

9.0 - Solid Fuel Burning Devices

- 9.1 The permit fee for the installation of solid fuel burning appliances, fireplaces and chimneys shall be \$100.00 per appliance.

10.0 - Re-inspection Fees

- 10.1 The fee for a re-inspection shall be \$100.00.

11.0 – Health and Safety Inspection

- 11.1 The fee for any inspection to confirm health & safety requirements as set out in the BC Building Code shall be \$100.00.

12.0 - Transfer Fee

- 12.1 The fee for the transfer of a permit as set out in the RDOS Building Bylaw shall be \$100.00.

13.0 - File Searches* and Comfort Letters (*for routinely releasable records only)

- 13.1 Information recovery from archived files \$30.00
- 13.2 Information recovery from building permit files and property folio files:
 - i) first ½ hour of time spent \$0.00
 - ii) each additional ¼ hour spent after first ½ hour of time \$10.00
- 13.3 Digital copies of archived files materials (if available) \$15.00
(includes approved RDOS USB memory stick)
- 13.4 The fee for comfort letters shall be \$100.00 per property to determine building bylaw compliance.

14.0 - Removal of Notice on Title

- | | |
|---|-----------|
| 14.1 Remove Notice on Title (no lawyer involvement) | \$1000.00 |
| 14.2 Deficiency Inspection Permit and subsequent removal of Notice on Title (lawyer involved) | \$1500.00 |
| 14.3 Each deficiency re-inspection | \$ 100.00 |

15.0 - Permit Extension Fee

- 15.1 The fee for permit extension shall be \$100.00

16.0 - Legal Documents

- | | |
|--|---|
| 16.1 Title search | \$25.00 |
| 16.2 Covenants, Right of Ways, Easements, Plans and similar documents: | actual cost of document (minimum \$25.00) |

17.0 - Covenants

- | | |
|--------------------------------|----------|
| 17.1 Preparation of a Covenant | \$500.00 |
| 17.2 Covenant Discharge | \$250.00 |

Schedule 3 – Planning and Development Fees

1.0 Official Community Plan (OCP) amendment	
1.1 Application fee	\$1,000.00
1.2 Joint Zoning Bylaw Amendment fee	\$1,500.00
plus: i) per dwelling unit and/or parcel in excess of four (4)	\$25.00
2.0 Zoning Bylaw or Land Use Contract (LUC) amendment	
2.1 Application fee	\$1,000.00
plus: i) per dwelling unit and/or parcel in excess of four (4)	\$25.00
3.0 Temporary Use Permit	
3.1 Application fee	\$700.00
3.2 Renewal fee	\$350.00
4.0 Development Permit	
4.1 Application fee:	
i) Delegated Development Permit	\$300.00
ii) Non-Delegated Development Permit	\$600.00
iii) Expedited Development Permit	\$150.00
4.2 Amendment to a Permit fee:	
i) Delegated Development Permit	\$300.00
ii) Non-Delegated Development Permit	\$300.00
iii) Expedited Development Permit	\$150.00
5.0 Development Variance Permit	
5.1 Application fee	\$400.00
6.0 Subdivisions (Bylaw 2000)	
6.1 Referral Review Fee (fee simple or strata parcels)	
i) base fee	\$ 400.00
plus ii) each additional parcel to be created	\$ 500.00/parcel
6.2 Referral Review Fee (boundary adjustment)	
i) base fee	\$ 600.00
plus ii) each additional parcel to be adjustment in excess of two (2)	\$100.00/parcel
6.3 Referral Review Fee (plan revisions)	
i) base fee	\$ 150.00
plus ii) any additional parcel to be created that has not previously been reviewed	\$ 500.00/parcel
6.4 Application Extension	\$150.00

6.5 Infrastructure Review and Inspection Fees

- i) 3.5%, to a minimum of \$500.00, of the total cost of “on-site” and “off-site” works that the Regional District will assume operations and ownership over once the subdivision or development is completed.

NOTE: for the purposes of calculating 3.5% of works, consulting engineering design fees are not included in the fee calculation. It is incumbent on the developer to provide actual construction costs for the Regional District approval.

All fees shall be paid to the Regional District prior to final support of the subdivision referral being provided to the Ministry of Transportation and Infrastructure (MoTI) or final occupancy of a building permit for the development.

7.0 Board of Variance Appeal

7.1 Application fee \$500.00

8.0 Floodplain Exemption

8.1 Application fee \$400.00

9.0 Strata Title Conversion

9.1 Application fee \$150.00

plus: i) for each additional unit \$150.00

10.0 Campsite Permit (Bylaw 713)

10.1 Application fee \$150.00

plus: i) for each camping space \$15.00

10.2 Renewal fee \$150.00

11.0 Mobile Home Park Permit (Bylaw 2597)

11.1 Application fee \$150.00

plus: i) for each mobile home space \$30.00

11.2 Renewal fee \$150.00

12.0 Applications to the Agriculture Land Commission

12.1 Application fee \$1500.00

13.0 Liquor and Cannabis Regulation Branch (LCRB) Referrals

13.1 Application Fee – Liquor License \$100.00

13.2 Application Fee – Cannabis License \$1,000.00

14.0 File Searches (for routinely releasable records only)

14.1 Information recovery from archived files \$30.00

14.2 Information recovery from a property folio:

- i) first ½ hour of time spent \$0.00
- ii) each additional ¼ hour spent after first ½ hour of time \$10.00

15.0 Legal Documents

15.1 Documents from Land Titles Office and BC Registries and Online Services:

- i) State of Title \$25.00
- ii) Covenants, Right of Ways, Easements,
Plans and similar documents: actual cost of document (minimum \$25.00)

16.0 Covenants

16.1 Discharge of a Statutory Covenant \$250.00

16.2 Preparation or Amendment of a Statutory Covenant \$500.00

17.0 Comfort Letters

17.1 “Comfort Letter” for compliance with bylaws or zoning \$100.00

18.0 Letter of Concurrence for Communication Towers \$400.00

NOTE: The number of dwelling units and/or parcels referred to at Sections 1.2 and 2.1 shall be determined by either using the maximum density of dwelling units permitted per hectare of land in the proposed zone or designation, or by dividing the area of the land proposed to be re-designated or zoned by the minimum parcel size requirement of the proposed zone or designation, whichever yields the greatest number.

Schedule 4 – Bylaw Enforcement Fees

1.0 Animal Control Fees

- 1.1. Impoundment Fees – Dogs (other than Dangerous Dogs)
- first impoundment in any calendar year \$ 50.00
 - second impoundment in any calendar year \$100.00
 - third impoundment in any calendar year \$250.00
 - each subsequent impoundment in any calendar year \$500.00
- 1.2 Impoundment Fees – Dangerous Dogs
- each impoundment \$1,000.00
- 1.3 Maintenance Fees
- each twenty-four (24) hour period, or part thereof \$ 20.00
 - Dangerous Dog \$30.00
- 1.4 Veterinary Costs Incurred costs as invoiced by Veterinarian

2.0 Dog Licensing Fees:

- 2.1 Intact Males and Non Spayed Females \$ 50.00
Spayed Females and Neutered Males \$ 20.00
Certified Guide or Assistance Dog no charge
- 2.2 notwithstanding 2.1, the licence fee for a dog that has reached 24 weeks in the same licencing year shall be prorated to a minimum amount of \$5.00
- 2.3 Where an owner presents proof that a dog was spayed or neutered in the same calendar year as the dog licence, the difference in licence fee shall be reimbursed for that calendar year, provided that the reimbursement is requested within the same calendar year as the licence.

3.0 Replacement of Lost, Destroyed or Mutilated Tags:

- 3.1 replacement of any lost, destroyed or mutilated tag \$ 5.00

4.0 Burning Permit Fees

- 4.1 Open Air Burning Permit (valid for one year) **Bylaw 2364**
\$30.00

5.0 Recovery of Collection Fees For Fines

- 5.1 To recover costs during collection process **Bylaw 2507**
as incurred

Schedule 5 – Public Works and Engineering Services Fees

2.0 Water Meter Vault, Appurtenances and Installation Fees

2.1 For all newly created lots a fee will be paid at time of subdivision for each lot that lies within a Water Service Area owned and operated by the Regional District as follows:

2.1.1	¾ to 1 ½ inch Service	\$1,500/lot
2.1.2	2 inch Service	\$2,000/lot
2.1.3	4 inch Service	\$3,000/lot

The fee includes the cost for the water meter and meter installation.

2.2 The fees in 2.1 may also apply to zoning amendment applications.

Schedule 5 – Public Works and Engineering Services Fees

Section 2 - Development Cost Charges & Capital Expenditure Fees

1.0 Okanagan Falls Sewer Development Cost Charges	Bylaw 2486
1.1 Single detached dwelling per lot/per dwelling unit	\$9,500.00
1.2 Duplex per dwelling unit	\$9,500.00
1.3 Townhouse per dwelling unit	\$6,800.00
1.4 Apartment per dwelling unit	\$6,800.00
1.5 Commercial per m ² gross floor area	\$ 30.00
1.6 Industrial per m ² gross floor area	\$ 30.00
1.7 Institutional per m ² gross floor area	\$ 27.00
2.0 Naramata Water System Development Cost Charges and Capital Expenditure Charges	Bylaw 1804 NID Bylaw 443
2.1 Development Cost Charges Zone A	
2.1.1 Single Family Residential at Subdivision	\$5,700/parcel
2.1.2 Multi Family Residential at Building Permit	\$5,700/dwelling
2.2 Capital Expenditure Charges – Zone A, B & C	
2.2.1 Single Family Residential	\$5,700/service
2.2.2 Multi-Family Residential	\$5,700/lot
2.2.3 Cottage	\$5,700/service
3.0 Olalla Water System Capital Expenditure Charges	OID Bylaw 32
3.1 Mobile Home Capital Expenditure Charge	\$1,000/unit
3.2 Capital Expenditure Charge	\$ 800/parcel
4.0 Faulder Community Water System Development Cost Charges	Bylaw 1894
4.1 Single Family Residential	\$4,200/parcel
5.0 West Bench Water System Capital Expenditure Charge	WBID Bylaw 101
5.1 Capital Expenditure Charge	\$3,000/parcel
6.0 Gallagher Lake Water Connection Cost	Bylaw 2644
6.1 Each water service	\$1,500.00
7.0 Sun Valley Water	SVID Bylaw 14
8.1 Capital Expenditure Charge Subdivision	\$1,000.00/Lot

8.0 Gallagher Lake Connection Costs**Bylaw 2645****8.1 Sewer – Single Family Equivalent Units (SFU)**

Each SFU equivalent unit in this section will have a Connection Cost of \$6,000.00.

Use	Person per Unit	SFU Equivalency	\$6000.00 Per
Residential	2.50 ¹	1.000	Dwelling
Motel Unit			2 Units
Camp/RV Site			2 Sites
Commercial	0.013 ²	0.0052	193 m ²
Industrial	0.006 ²	0.0024	417 m ²
Institutional	0.01 ²	0.004	250 m ²

Note: 1: RDOS' *Gallagher Lake & Vaseux Lake Areas Liquid Waste Management Plan*

2: The Ministry of Community, Sport of Cultural Development, *Provincial Best Practices for Development Cost Charges*

Schedule 5 – Public Works and Engineering Services Fees

Section 3 – Water System Fees – not to exceed maximum of:

1.0 Naramata Community Water System	Bylaw 2377
1.1 Basic User Fee 1,0571,059/house	\$
1.2 Grade A Domestic	\$ 294295/acre
1.3 Grade A Irrigation	\$ 281/acre
If land is deemed to be non-irrigable, residents may apply for exemption based on an agrologist's report.	
1.4 Grade B	\$ 182/parcel
1.5 Development Charge – applicable when no Basic User Fee attached to property	\$ 149/parcel
In addition to the above user fees, the following will also apply:	
1.7 each garage, service station, coffee shop, cafe, business office, beauty salon, dog kennel, neighbourhood pub, hobby shop, an annual charge of	\$ 219
1.8 each farm winery and/or store and winery with restaurant, an annual charge of	\$ 435436
1.9 each Packing house an annual charge of	\$ 1,1789
1.10 each school an annual charge of	\$ 4,888895
1.11 each Naramata Centre an annual charge of	\$ 11,445130
1.12 each guesthouse, summer cabin or picker's cabin an annual charge of	\$ 182/unit
1.13 each residence where the owner has for year round use (or rental) living units, suites, guest cottages or cabins, an annual per unit charge of	\$ 9098/unit
1.14 each motel or auto court an annual charge of	\$ 460161/unit
1.15 each resort an annual charge of	\$ 460161/unit
1.16 each bed and breakfast an annual charge of	\$ 321
1.17 each tent and trailer court an annual charge of	\$ 8443
1.18 each multiple family dwelling, duplex, apartment block or condominium, an annual charge of	\$ 9098/unit
for each family unit, except that one such unit in each building shall be exempt.	
1.19 each bunkhouse an annual charge of	\$ 372
1.20 each single irrigation service connection a charge in accordance with the following:	
1.20.1 Three quarter inch (3/4")	\$ 92
1.20.2 One Inch (1")	\$ 92
1.20.3 One and One Quarter Inch (1 1/4")	\$ 92
1.20.4 One and One Half Inch (1 1/2")	\$ 92

1.20.5 Two Inches (2")

\$ 92

2.0 Olalla Water System

Bylaw 2381

2.1 User Fees

2.1.1 Single Family Dwelling

\$ ~~440.05563.89~~

/each

2.1.2 Businesses

\$ ~~440.05563.89~~

/each

2.1.3 Trailer Space

\$ ~~440.05563.89~~

/unit

2.1.4 Apartments (charged in addition to the SFD)

\$ ~~296.04231.00~~

/unit

3.0 Faulder Water System

Bylaw 1179

3.1 User Rates

By taxation

4.0 West Bench Water System

Bylaw 2555

CATEGORY	BASE RATE ANNUALLY	METERED CONSUMPTION USAGE
4.1 Water – Single Family	761.64	plus 0.37025/cubic meter
4.2 Water - Vacant Lot	709.62	unmetered
4.3 Water - Multi Family	761.64	plus 0.37025/cubic meter
4.4 Water - Park	761.64	plus 0.37025/cubic meter
4.5 Water - School	761.64	plus 0.37025/cubic meter
4.6 Water - Farm	761.64	plus 0.185462/cubic meter
4.7 Water - Business	761.64	plus 0.370325/cubic meter
4.8 Water - Utility	728.40	unmetered

4.9 Water – WBID Loan Payment (Debt ends 2023)

\$23.25 quarter/parcel

4.10 Water – Reserve Fund

\$28.75 quarter/parcel

5.0 Gallagher Lake Water System

5.1 Flat Rates

	Type of Use	Unit of Charge	Annual Rates
5.1.1	Residential		
5.1.1.1	Single Family, Duplex, or mobile home not in a mobile home park	dwelling unit	\$ 896 -732
5.1.1.2	3-plex, 4-plex, townhouse, mobile home in a mobile home park	dwelling unit	\$ 702 -574
5.1.1.3	Apartment, secondary suite, cabin	dwelling unit	\$ 340 -278
5.1.1.4	Assisted Living Care Unit	under 50 square meters gross area	\$ 448 -367
5.1.2	Commercial		
5.1.2.1	Office, Hall, Bakery, Hair Salon, Funeral Home, other small commercial Businesses	per unit	\$ 396 -324
5.1.2.2	Motel or Hotel	per room	\$ 299 -244
5.1.2.3	Campground	per site	\$ 105 -86
5.1.2.4	Restaurant, Beverage Room, or Distillery:	less than 25 seats	\$ 860 -703
		25 to 49 seats	\$ 1278 -1,045
		each additional 25 seats or increment	\$ 426 -348
5.1.2.5	Garage, Service Station, Theatre, Bowling Alley, Supermarket	per unit	\$ 855 -699
5.1.2.6	Laundromat	per machine	\$ 259 -212
5.1.2.7	Car Wash	per wand	\$ 259 -212
5.1.2.8	Church	per unit	\$ 528 -432
5.1.2.9	Hospital, Extended Care or Long-Term Care Facility	per bed	\$ 555 -454
5.1.2.10	School	per classroom	\$ 555 -454
5.1.2.11	Community Hall, Arena, Curling Rink, Swimming Pool	per unit	\$ 2,824 2,305

Where two or more types of uses are made of a single property or building, multiples or combinations of the user rate shall be determined by the RDOS, acting reasonably. In the case of a residence accompanying a commercial use, the applicable rate shall be the higher of the two rates but not both.

The rate for churches and halls is only intended where the premises are used for holding regular meetings. Where other uses are made of the building the appropriate user rates shall also apply.

5.2 Metered Rates

All consumption shall be charged at the rate of \$0.57 per cubic metre.

6.0 Willowbrook Water System

6.1 Per property connection ~~\$1,552~~-1,195

7.0 Sun Valley Water System

7.1 Annual Domestic Rate (Grade A) per Parcel includes a 6 gallon per minute water allotment. \$ ~~1,666~~-1,475

7.2 In addition to the above Annual Base Rate Per Parcel with the exception of Grade I the following Irrigation rates apply:

Grade A1 Shall comprise of every parcel of land with a 3 gallon per minute dole valve. \$ ~~154~~-137

Grade B Shall comprise of every parcel of land with a 12 gallon per minute dole valve. \$ ~~615~~-546

Grade C Shall comprise of every parcel of land with an 18 gallon per minute dole valve. \$ ~~922~~-819

Grade D Shall comprise of every parcel of land with a 24 gallon per minute dole valve. \$ ~~1,230~~-1,092

Grade E Shall comprise of every parcel with a 30 gallon per minute dole valve. \$ ~~1,536~~-1,364

Grade F Shall comprise of every parcel of land with a 36 gallon per minute dole valve. \$ ~~1,843~~-1,637

Grade G Shall comprise of every parcel of land with a 39 gallon per minute dole valve. \$ ~~1,997~~-1,774

Grade H 1 Shall comprise of every parcel of land with a 175 gallon per minute dole valve. \$ ~~8,974~~-7,970

Grade H 2 Shall comprise of every parcel of land with a 120 gallon per minute dole valve. \$ ~~6,154~~-5,466

Grade I Shall comprise of every parcel of land to which water cannot be supplied. \$ ~~204~~-182

7.3 Out of Season Irrigation 1.25/day x gpm delivered per dole valve \$ ~~110~~-98

8.0 General Water Services

8.1 Hydrant Permit	\$ 50 / day
8.2 Hydrant Permit – Backflow Prevention Device	\$ 50 / day
8.3 Deposit for Hydrant Use	\$ 500 / rental
8.4 Connection Charge	\$ 350 / each
8.5 Inspection and Administration Fee	\$ 100 / each
8.6 Water Turn-On and/or Fee	\$ 50
8.7 Valve Turn Request	\$ 50

Schedule 5 – Public Works and Engineering Services Fees

Section 4 – Sewer System Fees not to exceed a maximum of:

1.0 Okanagan Falls Sewer User Rates

Bylaw 1707

The following rates do not apply if the owner is in possession of a Sewer Use Contract of Section 14 of the Okanagan Falls Special Service Area Sewerage Regulation Bylaw.

Category	Annual Billing Rate
Single Family Dwelling/Townhouse/Duplex	\$ 862
Apartment per unit	\$ 732
Mobile home park/per unit	\$ 775
Motel/Hotel per unit	\$ 345
Restaurant/Lounge/Pub	\$ 2,585
School per classroom	\$ 775
Church, Library, Community Hall & Drop-in Centres	\$ 948
Small Business, office building (20 employees or less)	\$ 948
Larger Business, office building (greater than 20 employees)	\$ 1,981
Supermarket	\$ 2,498
Service Station	\$ 1,551
Industrial/Commercial (20 employees or less)	\$ 1,034
Industrial/Commercial (20 to 50 employees)	\$ 1,981
Industrial/Commercial (greater than 50 employees)	\$ 2,585
Coin operated car wash	\$ 5,169
Laundromat (per washing machines)	\$ 689
Campground/Washroom per site	\$ 345
Shower/washroom	\$ 345

2.0 Gallagher Lake Sewer System

2.1. Flat Rates

	Type of Use	Unit of Charge	Annual Rates
2.1.1	Residential		
2.1.1.1	Single Family, Duplex, or mobile home not in a mobile home park	dwelling unit	\$ 435
2.1.1.2	3-plex, 4-plex, townhouse, mobile home in a mobile home park	dwelling unit	\$ 341
2.1.1.3	Apartment, secondary suite, cabin	dwelling unit	\$ 167
2.1.1.4	Assisted Living Care Unit	under 50 square meters gross area	\$ 217
2.1.2	Commercial		
2.1.2.1	Office, Hall, Bakery, Hair Salon, Funeral Home, other small commercial Businesses	per unit	\$ 435
2.1.2.2	Motel or Hotel	per room	\$ 320
2.1.2.3	Campground	per site	\$ 56
2.1.2.4	Restaurant , Beverage Room or Distillery:	less than 25 seats	\$ 796
		25 to 49 seats	\$ 1,189
		for each additional 25 seats or increment	\$ 396
2.1.2.5	Garage, Service Station, Theatre, Bowling Alley, Supermarket	per unit	\$ 793
2.1.2.6	Laundromat	per machine	\$ 236
2.1.2.7	Car Wash	per wand	\$ 236
2.1.2.8	Church	per unit	\$ 462
2.1.2.9	Hospital, Extended Care or Long-Term Care Facility	per bed	\$ 462
2.1.2.10	School	per classroom	\$ 462
2.1.2.11	Community Hall, Arena, Curling Rink, Swimming Pool	per unit	\$ 2,183

Where two or more types of uses are made of a single property or building, multiples or combinations of the user rate shall be determined by the RDOS, acting reasonably. In the case of a residence accompanying a commercial use, the applicable rate shall be the higher of the two rates but not both.

The user rate for churches and halls is only intended where the premises are used for holding

regular meetings. Where other types of uses are made of the building the appropriate user rates shall also apply.

2.2 Metered Rates

Where sewer flows for a particular property or use are determined, by the RDOS or designate, to be in excess of the recoverable flat rate, the property in question will be invoiced based on one of the following:

- 2.2.1 Sewer users with an effluent or sewage flow meter shall be charged at the rate of \$0.78 per cubic metre of measured effluent.
- 2.2.2 For metered water users without effluent flow meters, the charge for use of the sewage system shall be calculated as 80% of the recorded volume of metered water used times a rate of \$0.78 per cubic metre.

3.0 General Sewer Services

- | | | |
|-----|---------------------------------|-------------|
| 3.1 | Connection Charge | \$ 350 |
| 3.2 | Inspection & Administration Fee | \$ 100/each |

Schedule 5 – Public Works and Engineering Services Fees

Section 5 – Cemetery Fees

1.0 Naramata Cemetery

Bylaw 2816

Regional District of Okanagan-Similkameen, 101 Martin Street, Penticton, BC V2A 5J9
Naramata Cemetery located at 3315 Bartlett Road, Naramata, BC.

1.1 PLOT RESERVATION LICENSE FEES:	
Burial Plot: resident (\$124 allocated to reserve)	\$495
Burial Plot non-resident (\$240 allocated to reserve)	\$660
Cremation Plot: resident (\$42 allocated to reserve)	\$165
Cremation Plot non-resident (\$80 allocated to reserve)	\$220
1.2 INTERMENT OPENING AND CLOSING FEES:	
Burial Plot: 240 cm depth or greater	\$660
Cremation Plot:	\$110
1.3 EXHUMATION OR DISINTERMENT OPENING AND CLOSING FEES:	
Burial Plot:	\$650
Cremation Plot:	\$150
1.4 OPENING OR CLOSING FOR INTERMENT/ EXHUMATION/DISINTERMENT OTHER THAN DURING NORMAL BUSINESS HOURS:	
Fee in addition to that applicable under item 1.2 or 1.3 above for burial plot:	\$220
Fee in addition to that applicable under item 2 or 3 above for cremation plot:	\$220
1.5 ISSUANCE OF LICENSE/PERMIT OTHER THAN DURING NORMAL BUSINESS HOURS, OR LESS THAN 24 HOURS PRIOR TO SCHEDULED INTERMENT:	
Fee in addition to that applicable under item 1, 2 or 4 above:	\$100
1.6 INSTALLATION OF MEMORIAL MARKER:	\$ 94
(\$10 allocated to reserve)	
1.7 GRAVE LINER:	\$275
1.8 CREMATION URN VAULT:	
Small	\$ 55
Regular	\$ 65
Large	\$ 80
1.9 PICTURE OF INTERRED FOR INTERNET	
one time charge (optional)	\$ 50

2.0	TEXT	
	for internment to a maximum of 200 words, (optional)	\$ 50
2.1	SCATTERING GARDEN	
	Fee for Scattering Garden Plaque	\$200
	Fee for Scattering Gardens Care Fund	\$ 50

Schedule 5 – Public Works and Engineering Services Fees

Section 6 Curbside Solid Waste Collection and Drop-Off Service Fees

Fees for improved residential premises and non-residential premises as set out in the RDOS Solid Waste Collection and Drop-Off Service Regulation Bylaw to receive waste collection service by defined service area:

6.1	Electoral Area “A”.	\$125 per premise per year
6.2	Electoral Area “B”.	\$125 per premise per year
6.3	Electoral Area “C”.	\$140 per premise per year
6.4	Participating areas of Electoral Area “D” excluding Upper Carmi, Heritage Hills, Lakeshore Highlands and Kaleden.	\$125 per premise per year
6.5	Participating areas of Electoral Area “D” within Upper Carmi, Heritage Hills, Lakeshore Highlands and Kaleden.	\$145 per premise per year
6.6	Participating areas of Electoral Areas “E”.	\$145 per premise per year
6.7	Participating areas of Electoral Area “F”.	\$145 per premise per year
6.8	Electoral Area “G”.	\$ 155 60 per premise per year
6.9	Village of Keremeos.	\$115 per premise per year
6.10	Tag-a-Bag as defined by the RDOS Solid Waste Collection and Drop-Off Service Regulation Bylaw	\$1.50 each
6.11	Properties that have active commercial bin collection of refuse located on the property in question that request residential collection of recycled materials only	\$45.00 per premise per year.

Schedule 5 – Public Works and Engineering Services Fees

Section 7- Sanitary Landfills

Campbell Mountain, Okanagan Falls, Oliver Landfills and Keremeos Waste Transfer Station

1.0 The general TIPPING FEE is per metric tonne per load, or when stated per unit, when each SOLID WASTE is SOURCE SEPARATED, not CONTAMINATED and DISPOSED in the DESIGNATED LOCATION. Capitalization of a word indicates that it is defined in the Waste Management Service Regulatory Bylaw No. 2796.

TIPPING FEE charges that are in addition to the general TIPPING FEE listed in Section 1.1 to 1.4 are identified in 2.0.

1.1 REFUSE	Campbell Mountain Landfill	Okanagan Falls Landfill	Oliver Landfill	Keremeos Waste Transfer Station	Charge Information
					Charge per metric tonne per load and see 1.0
REFUSE	\$110.00	\$110.00 Must not contain items listed in Section 2.13.	\$110.00	\$110.00 Must not contain items listed in Section 2.12	\$5.00 minimum charge. Okanagan Falls Landfill cannot accept FOOD WASTE.

1.2 DEMOLITION, RENOVATION, CONSTRUCTION MIXED LOAD SOLID WASTE	Campbell Mountain Landfill	Okanagan Falls Landfill	Oliver Landfill	Keremeos Waste Transfer Station	Charge Information
					Charge per metric tonne per load and see 1.0
ASSESSED DEMOLITION AND RENOVATION MIXED LOAD	\$500.00	\$110.00	\$500.00	Not Accepted	RDOS approval form required. \$25.00 minimum charge.
NON-SERVICE AREA ASSESSED DEMOLITION AND RENOVATION MIXED LOAD and CONSTRUCTION MIXED LOAD	Not Accepted	\$135.00	Not Accepted	Not Accepted	RDOS approval form required. Materials generated outside the SERVICE AREA of a SITE.
NON-ASSESSED DEMOLITION AND RENOVATION MIXED LOAD	\$700.00	\$500.00	\$700.00	Not Accepted	\$50.00 minimum charge.
CONSTRUCTION MIXED LOAD	\$700.00	\$125.00	\$700.00	Not Accepted	RDOS approval form required. \$25.00 minimum charge.

1.3 RECYCLABLES (see Charge Information with each SOLID WASTE)	Campbell Mountain Landfill	Okanagan Falls Landfill	Oliver Landfill	Keremeos Waste Transfer Station	Charge Information Charge per metric tonne per load, or as stated per unit, and see 1.0
Alarms (smoke, CO detectors)	\$0.00	\$0.00	\$0.00	\$0.00	Residential quantities accepted.
Antifreeze (liquid & containers)	\$0.00	Not Accepted	\$0.00	Not Accepted	Residential quantities accepted.
ASPHALT	\$20.00	\$20.00	\$20.00	\$20.00	\$5.00 minimum charge.
ASPHALT SHINGLES	\$60.00	\$60.00	\$60.00	\$60.00	\$5.00 minimum charge.
BATTERIES LEAD-ACID, BATTERIES - HOUSEHOLD	\$0.00	\$0.00	\$0.00	\$0.00	Lead acid, Household.
CERAMIC FIXTURES and Ceramic Tile	\$20.00	\$20.00	\$20.00	\$20.00	\$5.00 minimum charge.
CONCRETE	\$20.00	\$20.00	\$20.00	\$20.00	\$5.00 minimum charge.
CONCRETE BULKY (including ROCKS over 40 cm)	\$60.00	\$60.00	\$60.00	Not Accepted	Means CONCRETE measuring greater than 1 m. in any dimension and/or where large amounts of metal are protruding greater than 15 cm. \$50.00 minimum charge.
CORRUGATED CARDBOARD	\$0.00	\$0.00	\$0.00	\$0.00	Not CONTAMINATED.
ELECTRONIC and ELECTRICAL PRODUCTS (E-WASTE)	\$0.00	\$0.00	\$0.00	\$0.00	Residential quantities.
FRUIT WASTE	\$0.00 up to 500 kg \$60.00 portion above 500 kg	Not Accepted	\$0.00 up to 500 kg \$60.00 portion above 500 kg	Not Accepted	\$5.00 minimum charge for loads greater than 500 kg
FRUIT/GRAIN BY- PRODUCT	\$0.00 up to 500 kg \$60 portion above 500 kg	Not Accepted	\$0.00 up to 500 kg \$60 portion above 500 kg	Not Accepted	\$5.00 minimum charge for loads greater than 500 kg
GLASS CONTAINERS	\$0.00	\$0.00	\$0.00	\$0.00	Clean, empty. Commercial volumes accepted in DESIGNATED LOCATION
GYPNUM BOARD-NEW	\$110.00	\$110.00	\$110.00	\$110.00	\$5.00 minimum charge.
GYPNUM BOARD NON- RECYCLABLE	\$110.00	\$110.00	\$110.00	\$110.00	\$5.00 minimum charge
Lighting (fixtures and bulbs)	\$0.00	\$0.00	\$0.00	\$0.00	Residential quantities accepted.
1.3 RECYCLABLES continued (see Charge	Campbell Mountain Landfill	Okanagan Falls Landfill	Oliver Landfill	Keremeos Waste	Charge Information

Information with each SOLID WASTE)				Transfer Station	Charge per metric tonne per load, or as stated per unit, and see 1.0
MASONRY	\$20.00	\$20.00	\$20.00	\$20.00	\$5.00 minimum charge
Mattress or Box Spring	\$10.00 per unit	\$10.00 per unit	\$10.00 per unit	\$10.00 per unit	Any size.
Mercury containing materials (fluorescent tubes, thermostat switches)	\$0.00	\$0.00	\$0.00	\$0.00	Residential quantities (ten fluorescent tubes per load per day) accepted HHW Facility.
METAL	\$0.00 up to 500 kg; \$60.00 M/T portion above 500 kg	\$0.00 up to 500 kg; \$60.00 M/T portion above 500 kg	\$0.00 up to 500 kg; \$60.00 M/T portion above 500 kg	\$0.00 up to 500 kg; \$60.00 M/T portion above 500 kg	\$5.00 minimum charge for loads greater than 500 kg. Under 2.4 meters (8 ft.) in length and/or width.
Oil (used motor oil, filters and containers)	\$0.00	Not Accepted	\$0.00	Not Accepted	Residential quantities accepted. HHW Facility. (limit of 20 litres per load per day).
OPERATIONALLY BENEFICIAL	\$0.00	\$0.00	\$0.00	\$0.00	As determined by the MANAGER.
Paint - residential	\$0.00	Not Accepted	\$0.00	Not Accepted	Residential quantities accepted (limit of 20 litres per load per day).
PRESSURIZED TANKS - Large	\$1.00 per unit	\$1.00 per unit	\$1.00 per unit	\$1.00 per unit	4.5 kg (10 lb.) capacity or greater.
PRESSURIZED TANKS - Small	\$0.00	\$0.00	\$0.00	\$0.00	Less than 4.5 kg (10 lb.) capacity.
PRODUCT STEWARDSHIP MATERIALS	\$0.00	\$0.00	\$0.00	\$0.00	Acceptable PRODUCT STEWARDSHIP MATERIALS and acceptable quantities from within the SERVICE AREA.
REFRIGERATION UNIT (Fridges, Freezers, AC units etc.)	\$10.00 per unit	\$10.00 per unit	\$10.00 per unit	\$10.00 per unit	For removal of OZONE DEPLETING SUBSTANCES. If ODS is removed provide acceptable certification.
RESIDENTIAL HOUSEHOLD HAZARDOUS WASTE	\$0.00	Not Accepted	See Oil, Paint Antifreeze, Lighting	Not Accepted	Residential quantities accepted. Oliver LF accepts only what is listed.
RESIDENTIAL PACKAGING	\$0.00	\$0.00	\$0.00	\$0.00	Not CONTAMINATED.
RESIDENTIAL POLYSTYRENE PACKAGING	\$0.00	Not Accepted	\$0.00	\$0.00 see Charge Information	Not CONTAMINATED.
RESIDENTIAL PLASTIC FILM	\$0.00	Not Accepted	\$0.00	\$0.00	Not CONTAMINATED.

1.3 RECYCLABLES continued (see Charge Information with each SOLID WASTE)	Campbell Mountain Landfill	Okanagan Falls Landfill	Oliver Landfill	Keremeos Waste Transfer Station	Charge Information
RESIDENTIAL PRINTED PAPER	\$0.00	\$0.00	\$0.00	\$0.00	Charge per metric tonne per load, or as stated per unit, and see 1.0 Not CONTAMINATED.
RESIDENTIAL RECYCLING-UNSORTED	Not accepted	Not accepted	Not accepted	Not accepted	
ROCKS	\$20.00	\$20.00	\$20.00	\$20.00	Not greater than 40 cm in any direction. \$5.00 minimum charge.
TAR AND GRAVEL ROOFING	\$60.00	\$60.00	\$60.00	\$60.00	\$5.00 minimum charge.
TIRE	\$0.00	\$0.00	\$0.00	\$0.00	Maximum 10 per load/day.
TIRE – with rims	\$3.00 per unit	\$3.00 per unit	\$3.00 per unit	\$3.00 per unit	Maximum 10 per load/day.
TIRE-OVERSIZE	\$500.00	\$500.00	\$500.00	\$500.00	Per Metric Tonne
WOOD PRODUCT CONTAMINATED	\$60.00	\$60.00	\$60.00	\$60.00	\$5.00 minimum charge..
WOOD WASTE	\$60.00	\$60.00	\$60.00	\$60.00	\$5.00 minimum charge.
WOOD WASTE-TREE STUMP	\$50.00	\$50.00	\$50.00	\$50.00	\$10.00 minimum charge.
YARD AND GARDEN WASTE	\$0.00 up to 500 kg; \$60.00 portion above 500 kg	\$0.00 up to 500 kg; \$60.00 portion above 500 kg	\$0.00 up to 500 kg; \$60.00 portion above 500 kg	\$0.00 up to 500 kg; \$60.00 above 500 kg	\$5.00 minimum charge for loads greater than 500 kg. Under 2.4 meters (8 ft.) in length
YARD WASTE SMALL DIMENSION	\$0.00 see Charge Information	\$0.00 see Charge Information	\$0.00 see Charge Information	\$0.00 see Charge Information	No Charge when loads contain only chipped yard waste, grass, and/or leaves.
Compost Sales	For Campbell Mountain Landfill compost sales, contact City of Penticton. Compost site is operated by the City of Penticton.				

1.4 Authorized CONTROLLED WASTE	Campbell Mountain Landfill	Okanagan Falls Landfill	Oliver Landfill	Keremeos Waste Transfer Station	Charge Information
AGRICULTURAL ORGANIC MATERIAL	\$0.00 see Charge Information	\$0.00 see Charge Information	\$0.00 see Charge Information	\$0.00 see Charge Information	Charge per metric tonne per load or as indicated and see 1.0 RDOS approval required. Penalties will apply if not suitably prepared See Section 2.2

AGRICULTURAL PLASTIC	\$0.00 see Charge Information	\$0.00 see Charge Information	\$0.00 see Charge Information	\$0.00 see Charge Information	RDOS approval required. Penalties will apply if not suitably prepared. See Section 2.14
ASBESTOS CONTAINING MATERIALS (ACM)	\$110.00 see Charge Information	Not Accepted	\$110.00 see Charge Information	Not Accepted	RDOS approval required. PROHIBITED WASTE when not suitably contained and DISPOSED of. \$5.00 minimum charge
BULKY WASTE	\$200.00	\$200.00	\$200.00	Not Accepted	\$50.00 minimum charge.
BURNED MATERIALS that have been allowed to cool for no less than a two-week period.	\$200.00	Not Accepted	\$200.00	Not Accepted	RDOS approval required. \$5.00 minimum charge.
CARCASSES	\$50.00	Not Accepted	\$50.00	Not Accepted	\$10.00 minimum charge.
CLINICAL/ LABORATORY STERILIZED WASTE	\$200.00	Not Accepted	\$200.00	Not Accepted	\$50.00 minimum charge
Condemned foods	\$200.00	Not Accepted	\$200.00	Not Accepted	RDOS approval required. \$50.00 minimum charge.
Foundry Dust	\$150.00	Not Accepted	\$150.00	Not Accepted	\$50.00 minimum charge
ILLEGALLY DUMPED WASTE	\$0.00 see Charge Information	\$0.00 see Charge Information	\$0.00 see Charge Information	\$0.00 see Charge Information	RDOS approval required. Regular charges will apply if not RDOS approved prior to DISPOSAL.
INFESTED VEGETATION	\$0.00 see Charge Information	\$0.00 see Charge Information	\$0.00 see Charge Information	\$0.00 see Charge Information	Penalties will apply if not DISPOSED of in DESIGNATED LOCATION.
INVASIVE PLANTS	\$0.00 see Charge Information	\$0.00 see Charge Information	\$0.00 see Charge Information	\$0.00 see Charge Information	Penalties will apply if not DISPOSED of in DESIGNATED LOCATION.
LEAD-BASED PAINT coated materials	\$60.00 see Charge Information	\$60.00 see Charge Information	\$60.00 see Charge Information	\$60.00 see Charge Information	PROHIBITED WASTE when not suitably DISPOSED of. \$5.00 minimum charge.
PROHIBITED WASTE – authorized	\$200.00	\$200.00	\$200.00	Not Accepted	\$50.00 minimum charge. RDOS approval required.
Sludge and Screenings from municipal sewage treatment plants	\$110.00 see Charge Information	Not Accepted	\$110.00 see Charge Information	Not Accepted	\$50.00 minimum charge. RDOS approval required. If not RDOS approved prior to DISPOSAL a charge of \$200 M/T will apply with a \$50.00 minimum.
1.4 Authorized CONTROLLED WASTE continued	Campbell Mountain Landfill	Okanagan Falls Landfill	Oliver Landfill	Keremeos Waste Transfer Station	Charge Information Charge per metric tonne per load or as indicated and see 1.0
SOIL CLEAN	\$0.00 see Charge Information	\$0.00 see Charge Information	\$0.00 see Charge Information	\$0.00 see Charge Information	RDOS approval required.

SOIL CONTAMINATED	\$25.00	\$25.00	\$25.00	Not Accepted	Soil Relocation Application required.
Soil Relocation Application	\$250.00 per application	\$250.00 per application	\$250.00 per application	Not Applicable	RDOS approval required.
SOIL SMALL VOLUME CONTAMINATED	\$25.00	\$25.00	\$25.00	Not Accepted	RDOS approval required.
WOOD-PRESERVED	\$60.00 see Charge Information	\$60.00 see Charge Information	\$60.00 see Charge Information	\$60.00 see Charge Information	PROHIBITED WASTE when not suitably DISPOSED of. \$5.00 minimum charge.
WOOD WASTE INDUSTRIAL	\$300.00	\$300.00	\$300.00	Not Accepted	\$50.00 minimum charge.
WOOD WASTE-SMALL DIMENSION	\$200.00	\$200.00	\$200.00	Not Accepted	

2.0 The following charges are in addition to the general charges outlined above in 1.0 to 1.4, shall also apply:

- 2.1 Any REFUSE that is deposited at the ACTIVE FACE or REFUSE BINS, with the exception of DEMOLITION AND RENOVATION MIXED LOAD and CONSTRUCTION MIXED LOAD that contains CONTROLLED WASTE or RECYCLABLE WASTE, shall be charged two times the rate for REFUSE, or two times the highest rate for any material contained in the load, whichever is greater.
- 2.2 Any SOLID WASTE load that is deposited in a DESIGNATED LOCATION and that is CONTAMINATED or does not meet RECYCLABLE specifications shall be charged three times the rate for REFUSE, or three times the highest rate for any material contained in the load, whichever is greater.
- 2.3 DISPOSING of unauthorized PROHIBITED WASTE in a manner contrary to the RDOS approved protocol shall be charged \$500 per tonne with a \$300 minimum charge, or as determined by the MANAGER.
- 2.4 Any MIXED LOAD deposited at the SITE shall be charged at the rate for the component of the load with the highest applicable rate.
- 2.5 The fee for each load of SOLID WASTE that arrives at the SITE that is not properly covered or secured shall be charged double the normal fee set out in this Schedule with a \$10 minimum charge.
- 2.6 The charge payable under this Schedule shall be paid following the weighing of the empty VEHICLE after the load is DISPOSED and shall be based on the WEIGHT- NET, difference in weight between the WEIGHT - GROSS and the WEIGHT - TARE of the empty VEHICLE.
- 2.7 In the event the weigh scale is not operational, the SITE OFFICIAL shall estimate the weight of each VEHICLE and a fee shall be charged as outlined in this Schedule.

- 2.8 All Agricultural Properties having materials ground or chipped in the SERVICE AREA under the In-Situ Agricultural Chipping Program shall pay a fee as determined by the REGIONAL DISTRICT.
- 2.9 Each offence committed against the current Waste Management Service Regulatory Bylaw shall be deemed a separate and distinct offence and shall be charged double the normal fee with a \$10 minimum charge as set out in this Schedule.
- 2.10 SOLID WASTE generated by LOCAL GOVERNMENT IMPROVEMENTS are exempt from tipping fees when prepared and DISPOSED of in a manner approved by the MANAGER.
- 2.11 Any SOLID WASTE generated outside the designated Landfill SERVICE AREA that is DISPOSED of at a SITE shall be charged two times the rate for REFUSE, or two times the highest rate for any SOLID WASTE contained in the load, whichever is greater, with a \$20 minimum charge, or as indicated in Section 1.2.
- 2.12 DISPOSAL of SOLID WASTE including but not limited to, ASBESTOS CONTAINING MATERIAL, BURNED MATERIAL, CONSTRUCTION MIXED LOAD, DEMOLITION AND RENOVATION MIXED LOAD, FRUIT WASTE, FRUIT /GRAIN BY-PRODUCTS is not authorized for DISPOSAL at the Keremeos SITE.
- 2.13 DISPOSAL of SOLID WASTE including but not limited to, ASBESTOS CONTAINING MATERIAL, BURNED MATERIAL, FOOD WASTE, FRUIT WASTE, FRUIT /GRAIN BY-PRODUCTS is not authorized for DISPOSAL at the Okanagan Falls SITE.
- 2.14 The fee for each load of AGRICULTURAL PLASTIC that arrives at the SITE that is not suitably prepared as per RDOS policy shall be charged REFUSE with a \$5.00 minimum charge.
- 2.15 Any SOLID WASTE material over 2.4 metres (8 feet) is charged as BULKY WASTE.
-

Schedule 6 – Parks and Recreation Fees

1.0 Naramata Parks and Recreation

1.1 Wharf Park		
1.1.1	Park Rental (No Power) daily	\$100
1.2 Manitou Park		
1.2.1	Park Rental (No Power) daily	\$100
1.2.2	Power daily	\$25
1.3 Deposit for Park Rental		\$500
1.4 Recreation Programs		
1.4.1	Instructed Programs (per series – price not to exceed)	\$175
1.4.1.1	Drop-in (per session – price not to exceed)	\$15
1.4.2	Summer Day Camp - daily	\$25
1.4.5	Summer Camp Weekly	\$100

2.0 Okanagan Falls Parks and Recreation

2.1 Kenyon House		
2.1.1	Kenyon House - Monday to Friday daily	\$ 75
2.1.2	Kenyon House - Saturday or Sunday daily	\$110
2.1.3	Kenyon House - Full Weekend	\$200
2.2 Community Center		
2.2.1	Full Facility Kitchen Activity Room and Gym - Saturday or Sunday	\$325
2.2.2	Full Facility Kitchen Activity Room and Gym - Full Weekend	\$450
2.2.3	Gym or Activity Room - Monday to Friday 3pm to 9pm daily	\$60
2.2.4	Gym or Activity Room - Weekend Saturday or Sunday daily	\$150
2.2.5	Gym or Activity Room - Full Weekend (Friday 3pm to Sunday 9pm)	\$250
2.2.6	Kitchen with Rental of Activity Hall or Gym	\$75
2.2.7	Children's Birthday Party - 3hr max	\$60-75
2.2.8	Kitchen Only - Daily	\$100
2.2.9	Kitchen Only - Full Weekend	\$150
2.3 Zen Center		
2.3.1	Day Rate	\$60
2.3.2	Full Weekend	\$100
2.4 Children Programs		
2.4.1	Drop in rate - floor hockey, game night and Multisport	\$3
2.4.2	Recreation Programs – per visit	\$3-\$10
2.4.3	Special Onetime Events	\$10-\$20
2.4.4	Summer Day Camp - daily	\$25
2.4.5	Summer Camp Weekly	\$100
2.5 Adult Programs		
2.5.1	Instructed Programs - Drop in	\$10
2.5.2	Instructed Programs - 5 Pass Package	\$40
2.5.3	Instructed Programs - 10 Pass Package	\$65
2.5.4	Instructed Programs - 20 Pass Package	\$120
2.5.5	Drop –In Sports	\$3
2.6 Lions		
2.6.1	Wedding Vows - Ceremonies	\$75
2.7 Keogan		
2.7.1	Youth / Teen	\$10
2.7.2	Cricket / Baseball Adult Excusive	\$75

3.0 Kaleden Parks and Recreation

3.1 Parks		
3.1.1	Kaleden Hotel Day Rate (Includes power)	\$400
3.2 Community Hall(rental includes Hall, Bar and Sound System)		
3.2.1	Day Rate	
	3.2.1.1. Weddings (Saturday am to Sunday am)	\$2,000
	3.2.1.2 Hotel Park and Hall	\$2,300
	3.2.1.3 Meetings and Events	\$415
3.2.2	Weekend Rate (6 pm Fri to noon Sun – incl kitchen)	
	3.2.2.1 Hall	
	3.2.2.2 Hall and park	\$2,400
	Hourly Rate	\$2,700
3.2.3	3.2.3.1. Hall (3 hour minimum)	\$50
	3.2.3.2. Add Kitchen (\$200)	\$150
	3.2.3.3. Children’s Birthday Parties (hall only)	\$350
	3.2.3.4 Kitchen Hourly Rate (4 hr minimum)	\$100
	Kaleden Residents receive a 25% discount on all Rentals	\$25
3.2.4	Damage Deposit – required	30%
3.2.5	Sports Rental Rates (2 Hours)	
	3.2.5.1 Drop in Per Person	\$4
	3.2.5.2 Individual Fee paid in advance	\$2.50
	3.2.5.3 Club Fee	\$25
	Kaleden Youth Organized Groups	No Chg
3.2.6	Discount for Non-Profit Organizations	20%
3.2.7	Discount for Local Charitable Fundraising	No Chg
3.2.8	Local Groups Providing Community Events	No Chg
3.2.9		
3.3 On/Off Premises for Equipment not included in Site Rental		
3.3.1	Equipment Rental (as listed in Rental Agreement)	\$2 - \$200
)	
3.3.2	Administration Fee on all Off Premise Rentals	\$40
	3.3.2.1 Weekday	\$60
	3.3.2.2 Weekend	
3.4 Deposit for All Types of Rentals		30%

****Special Requests can be submitted to the Kaleden Recreation Commission Board***

3.5 Recreation Programs

3.5.1	Adult Drop in rate	\$4
	10 prepaid	\$25
3.5.2	Active Kids Programs – per visit	\$3-\$10
3.5.3	Special Onetime Events	\$10-\$20
3.5.4	Instructed Programs - Drop in	\$10
3.5.5	Fitness / Yoga businesses providing instruction	\$10-\$15
	- 30% of gross revenue paid to Kal-Rec	

4.0 Keremeos

4.1 Facility Rentals

4.1.1	Bowling lanes (for 3 hours and does not include shoe rental)	\$80
4.1.1.2	School Rates	\$60
4.1.2	Squash/Racquetball (is included with monthly fitness pass)	
4.1.3	Racquet Court rental for private classes (yoga, Zumba etc.)	\$20/hr
4.1.4	Climbing Wall – (time is determined by certified instructor)	\$40

4.2 Keremeos Community Pool

4.2.1	Single Admission Rates	
4.2.1.1	Pre-school - under 5	Free
4.2.1.2	Youth – 5 – 18 years	\$4
4.2.1.4	Adult	\$5
4.2.1.6	Family Rate	\$11
4.2.1.5	10 Flex Pass	\$36
4.2.1.6	Season Pass (only during public swimming and toonie swim)	
	Family	\$200
	Adult	\$100
	Youth/Senior	\$80
4.2.2	Red Cross	
4.2.2.1	Preschool – Level 6	\$55
4.2.2.2	Level 6 – 10	\$75
4.2.3	Early Bird Club *changed from 3 days per week to 2 days	\$115
4.2.4	Adult Fitness	\$115
4.2.5	Aquasize	\$115
4.2.6	Aquasize Combined	\$170
4.2.7	Pool Rental – per hour	\$80

4.3 Keremeos Fitness Room

4.3.1	Single Admission Rates	
4.3.1.1	Youth	\$3
4.3.1.2	Adult	\$5
4.3.1.3	Senior (+60)	\$3
4.3.2	1 Month Pass	
4.3.2.1	Youth and Senior (+60)	\$30
4.3.2.2	Adult	\$40
4.3.3	3 Month Pass	
4.3.3.1	Family	\$255
4.3.4	6 Month Pass	
4.3.4.1	Youth and Senior (+60)	\$150
4.3.4.2	Adult	\$210
4.3.4.3	Family	\$417
4.3.5	1 Year Pass	
4.3.5.1	Youth and Senior (+60)	\$240
4.3.5.2	Adult	\$360
4.3.5.3	Family	\$635
4.3.6	Lost Card Replacement	\$15

Emergency Organizations (paramedics, fire, police) \$100.00 per year

4.4 Keremeos Ice Rink

4.4.1	Single Admission Rates	
4.4.1.1	Pre-school – under 5	Free
4.4.1.2	Youth – 5 – 18 years	\$4
4.4.1.3	Adult	\$5
4.4.1.4	Family	\$10

4.4.1.5	10 Flex Pass	\$32
4.4.2	Learn to Skate	
4.4.2.1	3 – 6 Years	\$65
4.4.2.2	7 and up	\$65
4.4.3	Mite's Hockey – Boys and Girls 5 – 8 Years old	\$5.25
4.4.4	Sticks and Pucks - Youth	\$4
4.4.5	Sticks and Pucks – Adult	\$5
4.4.6	Ice Rental – Per hour	
4.4.6.1	School Age Keremeos	\$80
4.4.6.2	Adult	\$100
4.4.7	Skate Renta	\$2.50
4.5	Keremeos Bowling	
4.5.1	League Bowling	
4.5.1.1	Adult	\$11.50
4.5.1.2	Senior	\$11
4.5.1.3	Fun Bowl	\$9.50
4.5.2	Drop- In	
4.5.2.1	Adult	\$ 5
4.5.2.2	Youth – 5 – 18 years	\$ 4
4.5.2.3	Family	\$10
4.5.3	Shoe Rental	\$ 2
4.6	Climbing	
4.7.1	Youth – 5 – 18 years	\$ 4

Note: All Program fees are set at a level sufficient at minimum to cover all instructors, expendable and consumable materials and extraordinary costs.

5.0 Park Donations

Standard Amenities (types)	Donation Amount (cost estimate*)
Tree Planting	\$250.00 and up
Bicycle Rack	\$1700.00 and up
Park Bench	\$2000.00 and up
Park Table	\$2500.00 and up
Garbage Bins (bear proof)	\$1000.00 and up
Pet Stand Dispenser	\$500.00 and up

*Items costs will be based on furniture standards for the select Park, including the item price, delivery charges, taxes, installation, pad and if applicable, plaque PLUS a 10% maintenance fee.

Schedule 7 – Transit Fees

1.0 Local Routes

1.1	Single Fare Tickets	\$2.25
1.2	Sheet of Ten Tickets	\$20.25
1.3	Day Pass	\$4.50
1.4	Adult Monthly Pass	\$45.00
1.5	Student/Senior Monthly Pass	\$35.00

2.0 Regional Routes (Multi-Zone)

2.1	Single Fare Tickets	\$4.00
2.2	Sheet of Ten Tickets	\$36.00
2.3	Day Pass	\$8.00
2.4	Adult Monthly Pass	\$60.00
2.5	Student/Senior Monthly Pass	\$40.00

Students enrolled on a full-time basis and persons of the age 65 and over are eligible for the discounted rate, as outlined in the schedule. Discounted rates apply to monthly passes, only.

Schedule 8 – Freedom of Information and Protection of Privacy Request Fees

Schedule of Maximum Fees

1. For all applicants:	
(a) for locating and retrieving a record	\$7.50 per ¼ hour or portion thereof after the first 3 hours.
(b) for producing a record manually	\$7.50 per ¼ hour.
(c) for preparing a record for disclosure and handling a record	\$7.50 per ¼ hour.
(d) for shipping copies	actual costs of shipping method chosen by applicant.
(e) for copying records:	
(i) photocopies and computer printouts	\$0.25 per page (8.5 x 11, 8.5 x 14) \$0.30 per page (11 x 17)
(ii) photographs (colour or black & white)	\$5.00 to produce a negative \$12.00 each for 16" x 20" \$9.00 each for 11" x 14" \$4.00 each for 8" x 10" \$3.00 each for 5" x 7"
(iii) compact disc CD or DVD	\$10.00 each
(iv) USB stick	\$15.00 each

Schedule 9 – Street Lighting Bylaw 2025, 2001

1.0 Naramata Street Lighting \$15.00/yr

REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BYLAW NO. 2848, 2019

A bylaw to set fees and charges for Regional District services and information.

WHEREAS the *Local Government Act* provides that the Board may by bylaw establish fees and charges for various Regional District services and information;

AND WHEREAS in accordance with Section 397 [imposition of fees and charges] and Section 462 [fees related to applications and inspections] of the *Local Government Act*; the Regional Board wishes to establish fees and charges which reflect cost recovery for services and information provided;

NOW THEREFORE, the Board of the Regional District of Okanagan-Similkameen in open meeting assembled enacts as follows:

1 - Citation

1.1 This Bylaw shall be cited as the **Regional District of Okanagan-Similkameen Fees and Charges Bylaw No. 2848, 2019**.

2 – Fees and Charges

2.1 Wherever this Bylaw sets out fees and charges with respect to other Regional District bylaws and such other bylaws contain similar fees and charges, the Fees and Charges Bylaw shall prevail.

2.2 Wherever this Bylaw sets out fees and charges for work done or services provided to land or improvements, the Regional District may recover the costs of undertaking the work in the same manner and with the same remedies as property taxes.

2.3 The schedule of fees to be imposed for the provision of goods, services and information as specified in Appendix 'A' Schedules 1 to 7 attached hereto, and forming part of this bylaw, is hereby established.

3 – Effective Date

3.1 This bylaw shall come into effect on April 15, 2019.

4 - Repeal

4.1 Bylaw No. 2787, 2018 is repealed as of April 15, 2019.

READ A FIRST AND SECOND TIME this 21st day of February, 2019.

READ A THIRD TIME AND ADOPTED this ___ day of ___, 2019.

RDOS Board Chair

Corporate Officer

Schedule 1 – Corporate Services Fees

1.0 - Photocopies

8.5" x 11"	\$0.25/page
8.5" x 14"	\$0.35/page
11" x 17"	\$0.50/page
24" x 36"	\$2.50/page

2.0 - Finance Fees and Charges

2.1 Utility Search Fee – \$20.00

2.2 Utility rates will be billed as set out in this bylaw and if remain unpaid after the due date, a percentage addition of ten percent of the amount thereof shall be added on the following working day.

In default of any such owner making any such payment or payments as in such agreement made and provided, the Collector for the Regional District shall add such amount in default to the taxes of such lot or parcel of land on the Collector's Real Property Tax Roll and thereafter such amount shall be deemed to be taxes against the said property and shall be dealt with in the same manner as taxes against the said property would be dealt with under the provisions of the *Local Government Act* and *Community Charter*.

2.3 Processing fee for payments returned by the financial institution – \$30.00

3.0 - Mapping

3.1 Legal, civic and zoning 1:5,000 scale maps are available to the public in the following formats:

- Hardcopy maps at a price of \$15 per map.
- Digital format (Adobe PDF) set of maps for price of \$30 per CD.

3.2 Cost for miscellaneous hard copy maps in GIS warehouse directory is \$35 per map.

3.3 Cost for creation of custom maps is \$80/hr. A minimum charge of \$140 is required with a minimum notice of 15 working days by the applicant.

4.0 - Digital Data

4.1 RDOS will provide GIS data available at no charge on the RDOS FTP site as per Item 1.0 of Enterprise Unit Data and Services Policy.

5.0 - GIS Services for Municipalities, Provincial and Federal Government

5.1 Access to existing RDOS internet mapping application will be \$3,096 /year.

5.2 Specific GIS services as per items 2.2 and 2.3 of Enterprise Unit Data and Services Policy will be available at a cost of \$48.47 /hr for the GIS Assistant, \$59.59/hr for GIS Analyst/Programmer \$88.17 /hr for IS Manager, \$55.71/hr for the Systems Administrator and \$46.70/hr for the IT Technician/Programmer.

- 5.3 GIS Services will be available to the public at a cost of \$ 100/hr with a minimum payment of 2 hours provided the Information Services Manager determines the RDOS has the resources to complete the project.

6.0 - Human Resources Services for Municipalities

- 6.1 Human Resources services will be available to municipalities as per items 3.1 and 3.2 of Enterprise Unit Data and Services Policy. Services will be available at a cost of \$71.19/hr for the HR Manager and \$48.38/hr for HR Coordinator.

7.0 - IT Services for Municipalities

- 7.1 IT services will be available to municipalities as per items 4.1 and 4.2 of the Enterprise Unit Data and Services Policy will be available at a cost of \$55.71 /hr for the Systems Administrator and \$ 46.70/hr for IT Technician/Programmer, \$48.47/hr for the GIS Assistant and \$88.17/hr for the IS Manager.

1.0 - Plan Processing Fee

- 1.1 The fee for plan processing shall be \$150.00 for projects with an estimated construction value less than \$100,000. The fee for plan processing for projects valued over \$100,000.00 shall be \$500.00.

2.0 - Building Permit – to be determined as follows:

- 2.1 \$12.00 for each \$1,000.00 of construction value up to \$500,000.00;
\$10.00 for each \$1,000.00 of construction value between \$500,000.01 and \$1,000,000.00; and
\$6.00 for each \$1,000.00 of construction value after \$1,000,000.01
- 2.2 The minimum permit fee for a permit, or a series of permits on the same parcel of land, issued at the same time is \$150.00 (with the exception of a permit for a solid fuel-fired appliance).
- 2.2 using Table A-1 for detached single family dwellings, duplex dwellings where one dwelling is not located above the other dwelling and buildings that are accessory to these buildings; or,
- 2.3 using the declared contract value for all construction other than that work included in paragraph 1. above, except that if the declared value is contested by the building official the value will be established using the Marshal & Swift Residential Cost Hand Book or the RS Means Square Foot Costs Handbook.

Table A-1

Proposed <i>construction</i>	Value per square meter	Value per square foot
One storey*	\$1453	\$135
Finished basement	\$538	\$50
Each Additional Storey	\$807	\$75
Enclosed structure or Garage**	\$430	\$40
Sundeck (no roof)	\$323	\$30
Roof only	\$215	\$20
Unenclosed structure or carport	\$269	\$25
Pool	\$377	\$35

*The fee covers slab on grade, crawlspaces and unfinished basements

**The minimum permit fee for a structure over 55 m² shall be \$300

3.0 - Permit fees for temporary buildings and siting permits **\$150.00**

4.0 - Permit fees for farm buildings (relevant to Building Bylaw #2805) **\$250.00**

5.0 - Plan Review Fee

- 5.1 Submissions of revised drawings once a zoning or building code review has been completed will result in a minimum charge of \$100. In addition, an hourly rate of \$50 will be charged if the revised drawings require more than 1 hour of review.

6.0 - Locating/Relocating a Building

- 6.1 The fee for a permit authorizing the locating or relocating of a building or *structure* including the value of any additions or modifications, shall be calculated at 0.7 of the fees set out in Table A-1.
- 6.2 A modular home or manufactured home installed in accordance with Z-240.10.1, including the value of any additions or modifications shall be calculated at 0.5 of the fees set out in Table A-1.

7.0 - Demolishing a Building or Structure

- 7.1 The fee for a permit authorizing the demolition of a building or structure shall be \$150.00.

8.0 - Plumbing Permits

- 8.1 The permit fee for each plumbing fixture shall be \$10.00 per fixture, when the plumbing permit is issued in conjunction with a building permit, and \$10.00 per fixture plus an administration fee of \$100 when a plumbing permit is issued separately.
- 8.2 The plumbing permit fee may be reduced up to 25% (minimum fee \$150) with submission and approval of plumbing system layout drawings by a TQ certified tradesperson (plumber) for single family new construction and renovation projects.

9.0 - Solid Fuel Burning Devices

- 9.1 The permit fee for the installation of solid fuel burning appliances, fireplaces and chimneys shall be \$100.00 per appliance.

10.0 - Re-inspection Fees

- 10.1 The fee for a re-inspection shall be \$100.00.

11.0 – Health and Safety Inspection

- 11.1 The fee for any inspection to confirm health & safety requirements as set out in the BC Building Code shall be \$100.00.

12.0 - Transfer Fee

- 12.1 The fee for the transfer of a permit as set out in the RDOS Building Bylaw shall be \$100.00.

13.0 - File Searches* and Comfort Letters (*for routinely releasable records only)

- 13.1 Information recovery from archived files \$30.00
- 13.2 Information recovery from building permit files and property folio files:
 - i) first ½ hour of time spent \$0.00
 - ii) each additional ¼ hour spent after first ½ hour of time \$10.00
- 13.3 Digital copies of archived files materials (if available) \$15.00
(includes approved RDOS USB memory stick)
- 13.4 The fee for comfort letters shall be \$100.00 per property to determine building bylaw compliance.

14.0 - Removal of Notice on Title

- 14.1 Remove Notice on Title (no lawyer involvement) \$1000.00
- 14.2 Deficiency Inspection Permit and subsequent removal of Notice on Title (lawyer involved) \$1500.00
- 14.3 Each deficiency re-inspection \$ 100.00

15.0 - Permit Extension Fee

- 15.1 The fee for permit extension shall be \$100.00

16.0 - Legal Documents

- 16.1 Title search \$25.00
- 16.2 Covenants, Right of Ways, Easements, Plans and similar documents: actual cost of document (minimum \$25.00)

17.0 - Covenants

- 17.1 Preparation of a Covenant \$500.00
- 17.2 Covenant Discharge \$250.00

Schedule 3 – Planning and Development Fees

1.0 Official Community Plan (OCP) amendment

1.1	Application fee	\$1,000.00
1.2	Joint Zoning Bylaw Amendment fee	\$1,500.00
	plus: i) per dwelling unit and/or parcel in excess of four (4)	\$25.00

2.0 Zoning Bylaw or Land Use Contract (LUC) amendment

2.1	Application fee	\$1,000.00
	plus: i) per dwelling unit and/or parcel in excess of four (4)	\$25.00

3.0 Temporary Use Permit

3.1	Application fee	\$700.00
3.2	Renewal fee	\$350.00

4.0 Development Permit

4.1	Application fee:	
	i) Delegated Development Permit	\$300.00
	ii) Non-Delegated Development Permit	\$600.00
	iii) Expedited Development Permit	\$150.00
4.2	Amendment to a Permit fee:	
	i) Delegated Development Permit	\$300.00
	ii) Non-Delegated Development Permit	\$300.00
	iii) Expedited Development Permit	\$150.00

5.0 Development Variance Permit

5.1	Application fee	\$400.00
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6.0 Subdivisions (Bylaw 2000)

6.1	Referral Review Fee (fee simple or strata parcels)	
	i) base fee	\$ 400.00
	plus ii) each additional parcel to be created	\$ 500.00/parcel
6.2	Referral Review Fee (boundary adjustment)	
	i) base fee	\$ 600.00
	plus ii) each additional parcel to be adjustment in excess of two (2)	\$100.00/parcel
6.3	Referral Review Fee (plan revisions)	
	i) base fee	\$ 150.00
	plus ii) any additional parcel to be created that has not previously been reviewed	\$ 500.00/parcel
6.4	Application Extension	\$150.00

6.5 Infrastructure Review and Inspection Fees

- i) 3.5%, to a minimum of \$500.00, of the total cost of “on-site” and “off-site” works that the Regional District will assume operations and ownership over once the subdivision or development is completed.

NOTE: for the purposes of calculating 3.5% of works, consulting engineering design fees are not included in the fee calculation. It is incumbent on the developer to provide actual construction costs for the Regional District approval.

All fees shall be paid to the Regional District prior to final support of the subdivision referral being provided to the Ministry of Transportation and Infrastructure (MoTI) or final occupancy of a building permit for the development.

7.0 Board of Variance Appeal

7.1 Application fee \$500.00

8.0 Floodplain Exemption

8.1 Application fee \$400.00

9.0 Strata Title Conversion

9.1 Application fee \$150.00

plus: i) for each additional unit \$150.00

10.0 Campsite Permit (Bylaw 713)

10.1 Application fee \$150.00

plus: i) for each camping space \$15.00

10.2 Renewal fee \$150.00

11.0 Mobile Home Park Permit (Bylaw 2597)

11.1 Application fee \$150.00

plus: i) for each mobile home space \$30.00

11.2 Renewal fee \$150.00

12.0 Applications to the Agriculture Land Commission

12.1 Application fee \$1500.00

13.0 Liquor and Cannabis Regulation Branch (LCRB) Referrals

13.1 Application Fee – Liquor License \$100.00

13.2 Application Fee – Cannabis License \$1,000.00

14.0 File Searches (for routinely releasable records only)

14.1 Information recovery from archived files \$30.00

14.2 Information recovery from a property folio:

- i) first ½ hour of time spent \$0.00
- ii) each additional ¼ hour spent after first ½ hour of time \$10.00

15.0 Legal Documents

15.1 Documents from Land Titles Office and BC Registries and Online Services:

- i) State of Title \$25.00
- ii) Covenants, Right of Ways, Easements,
Plans and similar documents: actual cost of document (minimum \$25.00)

16.0 Covenants

- 16.1 Discharge of a Statutory Covenant \$250.00
- 16.2 Preparation or Amendment of a Statutory Covenant \$500.00

17.0 Comfort Letters

- 17.1 “Comfort Letter” for compliance with bylaws or zoning \$100.00

18.0 Letter of Concurrence for Communication Towers \$400.00

NOTE: The number of dwelling units and/or parcels referred to at Sections 1.2 and 2.1 shall be determined by either using the maximum density of dwelling units permitted per hectare of land in the proposed zone or designation, or by dividing the area of the land proposed to be re-designated or zoned by the minimum parcel size requirement of the proposed zone or designation, whichever yields the greatest number.

Schedule 4 – Bylaw Enforcement Fees

1.0 Animal Control Fees

- 1.1. Impoundment Fees – Dogs (other than Dangerous Dogs)
- first impoundment in any calendar year \$ 50.00
 - second impoundment in any calendar year \$100.00
 - third impoundment in any calendar year \$250.00
 - each subsequent impoundment in any calendar year \$500.00
- 1.2 Impoundment Fees – Dangerous Dogs
- each impoundment \$1,000.00
- 1.3 Maintenance Fees
- each twenty-four (24) hour period, or part thereof \$ 20.00
 - Dangerous Dog \$30.00
- 1.4 Veterinary Costs Incurred costs as invoiced by Veterinarian

2.0 Dog Licensing Fees:

- 2.1 Intact Males and Non Spayed Females \$ 50.00
Spayed Females and Neutered Males \$ 20.00
Certified Guide or Assistance Dog no charge
- 2.2 notwithstanding 2.1, the licence fee for a dog that has reached 24 weeks in the same licencing year shall be prorated to a minimum amount of \$5.00
- 2.3 Where an owner presents proof that a dog was spayed or neutered in the same calendar year as the dog licence, the difference in licence fee shall be reimbursed for that calendar year, provided that the reimbursement is requested within the same calendar year as the licence.

3.0 Replacement of Lost, Destroyed or Mutilated Tags:

- 3.1 replacement of any lost, destroyed or mutilated tag \$ 5.00

4.0 Burning Permit Fees

- 4.1 Open Air Burning Permit (valid for one year) **Bylaw 2364**
\$30.00

5.0 Recovery of Collection Fees For Fines

- 5.1 To recover costs during collection process **Bylaw 2507**
as incurred

Schedule 5 – Public Works and Engineering Services Fees

2.0 Water Meter Vault, Appurtenances and Installation Fees

2.1 For all newly created lots a fee will be paid at time of subdivision for each lot that lies within a Water Service Area owned and operated by the Regional District as follows:

2.1.1	¾ to 1 ½ inch Service	\$1,500/lot
2.1.2	2 inch Service	\$2,000/lot
2.1.3	4 inch Service	\$3,000/lot

The fee includes the cost for the water meter and meter installation.

2.2 The fees in 2.1 may also apply to zoning amendment applications.

Schedule 5 – Public Works and Engineering Services Fees

Section 2 - Development Cost Charges & Capital Expenditure Fees

1.0 Okanagan Falls Sewer Development Cost Charges	Bylaw 2486
1.1 Single detached dwelling per lot/per dwelling unit	\$9,500.00
1.2 Duplex per dwelling unit	\$9,500.00
1.3 Townhouse per dwelling unit	\$6,800.00
1.4 Apartment per dwelling unit	\$6,800.00
1.5 Commercial per m ² gross floor area	\$ 30.00
1.6 Industrial per m ² gross floor area	\$ 30.00
1.7 Institutional per m ² gross floor area	\$ 27.00
2.0 Naramata Water System Development Cost Charges and Capital Expenditure Charges	Bylaw 1804 NID Bylaw 443
2.1 Development Cost Charges Zone A	
2.1.1 Single Family Residential at Subdivision	\$5,700/parcel
2.1.2 Multi Family Residential at Building Permit	\$5,700/dwelling
2.2 Capital Expenditure Charges – Zone A, B & C	
2.2.1 Single Family Residential	\$5,700/service
2.2.2 Multi-Family Residential	\$5,700/lot
2.2.3 Cottage	\$5,700/service
3.0 Olalla Water System Capital Expenditure Charges	OID Bylaw 32
3.1 Mobile Home Capital Expenditure Charge	\$1,000/unit
3.2 Capital Expenditure Charge	\$ 800/parcel
4.0 Faulder Community Water System Development Cost Charges	Bylaw 1894
4.1 Single Family Residential	\$4,200/parcel
5.0 West Bench Water System Capital Expenditure Charge	WBID Bylaw 101
5.1 Capital Expenditure Charge	\$3,000/parcel
6.0 Gallagher Lake Water Connection Cost	Bylaw 2644
6.1 Each water service	\$1,500.00
7.0 Sun Valley Water	SVID Bylaw 14
8.1 Capital Expenditure Charge Subdivision	\$1,000.00/Lot

8.0 Gallagher Lake Connection Costs**Bylaw 2645****8.1 Sewer – Single Family Equivalent Units (SFU)**

Each SFU equivalent unit in this section will have a Connection Cost of \$6,000.00.

Use	Person per Unit	SFU Equivalency	\$6000.00 Per
Residential	2.50 ¹	1.000	Dwelling
Motel Unit			2 Units
Camp/RV Site			2 Sites
Commercial	0.013 ²	0.0052	193 m ²
Industrial	0.006 ²	0.0024	417 m ²
Institutional	0.01 ²	0.004	250 m ²

Note: 1: RDOS' *Gallagher Lake & Vaseux Lake Areas Liquid Waste Management Plan*

2: The Ministry of Community, Sport of Cultural Development, *Provincial Best Practices for Development Cost Charges*

Schedule 5 – Public Works and Engineering Services Fees

Section 3 – Water System Fees – not to exceed maximum of:

1.0 Naramata Community Water System	Bylaw 2377
1.1 Basic User Fee	\$ 1,059/house
1.2 Grade A Domestic	\$ 295/acre
1.3 Grade A Irrigation	\$ 281/acre
If land is deemed to be non-irrigable, residents may apply for exemption based on an agrologist's report.	
1.4 Grade B	\$ 182/parcel
1.5 Development Charge – applicable when no Basic User Fee attached to property	\$ 149/parcel

In addition to the above user fees, the following will also apply:

1.7 each garage, service station, coffee shop, cafe, business office, beauty salon, dog kennel, neighbourhood pub, hobby shop, an annual charge of	\$ 219
1.8 each farm winery and/or store and winery with restaurant, an annual charge of	\$ 436
1.9 each Packing house an annual charge of	\$ 1,179
1.10 each school an annual charge of	\$ 4,895
1.11 each Naramata Centre an annual charge of	\$ 11,130
1.12 each guesthouse, summer cabin or picker's cabin an annual charge of	\$ 182/unit
1.13 each residence where the owner has for year round use (or rental) living units, suites, guest cottages or cabins, an annual per unit charge of	\$ 909/unit
1.14 each motel or auto court an annual charge of	\$ 161/unit
1.15 each resort an annual charge of	\$ 161/unit
1.16 each bed and breakfast an annual charge of	\$ 321
1.17 each tent and trailer court an annual charge of	\$ 844
1.18 each multiple family dwelling, duplex, apartment block or condominium, an annual charge of	\$ 909/unit
for each family unit, except that one such unit in each building shall be exempt.	
1.19 each bunkhouse an annual charge of	\$ 372
1.20 each single irrigation service connection a charge in accordance with the following:	
1.20.1 Three quarter inch (3/4")	\$ 92
1.20.2 One Inch (1")	\$ 92
1.20.3 One and One Quarter Inch (1 1/4")	\$ 92
1.20.4 One and One Half Inch (1 1/2")	\$ 92
1.20.5 Two Inches (2")	\$ 92

2.0 Olalla Water System**Bylaw 2381**

2.1 User Fees

2.1.1	Single Family Dwelling	\$ 440.05/each
2.1.2	Businesses	\$ 440.05/each
2.1.3	Trailer Space	\$ 440.05/unit
2.1.4	Apartments (charged in addition to the SFD)	\$ 231.00 /unit

3.0 Faulder Water System**Bylaw 1179**

3.1 User Rates

By taxation

4.0 West Bench Water System**Bylaw 2555**

CATEGORY	BASE RATE ANNUALLY	METERED CONSUMPTION USAGE
4.1 Water – Single Family	761.64	plus 0.370/cubic meter
4.2 Water - Vacant Lot	709.62	unmetered
4.3 Water - Multi Family	761.64	plus 0.370/cubic meter
4.4 Water - Park	761.64	plus 0.370/cubic meter
4.5 Water - School	761.64	plus 0.370/cubic meter
4.6 Water - Farm	761.64	plus 0.185/cubic meter
4.7 Water - Business	761.64	plus 0.370/cubic meter
4.8 Water - Utility	728.40	unmetered

4.9 Water – WBID Loan Payment (Debt ends 2023) \$23.25 quarter/parcel

4.10 Water – Reserve Fund \$28.75 quarter/parcel

5.0 Gallagher Lake Water System

5.1 Flat Rates

	Type of Use	Unit of Charge	Annual Rates
5.1.1	Residential		
5.1.1.1	Single Family, Duplex, or mobile home not in a mobile home park	dwelling unit	\$ 732
5.1.1.2	3-plex, 4-plex, townhouse, mobile home in a mobile home park	dwelling unit	\$ 574
5.1.1.3	Apartment, secondary suite, cabin	dwelling unit	\$ 278
5.1.1.4	Assisted Living Care Unit	under 50 square meters gross area	\$ 367
5.1.2	Commercial		
5.1.2.1	Office, Hall, Bakery, Hair Salon, Funeral Home, other small commercial Businesses	per unit	\$ 324
5.1.2.2	Motel or Hotel	per room	\$ 244
5.1.2.3	Campground	per site	\$ 86
5.1.2.4	Restaurant, Beverage Room, or Distillery:	less than 25 seats	\$ 703
		25 to 49 seats	\$ 1,045
		each additional 25 seats or increment	\$ 348
5.1.2.5	Garage, Service Station, Theatre, Bowling Alley, Supermarket	per unit	\$ 699
5.1.2.6	Laundromat	per machine	\$ 212
5.1.2.7	Car Wash	per wand	\$ 212
5.1.2.8	Church	per unit	\$ 432
5.1.2.9	Hospital, Extended Care or Long-Term Care Facility	per bed	\$ 454
5.1.2.10	School	per classroom	\$ 454
5.1.2.11	Community Hall, Arena, Curling Rink, Swimming Pool	per unit	\$ 2,305

Where two or more types of uses are made of a single property or building, multiples or combinations of the user rate shall be determined by the RDOS, acting reasonably. In the case of a residence accompanying a commercial use, the applicable rate shall be the higher of the two rates but not both.

The rate for churches and halls is only intended where the premises are used for holding regular meetings. Where other uses are made of the building the appropriate user rates shall also apply.

5.2 Metered Rates

All consumption shall be charged at the rate of \$0.57 per cubic metre.

6.0 Willowbrook Water System

6.1 Per property connection \$1,195

7.0 Sun Valley Water System

7.1 Annual Domestic Rate (Grade A) per Parcel includes a 6 gallon per minute water allotment. \$ 1,475

7.2 In addition to the above Annual Base Rate Per Parcel with the exception of Grade I the following Irrigation rates apply:

Grade A1 Shall comprise of every parcel of land with a 3 gallon per minute dole valve. \$ 137

Grade B Shall comprise of every parcel of land with a 12 gallon per minute dole valve. \$ 546

Grade C Shall comprise of every parcel of land with an 18 gallon per minute dole valve. \$ 819

Grade D Shall comprise of every parcel of land with a 24 gallon per minute dole valve. \$ 1,092

Grade E Shall comprise of every parcel with a 30 gallon per minute dole valve. \$ 1,364

Grade F Shall comprise of every parcel of land with a 36 gallon per minute dole valve. \$ 1,637

Grade G Shall comprise of every parcel of land with a 39 gallon per minute dole valve. \$ 1,774

Grade H 1 Shall comprise of every parcel of land with a 175 gallon per minute dole valve. \$ 7,970

Grade H 2 Shall comprise of every parcel of land with a 120 gallon per minute dole valve. \$ 5,466

Grade I Shall comprise of every parcel of land to which water cannot be supplied. \$ 182

7.3 Out of Season Irrigation 1.25/day x gpm delivered per dole valve \$ 98

8.0 General Water Services

8.1 Hydrant Permit \$ 50 / day
8.2 Hydrant Permit – Backflow Prevention Device \$ 50 / day
8.3 Deposit for Hydrant Use \$ 500 / rental
8.4 Connection Charge \$ 350 / each
8.5 Inspection and Administration Fee \$ 100 / each
8.6 Water Turn-On and/or Fee \$ 50
8.7 Valve Turn Request \$ 50

Schedule 5 – Public Works and Engineering Services Fees

Section 4 – Sewer System Fees not to exceed a maximum of:

1.0 Okanagan Falls Sewer User Rates

Bylaw 1707

The following rates do not apply if the owner is in possession of a Sewer Use Contract of Section 14 of the Okanagan Falls Special Service Area Sewerage Regulation Bylaw.

Category	Annual Billing Rate
Single Family Dwelling/Townhouse/Duplex	\$ 862
Apartment per unit	\$ 732
Mobile home park/per unit	\$ 775
Motel/Hotel per unit	\$ 345
Restaurant/Lounge/Pub	\$ 2,585
School per classroom	\$ 775
Church, Library, Community Hall & Drop-in Centres	\$ 948
Small Business, office building (20 employees or less)	\$ 948
Larger Business, office building (greater than 20 employees)	\$ 1,981
Supermarket	\$ 2,498
Service Station	\$ 1,551
Industrial/Commercial (20 employees or less)	\$ 1,034
Industrial/Commercial (20 to 50 employees)	\$ 1,981
Industrial/Commercial (greater than 50 employees)	\$ 2,585
Coin operated car wash	\$ 5,169
Laundromat (per washing machines)	\$ 689
Campground/Washroom per site	\$ 345
Shower/washroom	\$ 345

2.0 Gallagher Lake Sewer System

2.1. Flat Rates

	Type of Use	Unit of Charge	Annual Rates
2.1.1	Residential		
2.1.1.1	Single Family, Duplex, or mobile home not in a mobile home park	dwelling unit	\$ 435
2.1.1.2	3-plex, 4-plex, townhouse, mobile home in a mobile home park	dwelling unit	\$ 341
2.1.1.3	Apartment, secondary suite, cabin	dwelling unit	\$ 167
2.1.1.4	Assisted Living Care Unit	under 50 square meters gross area	\$ 217
2.1.2	Commercial		
2.1.2.1	Office, Hall, Bakery, Hair Salon, Funeral Home, other small commercial Businesses	per unit	\$ 435
2.1.2.2	Motel or Hotel	per room	\$ 320
2.1.2.3	Campground	per site	\$ 56
2.1.2.4	Restaurant , Beverage Room or Distillery:	less than 25 seats	\$ 796
		25 to 49 seats	\$ 1,189
		for each additional 25 seats or increment	\$ 396
2.1.2.5	Garage, Service Station, Theatre, Bowling Alley, Supermarket	per unit	\$ 793
2.1.2.6	Laundromat	per machine	\$ 236
2.1.2.7	Car Wash	per wand	\$ 236
2.1.2.8	Church	per unit	\$ 462
2.1.2.9	Hospital, Extended Care or Long-Term Care Facility	per bed	\$ 462
2.1.2.10	School	per classroom	\$ 462
2.1.2.11	Community Hall, Arena, Curling Rink, Swimming Pool	per unit	\$ 2,183

Where two or more types of uses are made of a single property or building, multiples or combinations of the user rate shall be determined by the RDOS, acting reasonably. In the case of a residence accompanying a commercial use, the applicable rate shall be the higher of the two rates but not both.

The user rate for churches and halls is only intended where the premises are used for holding

regular meetings. Where other types of uses are made of the building the appropriate user rates shall also apply.

2.2 Metered Rates

Where sewer flows for a particular property or use are determined, by the RDOS or designate, to be in excess of the recoverable flat rate, the property in question will be invoiced based on one of the following:

- 2.2.1 Sewer users with an effluent or sewage flow meter shall be charged at the rate of \$0.78 per cubic metre of measured effluent.
- 2.2.2 For metered water users without effluent flow meters, the charge for use of the sewage system shall be calculated as 80% of the recorded volume of metered water used times a rate of \$0.78 per cubic metre.

3.0 General Sewer Services

- | | | |
|-----|---------------------------------|-------------|
| 3.1 | Connection Charge | \$ 350 |
| 3.2 | Inspection & Administration Fee | \$ 100/each |

Schedule 5 – Public Works and Engineering Services Fees

Section 5 – Cemetery Fees

1.0 Naramata Cemetery

Bylaw 2816

Regional District of Okanagan-Similkameen, 101 Martin Street, Penticton, BC V2A 5J9
Naramata Cemetery located at 3315 Bartlett Road, Naramata, BC.

1.1 PLOT RESERVATION LICENSE FEES:	
Burial Plot: resident (\$124 allocated to reserve)	\$495
Burial Plot non-resident (\$240 allocated to reserve)	\$660
Cremation Plot: resident (\$42 allocated to reserve)	\$165
Cremation Plot non-resident (\$80 allocated to reserve)	\$220
1.2 INTERMENT OPENING AND CLOSING FEES:	
Burial Plot: 240 cm depth or greater	\$660
Cremation Plot:	\$110
1.3 EXHUMATION OR DISINTERMENT OPENING AND CLOSING FEES:	
Burial Plot:	\$650
Cremation Plot:	\$150
1.4 OPENING OR CLOSING FOR INTERMENT/ EXHUMATION/DISINTERMENT OTHER THAN DURING NORMAL BUSINESS HOURS:	
Fee in addition to that applicable under item 1.2 or 1.3 above for burial plot:	\$220
Fee in addition to that applicable under item 2 or 3 above for cremation plot:	\$220
1.5 ISSUANCE OF LICENSE/PERMIT OTHER THAN DURING NORMAL BUSINESS HOURS, OR LESS THAN 24 HOURS PRIOR TO SCHEDULED INTERMENT:	
Fee in addition to that applicable under item 1, 2 or 4 above:	\$100
1.6 INSTALLATION OF MEMORIAL MARKER:	\$ 94
(\$10 allocated to reserve)	
1.7 GRAVE LINER:	\$275
1.8 CREMATION URN VAULT:	
Small	\$ 55
Regular	\$ 65
Large	\$ 80
1.9 PICTURE OF INTERRED FOR INTERNET	
one time charge (optional)	\$ 50

2.0	TEXT	
	for internment to a maximum of 200 words, (optional)	\$ 50
2.1	SCATTERING GARDEN	
	Fee for Scattering Garden Plaque	\$200
	Fee for Scattering Gardens Care Fund	\$ 50

Schedule 5 – Public Works and Engineering Services Fees

Section 6 Curbside Solid Waste Collection and Drop-Off Service Fees

Fees for improved residential premises and non-residential premises as set out in the RDOS Solid Waste Collection and Drop-Off Service Regulation Bylaw to receive waste collection service by defined service area:

6.1	Electoral Area “A”.	\$125 per premise per year
6.2	Electoral Area “B”.	\$125 per premise per year
6.3	Electoral Area “C”.	\$140 per premise per year
6.4	Participating areas of Electoral Area “D” excluding Upper Carmi, Heritage Hills, Lakeshore Highlands and Kaleden.	\$125 per premise per year
6.5	Participating areas of Electoral Area “D” within Upper Carmi, Heritage Hills, Lakeshore Highlands and Kaleden.	\$145 per premise per year
6.6	Participating areas of Electoral Areas “E”.	\$145 per premise per year
6.7	Participating areas of Electoral Area “F”.	\$145 per premise per year
6.8	Electoral Area “G”.	\$155 per premise per year
6.9	Village of Keremeos.	\$115 per premise per year
6.10	Tag-a-Bag as defined by the RDOS Solid Waste Collection and Drop-Off Service Regulation Bylaw	\$1.50 each
6.11	Properties that have active commercial bin collection of refuse located on the property in question that request residential collection of recycled materials only	\$45.00 per premise per year.

Schedule 5 – Public Works and Engineering Services Fees

Section 7- Sanitary Landfills

Campbell Mountain, Okanagan Falls, Oliver Landfills and Keremeos Waste Transfer Station

1.0 The general TIPPING FEE is per metric tonne per load, or when stated per unit, when each SOLID WASTE is SOURCE SEPARATED, not CONTAMINATED and DISPOSED in the DESIGNATED LOCATION. Capitalization of a word indicates that it is defined in the Waste Management Service Regulatory Bylaw No. 2796.

TIPPING FEE charges that are in addition to the general TIPPING FEE listed in Section 1.1 to 1.4 are identified in 2.0.

1.1 REFUSE	Campbell Mountain Landfill	Okanagan Falls Landfill	Oliver Landfill	Keremeos Waste Transfer Station	Charge Information
					Charge per metric tonne per load and see 1.0
REFUSE	\$110.00	\$110.00 Must not contain items listed in Section 2.13.	\$110.00	\$110.00 Must not contain items listed in Section 2.12	\$5.00 minimum charge. Okanagan Falls Landfill cannot accept FOOD WASTE.

1.2 DEMOLITION, RENOVATION, CONSTRUCTION MIXED LOAD SOLID WASTE	Campbell Mountain Landfill	Okanagan Falls Landfill	Oliver Landfill	Keremeos Waste Transfer Station	Charge Information
					Charge per metric tonne per load and see 1.0
ASSESSED DEMOLITION AND RENOVATION MIXED LOAD	\$500.00	\$110.00	\$500.00	Not Accepted	RDOS approval form required. \$25.00 minimum charge.
NON-SERVICE AREA ASSESSED DEMOLITION AND RENOVATION MIXED LOAD and CONSTRUCTION MIXED LOAD	Not Accepted	\$135.00	Not Accepted	Not Accepted	RDOS approval form required. Materials generated outside the SERVICE AREA of a SITE.
NON-ASSESSED DEMOLITION AND RENOVATION MIXED LOAD	\$700.00	\$500.00	\$700.00	Not Accepted	\$50.00 minimum charge.
CONSTRUCTION MIXED LOAD	\$700.00	\$125.00	\$700.00	Not Accepted	RDOS approval form required. \$25.00 minimum charge.

1.3 RECYCLABLES (see Charge Information with each SOLID WASTE)	Campbell Mountain Landfill	Okanagan Falls Landfill	Oliver Landfill	Keremeos Waste Transfer Station	Charge Information Charge per metric tonne per load, or as stated per unit, and see 1.0
Alarms (smoke, CO detectors)	\$0.00	\$0.00	\$0.00	\$0.00	Residential quantities accepted.
Antifreeze (liquid & containers)	\$0.00	Not Accepted	\$0.00	Not Accepted	Residential quantities accepted.
ASPHALT	\$20.00	\$20.00	\$20.00	\$20.00	\$5.00 minimum charge.
ASPHALT SHINGLES	\$60.00	\$60.00	\$60.00	\$60.00	\$5.00 minimum charge.
BATTERIES LEAD-ACID, BATTERIES - HOUSEHOLD	\$0.00	\$0.00	\$0.00	\$0.00	Lead acid, Household.
CERAMIC FIXTURES and Ceramic Tile	\$20.00	\$20.00	\$20.00	\$20.00	\$5.00 minimum charge.
CONCRETE	\$20.00	\$20.00	\$20.00	\$20.00	\$5.00 minimum charge.
CONCRETE BULKY (including ROCKS over 40 cm)	\$60.00	\$60.00	\$60.00	Not Accepted	Means CONCRETE measuring greater than 1 m. in any dimension and/or where large amounts of metal are protruding greater than 15 cm. \$50.00 minimum charge.
CORRUGATED CARDBOARD	\$0.00	\$0.00	\$0.00	\$0.00	Not CONTAMINATED.
ELECTRONIC and ELECTRICAL PRODUCTS (E-WASTE)	\$0.00	\$0.00	\$0.00	\$0.00	Residential quantities.
FRUIT WASTE	\$0.00 up to 500 kg \$60.00 portion above 500 kg	Not Accepted	\$0.00 up to 500 kg \$60.00 portion above 500 kg	Not Accepted	\$5.00 minimum charge for loads greater than 500 kg
FRUIT/GRAIN BY- PRODUCT	\$0.00 up to 500 kg \$60 portion above 500 kg	Not Accepted	\$0.00 up to 500 kg \$60 portion above 500 kg	Not Accepted	\$5.00 minimum charge for loads greater than 500 kg
GLASS CONTAINERS	\$0.00	\$0.00	\$0.00	\$0.00	Clean, empty. Commercial volumes accepted in DESIGNATED LOCATION
GYPNUM BOARD-NEW	\$110.00	\$110.00	\$110.00	\$110.00	\$5.00 minimum charge.
GYPNUM BOARD NON- RECYCLABLE	\$110.00	\$110.00	\$110.00	\$110.00	\$5.00 minimum charge
Lighting (fixtures and bulbs)	\$0.00	\$0.00	\$0.00	\$0.00	Residential quantities accepted.
1.3 RECYCLABLES continued (see Charge	Campbell Mountain Landfill	Okanagan Falls Landfill	Oliver Landfill	Keremeos Waste	Charge Information

Information with each SOLID WASTE)				Transfer Station	Charge per metric tonne per load, or as stated per unit, and see 1.0
MASONRY	\$20.00	\$20.00	\$20.00	\$20.00	\$5.00 minimum charge
Mattress or Box Spring	\$10.00 per unit	\$10.00 per unit	\$10.00 per unit	\$10.00 per unit	Any size.
Mercury containing materials (fluorescent tubes, thermostat switches)	\$0.00	\$0.00	\$0.00	\$0.00	Residential quantities (ten fluorescent tubes per load per day) accepted HHW Facility.
METAL	\$0.00 up to 500 kg; \$60.00 M/T portion above 500 kg	\$0.00 up to 500 kg; \$60.00 M/T portion above 500 kg	\$0.00 up to 500 kg; \$60.00 M/T portion above 500 kg	\$0.00 up to 500 kg; \$60.00 M/T portion above 500 kg	\$5.00 minimum charge for loads greater than 500 kg. Under 2.4 meters (8 ft.) in length and/or width.
Oil (used motor oil, filters and containers)	\$0.00	Not Accepted	\$0.00	Not Accepted	Residential quantities accepted. HHW Facility. (limit of 20 litres per load per day).
OPERATIONALLY BENEFICIAL	\$0.00	\$0.00	\$0.00	\$0.00	As determined by the MANAGER.
Paint - residential	\$0.00	Not Accepted	\$0.00	Not Accepted	Residential quantities accepted (limit of 20 litres per load per day).
PRESSURIZED TANKS - Large	\$1.00 per unit	\$1.00 per unit	\$1.00 per unit	\$1.00 per unit	4.5 kg (10 lb.) capacity or greater.
PRESSURIZED TANKS - Small	\$0.00	\$0.00	\$0.00	\$0.00	Less than 4.5 kg (10 lb.) capacity.
PRODUCT STEWARDSHIP MATERIALS	\$0.00	\$0.00	\$0.00	\$0.00	Acceptable PRODUCT STEWARDSHIP MATERIALS and acceptable quantities from within the SERVICE AREA.
REFRIGERATION UNIT (Fridges, Freezers, AC units etc.)	\$10.00 per unit	\$10.00 per unit	\$10.00 per unit	\$10.00 per unit	For removal of OZONE DEPLETING SUBSTANCES. If ODS is removed provide acceptable certification.
RESIDENTIAL HOUSEHOLD HAZARDOUS WASTE	\$0.00	Not Accepted	See Oil, Paint Antifreeze, Lighting	Not Accepted	Residential quantities accepted. Oliver LF accepts only what is listed.
RESIDENTIAL PACKAGING	\$0.00	\$0.00	\$0.00	\$0.00	Not CONTAMINATED.
RESIDENTIAL POLYSTYRENE PACKAGING	\$0.00	Not Accepted	\$0.00	\$0.00 see Charge Information	Not CONTAMINATED.
RESIDENTIAL PLASTIC FILM	\$0.00	Not Accepted	\$0.00	\$0.00	Not CONTAMINATED.

1.3 RECYCLABLES continued (see Charge Information with each SOLID WASTE)	Campbell Mountain Landfill	Okanagan Falls Landfill	Oliver Landfill	Keremeos Waste Transfer Station	Charge Information
RESIDENTIAL PRINTED PAPER	\$0.00	\$0.00	\$0.00	\$0.00	Charge per metric tonne per load, or as stated per unit, and see 1.0 Not CONTAMINATED.
RESIDENTIAL RECYCLING-UNSORTED	Not accepted	Not accepted	Not accepted	Not accepted	
ROCKS	\$20.00	\$20.00	\$20.00	\$20.00	Not greater than 40 cm in any direction. \$5.00 minimum charge.
TAR AND GRAVEL ROOFING	\$60.00	\$60.00	\$60.00	\$60.00	\$5.00 minimum charge.
TIRE	\$0.00	\$0.00	\$0.00	\$0.00	Maximum 10 per load/day.
TIRE – with rims	\$3.00 per unit	\$3.00 per unit	\$3.00 per unit	\$3.00 per unit	Maximum 10 per load/day.
TIRE-OVERSIZE	\$500.00	\$500.00	\$500.00	\$500.00	Per Metric Tonne
WOOD PRODUCT CONTAMINATED	\$60.00	\$60.00	\$60.00	\$60.00	\$5.00 minimum charge..
WOOD WASTE	\$60.00	\$60.00	\$60.00	\$60.00	\$5.00 minimum charge.
WOOD WASTE-TREE STUMP	\$50.00	\$50.00	\$50.00	\$50.00	\$10.00 minimum charge.
YARD AND GARDEN WASTE	\$0.00 up to 500 kg; \$60.00 portion above 500 kg	\$0.00 up to 500 kg; \$60.00 portion above 500 kg	\$0.00 up to 500 kg; \$60.00 portion above 500 kg	\$0.00 up to 500 kg; \$60.00 above 500 kg	\$5.00 minimum charge for loads greater than 500 kg. Under 2.4 meters (8 ft.) in length
YARD WASTE SMALL DIMENSION	\$0.00 see Charge Information	\$0.00 see Charge Information	\$0.00 see Charge Information	\$0.00 see Charge Information	No Charge when loads contain only chipped yard waste, grass, and/or leaves.
Compost Sales	For Campbell Mountain Landfill compost sales, contact City of Penticton. Compost site is operated by the City of Penticton.				

1.4 Authorized CONTROLLED WASTE	Campbell Mountain Landfill	Okanagan Falls Landfill	Oliver Landfill	Keremeos Waste Transfer Station	Charge Information
AGRICULTURAL ORGANIC MATERIAL	\$0.00 see Charge Information	\$0.00 see Charge Information	\$0.00 see Charge Information	\$0.00 see Charge Information	Charge per metric tonne per load or as indicated and see 1.0 RDOS approval required. Penalties will apply if not suitably prepared See Section 2.2

AGRICULTURAL PLASTIC	\$0.00 see Charge Information	\$0.00 see Charge Information	\$0.00 see Charge Information	\$0.00 see Charge Information	RDOS approval required. Penalties will apply if not suitably prepared. See Section 2.14
ASBESTOS CONTAINING MATERIALS (ACM)	\$110.00 see Charge Information	Not Accepted	\$110.00 see Charge Information	Not Accepted	RDOS approval required. PROHIBITED WASTE when not suitably contained and DISPOSED of. \$5.00 minimum charge
BULKY WASTE	\$200.00	\$200.00	\$200.00	Not Accepted	\$50.00 minimum charge.
BURNED MATERIALS that have been allowed to cool for no less than a two-week period.	\$200.00	Not Accepted	\$200.00	Not Accepted	RDOS approval required. \$5.00 minimum charge.
CARCASSES	\$50.00	Not Accepted	\$50.00	Not Accepted	\$10.00 minimum charge.
CLINICAL/ LABORATORY STERILIZED WASTE	\$200.00	Not Accepted	\$200.00	Not Accepted	\$50.00 minimum charge
Condemned foods	\$200.00	Not Accepted	\$200.00	Not Accepted	RDOS approval required. \$50.00 minimum charge.
Foundry Dust	\$150.00	Not Accepted	\$150.00	Not Accepted	\$50.00 minimum charge
ILLEGALLY DUMPED WASTE	\$0.00 see Charge Information	\$0.00 see Charge Information	\$0.00 see Charge Information	\$0.00 see Charge Information	RDOS approval required. Regular charges will apply if not RDOS approved prior to DISPOSAL.
INFESTED VEGETATION	\$0.00 see Charge Information	\$0.00 see Charge Information	\$0.00 see Charge Information	\$0.00 see Charge Information	Penalties will apply if not DISPOSED of in DESIGNATED LOCATION.
INVASIVE PLANTS	\$0.00 see Charge Information	\$0.00 see Charge Information	\$0.00 see Charge Information	\$0.00 see Charge Information	Penalties will apply if not DISPOSED of in DESIGNATED LOCATION.
LEAD-BASED PAINT coated materials	\$60.00 see Charge Information	\$60.00 see Charge Information	\$60.00 see Charge Information	\$60.00 see Charge Information	PROHIBITED WASTE when not suitably DISPOSED of. \$5.00 minimum charge.
PROHIBITED WASTE – authorized	\$200.00	\$200.00	\$200.00	Not Accepted	\$50.00 minimum charge. RDOS approval required.
Sludge and Screenings from municipal sewage treatment plants	\$110.00 see Charge Information	Not Accepted	\$110.00 see Charge Information	Not Accepted	\$50.00 minimum charge. RDOS approval required. If not RDOS approved prior to DISPOSAL a charge of \$200 M/T will apply with a \$50.00 minimum.
1.4 Authorized CONTROLLED WASTE continued	Campbell Mountain Landfill	Okanagan Falls Landfill	Oliver Landfill	Keremeos Waste Transfer Station	Charge Information Charge per metric tonne per load or as indicated and see 1.0
SOIL CLEAN	\$0.00 see Charge Information	\$0.00 see Charge Information	\$0.00 see Charge Information	\$0.00 see Charge Information	RDOS approval required.

SOIL CONTAMINATED	\$25.00	\$25.00	\$25.00	Not Accepted	Soil Relocation Application required.
Soil Relocation Application	\$250.00 per application	\$250.00 per application	\$250.00 per application	Not Applicable	RDOS approval required.
SOIL SMALL VOLUME CONTAMINATED	\$25.00	\$25.00	\$25.00	Not Accepted	RDOS approval required.
WOOD-PRESERVED	\$60.00 see Charge Information	\$60.00 see Charge Information	\$60.00 see Charge Information	\$60.00 see Charge Information	PROHIBITED WASTE when not suitably DISPOSED of. \$5.00 minimum charge.
WOOD WASTE INDUSTRIAL	\$300.00	\$300.00	\$300.00	Not Accepted	\$50.00 minimum charge.
WOOD WASTE-SMALL DIMENSION	\$200.00	\$200.00	\$200.00	Not Accepted	

2.0 The following charges are in addition to the general charges outlined above in 1.0 to 1.4, shall also apply:

- 2.1 Any REFUSE that is deposited at the ACTIVE FACE or REFUSE BINS, with the exception of DEMOLITION AND RENOVATION MIXED LOAD and CONSTRUCTION MIXED LOAD that contains CONTROLLED WASTE or RECYCLABLE WASTE, shall be charged two times the rate for REFUSE, or two times the highest rate for any material contained in the load, whichever is greater.
- 2.2 Any SOLID WASTE load that is deposited in a DESIGNATED LOCATION and that is CONTAMINATED or does not meet RECYCLABLE specifications shall be charged three times the rate for REFUSE, or three times the highest rate for any material contained in the load, whichever is greater.
- 2.3 DISPOSING of unauthorized PROHIBITED WASTE in a manner contrary to the RDOS approved protocol shall be charged \$500 per tonne with a \$300 minimum charge, or as determined by the MANAGER.
- 2.4 Any MIXED LOAD deposited at the SITE shall be charged at the rate for the component of the load with the highest applicable rate.
- 2.5 The fee for each load of SOLID WASTE that arrives at the SITE that is not properly covered or secured shall be charged double the normal fee set out in this Schedule with a \$10 minimum charge.
- 2.6 The charge payable under this Schedule shall be paid following the weighing of the empty VEHICLE after the load is DISPOSED and shall be based on the WEIGHT- NET, difference in weight between the WEIGHT - GROSS and the WEIGHT - TARE of the empty VEHICLE.
- 2.7 In the event the weigh scale is not operational, the SITE OFFICIAL shall estimate the weight of each VEHICLE and a fee shall be charged as outlined in this Schedule.

- 2.8 All Agricultural Properties having materials ground or chipped in the SERVICE AREA under the In-Situ Agricultural Chipping Program shall pay a fee as determined by the REGIONAL DISTRICT.
- 2.9 Each offence committed against the current Waste Management Service Regulatory Bylaw shall be deemed a separate and distinct offence and shall be charged double the normal fee with a \$10 minimum charge as set out in this Schedule.
- 2.10 SOLID WASTE generated by LOCAL GOVERNMENT IMPROVEMENTS are exempt from tipping fees when prepared and DISPOSED of in a manner approved by the MANAGER.
- 2.11 Any SOLID WASTE generated outside the designated Landfill SERVICE AREA that is DISPOSED of at a SITE shall be charged two times the rate for REFUSE, or two times the highest rate for any SOLID WASTE contained in the load, whichever is greater, with a \$20 minimum charge, or as indicated in Section 1.2.
- 2.12 DISPOSAL of SOLID WASTE including but not limited to, ASBESTOS CONTAINING MATERIAL, BURNED MATERIAL, CONSTRUCTION MIXED LOAD, DEMOLITION AND RENOVATION MIXED LOAD, FRUIT WASTE, FRUIT /GRAIN BY-PRODUCTS is not authorized for DISPOSAL at the Keremeos SITE.
- 2.13 DISPOSAL of SOLID WASTE including but not limited to, ASBESTOS CONTAINING MATERIAL, BURNED MATERIAL, FOOD WASTE, FRUIT WASTE, FRUIT /GRAIN BY-PRODUCTS is not authorized for DISPOSAL at the Okanagan Falls SITE.
- 2.14 The fee for each load of AGRICULTURAL PLASTIC that arrives at the SITE that is not suitably prepared as per RDOS policy shall be charged REFUSE with a \$5.00 minimum charge.
- 2.15 Any SOLID WASTE material over 2.4 metres (8 feet) is charged as BULKY WASTE.
-

Schedule 6 – Parks and Recreation Fees

1.0 Naramata Parks and Recreation

1.1 Wharf Park		
1.1.1	Park Rental (No Power) daily	\$100
1.2 Manitou Park		
1.2.1	Park Rental (No Power) daily	\$100
1.2.2	Power daily	\$25
1.3 Deposit for Park Rental		\$500
1.4 Recreation Programs		
1.4.1	Instructed Programs (per series – price not to exceed)	\$175
1.4.1.1	Drop-in (per session – price not to exceed)	\$15
1.4.2	Summer Day Camp - daily	\$25
1.4.5	Summer Camp Weekly	\$100

2.0 Okanagan Falls Parks and Recreation

2.1 Kenyon House		
2.1.1	Kenyon House - Monday to Friday daily	\$ 75
2.1.2	Kenyon House - Saturday or Sunday daily	\$110
2.1.3	Kenyon House - Full Weekend	\$200
2.2 Community Center		
2.2.1	Full Facility Kitchen Activity Room and Gym - Saturday or Sunday	\$325
2.2.2	Full Facility Kitchen Activity Room and Gym - Full Weekend	\$450
2.2.3	Gym or Activity Room - Monday to Friday 3pm to 9pm daily	\$60
2.2.4	Gym or Activity Room - Weekend Saturday or Sunday daily	\$150
2.2.5	Gym or Activity Room - Full Weekend (Friday 3pm to Sunday 9pm)	\$250
2.2.6	Kitchen with Rental of Activity Hall or Gym	\$75
2.2.7	Children's Birthday Party - 3hr max	\$60-75
2.2.8	Kitchen Only - Daily	\$100
2.2.9	Kitchen Only - Full Weekend	\$150
2.3 Zen Center		
2.3.1	Day Rate	\$60
2.3.2	Full Weekend	\$100
2.4 Children Programs		
2.4.1	Drop in rate - floor hockey, game night and Multisport	\$3
2.4.2	Recreation Programs – per visit	\$3-\$10
2.4.3	Special Onetime Events	\$10-\$20
2.4.4	Summer Day Camp - daily	\$25
2.4.5	Summer Camp Weekly	\$100
2.5 Adult Programs		
2.5.1	Instructed Programs - Drop in	\$10
2.5.2	Instructed Programs - 5 Pass Package	\$40
2.5.3	Instructed Programs - 10 Pass Package	\$65
2.5.4	Instructed Programs - 20 Pass Package	\$120
2.5.5	Drop –In Sports	\$3
2.6 Lions		
2.6.1	Wedding Vows - Ceremonies	\$75
2.7 Keogan		
2.7.1	Youth / Teen	\$10
2.7.2	Cricket / Baseball Adult Excusive	\$75

3.0 Kaleden Parks and Recreation

3.1 Parks		
3.1.1	Kaleden Hotel Day Rate (Includes power)	\$400
3.2 Community Hall(rental includes Hall, Bar and Sound System)		
3.2.1	Day Rate	
	3.2.1.1. Weddings (Saturday am to Sunday am)	\$2,000
	3.2.1.2 Hotel Park and Hall	\$2,300
	3.2.1.3 Meetings and Events	\$415
3.2.2	Weekend Rate (6 pm Fri to noon Sun – incl kitchen)	
	3.2.2.1 Hall	
	3.2.2.2 Hall and park	\$2,400
	Hourly Rate	\$2,700
3.2.3	3.2.3.1. Hall (3 hour minimum)	\$50
	3.2.3.2. Add Kitchen (\$200)	\$150
	3.2.3.3. Children’s Birthday Parties (hall only)	\$350
	3.2.3.4 Kitchen Hourly Rate (4 hr minimum)	\$100
	Kaleden Residents receive a 25% discount on all Rentals	\$25
3.2.4	Damage Deposit – required	30%
3.2.5	Sports Rental Rates (2 Hours)	
	3.2.5.1 Drop in Per Person	\$4
	3.2.5.2 Individual Fee paid in advance	\$2.50
	3.2.5.3 Club Fee	\$25
	Kaleden Youth Organized Groups	No Chg
3.2.6	Discount for Non-Profit Organizations	20%
3.2.7	Discount for Local Charitable Fundraising	No Chg
3.2.8	Local Groups Providing Community Events	No Chg
3.2.9		
3.3 On/Off Premises for Equipment not included in Site Rental		
3.3.1	Equipment Rental (as listed in Rental Agreement)	\$2 - \$200
)	
3.3.2	Administration Fee on all Off Premise Rentals	\$40
	3.3.2.1 Weekday	\$60
	3.3.2.2 Weekend	
3.4 Deposit for All Types of Rentals		30%

****Special Requests can be submitted to the Kaleden Recreation Commission Board***

3.5 Recreation Programs

3.5.1	Adult Drop in rate	\$4
	10 prepaid	\$25
3.5.2	Active Kids Programs – per visit	\$3-\$10
3.5.3	Special Onetime Events	\$10-\$20
3.5.4	Instructed Programs - Drop in	\$10
3.5.5	Fitness / Yoga businesses providing instruction	\$10-\$15
	- 30% of gross revenue paid to Kal-Rec	

4.0 Keremeos

4.1 Facility Rentals

4.1.1	Bowling lanes (for 3 hours and does not include shoe rental)	\$80
4.1.1.2	School Rates	\$60
4.1.2	Squash/Racquetball (is included with monthly fitness pass)	
4.1.3	Racquet Court rental for private classes (yoga, Zumba etc.)	\$20/hr
4.1.4	Climbing Wall – (time is determined by certified instructor)	\$40

4.2 Keremeos Community Pool

4.2.1	Single Admission Rates	
4.2.1.1	Pre-school - under 5	Free
4.2.1.2	Youth – 5 – 18 years	\$4
4.2.1.4	Adult	\$5
4.2.1.6	Family Rate	\$11
4.2.1.5	10 Flex Pass	\$36
4.2.1.6	Season Pass (only during public swimming and toonie swim)	
	Family	\$200
	Adult	\$100
	Youth/Senior	\$80
4.2.2	Red Cross	
4.2.2.1	Preschool – Level 6	\$55
4.2.2.2	Level 6 – 10	\$75
4.2.3	Early Bird Club *changed from 3 days per week to 2 days	\$115
4.2.4	Adult Fitness	\$115
4.2.5	Aquasize	\$115
4.2.6	Aquasize Combined	\$170
4.2.7	Pool Rental – per hour	\$80

4.3 Keremeos Fitness Room

4.3.1	Single Admission Rates	
4.3.1.1	Youth	\$3
4.3.1.2	Adult	\$5
4.3.1.3	Senior (+60)	\$3
4.3.2	1 Month Pass	
4.3.2.1	Youth and Senior (+60)	\$30
4.3.2.2	Adult	\$40
4.3.3	3 Month Pass	
4.3.3.1	Family	\$255
4.3.4	6 Month Pass	
4.3.4.1	Youth and Senior (+60)	\$150
4.3.4.2	Adult	\$210
4.3.4.3	Family	\$417
4.3.5	1 Year Pass	
4.3.5.1	Youth and Senior (+60)	\$240
4.3.5.2	Adult	\$360
4.3.5.3	Family	\$635
4.3.6	Lost Card Replacement	\$15

Emergency Organizations (paramedics, fire, police) \$100.00 per year

4.4 Keremeos Ice Rink

4.4.1	Single Admission Rates	
4.4.1.1	Pre-school – under 5	Free
4.4.1.2	Youth – 5 – 18 years	\$4
4.4.1.3	Adult	\$5
4.4.1.4	Family	\$10

4.4.1.5	10 Flex Pass	\$32
4.4.2	Learn to Skate	
4.4.2.1	3 – 6 Years	\$65
4.4.2.2	7 and up	\$65
4.4.3	Mite's Hockey – Boys and Girls 5 – 8 Years old	\$5.25
4.4.4	Sticks and Pucks - Youth	\$4
4.4.5	Sticks and Pucks – Adult	\$5
4.4.6	Ice Rental – Per hour	
4.4.6.1	School Age Keremeos	\$80
4.4.6.2	Adult	\$100
4.4.7	Skate Renta	\$2.50
4.5	Keremeos Bowling	
4.5.1	League Bowling	
4.5.1.1	Adult	\$11.50
4.5.1.2	Senior	\$11
4.5.1.3	Fun Bowl	\$9.50
4.5.2	Drop- In	
4.5.2.1	Adult	\$ 5
4.5.2.2	Youth – 5 – 18 years	\$ 4
4.5.2.3	Family	\$10
4.5.3	Shoe Rental	\$ 2
4.6	Climbing	
4.7.1	Youth – 5 – 18 years	\$ 4

Note: All Program fees are set at a level sufficient at minimum to cover all instructors, expendable and consumable materials and extraordinary costs.

5.0 Park Donations

Standard Amenities (types)	Donation Amount (cost estimate*)
Tree Planting	\$250.00 and up
Bicycle Rack	\$1700.00 and up
Park Bench	\$2000.00 and up
Park Table	\$2500.00 and up
Garbage Bins (bear proof)	\$1000.00 and up
Pet Stand Dispenser	\$500.00 and up

*Items costs will be based on furniture standards for the select Park, including the item price, delivery charges, taxes, installation, pad and if applicable, plaque PLUS a 10% maintenance fee.

Schedule 7 – Transit Fees

1.0 Local Routes

1.1	Single Fare Tickets	\$2.25
1.2	Sheet of Ten Tickets	\$20.25
1.3	Day Pass	\$4.50
1.4	Adult Monthly Pass	\$45.00
1.5	Student/Senior Monthly Pass	\$35.00

2.0 Regional Routes (Multi-Zone)

2.1	Single Fare Tickets	\$4.00
2.2	Sheet of Ten Tickets	\$36.00
2.3	Day Pass	\$8.00
2.4	Adult Monthly Pass	\$60.00
2.5	Student/Senior Monthly Pass	\$40.00

Students enrolled on a full-time basis and persons of the age 65 and over are eligible for the discounted rate, as outlined in the schedule. Discounted rates apply to monthly passes, only.

Schedule 8 – Freedom of Information and Protection of Privacy Request Fees

Schedule of Maximum Fees

1. For all applicants:	
(a) for locating and retrieving a record	\$7.50 per ¼ hour or portion thereof after the first 3 hours.
(b) for producing a record manually	\$7.50 per ¼ hour.
(c) for preparing a record for disclosure and handling a record	\$7.50 per ¼ hour.
(d) for shipping copies	actual costs of shipping method chosen by applicant.
(e) for copying records:	
(i) photocopies and computer printouts	\$0.25 per page (8.5 x 11, 8.5 x 14) \$0.30 per page (11 x 17)
(ii) photographs (colour or black & white)	\$5.00 to produce a negative \$12.00 each for 16" x 20" \$9.00 each for 11" x 14" \$4.00 each for 8" x 10" \$3.00 each for 5" x 7"
(iii) compact disc CD or DVD	\$10.00 each
(iv) USB stick	\$15.00 each

Schedule 9 – Street Lighting Bylaw 2025, 2001

1.0 Naramata Street Lighting \$15.00/yr

ADMINISTRATIVE REPORT

TO: Board of Directors
FROM: B. Newell, Chief Administrative Officer
DATE: April 4, 2019
RE: Declaration of State of Local Emergency

Administrative Recommendation:

THAT the Board of Directors request the Minister of State for Emergency Preparedness to extend the Declaration for the State of Local Emergency for Electoral Area "C" that expired 18 March 2019, at midnight for a further seven days to 25 March 2019, at midnight.

THAT the Board of Directors request the Minister of State for Emergency Preparedness to extend the Declaration for the State of Local Emergency for Electoral Area "C" that expired 25 March 2019, at midnight for a further seven days to 01 April 2019, at midnight.

THAT the Board of Directors declare a State of Local Emergency for Electoral Area "C", to expire 10 April 2019, at midnight.

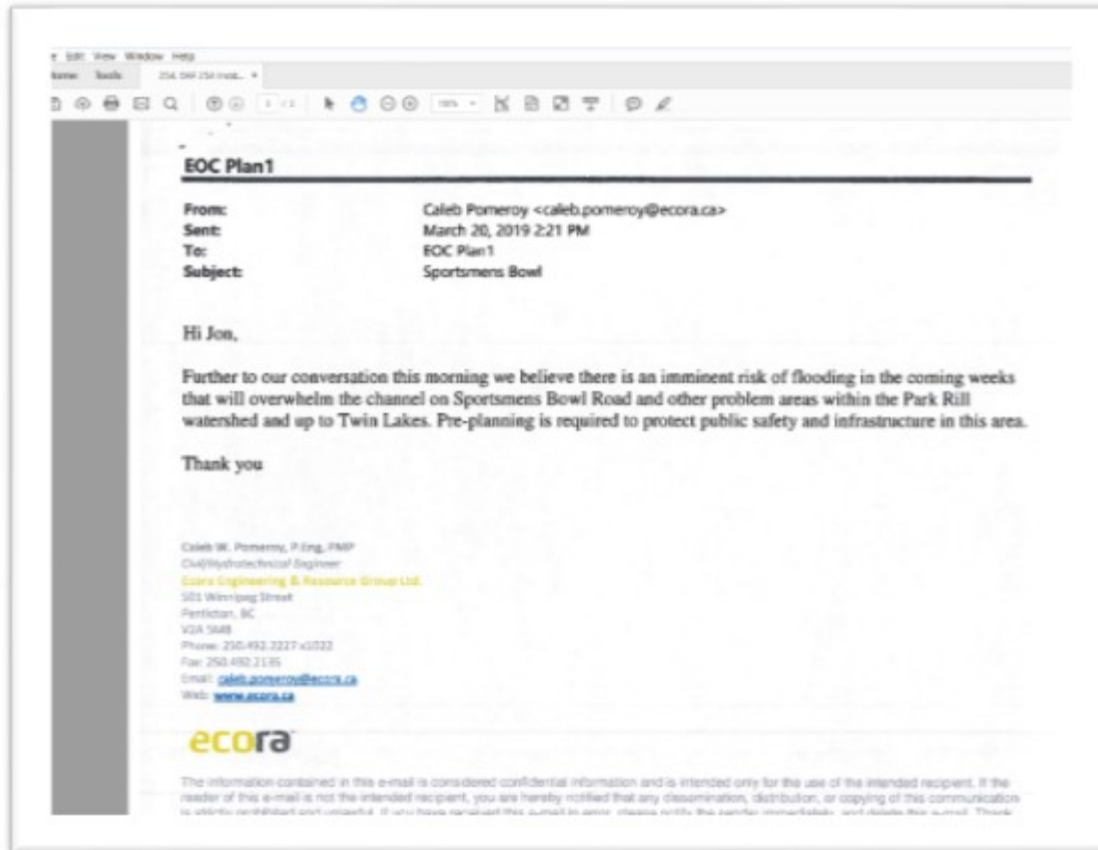
Emergency Program Act:

A local authority or, if a local authority consists of more than one person, the head of the local authority, may, at any time that the local authority or the head of the local authority, as the case may be, is satisfied that an **emergency exists or is imminent** in the jurisdictional area for which the local authority has responsibility, declare a state of local emergency relating to all or any part of the jurisdictional area.

As we enter a new fiscal year, EMBC has requested that the Regional District, if still required, adopt a new State of Local Emergency (SoLE), rather than continue extending the 2018 motion.

Rationale:

Following freshet in 2018, the Engineers identified groundwater levels remain significantly above normal, Park Rill and Kearns Creek have reduced capacity due to sediment deposit and erosion, and therefore there is a high probability and imminent risk of localized flooding during freshet. This is most recently confirmed by Ecora Engineering dated March 20, 2019 (attached) as well as reports today that water flows are beginning to increase in the area of interest. The Current Recovery team is using the SoLE from the 2018 Freshet in Area C to conduct emergency works within Sportsman Bowl and Park Rill



The Regional District is putting out Emergency messaging to residents within Sportsman Bowl to prepare for Freshet, in addition FLNROD has indicated that there is already pooling above the Gun Club, which may very soon be an issue. Declaring a new state of emergency will assist with the current recovery works that are ongoing where those works are currently on private property. EMBC has indicated that the reasoning for not extending the current SoLE is due to their fiscal year-end and they want to provide us with a new task number. Until response /recovery, works are completed.

- 1) Park Rill / Sportsman's Bowl area has **imminent risk of flooding** and emergency repair works occurring upon private property continuing from Spring freshet 2018 which necessitates use of SOLE authority and which will continue beyond expiration of current SOLE and is likely to continue for several more weeks; and,
- 2) Road 6 – 9 area has **emergency works underway** and continuing from Spring freshet which **necessitates use of SOLE authority** and will continue beyond expiration of current SOLE and is also expected to continue for several more weeks.
- 3) Access Repairs – The RDOS is replacing accesses on private property for 2 Residents on Sportsman Bowl.
- 4) MOTI – would like to use the SoLE for response works for the Tinhorn Creek access
- 5) Secret Hill – has a Temporary licence and does not require the SoLE
- 6) Eckenswiler – Current EAF on hold with EMBC to continue works on Septic field. If we do not receive funding from EMBC for mitigation work, the SoLE will allow us to enter on private property to conduct response works.

We advise that authority under SOLE is still needed to alleviate the effects of the emergency that occurred in these areas, including:

- The use of land necessary or appropriate to prevent, respond to or alleviate the effects of an emergency;
- Entry onto land, without warrant, to continue to implement measures to prevent, respond to or alleviate the effects of an emergency;
- Construction (and eventual removal) of works necessary or appropriate to prevent, respond to or alleviate the effects of an emergency.

ADMINISTRATIVE REPORT

TO: Board of Directors

FROM: B. Newell, Chief Administrative Officer

DATE: April 4, 2019

RE: Fire Department Regulatory System – For Information Only

Purpose:

To receive an update on the progress towards a consolidated Fire Services Regulatory Bylaw from counsel, and determine a governance structure to inform counsel on how to proceed.

Reference:

1. Local Government Act (LGA)
2. 2017 Fire Services Master Plan (Mitchell & Associates)

Authority:

LGA - Board as governing body

194 (1) The governing body of a regional district is its board.

LGA - Bylaw required for delegation

230 (1) A board may delegate a power, duty or function only by bylaw adopted by an affirmative vote of at least 2/3 of the votes cast.

Background:

The Regional District of Okanagan Similkameen has established 9 Fire Prevention/Suppression Services that cover specific geographic areas and almost all have complementary Regulatory Bylaws.

Department	Establishment Bylaw	Regulatory Bylaw
Anarchist Mountain Fire Department	2334/05	2335
Area F (West Bench)	1125/1602	1209
Area H (Rural Princeton)	1197	
Kaleden Fire Protection Service	1238/91	1572
Keremeos Fire Protection Service	2178/02	2094
Naramata Fire Prevention and Suppression	1619/95	1652
Okanagan Falls Fire Protection Service	1310/92	1571
Tulameen Fire Protection Service	1574/95	1580
Willowbrook	2425/93	1579

The Service Establishment Bylaws set out the geographic area and requisition limit for each service and the Regulatory Bylaws set out the governance structure for Fire Departments, including responsibilities of the fire chief, powers and enforcement.

The Regulatory Bylaws have the fire chiefs all appointed by, and directly responsible to, the Board of Directors. Excluding Anarchist Mountain, all other officers and fire fighters are also appointed by the Board. This direct appointment by the Board provides “officer” status under the Local Government Act, and the protections provided thereunder.

History

There were a number of issues in 2010/2011 that led to the Board determining a benefit to the development of a consolidated fire department regulatory bylaw. Interest in centralizing support functions such as human resource management, records management, Worksafe BC weaknesses, centralized purchasing, merit criteria for chief appointments rather than elections; but, the culminating incident was a Keremeos Fire Department termination that ended up before the Board, much as the current issues the Board is managing, although that one proceeded to court following decision by the Board of Directors.

Bylaw 2566 was passed in 2011 to, among other things:

- bring consistency of regulations for all RDOS Fire Departments; and,
- delegate responsibility for fire department oversight to the Chief Administrative Officer; and,
- bring consistency to incident command, record keeping, purchasing, other administrative processes

Bylaw 2566 did not repeal the current fire department regulatory bylaws, instead relying on a “Superiority Clause” reading:

“wherever this Bylaw sets out Fire Service Regulations with respect to Fire Departments and other such RDOS bylaws contain Fire Service Regulations, this Bylaw is deemed to prevail”.

Fire Services Master Plan

The Board commissioned Dave Mitchell & Associates to conduct audits on each of the seven fire departments and develop a Fire Services Master Plan in 2017. The consultants presented the Master Plan to the Board 7 September 2017 with 27 recommendations, many of which identified weaknesses in Bylaw 2566. Updates required included:

- Role clarity
- A higher standard of records management
- Compliance with Workplace BC regulations
- Addressing deficiencies with regard to the Occupational Health & Safety Act
- Recognition of the Commissioners Playbook and pending introduction of the Fire Safety Act
- Establishing job specifications for the position of Fire Chief
- Establishing a policy on promotion of Officers
- Ensuring Departments were maintaining adequate records to meet statutory requirements
- Developing standards for training records
- Ensuring completion of Operational Guidelines
- Creating common fire apparatus specifications and conducting bulk purchasing
- Ensuring equipment testing that met OH&S standards

The Master Plan also indicated that the Regional District maintained active, conflicting bylaws for the regulation of their departments. They suggested that the superiority clause in 2566 was sustainable for a transitional period, but would not meet the test of Greenshields v. The Queen, which requires the superiority clause to expressly reference the content of the previous bylaw that is intended to be superseded. They recommended that the better parliamentary practice should see the active regulatory bylaws repealed.

Bylaw 2566 was repealed in April 2018, at which time the direct oversight of Fire Departments reverted to the Board of Directors and the disentanglement of the Fire Departments from the remainder of the organization commenced.

Fire Department Operational Bylaw

The Fire Chiefs in 6 of the 9 Regional District Fire Services were tasked with drafting a regulatory bylaw and the Board assigned Richard Thompson, Q.C. to work with them to ensure a legally conforming document.

At their meeting of 21 March, the Board requested that Corporate Counsel appear before the Board at their next meeting to provide a progress report. Counsel advises that the Chiefs are not yet ready to present a bylaw for the Board's consideration.

The question remains to be, does the Board want the bylaw crafted to have the Chiefs reporting to the CAO or to the Board?