



Regional District of Okanagan-Similkameen

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**BUILDING INSPECTION SERVICES
CONFIDENTIAL COMPLAINT FORM**

FOR OFFICE USE ONLY			
ELECTORAL AREA:		DATE RECEIVED:	
FOLIO NUMBER:		TO BLDG OFFICIAL (DATE):	
ZONING:		EDMS FOLIO & FOLDER	
		CREATED:	
		ACKNOWLEDGEMENT LETTER SENT:	

Note: Anonymity will be maintained between the complainant and the alleged offender, except where necessary in a court of law. All information of a personal or private nature is protected by the Freedom of Information and Protection of Privacy Act. However, should this matter proceed to Court, you may be required to attend court to give evidence as a witness and your name and your filed complaint will become public information.

Section 1 – Complainant Information

Name(s):			
Mailing Address:			
Province:		Postal Code:	
Tel. (home)		Tel. (work)	
Tel. (cell)		E-mail	

Section 2 – Nature and Location of alleged offence

Owner Name(s) (if known):			
Location (civic address of property):			
Owner or Tenant Occupied?		Photos submitted?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Description of offence: Note-accessory structures less than 10m ² (107 sq ft) which do not present a hazard do not require a building permit.			
Signature:		Date:	
Signature:		Date:	